

A Parish Council Meeting was held on Monday 13th March 2017 at 7pm at Little Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman)
Mrs L Carty
Mr A Cawdron
Mr R Claxton
Mr G Edwards
Mr R Heath
Mr D Johnson
Mrs J Jones
Mr S Vincent

PUBLIC PARTICIPATION – The Chairman allowed public participation

010317 APOLOGIES FOR ABSENCE – Councillor M Jones and Payne

020317 MINUTES OF THE MEETING HELD ON 13TH FEBRUARY 2017 – None

030317 MATTERS ARISING – Large potholes have appeared on the junction with Broadland Drive in Thorpe End which need to be repaired. Councillor Heath confirmed that a meeting has taken place in relation to the possibility of a shop in the Walled Garden, a public meeting will happen sometime in the future. The developers are currently evaluating the walls of the Walled Garden and will start clearing the undergrowth shortly. It was raised that we are now in bird nesting season and it is against the law for anyone to disturb a nesting bird. The Clerk will contact the developer to ensure that they are aware of this legalisation and that they are taking all precautions to ensure this doesn't happen. A steering group will be set up consisting of members from the Parish Council, NHS Trust, Little Plumstead School and the Church in relation to the Walled Garden. The Clerk confirmed that we have received dates for the next meeting with the developers to discuss the next steps and is just waiting for confirmation from all parties of the best date. The Parish's SAM2 sign has been delivered and has completed its first location of Salhouse Road in Little Plumstead, it has now been moved to Church Road in Great Plumstead. It was reported that a bollard on the pathway along Salhouse Road has become rotten and broken, this will be reported to Broadland for repair. After the emergency repair works to the sewerage pipe near Spencer Road, Little Plumstead it has been reported that the contractors have left a large amount of mess on the road, together with leaving the tarmac in a pitted state. The white lines of the road also need to be reinstated. The lake in Little Plumstead is still in a bad state of repair after the leakage of sewerage, the shoreline is almost destroyed and it has been noted that the ducks and swans have not returned. The Parish Council will contact Anglian Water again to see what their next steps are for rectifying the damage. Councillor Carty asked whether we have heard any further in relation to the items which we had requested Cripps Developers save from the Old Hall, especially as the building has now been completely demolished. The Developers have confirmed that these items are ready for collection by the Council. Councillor Cawdron confirmed that a new proposal has been drawn and is currently with Broadland District Council in relation to the roundabout proposed on Plumstead Road. The proposal is for a five arm roundabout. The main holdup regarding this proposal is the ransome strip, the owner is investigating the details and price of the strip and have confirmed that they would not be selling the land for less than £5,000.

040317 DECLARATIONS OF INTEREST – None

050317 CHAIRMAN'S ITEMS – The following Resolution was passed (proposed by Councillor Vincent and seconded by Councillor Heath) with all members present in favour:

The Council resolves under Regulation 3(1) of the Local Government Pension Scheme Regulations 2013 that Tess Scott as Parish Clerk should be designated as being eligible for membership of the LGPS with effect from 01 April 2017.

Councillor Wiley brought up the topic of the grass cutting at Thorpe End Village Hall. The Parish Council has historically cut the grass within the Hall boundary but after discussions it was agreed that this was not appropriate as the land is privately owned and therefore should not be maintained at public expense. The question was raised and discussed by the Councillors whether the Parish Council should cover the costs the Village Hall incurred for having the land maintained in the 2016/17 season. The Parish Council decided to take a vote as an agreement could not be reached, it was voted in favour of settling the outstanding amounts. The payment will be made on a "full and final" basis with the Village Hall confirming that the Parish Council has no obligation to maintain any part of the Village Hall. This decision was proposed by Councillor Johnson and seconded by Councillor Vincent.

060317 COUNTY COUNCILLOR'S REPORT - I am delighted to know that the SAM sign has already been used and the next location is being considered. If there are patterns of speeding traffic I am happy to work with Tess to share the materials with the police, and to encourage further patrols. There are a number of items I wish to update you with.

1. Drainage Works Broadland Drive Thorpe End - Following the County Council undertaking drainage works along Plumstead Road last year at the Boulevard in particular, further proposals were suggested for the end of Broadland Drive/Plumstead Road. These works are due to be completed in August this year. I will ask Chris Mayes to share more details.

2. Thorpe End Path - Many of you will be aware of this path running along Plumstead Road from the post office. I have chased the timescale for this. It is confirmed for August 2017.

3. Great Plumstead Post Box - I have asked Chris Mayes to once again try resolve this with the Post Office if it hasn't been moved as yet. It has been reported to me that the current location remains a risk for all.

4. NDR Bund - Following the last parish meeting, I have written to officers to ensure that the 'fence in the sky' proposal is dead. I am pleased to report that no further action is being taken on that proposal. I have also written regarding further tree planting on the banks and I am due to see Mark to discuss. Progress on the road continues at a pace, with planned opening still on track for December 2017. There are no further major road closures planned in the parish. Planned closures going forward are as follows:

Drayton Hall Lane - Started 27 Feb, closed to 24 March (four weeks).

Drayton Lane (S) - Closed 20 March to 5 May (seven weeks).

Holt Road - Closed 3 April to 7 April (one week).

Reepham Road - Closed 17 April to 5 May (three weeks).

Buxton Road - Closed 8 May to 26 May (three weeks).

New Drayton Lane - Open from 22 May.

Holt Road & Holly Lane - Closed south of Horsford from 29 May.

5. Local Events - On Sunday 23rd April, St George's Day activities are being held on the Fitzmaurice Park, Pound Lane. Starting with a car boot sale at 11am, Vineyard Church at 12 and main events with stalls, entertainment and Fat Cat brewery starting at 1pm. There will be fun for all the family as the Town Council welcomes "Black Knights" who will re-create a medieval village. All are welcome. On 30th April the 'Tour de Broads' charity bike ride will be doing a multi mile cycle ride around the Broads, stopping for lunch/rest on River Green, Yarmouth Road at about 11-3. The Thorpe Town council is planning commemorative events for the 100th anniversary for the end of the First World War in 2018. The Parish council might be thinking about similar commemorations, perhaps a special church service. I am very happy to share contacts and ideas.

6. County Council Elections - These will take place on Thursday May 4th. The County Council will be placed under election period restrictions from 27th March. I am pleased to report that I have been selected to stand again for this area, which I have been proud and honoured to represent since 2005.

070317 DISTRICT COUNCILLOR'S REPORT - The last full Council meeting was on Thursday 23 February 2017, all the papers and reports are available at the Council's website. The next full Council meeting will be held on Tuesday 18 April 2017 starting at 7pm in the Council Chamber at Thorpe Lodge, Yarmouth Road.

COUNCIL BUDGET 2017/18 - At the Full Council meeting in February 2017 the £5 increase in the Broadland's proportion of the Council Tax was approved and will come into effect from April 2017.

DEVELOPMENT AT ROSEBERY ROAD, GREAT PLUMSTEAD - Broadland District Council decided to take forward the development of the land it owns at Rosebery Road and has appointed Broadland Growth Ltd (a Joint Venture company it is part of) to undertake this. It is understood the proposals is for 21 dwellings of which 8 will be affordable housing (3 affordable rent [2 one bedroom flats and 1 two bedroom bungalow] and 5 shared equity).

Broadland Growth Ltd, as the developer, will now draw up the proposals and consult with the parish with a view to applying for planning permission at some point late summer. Proposals should include road improvements / traffic calming to Church Road and a use for the remainder of the site as outlined in the Plumsteads Neighbourhood Plan. Proposals will have to be determined by the Planning Committee.

STREET LIGHTING IN BROADLAND - A hot topic at has caused articles in the local newspapers, as a number of parish councils, especially Drayton and Hellesdon, do not want the current arrangements to alter.

Broadland has decided that it will not take on any street lighting from April 2018 and proposes to work with the 5 councils that it does manage street lighting to formulate a transition to them. This will result in any new street lighting being the responsibility of the Parish / Town Council, if they agree to take it on, where the whole parish will cover the cost or dealt with through a management company where those residents in the development will pay through a management charge or street lighting will not be provided.

The history of why this is ongoing; following Norfolk County Council's decision (September 2015) with regards to no longer requiring footway lighting (street lighting) on new developments, Broadland Council is considering its approach to any new footway lighting (street lighting) and the responsibility for maintenance of this.

CARROWBRECK DEVELOPMENT, HELLESDON - The first development undertaken by Broadland Growth Ltd, on land owned by Broadland District Council, has now successfully completed with 14 new Passivhaus certified standard houses, 8 of which are affordable. The development has delivered community benefits and a return to Broadland Council on its investment. Development is seen as an area that Broadland Council can raise revenue to replace the reducing grant from Central Government.

ANNUAL AUDIT & HOUSING BENEFITS AUDIT - The External Auditors have confirmed that Broadland Council has achieved 'value for money' and that the financial management arrangements were 'good'.

The annual audit of Broadland Council's Housing Benefit function has reported as being very good; with the only a £2 error detected from the £21.5m paid out in Housing Benefit by Broadland.

Next Planning Committee: Wednesday 12 April 2017

· The agenda is not yet available for this meeting.

· At the last Planning Committee meeting on 8 March 2017 there were no items determined for proposals in the Plumsteads.

Planning Decisions: determined since last report

20160498	1. Proposed residential development of a minimum 803 dwellings with access roads and associated infrastructure 2. Site for a new primary school 3. Land for a Bus Rapid Transit (BRT) scheme 4. Section of orbital link road 5. Retained areas of woodland and creation of open space (Outline)
Location	Land South of Salhouse Road, Sprowston
Applicant	RK Properties Limited, John Faircloth, Janet Faircloth and David Smith Officer: Mr B Burgess
Decision	Outline Approval 11 January 2017 subject to satisfactory completion of S106 Agreement.

20160499	Outline planning permission is sought for part of the proposed orbital link road south of Salhouse Road to facilitate a link to Plumstead Road
Location	Land South of Salhouse Road, Sprowston
Applicant	RK Properties Limited, John Faircloth, Janet Faircloth and David Smith Planning Officer: Mr B Burgess
Decision	Outline Approval 11 January 2017 subject to satisfactory completion of S106 Agreement.

For Information – Pending / Outstanding Planning Applications

20141851	Application for Approval of Details Reserved by Condition 5 of Planning Permission 20090886 - Development of Sustainable Urban Expansion
Location	Land at Brook Farm & Laurel Farm, Green Lane, Thorpe St Andrew
Applicant	Lothbury Property Trust Company Limited Planning Officer: Mr B Burgess
Decision	8 December 2014 - Consultation until 31 December 2014 – OUTSTANDING

20161873	Provision of a roundabout junction on the C874 Plumstead Road between the C442 Green Lane North and the U51231 Dussindale Drive with access roads into the land north and south of Plumstead Road.
Location	Land to the East of Heath Road, North of Plumstead Road, Thorpe End
Applicant	Broadland District Council Planning Officer: Mr N Harriss
Decision	28 October 2016 - Consultation until 20 November 2016 – OUTSTANDING

20162173	Hybrid Application for 1. Full Planning Permission for Erection of 1 No. Dwelling with Association Access, Landscaping & Ancillary Works (Plot 7), 2. Outline Planning Permission for Erection of 6 No. Dwellings (Plots 1 to 6).
Location	Octagon Business Park, Hospital Road, Little Plumstead
Applicant	Mr Joe Wiley Planning Officer: Mrs C Peel
Decision	4 January 2017 - Consultation until 27 January 2017 – OUTSTANDING

20170104	Outline planning application for the erection of up to 380 residential dwellings (inc. Affordable Housing) with new vehicular, cycle and pedestrian access from Salhouse Road and new pedestrian and cycle access from Plumstead Road incorporating an emergency vehicular access. The provision of open space, sustainable urban drainage systems; associated landscaping, infrastructure and earthworks.
Location	Land South of Salhouse Road, Sprowston
Applicant	United Business and Leisure Limited Planning Officer: Mr B Burgess
Decision	1 February 2017 - Consultation until 24 February 2017 – OUTSTANDING

20170198	Variation of Condition 2 of Planning Permission 20152040 - Demolition of Existing Bungalow & Erection of New Dwelling (Revised Proposal) - Amendment Section 73
Location	Smee Bungalow, Smee Lane, Great Plumstead, NR13 5AX
Applicant	Mr Carl Ketteringham Planning Officer: Mrs C Peel
Decision	23 February 2017 - Consultation until 18 March 2017

20170226	Single storey extension to the admin block to enlarge the entrance and waiting area.
Location	Broadland Clinic Admission Unit, Little Plumstead Hospital, Hospital Road, Little Plumstead, NR13 5EW
Applicant	Hertfordshire partnership NHS Foundation Trust Planning Officer: Miss J Owen
Decision	24 February 2017 - Consultation until 19 March 2017

20170290	First Floor Side Extension
Location	1 Green Lane North, Thorpe End, NR13 5BB
Applicant	Mr Keith Roe Planning Officer: Mrs J Welton
Decision	1 March 2017 - Consultation until 24 March 2017

20170323	First floor front/side extension
Location	The Marrams, 21 Heath Road, Thorpe End, NR13 5BQ
Applicant	Mr Stuart Harris Planning Officer: Mr N Harriss
Decision	10 March 2017 - Consultation until 2 April 2017

Councillor Carty questioned how much input the Parish Council will be able to have into the Rosebery Road development. Councillor Wiley confirmed that there is a gas main under the site and so there will be a exclusion zone. This land cannot be built on or have trees planted, ideas for the land could be allotments or play area. Councillor Vincent noted the Broadland District Council will put forward road improvement proposals, our Neighbourhood Plan stipulates that road improvements have to be part of the development. The request has been made that these improvements are to be made first.

080317 CORRESPONDENCE & ADMINISTRATION - A request was received from the Friends of Little Plumstead Primary School to hold the May Day Fayre on the field behind Great Plumstead Village Hall on 1st May 2017. The Councillors were all in agreement that they were happy for this to go ahead subject to the usual health and safety provisions. Councillor Johnson will liaise with the organisers. A request has been received for a new football team to hire the pitch in Great Plumstead for Saturday matches. Councillor Wiley, Johnson and Heath will meet and discuss the agreement with the prospective tenant. Broadland District Council has contacted the Parish Council to ask for our Village Halls to provide contact details to allow the Halls to be accessed in emergencies. Councillor Edwards and Councillor Johnson will liaise with Broadland re Great and Little Plumstead and the Clerk will forward the details to Thorpe End Village Hall. The Parish Council set and decided the next nine locations for the SAM2 sign around the Parish, Councillor Johnson and Heath will undertake the moving and recording of the data. This data will then be shared with the Parish Council, Police and Broadland District Council/Norfolk County Council. The Parish Council are currently arranging the date for the next meeting with Cripps Developments to discuss ideas for the Walled Garden on the Little Plumstead Hospital Site.

090317 INCOME & EXPENDITURE - MONTHLY FINANCIAL STATEMENT -

Bank Balance	Nat West	£18,832.20	28/02/2017
Bank Balance	Scottish Widows	£95,751.07	

Payments

T Scott	Salary and expenses	£1,147.72
HMRC	Tax & Ni - Period 11	£136.96
Gt Plumstead Village Hall	Hire Fee	£15.00
	TOTAL	£1,299.68

Receipts

TOTAL **£0.00**

Current Account Balance after above payments made and **outstanding cheques cleared** will be approximately

£17,532.52

100317 PLANNING APPLICATIONS –

20170248 - Green Lane Orchard, Smee Lane, Great Plumstead - Development of up to 320 dwellings, community uses, primary school and associated infrastructure (06/03/2017)

Our village has enough housing already and our roads would not cope. They have moved from 300 to 320 dwellings which is not good for the Parish. The school would be of no benefit to the parish either as you would have to go right out of the way to get to it as there would be no access down Smee Lane.

20170198 - Smee Bungalow, Smee Lane, Great Plumstead - Variation of Condition 2 of Planning Permission 20152040 - Demolition of Existing Bungalow and Erection of New Dwelling (Revised Proposal) (18/03/2017)

No objection if the design has accounted for the required revision due to overlooking neighbouring properties through window alterations bearing in mind anything else previously stated in last application ("Essentially I have no objection as long as the neighbouring property does not see the additional height of the proposed new property intrusive. The applicant has clearly discussed in length with planning officers to reach an amicable design")

20170226 - Broadland Clinic Admission Unit, Little Plumstead - Single storey extension to the admin block to enlarge the entrance and waiting area (19/03/2016)

20170290 - 1 Green Lane North, Thorpe End - First Floor Side Extension (24/03/2017)

Seems a fairly logical extension over the existing garage, but I don't know the site or property and whether this will cause an intrusion too, or overlooking the immediate neighbours. So, will defer my opinion to the judgement of Thorpe End Ward Councillors and support their comments

20170323 - The Marrams, 21 Heath Road, Thorpe End - First floor front/ side extension (02/04/2017)

110317 GREAT PLUMSTEAD PLAYING FIELD - There is a major issue with dog mess being left on the playing field and near the playing equipment at Great Plumstead Village Hall. The Parish Council will be putting up further signs to remind people to pick up after their dogs. The Parish Council did discuss that if the matter continues, they may have to take the steps of banning dogs from the field altogether, this decision will not be taken lightly as the majority do clear up but unfortunately the few seem to be spoiling it. A further idea was the possibility of fencing off the children's play area or perhaps having a designated dog park. Unfortunately it was felt that even with these ideas the offenders would still not clear up after their dogs. The Parish Council do ask that the community gets in touch to voice their opinions on this matter.

120317 GREEN LANE ORCHARD APPLICATION – A scoping opinion for a possible development of up to 320 dwellings at Green Lane Orchard, Smee Lane, Great Plumstead has been received by the Parish Council. Councillor Wiley confirmed that this area of land had been designated for development. Councillor Heath mentioned that as the development will fall within our Parish completely we should revert to the Neighbourhood Plan and ensure that the development does correspond with the policies contained in it. Councillor Cawdron mentioned that the paperwork does not mention the closure of Smee Lane and Low Road or the NDR at all. Councillor Vincent said that we should ask for an Environmental Assessment to be undertaken.

130317 COMMUNITY SPEED WATCH – The Clerk has received a request from a resident to put a community speed watch team together. The Parish Council were in favour of this. If any resident would like to be part of the team please send your contact details to clerk@plumsteads.co.uk.

140314 CRICKETERS – ROAD NAMING – The Parish Council in conjunction with Little Plumstead School and Cripps Developments are deciding on names for the four new roads of the Cricketers development in Little Plumstead.

150317 PARISH NEWS ITEMS - The Meeting. Cllr. J. Wiley in the chair. Summary scratchings by Cllr. Cawdron. Notes only, not minutes. Weather and daylight conditions improving.

Matters Arising and Chairman's Items - Walled Garden Meetings have continued but clearance of vegetation has not. Developer will be contacted but has now to be very careful of "knowingly disturbing nesting birds" which is a pity and could place clearance back to September. Proposals for a Community Shop at the Glades have been discussed with the Hospital. It was noted that some members have photographic record of the Garden. Next Public Community Meeting possible at Plumstead School evening 24th April 2017. First SAM traffic control Location Salhouse Road, Little Plumstead has taken place and results downloaded. Next location, Church Road Gt Plumstead to be followed by Plumstead Rd Thorpe End. The Plumstead Road Roundabout (20161873) near Dussindale Drive. Parish and TEGVRA have submitted their

roundabout proposal to Broadland and contact continues with Bovis regarding the 'ransom strip'. In response to Q's from the floor the current position regarding street lighting provision for new developments was explained and Parish agreed to contact the EA and AW regarding the damage to wildlife at The Glades Little Plumstead lake. The matter of the Witton Run obstruction was also to be questioned. Decorative bricks salvage from the Hall had yet to be achieved despite developer promises. This again would be followed up. Pension provision for the Office of the Clerk to the Parish, (T Scott), was proposed and approved. TEGV Village Hall grass cut dispute was voted upon and monies agreed as a final settlement.

Police Report: To find reports, go to www.norfolkpolice.uk.

NDR Liaison Group. Bridge Beam lifts for the Rail Bridge crossing would cause some disruption as they were delivered to the site location. Train Services would also be impacted as they were lifted into place.. Residents can sign up for news and progress reports via the NCC website norwich.transport@norfolk.gov.uk. Residents may use this site for updated information.

County Council Report: Cllr. Mackie noted several items of highways interest with provisional dates for Broadland Drive mini roundabout and footpath works programmed for August this year. Chris Mayes of NCC has been asked to help with the unsatisfactory unsafe location of the Plumsteads post box. He is following up on the NDR tree line debate and whether this could be moved higher to help with the landscape and screening. Parish may also start to consider 1918 commemoration services. Councillor Mackie is standing for re-election in the forthcoming May elections and thanked parishioners for their actions and support. Many parties to the meeting requested attention to potholes and these would be reported to NCC. Use the NCC website, go to www.Norfolk.gov.uk

District Council Report: Cllr. Vincent) reported with an update on the Council matters and provided an update on proposals for the Rosebery Road exception site. Density was set for 22 of which 8 were affordable. Church Road junction improvements are an essential potentially combined with slow down techniques. Laurel Farm Link Road is not yet resolved (20141851). Salhouse Road (20160498) for 803 dwellings to North and West of Thorpe End outline approved, has been joined by 20170104, adding a proposed 380 dwellings. Parish have forwarded objections in that Policy issues were not being upheld, the promised separation around Thorpe End had been lost, the link road alignments differed between the applications, but neither delivered the connection to the Plumstead Road, via site GT8. (The triangular field site). Independent Audits on BDC finances has gained good approvals.

Parish Council: NCC to be asked about Postwick Hub monitoring in respect of delays at the Traffic Lights at peak times. It was noted that the SAM 2 data regarding traffic volumes (as well as speeds) may prove increasingly valuable for the Villages In the coming months. May Day Fair 1st May 12.00 to 16.00 at Gt Plumstead Playing Fields for Plumstead School. BDC have asked Parish about Village Hall(s) Emergency Use. Cllr Edwards reported on recent Search and Rescue mission at Little Plumstead and the thanks received for allowing the facility to be used by the Police and Search Teams during this unfortunate episode. Parish Council in general agreement although 24 hour key contact was not necessarily possible. The 51 bus route change. Parish have written to Konectbus regarding loss of service route via Harvey Lane meaning that residents from the Plumstead Villages could no longer access Thorpewood Surgery or the Heartsease Precinct via the hourly bus. Konectbus have responded saying they had received request for a Sainsbury's routing. Who asked for that remains a mystery? New timetables for the replacement 5B and 5C have not yet been posted at Thorpe end. The dog fouling problem in Great Plumstead and particularly the Playing fields and Playground was discussed. It was agreed that further and larger notices should be displayed with the warning that if the problem persisted with its impact upon playing teams and children, then the area might be closed to all dogs and a prohibition notice obtained. Discussion about fencing off the playground for safety and protection also took place. An inconsiderate minority are in danger of spoiling life for the majority. But Council will take action to protect these facilities if the problem persists. Volunteers for a community speed watch team were requested. Parish Council would be writing to BDC in response to the Scoping Opinion request (20170248) for the 320 dwellings proposed to the North of Smea Lane emphasizing the need for an effective Environmental Impact Statement and the cumulative site issues for transport, noise and traffic pollution from the adjoining NDR. The site is part of The Growth Triangle AAP site allocations so yet more agricultural land, in this case Grade 1 (Excellent) and Grade 2 (Very good), is to be lost.

Financial items and Precept: The normal items of cost, wages and invoices were approved and cleared.

Community Infrastructure Levy monies: Feasibility planning for Gt Plumstead VH Changing rooms. CIL changing rooms proposals has received complete rework. CIL group to meet to discuss. Defibrillator TEGV. Walled Garden and Village Shop.

Next Meeting. 1900 hrs Monday 10th April 2017 at Great Plumstead Village Hall. All are welcome to attend Parish Council Meetings and discussions or contact the Parish via email at mail@greatandlittleplumsteadparishcouncil.co.uk.

160317 ANY OTHER BUSINESS – Councillor Carty, a member of the Youth Engagement Committee attended a Youth Engagement with Broadland District Council. Councillor Carty will report fully on this shortly.

Next Meeting: Monday 10th April at 7pm at Great Plumstead Village Hall 0