

A Parish Council Meeting was held on Monday 11th April 2016 at St David's Church, Thorpe End.

PRESENT: Mr S Vincent (Vice Chairman)
Mrs L Carty
Mr A Cawdron
Mr R Claxton
Mr G Edwards
Mr R Heath
Mr D Johnson
Mr D Payne
Mrs M Sayer-Beck

PUBLIC PARTICIPATION: The Chairman allowed public participation

010416 APOLOGIES FOR ABSENCE – Apologies were received from Councillor Wiley and Jones

020416 MINUTES OF THE MEETING – held on Monday 16th March were approved.

030416 MATTERS ARISING – Mr R Walpole asked about progress with the Trod. Councillor Vincent confirmed that the monies were not available at present but there might be an opportunity under the Parish Partnership Scheme with Thorpe Town Council. Councillor Mackie will look into this. Councillor Johnson confirmed that all was on track for the May Day fayre. The only outstanding point was in relation to the possibility of skydiving. The location of the landing was still to be confirmed together with reports for risk assessments and copies of the insurance certificates. Councillor Johnson confirmed that the Notice Board has been relocated to outside the Great Plumstead Bus Shelter, just the metal frame needed to be removed now. Councillor Vincent is waiting for answers to the allocation of funding in terms of CIL monies, more information should be available from the forthcoming meeting in London. Reviews are still happening at the moment in regards to the rules and regulations.

040416 DECLARATIONS OF INTEREST – There were no Declarations of Interest

050416 CHAIRMAN'S ITEMS – Welcomed the new Parish Clerk, Tess Scott.

060416 CORRESPONDENCE AND ADMINISTRATION – The Clerk reported that there is a free Planning Tracker offered through our insurance company Came & Co launching soon which might be helpful, Councillor Heath will look into it. The estimate CIL payments have been received and are as follows, Little Plumstead Old Hospital development - £188,000 and Toad Land development - £3,720.70. The Rangers have confirmed that they will be visiting on the 9th May. Correspondence from the NDR providing us with a direct line phone line to report any issues. The Parish Council are able to field queries but we haven't been authorised to give the number out though. Councillor Cawdron mentioned that everyone should check the Norfolk County Council website for information. The Clerk received the planning permission for the development at Salhouse Road. We have until the 1st May to submit any comments. Councillor Cawdron will look into the compliance issues together with the details in relation to the link road. The Clerk provided plans for a residential development at the Octagon Park in Little Plumstead, this planning application has not yet been formally submitted. It was agreed that the Parish Council would continue with National Playing Field Association.

070416 INCOME AND EXPENDITURE (circulated prior to meeting)

Bank Balance Nat West **£ 1688.67**(30th March 2016)
Bank Balance Scottish Widows **£87,448.27** (31.12.15) Minus £5,000 transferred to current account
February 11th 2016 Minus £2,000 transferred to current account 5.4.16

Payments

Bank Balance Nat West **£ 1688.67**(30th March 2016)
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Payments

£450.97 – NALC – subscription
£364.03 – Anglia Water – Rates
£20 – Community Action Norfolk (previous - Rural Community Council) - Rates
£319.50 - Gt & Lt Plumstead PCC – Hall Hire St David’s since 2013
£15 – Gt Plumstead Village Hall committee
£25 – National Playing Fields Association
£1,727.56– J. Jones – Salary £1,250.00 + £250 VAT plus £113.78 Expenses Exp £40.30
TOTAL £2,922.06

Receipts

Nil

Current Account Balance after above payments made and **outstanding cheques cleared** will be approximately **£766.61**

The Parish Clerk confirmed that the Hall Hire for St David’s is high as this has backdated to 2013. Going forward we will endeavour to pay this yearly.

There is a pending invoice for Mr Cockburn in relation to his work with the website. The Parish Clerk is issuing a cheque for this.

The pre-cept of £15,300 will be received at the end of April.

080416 PLANNING APPLICATIONS

20160365: Single Storey rear extension, 11 St Marys Close, Gt Plumstead - A technically awkward flat roofed extension abutting adjoining pitched roofs which reduces the overall Architectural Quality of the property. No other comment.

20160091 – application withdrawn

20160363: 7 Broadmead Green, Thorpe End Front Extension (to Study). There appears to be a change to the front entrance screening which is not particularly well identified on plan. No other comment.

Sunset House, Low Road, Great Plumstead – Change of use for Swimming Pool to commercial use, plus on-site parking and creation of new vehicular access and residential parking – This application has been refused by Broadland and the Applicant has appealed to the Secretary of State. The council’s statement is available for inspection until **21st April 2016**

090416 COUNTY COUNCILLOR’S REPORT - The Secretary of State for Education is minded to grant the Order to award Thorpe St Andrew High academy status from 1st September. I have been appointed as a Trustee and Partner and look forward to inputting to its creation. I have also been working on a number of restricted matters for local residents. On the 21st April I will be Chairing the Audit Committee.

1. NDR - Sadly I was unable to attend the parish meeting with the NDR team last week, however I did provide a note to the highways team that I expected the views of those attending to be considered and acted upon wherever possible. If there are any issues which the parish wishes me to escalate, I will do.

Progress across all 7 sections appears to be on track. Further updates can be obtained by signing up to the updates via the new county council website.

In the Plumstead area, Smee Lane was set to reopen this weekend, with Low Road closing on Monday (11 April) until 22 April. This will be followed by the long-term closure of Middle Road, from 25 April, for the construction of a bridge that will take Middle Road over the NDR. Once that bridge is open late next year, Smee Lane and Low Road will be permanently closed as through-roads.

The NDR programme in regards to both time and costs are part of the corporate risk register and reviewed regularly at both the policy and resources committee and the audit committee.

Regarding other highways matters the Council has started its surface redressing programme of some £9.7m. It was announced that the government will be providing the Eastern Region a further £4m to address potholes, £1.6m will come to Norfolk. The Conservatives as part of their budget negotiations put a further £1.5m into the highways maintenance budget.

2. Post Budget – The budget has now been set for the financial year 2016/17, and work is underway to deliver the required savings. Since the budget we have held a meeting of the policy and resources committee, of which I am a member. We agreed a new government backed enterprise zone for Norfolk and Suffolk, the former RAF Coltishall base, which the county council purchased is part of that zone. The business park now has over 30 businesses and more on the way. The former base is showing a good return and now hosts one of the country's biggest solar farms. Attached is a link to Mustard TV which might be of interest <http://www.mustardtv.co.uk/browse/bosses-predict-business-boom-as-former-raf-coltishall-set-to-become-official-enterprise-zone/>

3. Recycling Centres - From 1 April until 30 September, with the exception of Mile Cross in Norwich, all sites will be operating under the new Summer opening hours timetable and will be open from 9am until 5pm. (Under the previous Summer schedule, sites were open until 6pm.)

Also from 1 April, the price of disposing of tyres at the eight recycling centres which accept them, will increase to £4 per tyre, to cover the full costs of collection and disposal. The number of tyres which can be accepted at the sites will still be limited to five per household per week. Bicycle tyres are still accepted for free.

To find your nearest recycling centre, full information about opening hours and days and what you can and can't take to the sites, please visit www.norfolk.gov.uk/recyclingcentres

4. Pay and You Throw Changes - Under the new PAYT pricing trial, residents will pay for the amount and type of DIY waste they bring to these main eight sites, instead of simply being charged according to the size of vehicle. New PAYT charges will now be made for individual items of DIY rubbish, like fence panels, old kitchen or bathroom cabinets, and sanitary ware, for example. For larger loads of waste, different rates will be charged for different materials like wood and rubble. And there will also be new prices for different vehicle sizes.

For more information please read here: <https://www.norfolk.gov.uk/news/2016/04/changes-to-pay->

as-you-throw-for-diy-waste-to-be-piloted-and-new-trade-waste-service-to-start

5. Trade Waste Scheme Set to Start - Seven of the County Council's biggest recycling centres are also set to start running a paid-for service for small businesses and charities to use the sites for the first time.

The new Trade Waste service will be available at the sites Mondays to Fridays. It is aimed to help small businesses - like house clearance and cleaning companies, professional gardeners and home improvement traders, and charities - by providing a new facility where they can get rid of most of the same waste materials that are currently accepted at recycling centres - from green waste, to paper and cardboard, as well as construction and demolition waste.

For full information about the new service, including pricing information, and terms and conditions please visit www.norfolk.gov.uk/businesswaste

Ian Mackie BA Hons, MA Norfolk County Councillor Thorpe St Andrew Division
ian.mackie@norfolk.gov.uk

Councillor Mackie confirmed that in terms of Devolution there are still a number of outstanding questions, including the size of the office, how they are paid, where they are based etc. Councillor Mackie confirmed that it goes out to consultation in July/August, and elections will be in May 2017. Councillor Mackie confirmed that in relation to Thorpe High becoming an academy all schools were invited, including Church of England Schools.

100416 DISTRICT COUNCILLOR'S REPORT

The last full Council meeting was held on Tuesday 22 March 2016, all the papers and reports are available at the Broadland website. The next full Council meeting will held on Thursday 21st April 2016 starting at 7pm in the Council Chamber at Thorpe Lodge, Yarmouth Road.

Devolution - George Osborne, Chancellor of the Exchequer, announced the 'deal' in the Spring Budget for councils across Cambridgeshire, Norfolk, Peterborough and Suffolk for a combined authority including an elected Mayor.

The combined authority is likely to take on powers for transport, housing and planning and business support. A £30m per year fund has been made available. Much of the discussions between councils across the area are talking about 'double devolution' – moving more powers to local district councils.

Finance Updates 2016 – 17 - Broadland has updated and agreed its Annual Investment Strategy, Discretionary Housing Payment Policy and Council Tax Discretionary Relief Fund for 2016-17. Neighbourhood Planning The Brundall Neighbourhood Plan, following a successful referendum (92% yes vote), has been adopted by Broadland District Council.

Next Planning Committee – Wednesday 27 April 2016 - Agenda is not available yet but it is expected application 20151799 (Post Office) will be determined at this meeting. At the last Planning Committee Meeting, on 9 March and 6 April 2016 there were no applications determined for the Plumsteads.

Planning Decisions - determined since last report

20160091	Amended:-
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	<ol style="list-style-type: none"> 1. Alterations and Extensions to Dwelling 2. Erection of Detached Garage Previous:- <ol style="list-style-type: none"> 1. Demolition of existing single-storey side extension, rear conservatory and removal of chimney and chimney stack on North-east elevation. 2. Conversion of the existing loft space to provide additional accommodation with the addition of three dormer windows to the front elevation. 3. Erection of two-storey side extension and two-storey rear extension. 4. Erection of detached garage and detached carport. 5. Render the existing property.
Location	Garth En Wold, 36 Woodland Drive, Thorpe End, NR13 5BH
Applicant	Mr Dennis Bean Planning Officer: Mrs C Peel
Decision	Full Approval 29 March 2016

20160317	Single Storey Rear Extension
Location	50 Plumstead Road, Thorpe End, NR13 5BU
Applicant	Mr Adrian Pickering Planning Officer: Mr P Baum
Decision	Full Approval 30 March 2016

For Information – Pending / Outstanding Planning Applications

20141851	Application for Approval of Details Reserved by Condition 5 of Planning Permission 20090886 - Development of Sustainable Urban Expansion
Location	Land at Brook Farm & Laurel Farm, Green Lane, Thorpe St Andrew
Applicant	Lothbury Property Trust Company Limited Planning Officer: Mr B Burgess
Decision	8 December 2014 - Consultation until 31 December 2014 - OUTSTANDING

20151799	Second Amendment to:- Conversion of Existing Dwelling to 2 No. Residential Flats, Modification of Existing Retail Unit and Erection of 1 No. Detached House Previous:- Conversion of Existing Dwelling to 2 No. Residential Flats, Modification of Existing Retail Unit and Erection of 2 No. Semi- Detached Houses
Location	65 Plumstead Road, Thorpe End, NR13 5AJ
Applicant	Mr Richard Lang Planning Officer: Mrs C Peel
Decision	9 November 2015 - Consultation until 2 December 2015 - "CALLED IN" Amended – Consultation until 30 December 2015 - "CALLED IN" Planning Committee 10 February 'deferred' Second Amended – 10 March 2016 - Consultation until 24 March 2016

20160164	Sub-division of Site and Construction of a Single 2 Storey Dwelling with Double Garage and Associated Landscaping (Revised Proposal)
Location	Land Adj. Windfalls, Toad Lane, Great Plumstead, NR13 5EH
Applicant	Imsamax Homes Ltd Planning Officer: Mr C Rickman
Decision	1 March 2016 - Consultation until 24 March 2016

20160282	Demolition of Existing Dwelling & Erection of Replacement Dwelling
Location	Greenways, 5 South Walk, Thorpe End, NR13 5BJ
Applicant	Mrs Vanda Morgan Planning Officer: Mr C Rickman
Decision	29 February 2016 - Consultation until 23 March 2016

20160343	Erection of 1 No. Self-Build Detached Dwelling with Garage & Associated Garden (Outline All Matters Reserved)
Location	Land at The Smithy, Salhouse Road, Little Plumstead, NR13 5JJ

Applicant	Mr & Mrs Richard & Martene Chadwick and Brownbridge Planning Officer: Mrs C Peel
Decision	3 March 2016 - Consultation until 26 March 2016

20160363	Single Storey Front Extension Location 7 Broadmead Green, Thorpe End, NR13 5DE
Applicant	Mr & Mrs P Bushnell Planning Officer: Mrs J Welton
Decision	14 March 2016 - Consultation until 6 April 2016

20160365	Single Storey Rear Extension
Location	11 St Marys Close, Great Plumstead, NR13 5EY
Applicant	Mr Nathan Salter Planning Officer: Mrs J Welton
Decision	8 March 2016 - Consultation until 31 March 2016

20160381	Variation of Condition 2 of Planning Permission 20151780 - Erection of Detached Dwelling & Garage Location Oaklands, 73 Blofield Corner Road, Little Plumstead, NR13 5HU
Applicant	Mr Ian Harwood Planning Officer: Mr C Rickman
Decision	9 March 2016 - Consultation until 1 April 2016 20160498 1. Proposed residential development of a minimum 803 dwellings with access roads and associated infrastructure 2. Site for a new primary school 3. Land for a Bus Rapid Transit (BRT) scheme 4. Section of orbital link road 5. Retained areas of woodland and creation of open space (Outline)
Location	Land South of Salhouse Road, Sprowston
Applicant	RK Properties Limited, John Faircloth, Janet Faircloth and David Smith Planning Officer: Mr B Burgess
Decision	8 April 2016 - Consultation until 1 May 2016

20160499	Outline planning permission is sought for part of the proposed orbital link road south of Salhouse Road to facilitate a link to Plumstead Road
Location	Land South of Salhouse Road, Sprowston
Applicant	RK Properties Limited, John Faircloth, Janet Faircloth and David Smith Planning Officer: Mr B Burgess
Decision	8 April 2016 - Consultation until 1 May 2016

Shaun Vincent

10 April 2016 Broadland District Councillor – Plumstead Ward

Councillor Vincent confirmed that the planning application for the Little Plumstead Hospital site has not been submitted yet. New fences have been put up around the properties which were broken into on the site. Councillor Vincent confirmed that when consultation for the planning application happens the residents will be able to submit their queries .

110416 NDR - Councillors Cawdron, Heath and Johnson attended the meeting. Councillor Cawdron confirmed that they are patrolling the small diversion roads every 2 days. They are aware of the problems with flooding at Hare Road. They are trying to resolve the issue, it is believed that this might be a problem due to a drainage connection which has broken. There is a possibility of a partnership between the Parish Council and the NDR Team for calming traffic. The NDR Team have confirmed that they will provide a flashing speed sign, this may be a moveable sign. We await further details. Councillor Mackie and Vincent confirmed that the details for the Parish Partnership for 2016-2017 are not yet available. Councillor Mackie will investigate and report back at the next

meeting. The NDR Team have confirmed that we are the most affected Parish of the whole NDR development. There have been reports of heavy utility vehicles using the small roads, the NDR Team have confirmed that they should not be doing this and they will be speaking with the contractor to ensure that it is not their vehicles.

Councillor Cawdron has requested a copy of design of the bridge at the railway crossing over Middle Road. The Parish Clerk has received a copy of the noise monitoring report. Councillor Johnson expressed concern on how the bridge/roundabout/link road will be funded as to date there is no progress on the Laurel Farm/Brooke Farm development. Councillor Cawdron did confirm that there is a slight delay with the NDR at the bridge crossing the railway as they are having difficulties with Network Rail.

120416 WEBSITE - Councillor Heath confirmed that everything is on track. Training will start the week beginning 18th April. Councillor Wiley will provide a new welcoming message for the front page. Councillor Vincent will update the planning information to ensure it is current. New photos of the parish and the Parish Council will be taken shortly. Councillor Heath is in contact with Mr Cockburn to work out the details for the Councillors' new email addresses. The plan is for the new website to go live the week beginning the 18th April.

130416 COMMUNITY INFRASTRUCTURE LEVY - The Parish Council decided that we would open a new back account for the Community Infrastructure Levy. The Parish Clerk confirmed that this money has to be spent within five years or there is a possibility that Broadland Council can claw back the funds. Councillor Jones put forward that we should ask the Parish what they would like. Councillor Cawdron confirmed that this has been done a while ago and included in the Neighbourhood Plan and this should be the first place to start. Councillor Vincent asked whether it would be best to discuss this at the annual meeting which the Council agreed to. Councillor Vincent asked for any ideas or comments to be emailed to the Council, these will be put with the previous consultation and can then be discussed at the Annual Meeting.

The Parish Clerk confirmed that we would ideally need a Certificate of Compliance due to the sums of monies which the Council will be holding as a result of the CIL contributions.

140416 GREAT PLUMSTEAD VILLAGE SIGN - Councillor Johnson confirmed that everything is on track. Councillor Mackie will be unveiling the sign. The Church are planning a brunch to go along with the unveiling on the 11th June.

150416 PARISH NEWS ITEMS – prepared by Councillor Cawdron –

The Meeting after a fine spring day. Cllr. S. Vincent in the chair.
Summary scratchings by Cllr Cawdron. Notes only, not minutes.

Q's from the Floor - The condition of the road outside some of the shops at Thorpe End remains unsatisfactory. As this area is under private ownership, the Council cannot take action, other than to encourage action by the building owners, who also own the road sections.
Parish was requested to continue to 'prod the trod!' Cllr. Mackie provided an update on actions taken with mention of Parish Partnership funding application.

Matters arising - Great Plumstead notice board has been relocated from former P.O. premises.
The Parish Clerk reported on the potential limitations for the use of CIL Community Infrastructure Levy monies. However, forward planning as to potential projects was required as sums had to be spent within 5 years.

Inner link roads funding would be covered by S106 agreements.

Chairman's Items - Little Plumstead Hospital Site. The detail of the proposals is awaited.

For problems arising from the NDR, the parish council does have a 'hotline'. See NDR later.

Road 'Rangers' visiting parish areas on the 9th May. Notify any issues.

Please note the major planning application for fields North of Thorpe End off the Salhouse Road.

Application submitted for 803 dwellings.

Further details also shown of the Octagon Housing proposals.

School Fair May Day.

Great Plumstead Village Hall - Monday 2nd May. Checks ongoing for the potential Parachute Display. Landing would be an adjoining field. Landowners consent being sought.

Police Report: To find, go to www.norfolkpolice.uk.

Financial items - The normal items of cost, wages and invoices were approved and cleared. Invoice for St David's hire finally cleared. Precept should arrive month end.

County Council - Cllr. Ian Mackie noted that Sec. of State minded to grant Academy Status To Thorpe St Andrew High School. Cllr has accepted the appointment to the Academy Board. Feeder primaries in consultation to join.

NCC had held a full Council Meeting debating potential devolution. A Public consultation to be held? Scarcity of known implications remains a major issue.

Cllr. Noted that the Plumstead NDR liaison group was acting as an exemplar for other areas.

Scottow Business Park (RAF Coltishall) now an agreed enterprise zone with over 30 business operations and a solar farm.

Recycling Centres; Open 0900 to 1700 ; New Pay as you Throw trial scheme for DIY waste. Residents will pay for the amount and type of materials rather than by vehicle size. A Trade Waste scheme is also set to start.

District Council - Cllr. Vincent reported for the period noting next BDC Meetings and an update on the planning applications. Devolution remained a 'hot topic'. BDC has agreed updated finance issues.

Brundall Neighbourhood Plan referendum passed by 92% and has been adopted.

There is no further progress on the Brooke Laurel Farm link road proposals.

Some debate took place about the compliance issues around planning matters and how rigorously conditions were upheld.

Parish Council - The Parish Web site upgrade continues in progress.

There remains a vacancy within the Thorpe End Ward for a Parish Councillor.

Interested parties may contact the Council Clerk or existing Councillors.

The Great Plumstead Village sign has been completed and will be placed in the summer after preparatory works are complete. The Church has been notified and invited. Cllr Mackie has accepted 'unveiling' duty. 11th June, KTD.

Clerk. Please note and welcome Mrs Tess Scott who has accepted the Parish Clerk position and is commencing handover with Mrs Jane Jones, who is leaving after 6 years in position.

NDR Liaison Group - Residents can sign up for news and progress reports via a new NCC website norwich.transport@norfolk.gov.uk.

Residents are requested to use this site for updated information. The liaison group has met NCC and continues to raise parish concerns. It is evident that our smaller roads are inadequate for major diversions. Note advance notices of road activity to the EDP every second Wednesday of the month. Middle Road will close long term from the end of April 2016. The proposed flyovers of Plumstead Road and the railway are described as 'functional', i.e. ugly !!

A.O.B - Dangerous littering (broken glass) found and cleared from Thorpe End playground. Residents to please check playgrounds and use litter bins accordingly, although thrown bottles are an act of the irresponsible few.

Gt Plum. VH car park heavily potholed and needs urgent treatment. Proposals and costs required and consideration given for future top dressing.

Little Plum. Bus Stop proposals and repair (£800) also required. Should PC take this on? Final try on ownership details required.

Complaint about location of Mr Walpole's new bench near No 15 Plumstead Road. Correct permissions had been obtained with tree roots a limiting factor as to location. Sketch drawing to be checked for compliance.

160416 ANY OTHER BUSINESS - Councillor Claxton confirmed that he has received a complaint about the positioning of Mr Walpole's memorial bench in Thorpe End. It has been put outside the gate of No 15 instead on the corner and it is very close too the road. A sketch for the positioning of the bench was sent to the Parish Council which was agreed and forwarded to the Highways Authority. The Parish Clerk will bring the paperwork to the next meeting.

The surface of the carpark of Great Plumstead Village Hall is in a very bad state. Two options at the moment either have to keep filling in the potholes each summer or to find a permanent fix. A temporary fix will be done for safety of the users of the carpark. Councillor Claxton confirmed that he had experience with a good product and would provide the details for Councillor Johnson to investigate.

The Little Plumstead Bus Stop at the top of the Glade is in a state of disrepair. Councillor Johnson confirmed that it would cost £800 to put this right. Councillor Vincent will start communication between Broadland District Council and we will endeavour to make contact with the NHS to see if we can confirm the current owner. A discussion took place on whether Parish Council should consider taking over the responsibility of the building but ownership should be established in the first instance.

Next Meeting of the Parish Council. Will be held at 7.00pm Monday May 2016 Little Plumstead Village Hall. Please endeavour to attend your Parish Council meetings and get involved. Your participation will assist and shape the future of our Parish and the wider community.