

GREAT & LITTLE PLUMSTEAD PARISH COUNCIL

A Meeting of Great & Little Plumstead Parish Council was held on Monday 12th June 2017 at 7pm at Little Plumstead Village Hall, Crowes Loke, Little Plumstead

PRESENT: Mr J Wiley (Chairman) Mr S. Vincent (Vice-Chairman)
Mrs M Bullen Mrs L. Carty
Mr A Cawdron Mr R Claxton
Mr G Edwards Mr R. Heath
Mr D Johnson Mrs J Jones
Mrs M Jones Mr D. Payne

Mrs A Barnes (Locum Parish Clerk)

Mr I. Mackie (County Councillor)
Mr E. Hanson and colleague (Barton Willmore)
Mr J. Green and colleague (Norfolk Property Services)
Mrs H. Ellard (Broadland District Council/Broadland Growth)

6 Parishioners

Presentation by Ed Hanson, Barton Willmore, on a planning application at Postwick

Mr Hanson gave details of a planning application in the Postwick and Plumstead parishes, to be known as 'Green Lane Orchard'. The proposal is for 17 hectares on part of an allocated site GT11 and Outline Planning Permission will be submitted in July 2017. It is for 300 dwellings with the orchard retained, a 2 Form-Entry school, affordable housing and 5% self-build. There will be a management plan for the open spaces. Councillors commented that they did not want a piecemeal approach to sites and hoped that GT11 would be looked at as a whole.

Mr Hanson and his colleague were thanked for their presentation and they left the meeting.

Presentation by Broadland Growth/Norfolk Property Services on the Rosebery Road Development

Mr Green and Mrs Ellard gave a presentation on a Full planning application for 0.7 hectares of land at Rosebery Road, owned by Broadland District Council. Broadland Growth planned to build a total of 22 dwellings, part privately owned, 36% affordable housing and some shared ownership. The field to the east of the site is part of an 80m zone around a High-Pressure Gas Pipeline. Broadland Growth wished to consult the Parish Council on the possibility of this area being used as Open Space for the whole site which could be passed to the Parish Council to manage. It could have a children's play-area or allotments on the site but this needed to be confirmed with the Health & Safety Executive. If HSE raised no objections Broadland Growth will formally consult with the public by holding an Exhibition locally. The Council was asked if thought could be given to linking the cycleways in this area and using CIL money to achieve this aim.

Mr Green, Mrs Ellard and their colleague were thanked for their presentation and left the meeting.

To receive a report from Ian Mackie, County Councillor

- Mr Mackie is working on a Dementia Café at Roxley Hall which is being launched on 1st July at 2pm.
- Thorpe St Andrew Town Council are being given 38 acres of amenity land and the local needs of Plumstead residents will be taken into account when proposals for this land are discussed.
- The Libraries are holding a Summer Reading Challenge and volunteers aged 13-25 are being sought to assist at 47 libraries.
- Mr Mackie commented on the Postwick planning application and said he would check with the Children's Services to make sure a school was required in this area.
- The potholes in the 3 parishes will be reported to Environment, Development & Transport Services.
- County Councillors each had an allocation of grant money to spend in their parishes. The Parish Council was invited to apply for up to £2.5k grant.
- Concerns had been expressed to Mr Mackie in relation to the planning application from TARMAC to work extended opening hours transporting aggregates. Parishioners did not want to see HGV vehicles travelling through the parishes and felt the TARMAC application would add to this problem.

Mr Mackie left the meeting.

To receive a report from Shaun Vincent, District Councillor

- Mr Vincent reported the Chairman of Broadland Council is Cllr. John Ward, Vice-Chairman is Cllr. Judy Leggett and Leader of the Cabinet is Cllr. Andrew Proctor.
- No further information regarding the maintenance of the Green on Heath Rd.
- No further information regarding the Council taking on the bus shelter at Little Plumstead Hospital.
- Preferred Sites for the next Local Plan will be published for consultation October/November 2017.
- No further update on Brook Farm/Laurel Farm proposals.

Public Participation

1. The land opposite St. David's Church has not been cut. As this was not Parish Council land it was suggested the parishioner contact Norfolk County Council as owners.
2. The bus timetable for the buses going into Norwich was still missing.
3. A bollard has broken off at the entrance to the footpath next to White House Farm entrance in Salhouse Road.
4. SAM machine is moving between the 3 parishes and will be at the top of Post Office Rd and Salhouse Road, Gt Plumstead next.
5. Confirmation was given that the £300 grant to Thorpe End Village Hall has been paid.

AGENDA

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 DECLARATIONS OF INTEREST

Cllr Vincent declared an interest in Item 9. as he is a Director of Broadland Growth.
Cllr Wiley declared an interest in Item 9. Planning Application No. 20162173.

3 MINUTES OF THE MEETING HELD ON 8TH MAY 2017

The Minutes were approved by the Council as a true record and signed by the Chairman.

4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

Thorpe End Village Hall Association Accounts for Year Ended 31 August 2016 have been received as requested.

5 CHAIRMAN'S ITEMS

Nothing additional to report. All matters are included within the agenda.

6 TO RECEIVE CORRESPONDENCE

- Police Crime Report – May 2017/Newsletter/Meeting 13 July 17
- Letter of thanks for grants from Gt & Lt Plumstead PCC

7 TO RECEIVE THE INTERNAL AUDITOR'S REPORT AND ADOPT THE STATEMENT OF ACCOUNTS AND BALANCE SHEET FOR THE YEAR TO 31ST MARCH 2017, TO APPROVE THE ANNUAL RETURN FORM

The Council received the Internal Auditor's Report from Mrs Pauline James and having audited the accounts she had no matters to report to the Council. She made a number of recommendations to improve the Councils administration and these were accepted by the Council and will be implemented. The Council agreed unanimously to adopt the Internal Audit Report.

The Council unanimously approved the Annual Governance Statement which was signed by the Chairman and Locum Clerk

The Council unanimously agreed the Accounts and Balance Sheet for the Year Ended 31st March 2017 and approved the Accounting Statements 2016/17 on the Annual Return Form. This was signed by the Chairman.

The Council agreed to allow a contingency for the alleged Breach of Copyright claim in relation to great Plumstead Village Sign.

The Precept for 2017/18 agreed on 9th January 2017 was £40,079.

8 TO REVIEW THE FINANCIAL REGULATIONS AND FINANCIAL RISK ASSESSMENT

Financial Regulations and a new draft Financial Risk Assessment will be reviewed at the next meeting.

9 TO CONSIDER PLANNING APPLICATIONS

- **20170679 – The Lodge, Middle Rd, Great Plumstead, NR13 5EG – Single Garage with attached Carport & Log Store with Associated New Access Drive (02/06/2017)**

The Council has no specific comments to make other than the usual one of buildings being placed so close to the boundary they cannot be maintained.

On a non-specific front, the Council thinks it is fair to ask what the intentions are for Middle Road as it becomes the sole survivor through the centre of the Parish. We mention this as the implications for all driveways and vehicles exiting onto the road will become more difficult as traffic flows increase. It is also an unsuitable road for cyclists and pedestrians being narrow and without footpaths or even smooth grass verges.

- **20170935 – Leighton House, Broad Lane, Little Plumstead, NR13 5BZ – Erection of Three Dwellings with Access Road (Outline) (01/07/17)**

Object – Concerns that the access road may lead to further back-land development.

- **20174002 – TARMAC, Trowse Depot, The Old Station Yard, Bracondale, Trowse, NR21 2EG – Variation of conditions 7 & 13 of PP C/4/2015/4001 to allow the export of dry stone between 17.00 hours and 23.00 hours Mondays to Saturdays and import sand for distribution off-site.**

Object – The proposals will lead to heavy traffic flowing through Thorpe End, Green Lane, Broad Lane, and Hare Lane, Great Plumstead. The aggregates are not required at these hours for the Northern Distributer Route as they do not work these hours.

The Council agreed to ask for the support of County Councillor, Mr Mackie, to have this application refused.

Response to be copied to Trowse Parish Council.

- **20170936 – 7 Taylor Way, Gt & Lt Plumstead, NR13 5FG – First Floor Extension Over Side Garage and Single Storey Rear Extension (02.07.17)**

No Comment.

20162173 – Octagon Business Park, Hospital Road, Little Plumstead – Erection of 7 No. dwellings with associated access, landscaping and ancillary works (22.06.17)

Resubmission of hybrid application to Full Planning Application. Ask Broadland District Council for an extension. Defer to next meeting.

10 TO REVIEW AND AGREE MRS SCOTT'S SALARY SCALE AND CONTRACT OF EMPLOYMENT

The Council approved the agreed cost of living rise of 1% of Mrs Scott's salary.

The draft Contract of Employment will be circulated to all Councillors before the next meeting.

11 THORPE END TROD

Nothing to report.

12 VILLAGE SIGN

Nothing to report.

13 GREAT PLUMSTEAD POSTBOX

Nothing to report.

14 TO RECEIVE THE MINUTES OF THE FIRST MEETING OF THE GREAT PLUMSTEAD COMMUNITY AND SPORTS CLUB PAVILION PROJECT WORKING GROUP – 18TH MAY 2017 – AND BRIEFING NOTES

The Minutes were noted.

'Funding is being investigated and a projected budget will be produced. Initial funding to produce the draft designs and projected costings for consultation, will be provided from CIL & s106 monies (c. £125k) already received by the Council. The Committee will seek further funding from future CIL & s106 monies due to the Parish Council from qualifying developments within the Parishes. The Committee intends that this project will be Match Funded with 50% of the project costs raised from CIL & s106 monies received and the 50% capital balance to be raised from 3rd party grant funding'.

15 THE OLD THATCHED BUS SHELTER, THORPE END GREEN

The windows of the bus shelter need glazing and a quotation of £300 had been obtained for the work. Broadland District Council has confirmed the Council may proceed with the windows. The Parish Council agreed unanimously to accept the quotation and proceed.

16 TO REVIEW THE COUNCIL'S BANK DEPOSIT ACCOUNTS

A report had been circulated detailing deposit accounts that were available. The CIL committee will produce an up to date list of expected CIL before any decision is taken. Report to be circulated for next meeting.

17 TO RECEIVE A REPORT ON THE PROPOSALS FOR THE WALLED GARDEN

A meeting will be held soon to discuss proposals.

18 TO REPORT ON THE CUBS LITTER PICK

The Cubs were thanked for completing the Litter pick.

19 PARISH NEWS ITEMS

Cllr. Cawdron to complete the report.

20 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET

The following accounts were agreed in accordance with the Budget.

Balances as at 31 May 2017

Bank Balance	Nat West	£60,356.29
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Bank Balance	Scottish Widows	£95,751.07
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Payments

Chq No.

GS Designs	Architect Services	£1,150.00	001161
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Mrs A Barnes	Locum Services	£1,344.90	001162
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Gt Plumstead Vill Hall Comm	Hall Hire	£15.00	001163
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Mrs T Scott	Salary Mth 3	£987.49	001164
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Pauline James	Internal Audit	£180.00	001165
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HM Revenue & Customs	Tax & NI	£64.43	001166
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Receipts

HM Revenue & Customs	VAT Refund	£2,574.57
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Simon Hawkins	Hire of Football Pitch	£30.00
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BALANCE AFTER CHEQUES AND RECEIPTS CLEARED

Bank Balance	Nat West	£59,219.04
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Bank Balance	Scottish Widows	£95,751.07
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TOTAL BALANCE		£154,970.11
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21 DATE OF NEXT MEETING OF THE COUNCIL

Monday 10th July 2017 at 7pm at Great Plumstead Village Hall. Apologies were received from Cllr M. Jones.

22 TO RECEIVE ITEMS FOR THE NEXT AGENDA

- Dog Fouling
- Use of the Old School
- SAM Sign

There being no further business the meeting closed at 9.50pm.

Signed:

Date: