A Parish Council Meeting was held on 12th December 2016 at 7pm at Little Plumstead Parish Council

PRESENT: Mr J Wiley (Chairman)

Mrs M Bullen

Mrs L Carty

Mr A Cawdron

Mr R Claxton

Mr G Edwards

Mr R Heath

Mr D Johnson

Mrs M Jones

Mr D Payne

Mr S Vincent

**PUBLIC PARTICIPATION –** The Chairman allowed public participation

**011216 Apologies for absence –** None

**021216 Minutes of the Meeting held on 14th November 2016 –** None

**031216 Matters arising –** Mr Walpole raised the subject of the roundabout on Plumstead Road and noted that this will get even worse if the proposed railway stop is built into Dussindale. Councillor Mackie confirmed that the idea of the railway stop was mainly for pedestrian passagers, although of course we couldn’t stop people driving there. A number of the Councillors and TERGVA met with Broadland District Council and Norfolk County Council to discuss the concerns of the location of the roundabout on the Plumstead Road. The application has not gone to the planning committee yet and it is not planned to go before them until February 2017. Councillor Heath confirmed that our application for the SAM2 sign has been submitted. The Parish Council has applied for a Parish Partnership for the cost of the sign to be split 50/50. The sign will be able to collate data such as the number of the vehicles and the speed. Cripps have contacted us to set up a meeting to discuss ideas regarding the walled garden on the Old Hospital Site, Little Plumstead. Councillor Jones, Heath, Johnson and Cawdron would like to be in attendance. Councillor Cawdron is in regular contact with Mr Ashton who has had experience of setting up community shops, which is one idea for the walled garden. Mr Ashton would like to set up a steering committee to include members of the Parish Council, the developer and the hospital. Councillor Heath suggested that a meeting after we have met with Cripps would make sense as the Parish Council will then have a better idea of what they have proposed. Councillor Edwards has had a meeting with the committee regarding the annual fireworks display. They do not have any firm news regarding a replacement for the gentleman who organised the display but they are hopeful that it will be able to take place next year. Mr Philips relayed the figures of crime for the Parish. At the recent SNAP meeting the most pressing issue was speeding. Mr Philips did stress that any incidents should be reported, they are then aware of times and locations. Mr Philips confirmed that there are always patrols at the Postwick hub, in both marked and unmarked cars. There was a recent incident on the Glade where damage happened to a resident’s fence, the police are dealing with this. The police are aware and have names of those responsible.

**041216** **Declarations of Interest** – None

**051216 Chairman’s Items –** Councillor Wiley brought up the subject of the roundabout going into Plumstead Road and noted how the Council are spending quite a lot on buying land for the site, the price per acre is very high. Councillor Wiley confirmed that the meeting took place at Broadland District Council. The ransom strip is currently holding everything up. Councillor Vincent said that meetings are currently happening regarding the ransom strip, they are discussing whether they are able to compulsory purchase the land. In the meeting highways were asked to come up with a plan to possibly just have one junction (a firm arm aroundabout) instead of the multi junction which it is at the moment. Most likely to be February before this is determined.

**061216 County Councillor’s Report** - I look forward to being with you on Monday evening. Please find below items I wish to report at the Parish Council meeting. Since the last meeting I read with interest the press article on the waste water issue at the former Hospital site in Little Plumstead.

NDR Update:

A note was circulated regarding implementing bridge beams before Christmas. A few weeks ago the NDR programme were hopeful of having them up on Marriotts Way, Buxton Road and Plumstead Road bridges, but they have been knocked back first by Storm Angus, which flooded sites and stopped work while this was dealt with in ways that protected our neighbours, and then by the frosty weather that forced the postponement of concrete pours on Plumstead Road.  
  
This means that there will be no daytime closure of Plumstead Road before Christmas. The NDR team are now looking at rescheduling the beams lifts for the week of 9 January at the earliest. As soon as we have got firmer information on the Plumstead Road two day closure, the NDR team will let Tess and I know.

Brick Kilns:

I was contacted by the Highways Department for a press article on the council response to the accidents at this site. The intention is for the County Council to still fund half of the project via a successful Parish Partnership bid, but in 2017 once the Parish Council has received its CIL money. A summary of accidents and the County Council response is below:  
  
Back in 2012, a Local Safety Scheme study was carried out based on an accident record of 4 Personal Injury Accidents (PIAs) within 3 years. The accident record has since worsened, with 5 accidents in the past 3 years (4 slight, 1 serious). We are working with the Parish Council to establish whether a joint funding package can be assembled to deliver a junction improvement through our “parish partnership” programme.  Initial design work on a potential mini-roundabout was undertaken in 2012, which did not proceed due to funding restrictions.  We currently estimate the scheme cost at around £150,000, subject to detailed design.

At the last Parish Council meeting there was an aim to look at speed restriction schemes in Little Plumstead for a Parish Partnership bid before the December deadline, I am happy to help however I can with that bid.

Speed Activated Sign: SAM

I was delighted to read that the SAM was being installed, Ian Taylor shared a list of initial places for the sign having met with Cllr David Johnson.

Great Plumstead:

Church Rd between 6 & 7, new post.

Hare Rd near Northgate Lodge on repeater post.

Middle Rd by Camelot, new post.

Little Plumstead:

Salhouse Rd junc Sandhole Rd on repeater post.

Salhouse Rd heading south before hump on repeater post.

Norwich Rd opp Brick Kilns pub on repeater post.

On School sign near Octagon Barn in both directions.

Thorpe End Village:

Plumstead Rd on L/C 11.

Roundabout Planning Application:

At the last meeting I was asked to request an urgent meeting with Highways and planners to review the scheme for a roundabout on Plumstead Road and at the top of Dussindale. I believe that meeting was organised, thanks to Tess for coordinating.  
  
Keeping Safe this Winter:

The County council has released details of how some in the community can stay extra safe and well this winter and what types of services might be available. <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/stay-well-this-winter>   
  
As part of this campaign is a new scheme, In Good Company. A pledge and invitation to reduce loneliness in Norfolk. People can see how they can pledge and support the project locally here: <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/in-good-company>   
  
Road Safety at Winter:

Reporting potholes and maintenance issues can all be done via the Council website, there is a new tracking form or you can continue to call or email in as usual.  <https://apps.norfolk.gov.uk/HighwaysDefect/>

Council Budget and Tax Consultation:

Consultation of the 2017 budget is now available, much of this was done in the medium term financial plan consultation last year. The planning assumption of 2017 is a tax increase of 3.8%, this include 2% for the government expectation for adult social care.  The Council is working hard to close a £20m deficit. The 1.8% increase will help reduce that funding cut from central government. It has become clear that the Alliance budget was simply undeliverable and hence the Council now faces a number of revenue pressures. Additional pressures are not only in adult social care but also in child care provision, with an increase in the number of children coming into care.

If you wish to respond to the consulation it is open until 17th January. <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/our-budget-and-council-tax/our-budget/setting-next-years-budget>  
  
May I take this opportunity to thank the Parish Council for its work over the year and wish it and all parishioners a very Merry Christmas and a Happy New Year.

Ian   
  
Ian J Mackie BA Hons MA

Norfolk County Councillor for the Thorpe St Andrew Division and Vice Chairman, Norfolk County Council Conservatives

**071216 District Councillor’s Report –** The last full Council meeting was on Thursday 17 November 2016, all the papers and reports are available at the Broadland website. The next full Council meeting will be held on Thursday 5 January 2017 starting at 7pm in the Council Chamber at Thorpe Lodge, Yarmouth Road.

Devolution - Broadland Council, at the Full Council Meeting on 17 November 2016 decided to support the ‘devolution’ deal being proposed by Government to create a Combined Authority for Norfolk and Suffolk. Despite all Suffolk Councils supported devolution, Kings Lynn Council voted against it which resulted in the deal being withdrawn. All Councils are now waiting to see what happens next as some sort of local government reorganisation is expected.

Plumstead Road Roundabout - Members of the Parish Council and TEGVRA met with Broadland Planning officers and NCC Highways to discuss concerns and options. Details, land registry documents, etc.... were shared to give a full understanding of the current proposals.

Next Planning Committee: Wednesday 11 January 2017

· The agenda is not available yet, although not expecting any applications for proposals in the Plumsteads.

· At the last Planning Committee Meeting, 7 December 2016, there were no applications determined for Plumsteads.

· The appeal for planning application 20161214 for 8 Barker Way, Thorpe End Garden Village has been turned down and the decision to refuse the application stands.

Planning Decisions: determined since last report

|  |  |
| --- | --- |
| 20161214 | Single Storey Front & Side Extension. First Floor Extension above the Attached Garage. |
| Location | 8 Barker Way, Thorpe End, NR13 5EZ |
| Applicant | Mr & Mrs M Spencer Planning Officer: Mrs C Peel |
| Decision | Appeal decision: not upheld and refusal decision |

**081216 Correspondence & Administration –** Complaints have been received regarding issues of youths damaging property on the Glade in Little Plumstead, The police are aware and are dealing with the issues which have developed into criminal damage. The Parish Council will take advice to see if something can be provided to resolve this problem. The Parish Council has received correspondence back from Anglian Water regarding the recent pollition to the lake in Little Plumstead, Anglian Water have confirmed that there is no evidence of ground contamination and believe that no damage has happened to the Great Crested Newt population. Councillor Cawdron did state that the Newts would be hibernating currently so any deaths would not be clear to see at the moment. The Parish Council has asked the Clerk to reply back to Anglian Water as the correspondence did read like a holding letter, and the residents are still experiencing the smells emating from the lake. The Clerk undertook some investigating into traffic calming measures which other Parish Councils have found useful. The general consensus was that the SAM2 signs were the best form of traffic calming. The Clerk has been in touch with the Rangers as Councillor Carty had reported that there were a large amount of thorns on Water Lane which were causing problems with bike tires etc. The Rangers reported back that they did not see any thorns but noted that debris of leaves etc had built up so they will clear them. It was reported that the sign for Water Lane has disappeared at the junction with Church Lane, the Clerk will ask for a replacement to be installed as soon as possible. The Clerk is still investigating who is legally responsible for the bus shelter at the top of the Glade in Little Plumstead, unfortunately none of the previous owners of the site are claiming this. It was decided that the Parish Council will put up a sign stating that they will be taking over ownership unless someone comes forward. The Parish Council has asked Councillor Johnson to undertake the repair works to the bus shelter, it was estimated that it will cost approximately £1500 but this is may change if further problems are found. Councillor Johnson will undertake the work in March 2017.

**091216 Income & Expenditure –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Balance | | Nat West | **£48,535.94** | 28/10/2016 |
| Bank Balance | | Scottish Widows |  |  |
|  |  |  |  |  |
| Payments | |  |  |  |
| Copyprint | | | Photocopier | £300.00 |
| Garden Guardian | | | 2016 Maintenance | £6,294.00 |
| T Scott | | | Salary and Expenses | £1,169.77 |
| HMRC | | | Tax & NI | £136.96 |
| J Cator 1984 Sett A Account | | | Half Yearly Rental | £85.00 |
| Mr S Cockburn | | | Website Domain | £70.19 |
|  |  |  | **TOTAL** | **£8,055.92** |
|  |  |  |  |  |
| Receipts |  |  |  |  |
| Allotment Payment | | | Shields | £12.50 |
| Allotment Payment | | | Heath | £12.50 |
|  |  |  | **TOTAL** | **£25.00** |
|  |  |  |  |  |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately | | | |  |
| **£40,505.02** |

The Finance Committee will be meeting on the 22nd December to draft the pre-cept in readiness for this to be agreed at the January meeting.

**101216 Planning Applications –**

20161903 – South Lodge Farm Barn, Low Road, Great Plumstead – Variation of Condition 2 of Planning Permission 821768 – Agricultural Occupancy Restriction (07/12/2016)

JW - I have no objection to this in any way as it involves no alterations to the site and is simply an application to remove a materially spent Planning condition applied some 30 years ago. I agree with the Agents letter and the comments within it, that under the present planning guidelines unrestricted occupation would be granted

20161929 – Gable End, Middle Road, Great Plumstead – Single Storey rear extension and alteration to the front porch

JW - No objection

AC - The Application is slightly misleading in that it talks about rear extension and front porch alterations without acknowledging that it involves a material change to all the significant elevations from red brickwork and timber windows to 'white' render and timber with dark grey aluminium windows. There are a couple of technical issues which might impact upon planning issues. The new open plan kitchen has no windows/ventilation to the south facade. The existing chimney has no evident support and will either neither it or fall away. The single remaining structural post in the middle of the building will be significantly loaded. There should be some indication of how the various forms of drainage will be dealt with. The large new extension has a tricky technical connection to the existing roof.

RC - No objections

20161972 – Broads Close, Post Office Lane, Little Plumstead – Single storey flat roof extension on side and rear (21/12/2016)

JW - This looks a very sensible improvement to the house offering an en-suite bathroom to the master bedroom and a much improved living area without any major alterations to the exterior elevations of the property. I have no objection

AC - No objection. The alteration adds a bedroom and loses a garage, but there is adequate space for our vehicle parking allowances as per the Neighbourhood Plan.

RH - No objection

20161214 – 8 Barker Way, Thorpe End – Single Storey Front and Side Extensions, First Floor Extension about the attached garage

Appeal – Refused

**111216 community infrastructure levy –** Nothing to currently report. The surveyor who the Parish Council have instructed has been ill but hopefully the work will be undertaken in early 2017.

**121216 Little plumstead town land trust –** Mr Peter Jolly attended the meeting. He is the current treasurer of the Little Plumstead Town Land Trust, but he will be moving out of the parish in the next few months and will therefore be leaving the role. The members have asked the Council with their help to find a replacement. Councillor Wiley confirmed that although we are linked with the Trust the responsibility for its running lies with the Church. Mr Jolly gave a little background on the Trust. It owns about 34 acres of land in Little Plumstead which received rental each year. The land is gifted in perpetuity and can only be let to a resident of the parish. Income from the rental and investments are distributed to the poor of the parish, through grants which they apply for. Mr Jolly gave some information regarding the forthcoming vacancy, confirming that little work is involved in running the trust but basically includes – receiving and banking one cheque; providing grant forms for those who wish to have one; approving grants; distributing cheques; maintaining the accounts; providing annual accounts each year. The Parish Council thanked Mr Jolly for all of his work over the last 15 years and would like to suggest anyone who wishes to learn more about this role or potentially apply for the position to get in touch.

**131216 parish news items -** The Meeting. Cllr. J. Wiley in the chair. Summary scratchings by Cllr. Cawdron. Notes only, not minutes. Weather dark, with a full Council attendance. Mulled Wine and Mince Pies anybody?

Q’s from the Floor - General support for the efforts of the Parish Council and TEGVRA in trying to get the proposed

roundabout to the Plumstead Road to the West of Thorpe End into the right place and link into Dussindale Drive. Cllrs. and others have lobbied BDC and NCC and have been advised the parties are discussing a technical proposal and examining legal issues. The current application will not go before planning committee until February 2017.

Matters Arising and Chairman’s Items - Traffic speed control SAM funding has been applied for under Parish Partnership scheme.

Little Plumstead Hospital Lake pollution caused by faults to the gravity drainage system which surcharged into the lake. Anglian Water have now placed monitors to provide future warning. The Environment Agency may take action against AW. The damaged road sign has been repaired!

Walled garden a meeting had been arranged with the developer for January. This might tie in with new proposals for a Community Shop at the Glades.

The Little Plumstead Fireworks display report is still being finalized.

Charities. Mr P Jolly, a trustee of the The Little Plumstead Town Land Trust and Hobart’s Charity explained the current position of the Charity, the relationship with the Church, the restraints, the beneficiaries and the need for a volunteer trustee correspondant and treasurer. He explained that this was a limited function requiring no more than three days a year input but that a new TRUSTEE was REQUIRED to take over his role of 15 years as he was moving away.

Cllr Johnson noted a similar issue for the Fuel Allotment Charity. These charities were established many years ago to provide small amounts of financial help to bona fide applicants. Without volunteer help, they would disappear. Volunteers from the Parish would be welcome.

County Council Report - Cllr. Mackie noted the NDR Plumstead Road beam lifting date deferred into January 2017. Please examine ‘Your Norfolk’ and note needs for the elderly and possible support available. No action yet on the Brick Kilns junction as monies were not available. Notes on the Keep Safe this Winter campaign and including road safety and pothole notification via the NCC website. Anticipate a further rise in Council Tax with ring fenced monies for social care. NCC will overspend budget. Seasonal Greetings were given.

District Council Report - Cllr. Vincent reported with an update on the Council News and planning applications. Devolution proposals although approved by BDC will not proceed as West Norfolk voted against. Proposals for a further development area around the Postwick Hub had been shown in Postwick for comment. This is not yet a formal application.

Parish Council - The Broads Flood Risk Assessment consultation will close by end December. Cllr Carty noted that the Water Lane pathway posed a puncture hazard for cyclists. This was noted as bit of a Parish Wide problem, although our resident cyclist Mr Walpole had not experienced any particular problems, possibly because of bicycle tyres of substance rather than style? Some issues of misbehavior in the Glades were noted. It was noted that alternative activities were not readily available to the area. Parish should take this forward as part of the ongoing study of communal areas.

Financial items - The normal items of cost, wages and invoices were approved and cleared. Finance Committee meeting in December to establish budgets etc for the year ahead. Photocopier obtained. Maintenance Quotes are being obtained and it was agreed that these must be based on like for like needs and intervals. Little Plumstead Bus Shelter is to have a notice posted and repairs carried out and recorded. A budget cost for this work was approved.

Planning - No major issues.

NDR Liaison Group. Residents can sign up for news and progress reports via a new NCC website norwich.transport@norfolk.gov.uk. Residents are asked to use this site for updated information.

Police Report: Beat Officer Sean Phillips attended the meeting and noted 9 recorded incidents in the month including some domestic violence and some youth offences. He continued to encourage the reporting of incidents as they ‘build the picture’. To find reports, go to www.norfolkpolice.uk.

Community Infrastructure Levy monies - Feasibility planning for Gt Plumstead VH Changing rooms. Council has given approval to the budget for the Project Study as an aim of the Neighbourhood Plan and residents will be consulted as proposals develop.

Next Meeting. 1900 hrs Monday 9 th January 2017 at Great Plumstead Village Hall. All are welcome to attend Parish Council Meetings and discussions or contact the Parish via email at mail@greatandlittleplumsteadparishcouncil.co.uk. (Although as there is no January issue of Church and Parish, these notes will stand as a forgotten record.)

**141216 any other business –** None

**Next Meeting:** Monday 9th January at 7pm at Great Plumstead Village Hall