

A Parish Council Meeting was held on Monday 14<sup>th</sup> March 2016 at Great Plumstead Village Hall

**PRESENT:** Mr J. Wiley (Chairman)  
Mrs L. Carty  
Mr A. Cawdron  
Mr. R. Claxton  
Mr. G. Edwards  
Mr R. Heath  
Mr D. Johnson  
Mrs M. Jones  
Mr D. Payne  
Mr S. Vincent

**PUBLIC PARTICIPATION.** The Chairman allowed public participation.

**010316 APOLOGIES FOR ABSENCE** –Apologies were received from Councillor Sayer-Beck

**020316 MINUTES OF THE MEETING** - held on Monday 8<sup>th</sup> February 2016 were approved with one amendment . Councillor Payne was in attendance.

**030316 MATTERS ARISING** – Councillor Johnson reported that Mrs Hamilton is happy for the Notice Board to be removed and re-sited close to the bus shelter. Councillor Johnson will undertake this work. There is no further information from Happisburgh Football Club but it is understood they are in discussions with the Blofield Youth Team that use the field on Saturday's. The field has been rolled following Councillors Johnson complaint. The Chairman had received a request for permission for a sky dive to take place during the May Fayre at Great Plumstead. The Clerk will contact John Dixon and ask for a risk assessment and copies of the insurance certificate as well as confirmation that there will be a large enough safe area for the sky divers to land once the field is occupied by the Fayre and parking. The Clerk had spoken to Broadland regarding Cil monies. It was confirmed that the conditions for spending this money are still a grey area. The Council will have 5 years to spend this money once received, otherwise it will have to be returned to Broadland. The Council should start to think of the projects it would like to undertake, so that initial planning can take place. The Clerk has asked for an estimate of the value of the Cil monies due from the hospital development, to help with any initial thoughts. Cil monies and 106 monies cannot be used on the same project. Councillor Vincent will check some of the rules and regulations surrounding this money and report further.

**040316 DECLARATIONS OF INTEREST** – There were no Declarations of Interest.

**050316 CHAIRMAN'S ITEMS:** (including Public Participation) Mr Secker raised issues on the proposed re-development of the Post Office at Thorpe End. He was concerned on the scale and density on the site. He felt that the amended plan did not address the fundamental issue of the over development of the site. He also was concerned on the numbers of parking places which he felt did not conform to the Neighbourhood Plan. The Chairman commented that he felt, following an on-site meeting, that the planners were now happy that the amendments had addressed the original objections of over development He stated that for the first time on this application he felt that the Neighbourhood Plan had done its job and for once the Parish Council had been listened too. Councillor Vincent had also asked for the application to be deferred because of the concerns of the Parish. It was acknowledged that there are still issues on parking, particularly relevant in order to keep the retail unit viable and this comment will be passed onto Broadland. Mr Walpole commented on the state of the road outside the shops at Thorpe End which is extremely poor. This is a private road and the individual property owners own the land and are responsible for the upkeep of the roadway.

The Chairman reported on the meeting that had been held with the Developer- Cripps, who is purchasing the Hospital site. It is understood that he will be applying for 102 homes and 17 flats and there are concerns that the communal space will be very small – just a small piece of grassland north of the existing properties. They did want to have restricted access to the woodland and the Chairman pointed out that this was impossible. Current residents had enjoyed this amenity for some years now and they could not take this right away. It is possible that they would like the Parish to take over this area but it would obviously have to come with the finances to support. The Water Lane access will be installed first and it is hoped that the demolition phase will take place during the school summer holidays. Some discussions took place on the walled garden and a site meeting will be held to look at this further. It was also confirmed that there is a burial area which must be preserved. The Administration building should be demolished in June and could become parking provision for the flats. They are engaging with the School and but there are concerns on the allocation of parking for both the School and the whole area. There are infrastructure issues - particularly in the capacity of the School. It is estimated that the building work will last for 3 years. There are concerns that the original planning permission sated that they could only building on the original foot print of the site and already the hosing numbers have increased. Councillor Johnson will inspect the bus shelter at the top of the Glade to see what work is required to keep this in good order. This is not owned by the Parish Council. Councillor Vincent confirmed that Broadland have given up trying to get answers from the Administrator on the Cofton Land and are now going back to the NHS regarding overidge on the land concerned.

**060316 CORRESPONDENCE AND ADMINISTRATION** – The Clerk reported on a conversation she had with the elderly part owner of the land on Salhouse Road between the Smithy and the Brick Kilns junction. The lady concerned had personally cut some of the brambles back on the path and it is hoped to work with her in the autumn to get a local contractor to trim this small length of hedge. It was agreed that the Parish Council would continue its membership with Community Action Norfolk. Concerns were raised over the speeding issues the whole of the Parish is experiencing – particularly since the start of work on the NDR. It was agreed that mileage signs on the road seem in effective but that flashing warning signs appear to work better. This matter will be looked at further.

**070316 INCOME AND EXPENDITURE (circulated prior to meeting)**

Bank Balance Nat West	£ 5,258.61(29 <sup>th</sup> February 2016)
Bank Balance Scottish Widows	£87,448.27 (31.12.15) Minus £5,000 transferred to current account
February 11 <sup>th</sup> 2016	

**Payments**

£2,034.00 – Gordon Signs – Village Sign Gt Plumstead  
£315.00 – Target Trees – work to Oak in Great Plumstead  
£1,220.94– J. Jones – Salary £1,250.00 Exp £40.30 (minus NI £69.36)

**TOTAL £3569.94**

**Receipts**

£43.47 – Scouts – Water rates

**Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately **£1,688.67**

**080316 PLANNING APPLICATIONS**

**20151799** Conversion of Existing Dwelling to 2 residential Flats, modification of existing retail unit and Erection of 1 House – REVISED SCHEME. Post Office Thorpe End. Comments in February Minutes regarding previous Scheme – comments required by **20<sup>th</sup> March**

**20160343** Erection of 1 Self build detached dwelling and garage – Land at The Smithy, Salhouse Road, Little Plumstead – Comments required by **20<sup>th</sup> March**

**20160282** – Demolition Existing dwelling & erection of replacement dwelling – Greenways 5 south Walk, Thorpe End Comments by 20<sup>th</sup> March

No comment – A. Cawdron

**20160317** Single Storey Rear Extension – 50 Plumstead Road, Thorpe End comments by **20<sup>th</sup> March**

No problem – R. Claxton

**20160164** – Sub-division and Construction of single 2 storey Dwelling with double garage and associated Landscaping – Revised Proposal Land adj Windfalls, Toad Lane, Great Plumstead  
Comments by **20<sup>th</sup> March**

The application refers to the addition of a garden room and balcony and the removal of stone (or the previously shown flint panels). However, there are some other changes in the application which are not identified.

Firstly, neither the first application nor the second makes clear how the front area is to be landscaped into garden and driveway, nor does the application make clear how the vehicles will be able to move to achieve the drive out nose first leaving requirement as set out in the previous Conditions of Approval. This 2016 application has the driveway paved in the notes, but one would hope that paved areas will be free draining so as not to put surface water out onto Toad Lane. There is no indication of where the 4 vehicles applied for will be parked.

Secondly, the site plan of 2016 does not show the truncation required for the existing access to Windfalls. This access area needs clarification. In fact the two drawings of 2016 showing the site areas do not really align.

Thirdly, the curved wall with flint panels between garage and house appears to have gone from the new application. Has the garage moved location so that the curved section is not possible?

Fourth, the 2016 application documents do not refer to the first floor cladding material, which was supposed to be stained or painted weatherboard and subject to prior approval by the planners, along with the brick and tile. It is not mentioned on drawings or spec.

Fifth, the 2016 application refers to 'Sandtoft concrete shire pan tiles' whereas approved materials previously referred to 'clay pantiles'.

Sixth, the relatively extensive tree/bush surrounds on the 2015 application has been reduced to two trees in the 2016 application?

Seventh, some smaller details. (a) the bin storage area should be shown on site plan, 1800 x 800 for three bins, (b) the biomass boiler area has gone from 2015 to 2016, (c) rainwater storage is not shown but could easily be added, the proposed soakaways appear small, (d) the 2016 application drawings should show adjoining properties and the context, (e) the disabled WC described in spec is not strictly a disabled WC on the drawings, merely a 1000 wide ground floor loo, (f) a porch cover to the front door would be helpful, (g) the study has reverted to Bedroom 4, (h) fibreglass waterproofing is not really suitable as a balcony surface walk on material. – A. Cawdron

The Councillors discussed this proposal and were concerned that Broadland did not appear to be taking any action when planning consents appear to be deliberately ignored. The Clerk would ask Broadland what action can be taken when in this case the builder has already built a structure to roof eight and not followed main areas of design.

**20160365** – Single Storey Rear Extension – 11 St Mary's Close, Great Plumstead comments by **28<sup>th</sup> March**

**20160091** – Alterations & Extensions to Dwelling – erection of detached garage Gareth En, 36 Woodland Drive, Thorpe End - amended proposal – comments by **20<sup>th</sup> March**

**20160381** – Variation of condition 2 of planning permission 20151780 – erection of detached dwelling and garage – Oaklands, 73 Blofield Corner Road, Little Plumstead – comments by **28<sup>th</sup> March**

### **090316 COUNTY COUNCILLOR'S REPORT**

**1. County Council Budget** - The Full Council met on 22nd February and agreed the budget for 2016/17. This included a 3.99% council tax increase, 2% was ring-fenced for adult social care. Prior to the budget the Conservative Group had negotiated a set of budget proposals which I had worked on.

These Conservative proposals included the reversal to the reduction in verge cutting, the reversal to the closure of two recycling centres and shorter opening hours, the reversal of the closure of two fire stations and cuts to the number of retained firefighters, reversal of the cuts to the museums and library services, and finally a creation of a new small highways schemes and pothole fund of £1.5m. I hope this might support small projects, such as trods. All of these proposals were agreed on the 22nd.

On Friday 18th March the County Council Conservative Group holds its AGM, I am standing again as Group Vice Chairman for a third year.

**2. Thorpe St Andrew High Academy/Little Plumstead Primary** - I have agreed to be a governor of the new academy and subject to DfE approval, I will be meeting with my other colleagues in due course.

I have approved a new LA school governor at the Little Plumstead Primary.

**3. NDR** - Firstly, thank you to everybody for your patience whilst the latest phase has been undertaken. I know this has been hugely appreciated by officers. Your eyes and ears to the ground are proving invaluable. Since we last met, a long list of actions have been taken and will hopefully be enacted upon ASAP. I have stressed the need to implement greater visibility at Reeves Corner. There have been reports of road opening and closures on a regular basis, so I will not detail all the correspondence here as it would be excessive.

More regular emails are now being issued by John Birchall, NDR communications officer for the NDR. These appear much more frequently and useful. I would encourage residents to sign-up to the email, as reported in the parish minutes from February.

As part of the Council's communication strategy further public displays are being held as is a Local Authority Forum. I called for such a meeting. This is taking place at county hall on 17th March, 6.30pm, Edwards Room. I understand that parish councils can send up to three councillors each. I am grateful to those parish councillors attending.

On 4th March the Rt. Hon Patrick McLoughlin MP visited the NDR.

If more can be done regarding communications please let me know.

**4. Local Highways Matters** - I shall be meeting Chris Mayes our local highways engineer later this month, if there are specific non NDR issues you wish me to raise please do let me know. I will want to discuss the trod. Alf Townly has already circulated news of the pathway in Thorpe End from Chris.

**Ian Mackie** BA Hons MA ,Norfolk County Councillor Thorpe St Andrew Division [ian.mackie@norfolk.gov.uk](mailto:ian.mackie@norfolk.gov.uk)

### **100316 DISTRICT COUNCILLOR'S REPORT**

The last full Council meeting was held on Thursday 25 February 2016, all the papers and reports are available at the Broadland website. The next full Council meeting will held on Tuesday 22 March 2016 starting at 7pm in the Council Chamber at Thorpe Lodge, Yarmouth Road.

**Devolution** - This years 'hot topic' ..... and things are moving quickly. Following the presentation to Government ministers at the end of last year Broadland, with all District and County Councils across Norfolk and Suffolk working together but they where told to be more ambitious and any 'deal' would need to include Cambridgeshire and Peterborough.

Negotiations are ongoing between all the Councils and Government. It is believed that George Osborne, Chancellor of the Exchequer, is keen to make an announcement on the 'deal' in the Budget later this month.

**Council Tax 2016 – 17** - At the Full Council meeting in February the Broadland Budget for 2016-17 was agreed with no increase in the Broadland element of the council tax. Other authorities did increase levels and the overall council tax levels for 2016-17 was also agreed.

**OSRT Growth Triangle Area Action Plan** - The proposed modifications to the submitted OSRT Growth Triangle Area Action Plan are out to public consultation. Responses are required before the consultation closes at **5.00pm on Wednesday 23<sup>rd</sup> March 2016**. If you have any queries, please contact the Spatial Planning team on (01603) 430567 or at [ldf@broadland.gov.uk](mailto:ldf@broadland.gov.uk).

**Neighbourhood Planning** - The statutory publication of the proposed Blofield Neighbourhood Plan by Broadland District Council has now started, this finishes at 5.00pm on Wednesday 6<sup>th</sup> April 2016.

The statutory publication of the proposed Drayton Neighbourhood Plan by Broadland District Council closed on Monday 29<sup>th</sup> February 2016.

If you have any queries regarding this process or Neighbourhood Planning in general, please contact [neighbourhoodplans@broadland.gov.uk](mailto:neighbourhoodplans@broadland.gov.uk) or (01603) 430637/430112.

Next Planning Committee – Wednesday 6 April 2016

- The agenda is not available yet.
- At the last Planning Committee Meeting, on 9 March 2016 there were no applications determined for the Plumsteads.

Planning Decisions - determined since last report

20151962	First Floor Bedroom Extension and Single Storey Ground Floor Extension and Carport to Rear of Dwelling
Location	Great Plumstead Hall, Low Road, Great Plumstead, NR13 5ED
Applicant	Mr & Mrs J Davidson Planning Officer: Mrs C Peel
Decision	Full Approval 24 February 2016

20152040	Demolition of Existing Bungalow & Erection of New Dwelling (Revised Proposal)
Location	Smee Bungalow, Smee Lane, Great Plumstead, NR13 5AX
Applicant	Mr Carl Ketteringham Planning Officer: Mrs C Peel
Decision	Full Approval 10 February 2016

For Information – Pending / Outstanding Planning Applications

20141851	Application for Approval of Details Reserved by Condition 5 of Planning Permission 20090886 - Development of Sustainable Urban Expansion
Location	Land at Brook Farm & Laurel Farm, Green Lane, Thorpe St Andrew
Applicant	Lothbury Property Trust Company Limited Planning Officer: Mr B Burgess
Decision	8 December 2014 - Consultation until 31 December 2014 - <b>OUTSTANDING</b>

20151799	Conversion of Existing Dwelling to 2 No. Residential Flats, Modification of Existing Retail Unit and Erection of 2 No. Semi- Detached Houses
Location	65 Plumstead Road, Thorpe End, NR13 5AJ
Applicant	Mr Richard Lang Planning Officer: Mrs C Peel
Decision	9 November 2015 - Consultation until 2 December 2015 - <b>"CALLED IN"</b> Amended – Consultation until 30 December 2015 - <b>"CALLED IN"</b> <b>Planning Committee 10 February 'deferred'</b>

20160091	1. Demolition of existing single-storey side extension, rear conservatory and removal of chimney and chimney stack on North-east elevation. 2. Conversion of the existing loft space to provide additional accommodation with the addition of three dormer windows to the front elevation. 3. Erection of two-storey side extension and two-storey rear extension. 4. Erection of detached garage and detached carport. 5. Render the existing property.
Location	Garth En Wold, 36 Woodland Drive, Thorpe End, NR13 5BH
Applicant	Mr Dennis Bean Planning Officer: Mrs C Peel
Decision	20 January 2016 - Consultation until 12 February 2016

20160164	Sub-division of Site and Construction of a Single 2 Storey Dwelling with Double Garage and Associated Landscaping ( <b>Revised Proposal</b> )
Location	Land Adj. Windfalls, Toad Lane, Great Plumstead, NR13 5EH

Applicant	Imsamax Homes Ltd Rickman	Planning Officer: Mr C
Decision	1 March 2016 - Consultation until 24 March 2016	

20160282	Demolition of Existing Dwelling & Erection of Replacement Dwelling	
Location	Greenways, 5 South Walk, Thorpe End, NR13 5BJ	
Applicant	Mrs Vanda Morgan	Planning Officer: Mr C Rickman
Decision	29 February 2016 - Consultation until 23 March 2016	

20160317	Single Storey Rear Extension	
Location	50 Plumstead Road, Thorpe End, NR13 5BU	
Applicant	Mr Adrian Pickering	Planning Officer: Mr P Baum
Decision	26 February 2016 - Consultation until 20 March 2016	

20160343	Erection of 1 No. Self-Build Detached Dwelling with Garage & Associated Garden (Outline All Matters Reserved)	
Location	Land at The Smithy, Salhouse Road, Little Plumstead, NR13 5JJ	
Applicant	Mr & Mrs Richard & Martene Chadwick and Brownbridge	Planning Officer: Mrs C Peel
Decision	3 March 2016 - Consultation until 26 March 2016	

Shaun Vincent

8 March 2016 Broadland District Councillor – Plumstead Ward

**110316 NDR–** The Clerk reported on the monthly meeting with the NDR Team that was attend by Councillor Johnson, Heath, Mr Townly and Mr Walpole. It was confirmed that no two road closures will happen at the same time. Middle Road is the next to be closed for 2 weeks and the diversion routes were available to view. The Clerk had asked that the names of the roads closed are put on the signs and that they are placed earlier on the routes to give traffic more advance warning. Small roads such as Toad Lane are suffering badly and this must be monitored. Concerns were also raised on the state of all the rural roads – pot holes, flooding and how the sides are wearing away rapidly with the increased traffic burden. The NDR team confirmed that they are driving these roads every 2 days to monitor these issues. The Council were asked if they would like a site visit on the construction and it was felt that this would be desirable once the construction was further down the line. It was confirmed that there would be an Exhibition in Great Plumstead Village Hall on Tuesday 15<sup>th</sup> between 3 and 7pm. It is hoped that Parishioners would take up this opportunity to view the plans and discuss concerns with the team. These will be monthly meetings and it would be helpful if members of the public, as well as the Council could forward any issues regarding the NDR to the Clerk to be raised with the NDR Team.

**120316 WEBSITE-** Councillor Heath confirmed that work on the new website is progressing well. He is currently working on using some of the current content and setting up some new pages. Once the website is ready to g, training will be available for both the Clerk and at least one Councillor. Councillor Vincent is helping with the maps required and Councillor Claxton is providing some photographs. Councillor Heath is also looking at the easiest and most cost effective way of allowing Councillors to have a Parish related e mail address and he will be speaking to Steve Cockburn to help with this process.

**130316 PARISH CLERK ROLE –** The Chairman reported that interviews had taken place the previous week and that they were all very strong candidates. A decision has been made and the Clerk will inform both the successful applicant and all the unsuccessful applicants. It is hoped that the new Clerk could be in place within a month and then will work alongside Jane for at least the first two months. The Chairman apologised to Councillor Edwards that he had been missed out on some of the communications regarding this position.

**140316 GREAT PLUMSTEAD VILLAGE SIGN –** The new sign is now ready and waiting to be installed. Councillor Johnson had met with the Chairman to look at the location site which will be in the centre of the village at the cross road junction and close to the entrance of the allotments. It was decided that an official unveiling would be desirable and Councillor Johnson is working with the Church on this project. It is hoped that this might take place on 11<sup>th</sup> June with possible a picnic on the playing field.

**130316 PARISH NEWS ITEMS - prepared by Councillor Cawdron –**  
**The Meeting** on a cold evening. Thinly attended. Cllr J. Wiley in the chair.  
 Summary scratchings by Cllr Cawdron. Notes only, not minutes.

**Q's from the Floor.** The amended application for Thorpe End post office was challenged and Council asked for opinion. The Council explained actions taken and noted that following discussion the application had been

resubmitted to Broadland District Council. The overall building size and the parking solutions remained a point of concern for some parties. The matter rests with B.D.C.

The condition of the road outside some of the shops at Thorpe End was also raised as unsatisfactory. As this area is under private ownership, the Council cannot take action, other than to encourage action by the building owners.

**Matters arising.** - Great Plumstead notice board is to be relocated from former P.O. premises as will the existing post box need to be. Locations near Village Hall to be examined.

Football team use of the playing field continues in discussion.

The Parish Clerk reported on the potential limitations for the use of Community Infrastructure Levy (CIL) monies. However, forward planning as to potential projects was required as sums had to be spent within 5 years.

**Chairman's Items.** - Little Plumstead Hospital Site: The Chairman reported on the outcomes of the recent meeting with the developer. The proposals were likely to incorporate over 100 dwellings and any demolitions were intended to take place during the summer school holidays if possible. Minimal open space was proposed. The detail of the proposals is awaited.

**School Fair:** Great Plumstead Village Hall. Monday 2<sup>nd</sup> May, May Day. Checks required for the potential Parachute Display.

**Police Report:** To find, go to [www.norfolkpolice.uk](http://www.norfolkpolice.uk).

**Financial items.** - The normal items of cost, wages and invoices were approved and cleared.

**County Council.** Cllr. Ian Mackie (apologies). Norfolk County Council had met with many of the proposed cuts now rescinded. This has however meant that the 3.9% increase to Council Tax is confirmed.

The Councillor continues to explore the potential funding for the Trod and Local Highway improvements. He has accepted the appointment to the Academy Board of Thorpe St Andrew High School.

The Cllr acknowledged the difficulties faced by the Plumsteads during the NDR works and thanked people for their patience.

**District Council.** Cllr. Vincent reported for the period noting next BDC Meetings and an update on the planning applications. Broadland District Council was one of the few Councils not to raise their precepts. Devolution remained a 'hot topic'. Blofield Neighbourhood Plan is published for consultation and Drayton's plan publication closed on 29<sup>th</sup> February 2016.

**Parish Council.** The Parish Web site upgrade was now in progress.

There remains a vacancy within the Thorpe End Ward for a Parish Councillor.

Interested parties may contact the Council clerk or existing Councillors.

The Great Plumstead Village sign has now been completed and will be placed in the summer after preparatory works are complete.

**NDR Liaison Group.** Residents can sign up for news and progress reports via a new NCC website [norwich.transport@norfolk.gov.uk](mailto:norwich.transport@norfolk.gov.uk). Residents are requested to use this site for updated information. The liaison group has met NCC and continues to raise concerns about multiple coincident road closures, safety issues and flooding particularly at Hare Road. Clear and Advanced Signage continues to be one of the primary problems. It is evident (if not known before), that our smaller roads are inadequate for major diversions. Note advance notices of road activity to the EDP every second Wednesday of the month.

**150316 ANY OTHER BUSINESS** – Councillor Payne stated that Great Plumstead Village Hall wanted to put a small area of hard standing outside the doors that open onto the playing field. This would obviously have to be done professionally and allow for the grass cutting to be possible around the area. Councillor Johnson was reviewing the pot holes

**Next Meeting Parish Council. Will be held at 7.00pm Monday 11<sup>th</sup> April 2016 at St David's Church Hall, Thorpe End.** Please endeavour to attend your Parish Council meetings and get involved. Your participation will assist and shape the future of our Parish and the wider community.