

GREAT & LITTLE PLUMSTEAD PARISH COUNCIL

A Meeting of Great & Little Plumstead Parish Council was held on Monday 8th May 2017 at 7pm at St. David's Church Hall, Thorpe End

PRESENT: Mr J Wiley (Chairman)
Mr A Cawdron
Mr R Claxton
Mr G Edwards
Mrs L. Carty
Mrs M Bullen
Mr D Johnson
Mrs J Jones
Mr S Vincent
Mrs M Jones
Mr D. Payne

Mrs A Barnes (Locum Parish Clerk)

9 Parishioners

010517 TO ELECT A CHAIRMAN, DECLARATION OF ACCEPTANCE OF OFFICE, ELECTION OF VICE-CHAIRMAN

Cllr Wiley was nominated as Chairman and elected unanimously. He signed the Declaration of Acceptance of Office.

Cllr Vincent was nominated as Vice-Chairman and elected unanimously.

020517 APOLOGIES FOR ABSENCE – Apologies for absence were accepted from Cllr R Heath.

030517 DECLARATIONS OF INTEREST – None

040517 MINUTES OF THE MEETING HELD ON 10TH APRIL 2017 – The Minutes were agreed by the Council and signed by the Chairman.

050517 MATTERS ARISING – Cripps Development had agreed to deliver the old Bell and decorative brickwork from the demolition site to Octagon offices but this had not taken place. It was agreed to contact Cripps Developers and asked when they will be delivered.

Details for booking the tennis courts at Great Plumstead had been obtained and will be put in the magazine.

Reports had been received that parking at Sunset House Pool was still taking place on the road. A letter would be sent to them stating that the Council cannot support a breach of planning and ask them to make every effort to stop the parking in the road.

Sea Scouts/Scouts – Nothing further to report.

Standing Orders were suspended.

PUBLIC PARTICIPATION

- There are no bus timetables at Thorpe End. Ask the Bus Company to publish the timetables at the bus stops.
- SAM requested for Hospital end and not Brick Kiln Road end.
- The Council were thanked for their support for the May Day Fayre.

THE MEETING RECONVENED.

060517 APPOINTMENT OF OFFICERS – FINANCE COMMITTEE, ALLOTMENT REPRESENTATIVE, TREE WARDEN, PLAY EQUIPMENT INSPECTORS, WEBSITE, VILLAGE HALL, YOUTH ENGAGEMENT –

The following appointments were agreed by the Council.

Finance Committee – Cllrs Wiley, Vincent, Cawdron, Bullen, Edwards, Heath and Johnson.

Allotment Representative – Cllr Johnson.

Tree Warden – Cllr Johnson. Cllr Johnson to check the lopping of an Oak tree at Dial House, Thorpe End.

Play Equipment Inspectors – Cllr Johnson and Cllr Claxton.

Website – Cllr Heath and Cllr M. Jones.

Village Hall – Cllr Edwards (Lt Plumstead) and Cllr Johnson (Gt Plumstead).

Youth Engagement – Cllr Carty.

CIL Committee – Cllrs Heath, Cawdron, Carty, M. Jones, Johnson and J. Jones.

Gt Plumstead Playing Field Project – Cllrs Wiley, Cawdron, Johnson, Heath, Carty, M. Jones, Payne and Bullen.

070517 CHAIRMAN'S ITEMS – The Chairman reported on the following:

Great Plumstead Village Sign – The Council is obtaining legal advice from their Insurance Company who are now dealing with the claim for breach of copyright.

Previous draft designs for Changing Rooms as Gt Plumstead Playing Field and the possible extension of Gt Plumstead Village Hall from GS Designs will be paid for on receipt of an invoice for work undertaken to date. The Council will then go out to tender for revised drawings following a proposed upgrade to the project.

Land west of Salhouse Road – A complete set of plans is required before meeting with Lanpro Services.

080517 CORRESPONDENCE & ADMINISTRATION

- 1 Sport England – Archive Places Data Platform – Cllr Cawdron/Cllr Johnson to respond to questionnaire.
- 2 Richard Bacon MP – How should Norfolk Grow – Housing Conference 29 June 17. Cllr Cawdron to attend.
- 3 Norfolk Alliance Meeting, Weds 19 July 17 at 7.15pm at United Reform Church – Noted.
- 4 NCC Mobile Library times changed for Lt. Plumstead – Cllr Cawdron to put in Parish News.
- 5 CPR Fridge Stickers available
- 6 Broads Authority – Draft Broads Landscape and Landscaping Guide Consultation 28 April to 9 June 2017. Noted.
- 7 Broadland District Council – Precept payment made.
- 8 Ed Hanson, Barton Willmore – Letter inviting council to Postwick Parish Council meeting on 1 June to hear about development proposals for site GT11 of North East Norwich Growth Triangle. Invite Mr Hanson to the Council meeting on 12th June.
- 9 Cllr M. Jones would like to see a Food Waste collection in the area. Cllr Vincent explained that Broadland DC were examining the prospect of rolling this out.
- 10 Wooden fence between the hall and the allotments needs attention – Cllr Johnson has repaired fence.

090517 TO RECEIVE AND ADOPT THE STATEMENT OF ACCOUNTS AND BALANCE SHEET FOR THE YEAR TO 31ST MARCH 2017, TO APPROVE THE ANNUAL RETURN FORM, AND TO REVIEW THE EFFECTIVENESS OF INTERNAL AUDIT – The Council reviewed the effectiveness of Internal Audit and

agreed to appoint a new auditor for the end of year audit. Three quotations had been received and it was agreed unanimously to appoint Mrs Pauline James, Clerk to Acle Parish Council and Internal Auditor. The Council also agreed the two signatories to countersign the cheque stubs when they sign cheques.

The accounts will be audited and brought to the June meeting.

100517 TO REVIEW THE COUNCIL'S POLICIES - Financial Regulations will be reviewed at the next meeting.

110517 PLANNING APPLICATIONS

There were no planning applications.

There was a notice at Gt Plumstead Hall and work is going on near the workshop in the paddock. Cllr Vincent will follow this up to see if it is permitted development.

120517 COUNTY COUNCILLOR'S REPORT – Cllr Ian Mackie had sent the following report.

Firstly, I have to send my apologies to your meeting on Monday evening as it coincides with the first Monday meeting of the Thorpe Town Council and its Annual Public Meeting as well, of which I am town mayor. Can I wish you all a very successful municipal year ahead.

Secondly, I would like to say a huge thank you to all those residents who supported me at the County Council elections, I was delighted and humbled by the level of support I received: Ian Mackie, Conservative 1799, Labour 649 and Lib Dem 404. Maj 1150, 63% of the vote. I visited every polling station on the day to thank those working from 6.30am to 10pm! As County Councillor I will continue to serve the whole community no matter their political preference or background. This is what I have always done. I am pleased to say that I have been elected again as Conservative Group Vice Chairman. It will be up to the Leader to determine roles. The composition of the council now has 55 Conservatives, 17 Labour, 11 Lib Dems and 1 Independent. The Greens lost all three seats to Labour in Norwich and UKIP lost all 15 seats they won in 2013.

The ballot boxes will all be out again in a few weeks time of course!

There are a few items I would like to report:

1. Planting along the sides of the NDR. I am pleased to report that the Highways Team working on the NDR will be planting the trees and bushes 20 meters higher along the banks of the NDR crossing Plumstead Road. The trees will be taken up to the earth bunds as high as possible to aid screening. I would like to thank residents and councillors who responded so swiftly to my emails regarding this. I met with the team and with no extra funding this was as close as we could get to a scheme more akin to that discussed at the parish council.

2. Traffic Cones. In late April some may have seen the coned off area on the Postwick Hub leading to Green Lane. This caused considerable delay for little visible reason. I asked officers to investigate. UKPM have now been instructed to only install the lane closure during off peak periods except when they need to excavate in the nearside carriageway to joint onto the existing cable. Officers have discussed this with them and in order to minimise disruption. This works should now be completed.

3. Walled Garden Shop. I was interested to read the news about the aims of having a shop at the Walled Garden. I think this would be a wonderful idea and provide a much needed meeting and information social point in the area. I am happy to lend my support to this initiative in any way possible, perhaps in the form supporting grant applications.

4. School Admissions. For the first time in a number of years I have not been contacted with regards to admissions issues at the local schools. I am always happy to help residents with their concerns or issues regarding this stressful process, if anybody knows of a parent who is in need of advice please do suggest they contact me.

5. Road Improvements. During the county council campaign a few areas of concern were raised with me, one

being potholes and the road surface of Toad Lane. So I was pleased to see a few weeks later having reported it, that some potholes have been filled on Toad Lane a resurfacing works has been undertaken.

6. Friends Against Scams. Norfolk Trading Standards and the Norfolk Safeguarding Adults Board have joined forces to promote the national Friends Against Scams campaign here in Norfolk. The Friends Against Scams campaign aims to protect and prevent vulnerable people from becoming victims by empowering communities to take a stand against scamming.

Friends Against Scams is open to anyone who wants to protect themselves, their neighbours or their loved ones against scams. Anyone can become a victim, and the effects can be financially catastrophic and often damaging to the person's health and wellbeing. The training can help identify and avoid being a victim of a scam. To take part in the training simply visit www.friendsagainstscams.org.uk today and click to 'Become a friend today'.

To read more please visit here <https://www.norfolk.gov.uk/news/2017/05/friends-against-scams-launched-in-norfolk-to-protect-residents-from-financial-abuse>

On a lighter note, I did see that street naming was on your agenda for the Cricketers. Street naming is such a long lasting and important aspect to an area. Many years ago, so the tale goes, somebody confused Robert Ketts battle of Dussindale with the English Civil War hence all the road names are Civil War related. The Civil War took place about 100 years after the last battle of Robert Kett at Dussindale and has no local connection. Also note that there is no Cromwell or King Charles road names in Dussindale. Off the top of my head, my idea for the Cricketers could be famous cricket grounds in UK?

It was agreed to report to Mr Mackie that, although Toad Lane had been resurfaced, the contractors had not filled in the potholes at the junction of Toad Lane and Hare Rd first.

130517 DISTRICT COUNCILLOR'S REPORT – CLLR SHAUN VINCENT GAVE THE FOLLOWING REPORT

Cllr Vincent had sent the Council details of the Parish Deposit Scheme. The Clerk was asked to obtain details of alternative deposit accounts.

The last full Council meeting was on Tuesday 18 April 2017, all the papers and reports are available at the Council's website. The next full Council meeting will be held on Thursday 11 May 2017 starting at 7pm in the Council Chamber at Thorpe Lodge, Yarmouth Road. This will be the Annual Council meeting.

ANNUAL COUNCIL MEETING: 11 May 2017

The appointment for Municipal Year 2017/18 of the Chairman and Vice-Chairman. The election of the Leader and subsequent appointment of the Cabinet Members, Committees and Panel membership.

PLANNING APPLICATION 20170421: Land at Brook Farm & Laurel Farm

There is no update available but this is one for us all to watch. I do not support this application and have 'called in' this application to prevent it being determined under delegated powers. The Planning Committee will make the decision. It is important to the Plumsteads that the Link Road is completed; as without it all the traffic from the new development will travel through Thorpe End Garden Village to access the NDR when it is open.

Next Planning Committee: Wednesday 17 May 2017

- Agenda not available yet.
- At the last Planning Committee meeting on 12 April 2017 there were no items on the agenda for determined in the Plumsteads.

Planning Decisions: Determined since last report.

20170198	Variation of Condition 2 of Planning Permission 20152040 - Demolition of Existing Bungalow & Erection of New Dwelling (Revised Proposal) - Amendment Section 73
Location	Smee Bungalow, Smee Lane, Great Plumstead, NR13 5AX
Applicant	Mr Carl Ketteringham Planning Officer: Mrs C Peel
Decision	Full Approval 27 March 2017

20170226	Single storey extension to the admin block to enlarge the entrance and waiting area.
Location	Broadland Clinic Admission Unit, Little Plumstead Hospital, Hospital Road, Little Plumstead, NR13 5EW
Applicant	Hertfordshire partnership NHS Foundation Trust Planning Officer: Miss J Owen
Decision	Full Approval 6 April 2017

20170290	First Floor Side Extension
Location	1 Green Lane North, Thorpe End, NR13 5BB
Applicant	Mr Keith Roe Planning Officer: Mrs J Welton
Decision	Full Approval 10 April 2017

20170323	First floor front/side extension
Location	The Marrams, 21 Heath Road, Thorpe End, NR13 5BQ
Applicant	Mr Stuart Harris Planning Officer: Mr N Harriss
Decision	Full Approval 25 April 2017

For Information – Pending / Outstanding Planning Applications

20141851	Application for Approval of Details Reserved by Condition 5 of Planning Permission 20090886 - Development of Sustainable Urban Expansion
Location	Land at Brook Farm & Laurel Farm, Green Lane, Thorpe St Andrew
Applicant	Lothbury Property Trust Company Limited Planning Officer: Mr B Burgess
Decision	8 December 2014 - Consultation until 31 December 2014 - OUTSTANDING

20161873	Provision of a roundabout junction on the C874 Plumstead Road between the C442 Green Lane North and the U51231 Dussindale Drive with access roads into the land north and south of Plumstead Road.
Location	Land to the East of Heath Road, North of Plumstead Road, Thorpe End
Applicant	Broadland District Council Planning Officer: Mr N Harriss
Decision	28 October 2016 - Consultation until 20 November 2016 - OUTSTANDING

20162173	Hybrid Application for 1. Full Planning Permission for Erection of 1 No. Dwelling with Association Access, Landscaping & Ancillary Works (Plot 7), 2, Outline Planning Permission for Erection of 6 No. Dwellings (Plots 1 to 6).
Location	Octagon Business Park, Hospital Road, Little Plumstead
Applicant	Mr Joe Wiley Planning Officer: Mrs C Peel
Decision	4 January 2017 - Consultation until 27 January 2017 - OUTSTANDING

20170104	Outline planning application for the erection of up to 380 residential dwellings (inc. Affordable Housing) with new vehicular, cycle and pedestrian access from Salhouse Road and new pedestrian and cycle access from Plumstead Road incorporating an emergency vehicular access. The provision of open space, sustainable urban drainage systems; associated landscaping, infrastructure and earthworks.
Location	Land South of Salhouse Road, Sprowston
Applicant	United Business and Leisure Limited Planning Officer: Mr B Burgess
Decision	1 February 2017 - Consultation until 24 February 2017 - OUTSTANDING

20170421	Variation/Removal of Conditions 4, 5, 6, 10, 15, 16, 17, 18, 22, 23, 25, 26, 27 & 28 of Planning Permission 20090886: Amendment Section 73
Location	Land at Brook Farm & Laurel Farm Green Lane, Thorpe St Andrew
Applicant	Lothbury Property Trust Company Planning Officer: Mr B Burgess
Decision	24 March 2017 - Consultation until 16 April 2017 - OUTSTANDING

20170454	1. Single Storey Front Extension 2. Detached Single Garage 3. Conversion of Loft Space & Installation of Dormer Windows to Front, Rear & Side
Location	Bundu House, Broad Lane, Little Plumstead, NR13 5BZ
Applicant	Mr Lewis Dunham Planning Officer: Mrs J Welton
Decision	31 March 2017 - Consultation until 23 April 2017

20170459	Variation of Condition 2 of Planning Permission 20150698 - Revised Design of Dwelling & Garage and position on plot : Amendment Section 73
Location	Bundu House, Broad Lane, Little Plumstead, NR13 5BZ
Applicant	Mr Scott Whitmore Planning Officer: Mrs C Peel
Decision	31 March 2017 - Consultation until 23 April 2017

Cllr Vincent was thanked for his report.

140517 THORPE END TROD - Nothing to report.

150517 VILLAGE SIGN - See item 070517.

160517 GREAT PLUMSTEAD POSTBOX - Nothing to report.

170517 DUSSINDALE ROVERS FC - Cllrs Wiley and Johnson had met and a Playing Field Project Committee meeting will be called as soon as possible at Octagon Barn. The Clerk was asked to obtain details of professional fund raisers and forward to Cllr Wiley.

180517 THE OLD THATCHED BUS SHELTER, THORPE END GREEN - The windows of the bus shelter need glazing and a quotation of £300 had been obtained for the work. As it is situated within a Conservation Area the Council will check if permission is required. Defer to next meeting.

190517 BROADLAND DISTRICT COUNCIL – REVIEW OF CONSULTATION ON PLANNING

APPLICATIONS - The report explained that hard copy plans would no longer be issued to parish councils. The Council agreed that PDFs were poor quality and must be improved. Paper copies would still be required for large developments as the definition was lost on big applications.

200517 PARISH NEWS ITEMS – Cllr. Cawdron to complete the report.

210517 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET –

Bank Balance	Nat West	£64,247.56	30/04/2017
Bank Balance	Scottish Widows	£95,751.07	30/04/2017

Payments

Cheque No

Gt & Lt Plumstead Parochial Church Council	Grant- Churchyard	£1,350.00	1156
Gt & Lt Plumstead Parochial Church Council	Grant - Newsletter	£800.00	1157
Mrs A. Barnes	Locum Services & expenses	£687.77	1158
Mrs T. Scott	Salary Mth 1 & Expenses	£978.46	1159
HMRC	Tax & NI	£60.02	1160
	TOTAL	£3,876.25	

Receipts

Broadland District Council	Precept 2017/18	£20,039.50
Broadland District Council	CIL Payment 1/10/16- 31/03/17	£28,291.19
	TOTAL	£48,330.69

20517 DATE OF NEXT MEETING OF THE COUNCIL - Monday 12th June 2017 at 7pm at Little Plumstead Village Hall.

230517 ANY OTHER BUSINESS – Chairman explained the football club project preliminary drawings would be funded by CIL as agreed at the May meeting.

Thorpe End Heath Road green space. Three trees needed attention on the green which had previously been cut by Broadland DC. Norfolk County Council claim they do not know the ownership of the green. Cllr Vincent will investigate.

Thorpe End Post Office is to be closed in July 2017.

There being no further business the meeting closed at 9.45pm.