

A Parish Council Meeting was held on 10<sup>th</sup> October 2016 at 7.00 pm at Great Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman)  
Mr G Edwards  
Mr D Payne  
Mr D Johnson  
Mr S Vincent  
Mr L Carty  
Mr R Claxton  
Mr A Cawdron  
Mr R Heath

**PUBLIC PARTICIPATION** – The Chairman allowed public participation

**011016 APOLOGIES FOR ABSENCE** – Apologies were received from Councillor Sayer-Beck

**021016 MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> SEPTEMBER 2016** – None

**031016 MATTERS ARISING** –The hedge along the path on Salhouse Road towards the Brick Kiln pub is very grown and needs to be cut back. The Clerk will investigate and contact the owner of the land and ask them to attend to this as soon as possible. Mrs Nuttall enquired what is the plan for the Old Hall, walled garden and the woodland park on the Little Plumstead Hospital site. Councillor Heath confirmed that at present Cripps developments have not submitted a planning application for this part of the site. We have had meetings with Cripps and the general idea seems to be that they will undertake a feasibility report on the walls of the walled garden and clear the site, once this has happened they are quite keen to involve the Parish Council and the School with ideas of what can happen to the Walled Garden. Mrs Nuttall did suggest that allotments would be a good idea. Mr Walpole asked if we could ask Broadland District Council to produce a whole infrastructure plan for the Little Plumstead Hospital site. Councillor Wiley did mention that this could not be done until the development has been completed. It was confirmed that the woodland walks on the east part of the development are under the maintenance of Alexander Grace Homes and the west part of the site will be Cripps Developments. Councillor Carty did ask whether it would be possible to save some of the bricks from the Old Hall and perhaps have a form of a memorial put up to remember the Hall. This would possibly be put up in the Walled Garden. Councillor Carty did ask whether this could be put in writing and perhaps take photographs of certain brick designs which could be saved. The subject of the hedge on Water Lane was discussed and Councillor Carty asked whether it would be possible for the hedge to be cut back to the edge of the path, as present it is just being trimmed back but it is still overgrowing the path by almost half, the Clerk confirmed that she would speak to the Rangers and ask them to cut the hedge back more severely. On the subject of speed humps which could be used as a speed reduction Councillor Payne did make the comment that whatever speed reduction solution is put in we would have to also put in street lighting. Councillor Cawdron queried whether we had a timescale for the SAM2 sign, Councillor Payne did confirmed that it is believe that this is still be used on the NDR but the Clerk will chase to see if we can hurry up its arrival.

**041016 DECLARATIONS OF INTEREST** – None

**051016 CHAIRMAN'S ITEMS** – Councillor Vincent talked about the recreational areas on The Glade in Little Plumstead. These should be maintained by Cofton, as they have gone into administration the administrations are now responsible. Unfortunately the administration have run out of money so have stopped undertaking any work on the estate because of this Broadland District Council have been undertaking the maintenance on the recreational areas. BDC have now decided that this situation needs to be rectified one of two ways, either the Parish Council takes the areas on (which would include play areas, part of the woodland and some of the carparks etc) and we would receive £100,000 from Hopkins Homes from the maintenance of them. Or secondly BDC will take on ownership of the areas and will retain the £100,000. It was confirmed that at present one play area needs resurfacing, the woodland needs management and the car park next to the Church needs a lot of quite work. Councillor Carty queries whether BDC have to maintain the areas or whether they could just red tape the areas and condemn them, Councillor Vincent confirmed that they are taking them on as recreational areas so will maintain them as such. Councillor Heath asked whether we could see a plan as to what they precisely they are talking about and whether the pathways leading to the recreational areas are included as well. Councillor Vincent did confirm that it does not include the roads, the understanding between BDC an NCC is that once the development is finished the NCC will take on the roads. Councillor Heath asked whether BDC have to keep the Church Carpark as a public carpark or whether they could sell it and then it could become private for residents, which would have a very negative impact on the church goers and visitors to the school. Councillor Vincent mentioned that as the carpark was a gift from Cofton that there are not any restrictions on the land to keep it as a carpark. Councillor Wiley enquired whether we could ensure that stays as a community carpark. The general feel of the Parish Council was that the £100,000 fund would not last very long especially as there are quite a few works needed already. The Parish Council would like to see the proposal but generally the feeling was that it would be better for Broadland District Council to take these areas on. Councillor Wiley has been contacted by Mr Lanyon in relation to the allotments in Great Plumstead, Councillor Wiley confirmed that the rents for the allotments are in place to cover the costs of providing them. The Parish Council decided not to raise the rents for this year but they are within their right to raise them if the running costs do rise. Mr Lanyon did ask whether a committee would be

set up for the allotments, Councillor Wiley confirmed that this idea has been floated before but the majority were not interested and were happy with the current arrangements. Councillor Johnson did confirm that in terms of the mains water that although having multiple points would be ideal the cost and upheaval would be very high as they would have to lay water pipes through the allotments. Councillor Johnson also confirmed that a majority of the allotment holders do also have their own water butts. The Parish Council received a letter from Mr and Mrs Lodge about the hedge which is situated from the houses to the playing field, Councillor Johnson did confirm that this does need to be cut back and he will get in touch with Target Trees. Last time it cost £400 to cut the hedge, the machine to do the work is quite large so if the playing field is soft the machine may damage the grass. The Church Farm development was discussed as the Clerk has been contacted by the Planning Officer to enquire whether the Parish Council are taking on the maintenance of the public open space of this development. Councillor Cawdron did confirm that as part of our Neighbourhood Plan the Parish Council must be given an annuity to maintain this land for approximately 20 years, the Parish Council have not been given any indication of an annuity.

**061016 COUNTY COUNCILLOR'S REPORT** - Regrettably I have to send my apologies for Monday evening as I will be working away for the first few days this week. I can report that I have followed up on the points raised at the last meeting. I made a report to Chris Mayes the local highways engineer of the issues that had been brought to our attention.

Here are some of the items I wished to report.

County Council Budget – At the most recent policy and resources meeting it was reported that the council is already projecting an overspend of £21m. This is primarily within the revenue budget and two main areas. The numbers of children coming into care and additional pressures on adult social care onetime to increase. Immediate action is being taken to reduce this sum before the end of the financial year. This sum is in addition to the savings targets for this financial year. The council is looking to generate sustainable income streams and continue to reduce overheads. In the last few months the council has saved over £2m from moving staff back into county hall and reducing the need for leased offices.

In addition, the council is reviewing the way it procures both adult and child transport, each year the council spends £26m on child home to school transport. As chairman of the audit committee I have recommended that they look at better and innovative ways to deliver this service. In some cases it is more effective to increase the capacity at specialist schools to reduce travel costs. More effort is required to reduce these types of budgets. Planning is now well underway for the 2017/18 budget, consultation will be forthcoming however as this forms part of the programme agreed earlier this year much of that consultation work has already been accommodated.

Devolution - The devolution debate continues, with some Norfolk based district councils not participating in the process. The prospect of a joint executive mayor with Suffolk is still on the table as is the considerable sums of money that would be devolved to the new combined authority. District councils will be voting on this matter in November and the county council will make its decision on 21st November.

Highways Matters - I am pleased to report that Chris Mayes has written to the post office regarding the location of the post box in Great Plumstead. He is awaiting a response. He has taken advice from NPLaw and we will see what happens. I am as equally frustrated with this as you are and have urged that if action can be taken as the highways authority it should be taken. I will ask Chris for an update.

Regarding the reporting of potholes and other highways faults the county council has a new section on its homepage. They have made this more visible on how to report a pothole etc. the link is here <https://apps.norfolk.gov.uk/HighwaysDefect/>

Council Matters - I must report that school admissions for reception classes are now open until January 15th 2017. More details can be found here <https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/admission-to-reception-classes>

I look forward to being with you in November. The Thorpe Town Council has its fireworks night on the 5th at the Fitzmaurice Park, with fireworks at 7pm. I suspect these are the same night as your own, fingers crossed for better weather than last year! The council also has its Christmas lights and fair switch-on the 27th November. Yarmouth Road will be closed near river green between 2.45pm and 8pm.

If there are any matters that I could help with before the next meeting please do let me know.

Ian J Mackie BA Hons MA

Norfolk County Councillor for the Thorpe St Andrew Division and Vice Chairman, Norfolk County Council Conservatives

**071016 DISTRICT COUNCILLOR'S REPORT** – The last full Council meeting was on Tuesday 6 September 2016, all the papers and reports are available at the Broadland website. The next full Council meeting will be held on Thursday 17 November 2016 starting at 7pm in the Council Chamber at Thorpe Lodge, Yarmouth Road.

Little Plumstead Hospital Site: Recreation Play Areas & Open Space Over the summer it has not been possible to progress the management issues relating to the play areas and open space on the hospital site with the administrator. Whilst this is disappointing it has given clarity on the two possible options to proceed.

1. The Parish Council takes ownership of the areas, responsibility for future management and will receive the payment of £100k towards future maintenance; or
2. Broadland District Council takes ownership of the areas, responsibility for future management and retains the £100k s106 payment received from Hopkins Homes.

Broadland are asking for guidance on how to proceed and which option the Parish Council would like to see implemented. If option 1, then a written offer and detailed explanation will be made to the Parish Council. If option 2, then following the Parish Council's instruction Broadland will act accordingly to formally take responsibility.

Link Road - Plumstead Road Roundabout & 'Trod' It is expected that NCC Highways will shortly be submitting a planning application for the Link Road – Plumstead Road roundabout just to the west of Thorpe End Garden Village. As part of the application it is likely to include an element of the 'trod' from Dussindale Drive to Pound Lane.

Greater Norwich Local Plan (GNLP): Workshop 21 September 2016 Development of the GNLP, to run until 2036, to supersede the Joint Core Strategy (JCS) continues for Broadland District Council, Norwich City Council and South Norfolk Council, with Norfolk County Council. The 'stakeholder' workshop on Wednesday 21 September for Parish Councils gave opportunity for Parish Councils to give their input and direction.

Community at Heart Awards The Broadland Community at Heart Awards 2016, to celebrate those in local communities who go above and beyond what is expected of them, will be awarded on Wednesday 26 October 2016.

Devolution The future of devolution and the formation of a Combined Authority across Norfolk and Suffolk is in the hands of the Secretary of State to place an 'order' before Parliament, expected in the next week or two. Broadland Council, at its next Full Meeting on 17 November 2016, will make a final decision whether to support the Combined Authority or not.

Next Planning Committee: Wednesday 12 October 2016

- There is one item on the agenda for the Plumstead Ward 20161151 Land to the north side of Church Road, Great Plumstead. Whilst not in the Plumsteads, the application for Beeston Park 20161058 (3,500 houses across Sprowston and old Catton) is also being determined.
- At the last Planning Committee Meetings, 14 September and 5 October 2016 there were no applications determined for Plumsteads.

Planning Decisions: determined since last report

20161214	Single Storey Front & Side Extension. First Floor Extension above the Attached Garage	
Location	8 Barker Way, Thorpe End, NR13 5EZ	
Applicant	Mr & Mrs M Spencer	Planning Officer: Mrs C Peel
Decision	Refusal 12 September 2016	

20161526	Enlargement of Existing Shared Parking Area to serve Sunset House, Private Swimming Pool & Forge House	
Location	Sunset House, Low Road, Thorpe End, NR13 5EB	
Applicant	Mr Dariush Fussihi	Planning Officer: Miss J Owen
Decision	Approved 28 September 2016	

For Information – Pending / Outstanding Planning Applications

20141851	Application for Approval of Details Reserved by Condition 5 of Planning Permission 20090886 - Development of Sustainable Urban Expansion	
Location	Land at Brook Farm & Laurel Farm, Green Lane, Thorpe St Andrew	
Applicant	Lothbury Property Trust Company Limited	Planning Officer: Mr B Burgess
Decision	8 December 2014 - Consultation until 31 December 2014 - OUTSTANDING	

20160498	1. Proposed residential development of a minimum 803 dwellings with access roads and associated infrastructure 2. Site for a new primary school 3. Land for a Bus Rapid Transit (BRT) scheme 4. Section of orbital link road 5. Retained areas of woodland and creation of open space (Outline)	
Location	Land South of Salhouse Road, Sprowston	

Applicant	RK Properties Limited, John Faircloth, Janet Faircloth and David Smith Planning Officer: Mr B Burgess
Decision	8 April 2016 - Consultation until 1 May 2016

20160499	Outline planning permission is sought for part of the proposed orbital link road south of Salhouse Road to facilitate a link to Plumstead Road
Location	Land South of Salhouse Road, Sprowston
Applicant	RK Properties Limited, John Faircloth, Janet Faircloth and David Smith Planning Officer: Mr B Burgess
Decision	8 April 2016 - Consultation until 1 May 2016

20160808	Approval of Reserved Matters Application for Access, Appearance, Landscaping, Layout and Scale following Outline Approval 20130906
Location	Little Plumstead Hospital West, Hospital Road, Little Plumstead, NR13 5EW
Applicant	Cripps Developments Ltd Planning Officer: Mr N Harriss
Decision	13 May 2016 - Consultation until 5 June 2016 26 September - Consultation until 10 October 2016

**081016 CORRESPONDENCE & ADMINISTRATION** –Broadland Police have now launched a new facebook account, if you like their page you will receive regular information from your local beat manager and safe neighbourhood team about issues in your area. They also have a twitter account which has been activate for a while. The Parish Council’s annual accounts have been completed and the notices will be displayed for 30 days. Scottish Widows have informed us that they are deceasing their interest rates. The Clerk enquired whether the Parish Council would prefer to buy a photocopier outright for approximately £300 or hire the copier for approximately £30 a month (which includes maintenance, toner etc). Councillor Heath asked if we could investigate how much the toner would be to see which would be the best financial option, the Clerk will investigate but if it is a similar cost the Councillors were happy for the Clerk to purchase one, Councillor Heath reminded everyone that if one was purchased this would then be added to our asset register.

#### **091016 INCOME & EXPENDITURE – MONTHLY FINANCIAL STATEMENT – OCTOBER 2016**

Bank Balance Nat West                    £25,205.92 (September 2016)  
Bank Balance Scottish Widows    £80,612.96

#### Payments

£92.40 – Mark Harrod - Great Plumstead Playing Field – New football nets  
£18.00 – St David’s, Thorpe End – Hire Charge 5th September 2016  
£166.92 – Broadland District Council – Dog bin, Padgate, Thorpe End  
£17.54 – D J Johnson – Little Plumstead Playing Field – Dogs Prohibited Sign  
£208.00 – D Johnson – Broadmead Green, Thorpe End – Replacement of 9 knee rails  
£136.96 – HMRC – Tax and NI Contributions (Period 7)  
£1152.12 – T Scott – Salary plus £25.00 office allowance + stamps and photocopying  
TOTAL £1791.94

#### Receipts

£19,112.50 – Broadland District Council – Parish Precept  
Water Charges  
£111.72 – Great Plumstead Bowls Club – Water Charges  
£66.76 – Great Plumstead Village Hall – Water Charges  
£27.42 – Scout Group – Water Charges  
Allotments  
£25.00 – Allotment Payment – Lanyon  
£25.00 – Allotment Payment – Townly  
£25.00 – Allotment Payment – Hobbs  
£25.00 – Allotment Payment – Barrett  
£25.00 – Allotment Payment – Johnson  
£25.00 – Allotment Payment – Groom  
£25.00 – Allotment Payment – Lodge  
£12.50 – Allotment Payment – Stevens  
£12.50 – Allotment Payment - Roberts

**TOTAL £19518.40**

**Current Account Balance after above payments made and outstanding cheques cleared will be approximately £42,932.38**

## **101016 PLANNING APPLICATIONS –**

20161598 - 4 The Boulevard, Thorpe End, NR13 5BL - 1. Flat to pitched roof over existing two storey side extension. 2. Single storey rear extension to replace existing veranda (16/10/2016)

No objection

20160808 - Little Plumstead Hospital West, Hospital Road, Little Plumstead, NR13 5EW - Application for approval of reserved matters for access, appearance, landscaping, layout and scale for 104 dwellings following outline planning approval (10/10/2016)

No objections

20161659 - 2 The Green, Broad Lane, Little Plumstead - Proposed front porch & single storey rear extension (28/10/2016)

**111016 NDR** – The NDR team are still having problems with bikes using the site at Middle Road during the night, if anyone sees or hears anything please call 111 to report. Councillor Carty confirmed that there is a new bird's eye view available of the route (link is on the EDP website).

**121016 COMMUNITY INFRASTRUCTURE LEVY** – The CIL committee met on 8th August as agreed at the previous Full Parish Meeting to discuss the Parish's direction regarding CIL funds.

The Parish currently has £3,720.70 to spend within 5 years with effect from April 2016.

The Parish is projected to receive further payments of CIL on the provision that planning permission is granted to developments at Little Plumstead and Great Plumstead.

In order to identify potential projects that the CIL money could be spent on, the subcommittee discussed previous community consultations and aspirations detailed within the Neighbourhood Plan and Community Parish Plan of 2009 in addition to any current key community issues and aspirations.

Neighbourhood Plan - This document outlines the last major consultation with the community as a whole. As part of the process and as detailed within the plan, several local policies were identified from parishioners during the consultations.

### **Policy 1 – Changing room facilities at Great Plumstead Recreation Ground**

Action: Councillor AC will identify an individual through BDC to carry out a feasibility study. The Committee agreed there was current demand for such a facility from two football teams and such facility could increase the use of the ground. Councillors AC and DJ have met with two potential individuals who could carry out a study and are waiting for fee proposals. Both have experience in this provision and connection with Norfolk FA.

DJ estimated that for a changing room (attached to the existing village hall) would cost about £80,000. This would comprise of 2 changing rooms for teams, 2 changing rooms for referees and a toilet. The estimate for a brand new building to be possibly positioned at the bottom of the playing field would be £180,000. Current estimates sit between £130,000 to £150,000.

AC suggested that the current CIL monies which we are holding (around £3,700) could be put towards payment for a feasibility study for this project. AC confirmed he will speak to a contact to ask for a quote for this.

### **Policy 2 – Footpath Improvement on Water Lane**

The sub-committee discussed what would be the best solution for the footpath on Water Lane. The idea which everyone seemed the most content with would if possible for the hedge to be removed where the current footpath is to allow the footpath to be widened. This could be possible as the footpath will run alongside where the Church Road development will be. David estimated that this could cost in the region of £20,000+. The committee concluded that part of this policy could be fulfilled with the proposed development on Church Road and possible extension through CIL funds.

### **Policy 3 – New Bus stop on Church Road**

This forms part of the development proposal on Church Road. The sub-committee concluded that this policy could be fulfilled through this development

### **Policy 4 – Brick Kilns junction**

This policy area has become more prominent for community following some recent accidents at the junction. The District and County Councillor have moved this issue forward and estimate that improvements would cost £160,000 with the Parish contribution of around £80,000. The sub-committee agreed to review this once the feasibility study has been completed by NCC.

### **Policy 5 – Woodland Walk (North side of Thorpe End)**

This is likely to be completed through the Salhouse Road development

Other issues discussed

Trod (Plumstead Road) – this is currently being discussed by the developer Socially Conscious Capital. At minimum they propose a footpath on the North side with a crossing into Pound Lane

Bus Sheltered on Hospital Road – the Parish Council is currently identifying the owner of the shelter with a view to bringing back into a good state of repair.

Footpath and Cycle track connectivity between the villages – the sub-committee proposed to seek volunteers to establish the possibility of having improved connectivity between the villages. This would focus on current wider initiatives within the county

Wider Footpath Improvements along middle road – connecting to NDR pedestrian/cycle route to support access to Thorpe End and High School. To be considered with above

#### Further actions

A page on the website will be developed outlining CIL and what the parish council could do. We will also seek further ideas from the community through the site and regular newsletter

#### Action Plan

Potential Project	Action	Lead Cllr
Changing Rooms	Cllr AC to contact BDC and seek assistance in exploring feasibility study for the provision of facility to include additional funding. Likely cost £1,500.00	AC
Brick Kiln Junction	Key community improvement. Will consider once feasibility study completed by NCC and final projected cost provided. Application for match funding would be sourced. Likely cost £160,000 (Parish contribution £80,000)	All
Bus Shelter (Hospital Road)	Establishing ownership via land registry before considering course of action. Cost – up to £5,000 depending on ownership	Clerk
Connections between villages	Explore what wider plans are in place or proposed that may achieve improved connectivity and opportunities exist locally	AC / RH / DJ
Review Community Parish Plan	Review plan to establish any outstanding issues – detailed in appendix 1	RH
Develop page for website	Content - outlining CIL and requirements with option to suggest projects	RH

**13106 PARISH NEWS ITEMS** – The Meeting. Cllr. J. Wiley in the chair. Summary scratchings by Cllr. Cawdron. Notes only, not minutes.

**Q's from the Floor** - Little Plumstead Hospital Site: Were any proposals on the table following the destructive fire to the Great Hall? Parish noted nothing received as yet. Parish Council are yet to receive any further information about the Walled Garden condition, the area of consecrated ground and the Woodland. A suggestion was made that that BDC should prepare a masterplan, as the differing ownerships were causing problems. (see Chairman's Items). Overgrown footpath areas remained an issue. Post Box in Gt Plumstead relocation request now also made by Highways.

**Matters Arising and Chairman's Items** - Traffic speed control measures may also require street lighting. To be checked. Little Plumstead Hospital Site administrators have no more funds. BDC had contacted council to note that 2 options existed for the administration of the Play Areas, Woodland Area, Church Car Park area. The first was for the Parish to receive £100,000.00 to maintain these areas or for BDC to keep the money and maintain the areas. Council were concerned that the money would draw down quickly and no earnings are made from savings. The Responsibility would include insurance and the intervening years without attention meant that areas such as the Church Car Park already required resurfacing work and the Woodland required attention. Communal usage has to be maintained for these areas. Cllr Vincent would recirculate details. Alexander Grace Homes Ltd. are current owners of the Lakeland areas and are examining ways of funding and implementing their Management Plan. Parish Cllrs. are in contact and monitoring events. There is little to report as yet. Matters around the Allotments and rainwater harvesting were noted. Existing facilities are available for use, but improvements might be possible if changing rooms project goes ahead.

**County Council Report** - Councillor Mackie (apologies) report noted that NCC were facing a £21 Million overspend. Also noted were pothole repairs app. now on NCC site and the firework night for Thorpe St Andrew, which is on the same night as Little Plumstead.

**District Council Report**. Cllr. Vincent reported for the period noting request for "Heart" nominations and an update on the planning applications. Roundabout details to the Plumstead Road Link at Thorpe End may be forthcoming from NCC, with potentially a further section of the "Trod" to be included as part of the works. Devolution proposals go for Council vote in November although considerable concern exists with Norwich, North Norfolk and others not participating. Beeston Park (3500 dwellings) has a new application changing phasing from infrastructure first to housing first. Parish Council. The Parish Web site upgrade is now fully operational. Please access for the latest news and information. Parishioners are invited to sign up for News. There remains a vacancy within the Thorpe End Ward for a Parish

Councillor. Cllrs Cawdron/Johnson had met with potential designers for changing rooms proposals (feasibility study stage only) and would report. Cllr. Wiley asked about possible lighting to one of the pitches.

**Financial items** - The normal items of cost, wages and invoices were approved and cleared. Costs included Football Nets, various area repairs. Precept funds have been received. Agreed to transfer. Photocopier required for Clerk. Scottish Widows savings account are reducing the interest rate.

**Planning** - Parish Cllrs. raised the issues of the Church Road reserved matters application and asked if the views of Parish and residents were being listened to. The matter was raised with Planning Officers and Ingram homes invited for a conversation to see if the matters of access, landscape and drainage could be improved. Subsequent approvals have now been given without further regard to Parish concerns, although any applied conditions are not known. There has been no progress on the matter of public open space maintenance.

**NDR Liaison Group** - Residents can sign up for news and progress reports via a new NCC website [norwich.transport@norfolk.gov.uk](mailto:norwich.transport@norfolk.gov.uk). Residents are asked to use this site for updated information.

Police Report: To find, go to [www.norfolkpolice.uk](http://www.norfolkpolice.uk). In view of recent events locally and around the County, please be vigilant and look after the community facilities of Village Halls and Churches and report any suspicious activity. Norfolk Police now have a "Facebook" page.

**Community Infrastructure Levy monies** - Sub Committee has met. Feasibility planning for Gt Plumstead VH Changing rooms has started. This was an ambition of the Neighbourhood Plan and residents will be consulted as proposals develop. Plumstead bus shelter to be added to Parish issues.

**A.O.B** - Playground Equipment condition has been checked by Cllr Claxton and some small repairs are required. A risk assessment report has been prepared. An area of Playground matting is to be repaired.

**141016 ANY OTHER BUSINESS** - Councillor Claxton has undertaken a risk assessment of the play equipment and has highlighted the recommend work needed. Councillor Claxton also noted that the gate of Little Plumstead playground does not close and Councillor Johnson confirmed that the surface under the slides have been checked and they are completely fine, just the grout needs to be replaced. Councillor Johnson confirmed that the trees on the left hand side of the allotments need to be looked at as they are becoming increasingly close to the neighbouring property. Councillor Johnson confirmed that the adjoining wall will be affected and subsequently he will contact Target Trees to obtain a quote to completely remove the trees. The trees are not subject to TPO's and we will look to replace them with something much more suited to the location. The cost will be split between the Parish Council and the neighbouring property's owners. We received correspondence from Mr Lanyon stating that the planning information on the website was outdated, this has now been resolved. We would like to confirm that we do not have a list of current applications on our website, these can be found on the Broadland Business website. Councillor Heath confirmed that the Ezine is now up and running and invited people to sign up to receive information of local events.

**Next Meeting:** Monday 14th November 2016 at 7.00pm at St David's, Thorpe End.