

## **GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**An Extraordinary Meeting of Great & Little Plumstead Parish Council was held on Monday 14<sup>th</sup> August 2017 at 7.00pm at the Octagon Barn, Hospital Road, Little Plumstead.**

**PRESENT: Mr J Wiley (Chairman)                      Mr S Vincent (Vice-Chairman)**  
**Mr A Cawdron    Mrs M Bullen**  
**Mr G Edwards     Mr R Heath**  
**Mr D Johnson     Mr D Payne**  
**Mr R Claxton**

**Mrs A Barnes (Locum Clerk)**  
**Mrs T Scott Parish Clerk**

### **AGENDA**

#### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from J. Jones, M. Jones and L. Carty.

#### **2 DECLARATIONS OF INTEREST**

S. Vincent declared an interest in the Rosebery Road Development as a Non-Executive Director of Broadland Growth, Item No. 5.

#### **3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 10 JULY 2017**

The Minutes were approved by the Council as a true record and signed by the Chairman.

#### **4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

None.

## 5 TO CONSIDER PLANNING APPLICATIONS

- **20171215 – Brooklyn House, Broad Lane, Great Plumstead, NR13 5DA –**  
Construction of Storage Building  
NO OBJECTION – Check with Planning Dept. regarding existing permissions and the use of the storage building. Concerns regarding traffic movements if for retail use.
- **20171310 – Home Farm House, Water Lane, Gt Plumstead, NR13 5EX –** 1. Side Extension 2. Raised Decking with Veranda 3. Rear Ground Floor Timber Canopy with First Floor Balcony  
NO OBJECTION
- **20171343 – South Lodge Barn, Low Rd, NR13 5ED –** Single storey extension and remove storage space  
NO OBJECTION
- **Rosebery Road Development –** Broadland Growth Proposals  
The Council agreed to proceed with proposals to adopt land on the development in return for a commuted sum provided Broadland Growth Ltd clarifies, through the planning process, the land can be used for formal recreation, play-area or allotments. The Council will require the land to be handed over in a reasonable condition, i.e. level and grassed, and there is no deleterious contamination. The Council will also require services land to the boundary (water and electric).
- **Brook Farm Laurel Farm Development –** Condition Changes  
Mr Cawdron and Mr Claxton reported on the Planning meeting at Broadland District Council with Lothbury Developments. The planning application to vary the conditions were refused despite Lothbury's claims that forcing them to build the bridge over the railway might make the site un-viable. It is possible that Lothbury may put in the infrastructure prior to development and they anticipate putting in a further planning application in September following a technical review with Network Rail.

The Parish Council will await a further planning application and Mr Cawdron will attend a planning meeting on 5 September and report back.

The Clerk has attended a meeting with Tom Foreman, Town Clerk at Thorpe St Andrew, and reported on the Section 106 Agreement for the Lothbury Development land which will include a community centre.

A letter had been sent to Keith Simpson MP regarding the necessity for the infrastructure for the Brook Farm/Laurel farm development and he is investigating and will report back to the Council.

Broadland District Council has granted Planning Permission on the following application:

- 20171030 – The Lodge, Middle Road, Great Plumstead, NR13 5EG

#### **6. TO AGREE THE TERMS OF REFERENCE FOR THE PLUMSTEADS COMMUNITY AND SPORTS PAVILION ADVISORY COMMITTEE**

The Council agreed the Terms of Reference for The Plumsteads Community and Sports Pavilion Advisory Committee.

#### **7. TO RECEIVE THE MINUTES OF THE PLUMSTEADS COMMUNITY AND SPORTS PAVILION ADVISORY COMMITTEE MEETING HELD ON 13<sup>TH</sup> JULY 2017 AND TO AGREE THE RECOMMENDATIONS FROM THE ADVISORY COMMITTEE**

The Minutes of the Plumsteads Community & Sports Pavilion Advisory Committee were noted.

The Council agreed to approach 3 local architects for a formal quotation to take the project forward and apply for planning permission. A draft letter to go to the architects with a design brief was agreed.

Advice had been sought from the Norfolk Parish Training & Support on the procedures for the project and a feasibility study and business plan will be required to seek support from the public. Details will be firmed up with the sports clubs to form part of the business plan.

#### **8. TO AGREE THE FOOTBALL CONTRACT WITH HAISBORO FC FOR 2017/18 SEASON**

The Contract was agreed by the Council, signed by the Chairman and witnessed by the Locum Clerk.

#### **9. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following payments were agreed in accordance with the Budget:

Bank Balance	Nat West	<b>£56,807.69</b>	31/07/2017
	Scottish		
Bank Balance	Widows	<b>£95,751.07</b>	31/03/2017

<u>Payments</u>			Chq No
A Barnes	Locum Services	£1,329.80	1170
T Scott	Salary Mth 5	£751.71	1171
J Cator 1984 Sett A A/c	Sandpit Rental	£85.00	1172
The above already paid - July 17			
J Jones	Expenses repayment	-£113.78	100605
Anglian Water	Water Rates	£787.95	1173
	Printing - Village		
Mrs L Carty	Maps	£104.00	1174
Norfolk Parish Training & Support	Annual Subscription	£400.79	1175
Norfolk County Council PPS	SAM2 Machine	£1,789.00	1176
D J Johnson	Bus shelter repairs	£230.00	1177
Mazars LLP Receivable	External Audit Fee	£360.00	1178
Norfolk Parish Training & Support	Course Fee	£28.00	1179
	<b>TOTAL</b>	<b>£5,752.47</b>	

Receipts

Scottish Widows	Interest	£18.50
Scottish Widows	Interest	£2.39
	<b>TOTAL</b>	<b>£0.00</b>

<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b>	<b>£51,055.22</b>
<b>Scottish Widows Balance</b>	<b>£95,771.96</b>
<b>TOTAL BALANCE</b>	<b>£146,827.18</b>

**10. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL AS 11<sup>TH</sup> SEPTEMBER 2017 AT 7.00PM AT ST DAVID'S CHURCH HALL, ST DAVID'S DRIVE, THORPE END, NR13 5HR**

The next meeting is on Monday 11<sup>th</sup> September 2017 at 7.00pm at St David's Church Hall, Thorpe End. Mr Vincent gave his apologies.

**11. TO RECEIVE ITEMS FOR THE NEXT AGENDA**

- a) To discuss a letter from Spire Solicitors relating to the Great Plumstead village sign
- b) Request from Little Plumstead for a Firework Display on 5<sup>th</sup> November
- c) Broadland Community at Heart nominations
- d) The Glade clearance of drains
- e) Items for the 2018/19 Budget

There being no further business the meeting closed at 8.55pm.

Signed:

Chairman

Date:

DRAFT