

GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

A Meeting of Great & Little Plumstead Parish Council was held on Monday 9th October 2017 at 7.00pm at the Village Hall, Little Plumstead

PRESENT: Mr J Wiley (Chairman) Mr A Cawdron
Mr G Edwards Mr R Heath
Mr D Johnson Mr R Claxton
Mr D Payne Mr S Vincent
Mrs L Carty

Mrs A Barnes (Locum Clerk)

Mr I Mackie – County Councillor

5 Parishioners

- **County Councillor Report** – Mr Mackie reported that the drainage issue in Green Lane was being discussed with the highways engineer. Servicing the existing drainage system on Green Lane had proved a consistently short-term remedy and the Council felt that the cost of £30,000 to re-design a new drainage system was an affordable cost and should be carried out. Mr Mackie had also met with Chris Mayes to discuss the South Hill Rd to Plumstead Rd Trod and they are monitoring the situation. The Council want the Plumstead Road Trod completed from the entrance to Pound Lane and then west to join the existing tarmac footpath in Thorpe, including a cycle lane provision to reduce traffic congestion.
- **District Councillor Report** – Mr Vincent reported the District Council were working on their budgets and had been asked to take part in the Business Rate Retention Pilot. They were looking at collaborative working with South Norfolk Council with a report due in March 2018. The emerging Local Plan has been delayed and the consultation will now be held in the New Year.
- **Public Participation** – Mrs Judy Layt said that she would like to volunteer to help with the gardening tasks around the village. She noticed the paint was peeling off the village sign and it was agreed to ask Simon Gordon to look at repainting it. Mr S. Cockburn had also volunteered and helped Councillor Heath to clear the Church garden. They were thanked for all their hard work.

AGENDA

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from M. Bullen, J. Jones and M. Jones.

M. Jones had also submitted her resignation due to work commitments. The Council will place the notices of a Casual Vacancy on the noticeboards. A letter of thanks will be sent to Miriam.

2 DECLARATIONS OF INTEREST

None.

3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11 SEPTEMBER 2017

The Minutes were approved by the Council as a true record and signed by the Chairman.

4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

None.

5 TO RECEIVE CORRESPONDENCE

- **Oil Club Information**
- **Norfolk County Council – Flooding at Green Lane**
- **Broadland District Council – Street Numbering at Little Plumstead Hospital Site**
- **DoT – Stopping up of road at Little Plumstead Hospital Site**
- **Little Plumstead C of E School – New admissions criteria**

6 TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

- **20171352 – Broadland Gate, Postwick – Reserved matters I) details of layout, II) Scale of building proposed, III) the appearance of all buildings including precise details of type and colour of the materials to be used in their construction, IV) the landscaping of the site. (Full)**

Council has responded.

- **20171553 - Brook Farm Laurel Farm – Proposed construction of Road Bridge across Railway Line, Drainage Infrastructure, Earthworks and Landscaping**

Council has responded.

- **20171586 – 50 Plumstead Lane, Thorpe End, NR13 5BU – Single Storey Rear Extension**

No objection.

- **20171673 – 13 Astley Road, Little Plumstead, NR13 5ET – Erection of outbuilding in garden**

No objection.

- **20171624 – Brook Farm Laurel Farm, - Landscaping reserved matters for Phase 2 infrastructure (Please see Phasing Plan 16266_LSI_XX_XX_DR_A_0100M). An Environment Statement was submitted with the original outline application 20090886.**

Council has responded.

Broadland District Council has granted Planning Permission on the following application:

- 20170935 Leighton House, Broad Lane, Gt Plumstead, NR13 5BZ**
- 20171014 Apple Tree Farmhouse, Smea Lane, Gt Plumstead, NR13 5AX**
- 20171045 Land at Brook Farm Laurel Farm, Thorpe St Andrew**
- 20171310 Home Farm House, Water Lane, Gt Plumstead, NR13 5EX**
- 20171343 South Lodge Barn, Low Road, Lt Plumstead, NR13 5ED**

7 TO RECEIVE A REPORT ON THE PROPOSALS FOR THE WALLED GARDEN, CAFÉ AND COMMUNITY SHOP

A meeting is to be held on 10th October 2017 at 1.30pm with Nigel Harris. Councillors Wiley, Heath and Johnson will attend.

8 TO DISCUSS A DEFIBRILLATOR AT THORPE END AND LITTLE PLUMSTEAD

It would not be possible to place a defibrillator at the hairdressers in Little Plumstead so it was agreed to place it at the Village Hall. The Thorpe End shops are leased and the Council would need to contact the owners of either the shops or the garage. It

was agreed an alternative would be St David's Church Hall. The cost of each defibrillator is approximately £1,500. Defer for the budget meeting.

Little Plumstead Village Hall has no committee at present but is being managed by the bookings person and Councillor Edwards. This will be reviewed after the bonfire night. The car park lights go off after 10pm but it was agreed this would not impede the use of the defibrillator should it be needed late at night.

9 TO DISCUSS A PARISH PARTNERSHIP SCHEME BID

It was agreed to purchase another SAM machine. The Clerk will obtain and circulate prices before the next meeting. The cost to be included in the budget discussions.

10 TO CONSIDER PLANNING FOR A WORLD WAR 1 WAR MEMORIAL EVENT

Councillor Cawdron to obtain more information about cleaning the memorial.

Mr Mackie left the meeting.

11 TO CONSIDER ASSISTANCE THAT IS REQUIRED AROUND THE VILLAGE FOR GARDENING AND OTHER SMALL TASKS

Mrs Layt and Mr Dick Trett have offered to help. Tasks include spraying, pruning the shrubs beside the village hall at Little Plumstead and weeding the flower beds.

A letter of thanks will be sent to Peter Lanyon for all he has done in the past around the community.

12 TO CONSIDER THE COUNCIL'S INVESTMENTS

The Council agreed unanimously to transfer £10,000 from the Scottish Widows account and £20,000 from the Nat West account and invest the £30,000 in the Broadland District Council Investment Account.

13 TO CONSIDER ITEMS FOR THE 2018/19 BUDGET

Items to include the Little Plumstead bus shelter maintenance, defibrillator, SAM2, repairs to the village sign, Community & Sports Pavilion and the Walled Garden shop/café. The CIL report will be updated for the next meeting.

14 TO REPORT ON THE PLUMSTEADS COMMUNITY & SPORTS PAVILION FEASIBILITY STUDY

A meeting will be held on Thursday 12 October 2017 to discuss the quotes for the Feasibility Study. Dr Andrew Golland BSc [Hons] PhD MRICS, an independent consultant, will be coming to the meeting to discuss the issues. Councillor Cawdron gave his apologies for this meeting.

A draft Business Plan prepared by A. Barnes had been circulated for information. Income and expenditure figures will need to be incorporated to update the Plan.

Using the information gathered the Council will need to discuss if they can afford the project and afford to run the Pavilion. The Feasibility Study will include looking at surrounding venues and competition.

15 TO CONSIDER THE CLOSING OF THE PARISH MAGAZINE

It was with regret that the Parish Magazine has announced they are closing. They offered to return the grant money given by the Council and it was agreed to ask for £200 back. In order to better understand the running of the magazine Councillor Cawdron will contact the editor. Defer to next meeting.

16 TO REPORT ON THE PLAY-AREA INSPECTIONS

A recent incident had occurred at the Little Plumstead play-area and has been recorded.

Councillor Claxton reported on the play-area inspections and Councillor Johnson will look at a broken piece of equipment.

It was agreed to appoint David Bracey Inspections to complete the annual play-area inspections before the end of October at a cost of £150 + VAT.

17 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED AND THE HALF-YEARLY FINANCIAL STATEMENT TO 30TH SEPTEMBER 2017

The following accounts were agreed in accordance with the Budget:

Balances as at 31 August 2017

| | | |
|--------------|----------|------------|
| Bank Balance | Nat West | £46,865.82 |
|--------------|----------|------------|

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|--------------|-----------------|------------|
| Bank Balance | Scottish Widows | £95,751.07 |
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|-----------------|--|--|----------------|
| Payments | | | Chq No. |
|-----------------|--|--|----------------|

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| Salaries | Mth7 & Expenses | £1728.62 | 001189/90 |
|----------|-----------------|----------|-----------|

Receipts

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|----------------------------|--------------------------------|------------|
| Gt Plumstead Village Hall | Water Charges | £175.28 |
| Broadland District Council | Precept | £20,039.50 |
| Gt Plumstead Bowls Club | 2 nd Half Year Rent | £250.00 |
| D. Johnson | Allotment Rent | £25.00 |
| N. Lodge | Allotment Rent | £25.00 |
| K. Townly | Allotment Rent | £25.00 |
| C. Stevens | Allotment Rent | £12.50 |
| P. Silverstone | Allotment Rent | £25.00 |
| S. Bilbie | Allotment Rent | £25.00 |
| R. Trett | Allotment Rent | £25.00 |
| Mr Pinch | Allotment Rent | £25.00 |
| D & P McRoberts | Allotment Rent | £12.50 |
| P. Shields | Allotment Rent | £12.50 |
| Gt Plumstead Scout Group | Water Charges | £91.99 |

BALANCE AFTER CHEQUES AND RECEIPTS CLEARED

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|---------------|-----------------|-------------|
| Bank Balance | Nat West | £65,731.19 |
| Bank Balance | Scottish Widows | £95,751.07 |
| TOTAL BALANCE | | £161,482.26 |

The Half-Yearly Financial Statement for the Accounts to 30 September 2017 was agreed by the Council.

18 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 13 November 2017 at 7.00pm at Great Plumstead Village Hall.

19 TO RECEIVE ITEMS FOR THE NEXT AGENDA

None.

There being no further business the meeting closed at 9.00pm.

Signed:

Chairman

Date: