A Parish Council Meeting was held on 9TH January 2017 at 7pm at Great Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman)

Mrs L Carty

Mr A Cawdron

Mr R Claxton

Mr G Edwards

Mr R Heath

Mr D Johnson

**PUBLIC PARTICIPATION –** The Chairman allowed public participation

**010117 Apologies for absence –** Councillor Payne, Jones, Vincent and Bullen

**020117 Minutes of the Meeting held on 12th December 2016 –**  None

**030117 Matters arising –** Mr Walpole asked whether the Parish Council would object to a memorial bench being placed on Broadmead Drive. Mr Walpole confirmed that the family were not happy with the current offering of placing it on Sepping Way. Councillor Wiley confirmed that the Parish Council did not have any objections to this and Mr Walpole confirmed he would relay this to the family. Councillor Claxton suggested that the new bench could be placed close to the current memorial bench on Broadmead Drive. Mr Cockburn asked the Councillors what their view was on the walled garden on the Little Plumstead Hospital site. Councillor Wiley said that the structure of the wall has to be investigated and restored. Councillor Heath mentioned that depending on the Section 106 Agreement and how it is interpeted depends on what could happen. Councillor Wiley did note that the Parish Council did not have any jurisdicition there; if a management company was set up and then subsequently failed it would not revert to the Council. Councillor Cawdron confirmed that at present it was not known whether there would be any involvement from the NHS Trust. Councillor Johnson mentioned that the greenhouses inside the garden are most probably still intact. The general feeling was that the walled garden is going to cost a considerable amount of money to put it back into a good state of repair. a number of Councillors together with the School and Broadland District Council are meeting with Cripps Developments later in the month to discuss ideas for the walled garden.

Councillor Claxton confirmed that Mr Townly has sent further correspondence to Mr Courtier at Broadland District Council in relation to the Plumstead Road roundabout. Mr Courtier has confirmed that they have looked at the situation, following on from the meeting with the Councillors regarding the roundabout and they do not see any advantage of changing the layout as proposed. They noted that with the proposal which was put forward pedestrians would still have the same number of roads to cross as the proposal which was put forward in the meeting.

Councillor Heath stated that the passing places on Low Road and Smee Lane need to be repaired. Councillor Heath will contact the NDR team to ask them to undertake these works.

Councillor Johnson confirmed that the repair works on Hospital Road are planned but they have to work out when they can close the road.

Councillor Edwards confirmed that he had a meeting with the people who worked with the co-ordinator for the firework display in Little Plumstead. They are keen to carry this on once the current co-ordinator leaves.

**040117** **Declarations of Interest** – Councillor Wiley declared his interest in relation to the Octagon Park planning application.

**050117 Chairman’s Items –** We may have possible maternity cover for the clerk. The applicant is a local woman with large amounts of experience.

**060117 APPROVAL OF PROPOSED pre-cept FOR 2017-2018 -** The Pre-cept as discussed at the Finance Meeting on the 22nd December was presented to the Parish Council for approval. It was noted that there would be a 59p per week increase for parishioners. It was noted that the Parish Council has experienced a drop in income, as no income is being received from glass recycling and current investments anymore. The drop is currently around £3,000. It was decided and agreed that there would be no raise in the allotment rents or the scout hut rent. The property maintenance allowance has been raised to take account of the bus shelters. The grass cutting contract has been awarded to Garden Guardian again this year, their quote was very competitvive. The amount for administration has been set to take account of the locum overlap for the clerk’s maternity leave. Amount for web hosting has been reduced as last year we had to take account of the website being built. Proposed by Councillor Cawdron and seconded by Councillor Edwards. All Parish Council Members present were in favour.

**070117 County Councillor’s Report** - Firstly, may I wish you all a very Happy New Year. Sadly, I am unable to attend the meeting on Monday evening, but convey my best wishes to residents, and my thoughts are particularly with those who start the New Year with medical and family concerns.

So far I have attended and chaired the county farms board, and have a pre meeting and full audit meeting in January.  I will also be attending the treasury management panel and various Norse committees. I am meeting with senior Norse staff about its apprenticeship programmes in January, something might be in the local press about that. I am particularly focused on employment and housing opportunities for young people, this will be one of my priority areas for the year.

I must publicly thank our county council staff who dealt with a significant number of children's services, adult social care and mental health referrals over the Christmas period, our unsung heroes.

You can read more here: https://www.norfolk.gov.uk/news/2017/01/norfolk-county-councils-emergency-and-support-teams-worked-round-the-clock-at-christmas

Below are a number of items I wish to report.

1. High School Admission Consultation

Thorpe St Andrew High School and Sixth Form has extended the consultation period until 31 January 2017 regarding admission criteria for places in Year 7 to come into effect from 1 September 2018.

Its website contains the proposal http://thorpestandrewschool.org.uk/year-6-intake/consultation/ and they are inviting comments to be emailed to consultation@tsasmail.org.uk

2. The NDR

As many are aware proposals are now in place following the short delay to install the main beams over Plumstead Road.  There are also a number of planned road closures and changes to bus timetables.  I know that the highways team have been in correspondence with Tess which I am sure have been circulated. I have received correspondence from a resident about the road closures which I have shared with the highways unit.  The correspondence also asked about better broadband in Great Plumstead. I have also asked the director of the programme to provide us with a response.

3. Post Box

I have not received an update on its re location, but did report that the new site was not satisfactory, it must be located at the Great Plumstead village hall.

4. Public Health

One of the key functions of the county council is better public health. The council working with other health partners has launched a new quiz to help residents make small differences to their lives to improve their overall health. The quiz and more information can be found here: https://www.norfolk.gov.uk/news/2017/01/people-in-norfolk-encouraged-to-make-small-changes-to-become-healthier-in-2017

5. Recycling Centres

As most will know this time of year is an important time for recycling, the most used centre by parish residents tends to be Strumpshaw. Details of opening times, what you can and cannot take etc can be found in the link below or on the county council website.

https://www.norfolk.gov.uk/rubbish-recycling-and-planning/rubbish-and-recycling/find-your-local-recycling-centre/strumpshaw-main-recycling-centre

Location:

Stone Road, Strumpshaw NR13 4HR

Opening times:

1 April–30 September 9am–5pm, 7 days a week

1 October–31 March 9am–4pm, 7 days a week

Directions:

Located on Stone Road. Leaving Brundall village, head east towards Strumpshaw. Go under the railway bridge and take next right (Stone Road). Follow this road for about one mile. Recycling centre is signed and on the left.

6. Gritting

Gritting of the roads is in full swing when required, to find the routes there is a useful map on the council website. There is a grit bin at the Little Plumstead primary school.  https://www.norfolk.gov.uk/roads-and-transport/roads/gritting

If we have snow additional actions are taken in consultation with those with plant equipment.

I look forward to being with you in February. If you have any items you wish me to take up before then, I would be happy to do so.

Kind regards and all best wishes for 2017.

Ian

**080117 District Councillor’s Report –** The last full Council meeting was on Thursday 5 January 2017, all the papers and reports are available at the Broadland website. The next full Council meeting will be held on Thursday 23 February 2017 starting at 7pm in the Council Chamber at Thorpe Lodge, Yarmouth Road.

COUNCIL TAX REDUCTION SCHEME 2017/18 - Following the consultation last year the Council Tax Reduction Scheme for the annual reviewa number of amendments will take effect from 1 April 2017. These are: -

• Change temporary absence restrictions where absence was outside Great Britain.

• Revising non-dependant deductions and Second Adult Rebate.

• Restrict Child Premiums to a maximum of two per household.

• Amend effective date of claim rules for Universal Credit applicants.

• Allow Council Tax Reduction claims to remain open for six months in specific circumstances.

These changes will make administration of the scheme easier by bringing it in line with other Welfare Reform changes.

SELF-BUILD AND CUSTOM HOUSEBUILDING REGISTER - Following recent legislation changes the Council’s Self-build and Custom Housebuilding Register has been updated to meet these requirements. A summary of the changes are: -

• A simple criteria for registration which also identifies a ‘local connection’ or ‘no local connection’.

• An annual charge of £100 to be on the register.

Next Planning Committee: Wednesday 11 January 2017

· Whilst there are no items on the agenda for proposals in the Plumsteads, the application 20160498: Land South of Salhouse Road, Sprowston is on the agenda.

Planning Decisions: determined since last report

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| --- | --- |
| 20161903 | Variation of Condition 2 of Planning Permission 821768 - Agricultural Occupancy Restriction |
| Location | South Lodge Farm Barn, Low Road, Great Plumstead, NR13 5ED |
| Applicant | Messrs D & P Colchester Planning Officer: Mrs C Peel |
| Decision | Full Approval 16 December 2016 |

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| --- | --- |
| 20161929 | Single storey rear extension and alteration to the front porch. |
| Location | Gable End, Middle Road, Great Plumstead, NR13 5EG |
| Applicant | Mr Derek Herrmann Planning Officer: Mrs J Welton |
| Decision | Full Approval 21 December 2016 |

For Information – Pending / Outstanding Planning Applications

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| --- | --- |
| 20141851 | Application for Approval of Details Reserved by Condition 5 of Planning Permission 20090886 - Development of Sustainable Urban Expansion |
| Location | Land at Brook Farm & Laurel Farm, Green Lane, Thorpe St Andrew |
| Applicant | Lothbury Property Trust Company Limited Planning Officer: Mr B Burgess |
| Decision | 8 December 2014 - Consultation until 31 December 2014 – OUTSTANDING |

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| --- | --- |
| 20160498 | 1. Proposed residential development of a minimum 803 dwellings with access roads and associated infrastructure  2. Site for a new primary school  3. Land for a Bus Rapid Transit (BRT) scheme  4. Section of orbital link road  5. Retained areas of woodland and creation of open space (Outline) |
| Location | Land South of Salhouse Road, Sprowston |
| Applicant | RK Properties Limited, John Faircloth, Janet Faircloth and David Smith Planning Officer: Mr B Burgess |
| Decision | 8 April 2016 - Consultation until 1 May 2016 – OUTSTANDING |

|  |  |
| --- | --- |
| 20160499 | Outline planning permission is sought for part of the proposed orbital link road south of Salhouse Road to facilitate a link to Plumstead Road |
| Location | Land South of Salhouse Road, Sprowston |
| Applicant | RK Properties Limited, John Faircloth, Janet Faircloth and David Smith Planning Officer: Mr B Burgess |
| Decision | 8 April 2016 - Consultation until 1 May 2016 – OUTSTANDING |

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| --- | --- |
| 20161873 | Provision of a roundabout junction on the C874 Plumstead Road between the C442 Green Lane North and the U51231 Dussindale Drive with access roads into the land north and south of Plumstead Road. |
| Location | Land to the East of Heath Road, North of Plumstead Road, Thorpe End |
| Applicant | Broadland District Council Planning Officer: Mr N Harriss |
| Decision | 28 October 2016 - Consultation until 20 November 2016 |

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| --- | --- |
| 20161972 | Single storey flat roof extension to side and rear. |
| Location | Broads Close, Post Office Road, Little Plumstead, NR13 5AD |
| Applicant | Mr Mehmet Planning Officer: Mrs J Welton |
| Decision | 28 November 2016 - Consultation until 21 December 2016 |

|  |  |
| --- | --- |
| 2012097 | Extension to front of existing garage. |
| Location | Llanilterne, 5 Green Lane North, Thorpe End, NR13 5BB |
| Applicant | Mr K Fiddy Planning Officer: Mr P Baum |
| Decision | 13 December 2016 - Consultation until 5 January 2017 |

Shaun Vincent 8 January 2017

Broadland District Councillor – Plumstead Ward

**090117 Correspondence & Administration –**  We have received a further response from Anglian Water regarding the sewerage overflow incident at Little Plumstead Lake, they have confirmed that they are still undertaking works and monitoring the situation. It was queried in particular if the damage to the Great Crested Newt population had yet been determined, Councillor Cawdron had previously pointed out that they would currently be hibernating, Anglian Water confirmed that at present they believed that no damage had happened. The Parish Council will continue to monitor this situation. The Clerk read out the crime statistics for the period of 1st December to 31st December and confirmed that there were 6 reported incidents. The Parish Council asked to Clerk to investigate this further and find out the in which village these happened.

**100117 Income & Expenditure – Monthly Financial Statement –**

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| --- | --- | --- | --- | --- |
| Bank Balance | | Nat West | **£40,505.02** | 30/12/2016 |
| Bank Balance | | Scottish Widows | **£80,694.11** |  |
|  |  |  |  |  |
| Payments | |  |  |  |
|  |  |  |  |  |
| T Scott | | | Salary and Expenses | £1,149.71 |
| HMRC | | | Period 10 | £137.16 |
| Anglian Water | | | September - November | £194.31 |
|  | | |  |  |
|  |  |  | **TOTAL** | **£1,481.18** |
|  |  |  |  |  |
| Receipts |  |  |  |  |
|  |  |  |  |  |
|  |  |  | **TOTAL** | **£0.00** |
|  |  |  |  |  |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately | | | |  |
| **£39,023.84** |

**110117 Planning Applications –**

**20162097– Llanilterne, 5 Green Lane North, Thorpe End, NR13 5BB - Extension to front of existing garage (05/01/2017)**

**AC** – No objection

**RH** – No objection

**20162151 - Oaklands, Reeves Corner, Great Plumstead, NR13 5BY - Erection of building to the front and side of the dwelling for use as a double garage, workshop and store with additional storage within the loft space (22/01/2017)**

Reservation about this is the proximity to the boundary for both the build and the longer term maintenance. One wonders whether this is actually a start point for an annexe dwelling? Small point the proposed stairs shown on the drawing reverse direction between ground and first floor.

**20162173 – Octagon Business Park, Hospital Road, Little Plumstead – Hybrid Application 1. Full Planning Permission for Erection of 1 Dwelling with Association Access, Landscaping & Ancillary Works (Plot 7), 2. Outline Planning Permission for Erection of 6 Dwellings (Plots 1 to 6)**

Outside the Little Plumstead development area but arguments are made for land supply sustainability and self build credits.

Heavily researched for ecology, archaeology, flooding appraisal, landscape and services availability.

Disappointed that the proposals do not take on board the views of the Parish Council that the development should offer a more mixed development, providing starter or providing downsizing opportunities. The proposals have pressed on with the significant high value Pavilions in the Park Landscape philosophy. So not in keeping with the Neighbourhood Plan Policy 2 and dare we say it, would this set precedent for the large field to the East to be incorporated into the Little Plumstead development boundary?

**120117 ndr –** The Clerk reminded everyone that Plumstead Road will be closed while they raise the beams for the bridge. It is planned that the closure will last three days, possibly less if the weather is good. Councillor Heath will contact the NDR Team in relation to the passing verges on Smee Lane and Low Road, these need to be repaired. The increase in traffic is only going to make the damage worse.

**130117 parish news items -** The Meeting. Cllr. J. Wiley in the chair. Summary scratchings by Cllr. Cawdron. Notes only, not minutes. Conditions cold, dark and wet. With New Year Best Wishes to all our readers.

Q’s from the Floor.

Request for a memorial bench for Broadmead Green by the Scott family via Mr Walpole. Council had no objections and suggested a location near to the existing bench on the Green.

Matters Arising and Chairman’s Items.

Walled garden meeting has been arranged with the developer for January. This might tie in with new proposals for a Community Shop at the Glades.

The Little Plumstead Fireworks display report and volunteer is in progress.

The SAM traffic control has still not been delivered via NCC. Nagging required.

The Chairman declared an interest in Planning proposals for housing near the Octagon Business Park. Submission made to BDC.

Charities. The Clerk reported that a new volunteer may have been found and it was suggested that a meeting be established to discuss further details and any possible handover.

Cllr Johnson noted a request after a resident suffered damage from a water leak. This was also being followed up with the Housing Groups involved.

County Council Report.

Cllr. Mackie (apologies) forwarded New Year Greetings and attendances at Local Farms Board, treasury panel and various Norse Committees . TSA’s schools admission consultation period has been extended to 31st January 2017

He noted housing and employment for young people as a focus.

Thanks were given to the staff and out of hours duty teams at NCC who had dealt with 238 referrals over the Xmas period involving children’s services, social care, some mental health issues etc.

Notes on the Keep Safe this Winter campaign and including road safety and pothole notification via the NCC website. Gritting has now commenced.

The Great Plumstead Post Box location saga continues with an unhelpful Royal Mail.

Anticipate a further rise in Council Tax with ring fenced monies for social care.

Use the NCC website, go to www.Norfolk.gov.uk for details on Public Health schemes and Recycling Centres opening hours.

District Council Report.

Cllr. Vincent (apologies) reported with an update on the Council 5th January Meeting and planning applications.

Changes to Council Tax allowances and benefit schemes would come into place from the 1st April 2017. Self Build and Custom House Builder Register requires an annual fee of 100.00 pounds

Laurel Farm Link Road is not yet resolved (20141851)

Roundabout application (20161873). An update had been received from BDC Head of Planning saying adjustment as requested by TEGVRA and Parish was too hard and expensive. This will probably be placed to Planning Committee in February. In our view an inferior solution.

Salhouse Road (20160498) for 803 dwellings to North and West of Thorpe End went to Planning Committee on the 11th January. Despite deferment request by Parish for improvements and Link Road provision, the outline consent was narrowly approved by 8 votes to 7. An inferior solution.

Parish Council.

CIL changing rooms proposals were anticipated and first draft now received.

Walled garden meeting with School, Developer and Planners arranged.

Parish Asset list had been circulated and responsibilities allocated.

Financial Committee had met pre Xmas and the next year precept agreed.

Mrs Jones had come forward for the vacant position on the Parish Council. If no other applicants come forward, this will go forward to a co-opted vote in February.

Cllr Johnson noted deterioration in Notice Boards and it was agreed these as a legal requirement should be replaced. Council proposed and accepted a cost of 500 pounds approximate for these works. Budget allowances for such repair works had been made in the financial allocations.

Financial items and Precept.

The normal items of cost, wages and invoices were approved and cleared.

The Chairman explained to the meeting the reserved funding made for various items of maintenance and noted that interest earned no longer matched the costs and these had become ‘sinking funds’ with a steady draw down in capital. Financial allocations for the year ahead had been made to build some capital reserves for longer term replacement or repairs. Clerk allowances had been raised to cover maternity leave. Some Income had actually declined e.g. the glass collection revenues. Precept would therefore be raised by a small amount per household, Typically, a Band D property would see contribution increased from 29.70 to 30.59 to bring a total increase of 1,854 pounds for the year for the Parish. The precept was proposed and accepted.

NDR Liaison Group. Bridge Beam lifts and Plumstead Road Closure mid January subject to weather conditions. Residents can sign up for news and progress reports via a new NCC website norwich.transport@norfolk.gov.uk. Residents are asked to use this site for updated information.

Police Report: A reported increase in recorded incidents in the month including more domestic violence and some youth offences. We continue to encourage the reporting of incidents as they ‘build the picture’. To find reports, go to www.norfolkpolice.uk.

Community Infrastructure Levy monies; Feasibility planning for Gt Plumstead VH Changing rooms.

Next Meeting. 1900 hrs Monday 13th February 2017 at St David’s Thorpe End. All are welcome to attend Parish Council Meetings and discussions or contact the Parish via email at mail@greatandlittleplumsteadparishcouncil.co.uk.

**140117 any other business –** Councillor Johnson has undertaken some research into a possible replacement cabinet for the Little Plumstead Notice Board which is in a bad state of repair and presented to the Council the option to have the same type of cabinet as we have in Great Plumstead. The Parish Council approved this and asked Councillor Johnson to order and install the cabinet.

**Next Meeting:** Monday 13th February 2017 at St David’s Thorpe End at 7pm.