**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 13th November 2017 at 7.00pm at the Village Hall, Great Plumstead**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen**

**Mrs A Barnes (Locum Clerk)**

**J. Crichton & P. Atkinson from Lanpro Services**

**14 Parishioners**

* **Presentation by Lanpro Services**

Lanpro services presented plans for a development of 84 dwellings on land North of Little Plumstead of which 28 would be for Affordable Housing. The development would include a play-area, open space and a mini-roundabout at the Brickkiln junction. The developers will be holding a Public Exhibition in the village hall on 30th November for local residents. The play-area would be adjacent to the Little Plumstead Village Hall play-area and could even link the two although the layout is indicative for Outline Planning Permission at present. A footpath from the development will link up with Crowes Loke. The Council felt that open spaces should be provided on site but an alternative would be for a considerable financial contribution towards the Community & Sports Pavilion at Great Plumstead, as well as open space, allotments and dog-walking routes. It was hoped the application would be submitted by Christmas 2017.

* **Police Report – Thorpe End – 1 crime, Gt & Lt Plumstead 4 crimes.**
* **County Councillor Report –** Mr Mackie had sent a report that the Thorpe End path had been completed. The Budgets were being discussed and there was a suggestion that mobile Libraries may be discontinued in a year’s time. Mr Mackie was keen to see the Parish Magazine continue in some form, perhaps quarterly rather than monthly. He asked the Council to support Thorpe St Andrew’s request for the TROD and this was agreed.
* **District Councillor Report –** Mr Vincent reported on the proposals for Rosebery Rd speed reduction. The emerging Local Plan will be out for consultation from 5 January 2018 to 22 March 2018. The Growth Options are for 7,200 new dwellings and Site Proposals will be put forward in due course. The new Policing Model Changes were being discussed at all levels. The planning application for Area GT7 came forward on 1November and Affordable Housing was approved for this planning application.
* **Public Participation –** Residents were concerned at the state of the roads in the village and the speeding traffic. There are potholes in Hare Road and there had been a bad road traffic accident at the junction of Church Rd. Traffic speed across the junction of Water Lane and Broad Lane and the draft proposals for Rosebery Rd would only add to the problems despite the speed reduction measure which they felt were inadequate. There was also concerns that the cycle path was covered in thorns and these were causing punctures.
* **Parish Magazine –** Lindy Doherty explained that the closure of the Parish Magazine was purely down to lack of volunteers to deliver the magazine. The magazine paid for itself with advertising but they felt they could not continue to deliver and run the magazine.

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

Apologies for absence were received from J. Jones.

**2 DECLARATIONS OF INTEREST**

Mr Vincent – Item No. 7. Planning – Rosebery Road

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 9 OCTOBER 2017**

The Minutes were approved by the Council as a true record and signed by the Chairman.

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

None.

**5 TO DISCUSS THE CO-OPTION OF A COUNCILLOR AND TO RECEIVE THE RESIGNATION OF DAMIAN PAYNE**

The Council can co-opt for the vacancy arising from M. Jones’ resignation.

Mr Payne had tendered his resignation due to work commitments and the notices have been placed on the noticeboards. If no election is called the Council will be clear to co-opt at the next meeting.

An advertisement will be placed on the website for councillors.

**6 TO RECEIVE CORRESPONDENCE**

* **P. Lanyon – Letter re allotments –** Cost for Budget 2018/19
* **Norfolk Police – Loss of PCSOs**
* **Broadland District Council – CIL Payments to parishes (NIL for Plumsteads)**
* **Norfolk PTS and Norfolk ALC Newsletters**
* **Historic England – Listing of Little Plumstead War Memorial**
* **Norfolk County Council – Traffic Regulation Orders**
* **SAM2 Data –** Information will be put on the website.
* **Broadland District Council Rough Sleeper Count 14-15 November 17**
* **Broadland District Council Precept Requirements 2018/19 –** The date the Precept is required by has been brought forward to 31 December 2017 so it was agreed to move the Budget Meeting to 16 November.
* **Application for grant towards repairs for the War Memorial at Great Plumstead –** Defer to Item 8.

**7 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

* **Walled Garden, Little Plumstead Hospital Site – Report on Meeting held 10th October 17** – Mr Wiley said the Council had secured the Walled Garden for the parish and agreed there would be no objection to the car parking spaces going in front of the Walled Garden leaving an access clear into the garden area. There is a lot of work required on the walls to tidy and repair them, particularly the South Wall next to the car-park. The Walled Garden Community Shop & Café Group were present at the meeting and were asked to come to the next Council Meeting on 11 December to put forward suggestions for its use. Cripps may be amenable to surfacing the drive to the Walled Garden. It was agreed that due to 20 additional properties going on the development Broadland DC would be asked if there was any additional financial contribution due to the Council.
* **20170104 – Brook Farm Laurel Farm – Proposed construction of Road Bridge across Railway Line, Drainage Infrastructure, Earthworks and Landscaping** - Mr Cawdron had written the response.
* **20171915 – The Lodge, Middle Road, Great Plumstead – Single Storey Extension to Kitchen and Single Storey Extension to Garage –** No comment.
* **Rosebery Road Development – Revised draft traffic plans –** Object. The Council expressed grave concerns that the revised proposals for speed reduction would not be adequate. However, there was an even greater concern about the whole of the village and the increased volumes of speeding traffic. It was agreed to ask Ian Mackie to arrange a meeting with J. Wiley and T. McCabe, Head of Highways, to discuss the proposals for Rosebery Rd and the wider proposals for the villages. The Neighbourhood Plan Policies covered transport and traffic and it was felt that SLOW signs would not work, a chicane would be detrimental to farm traffic but a gated speed table at both ends of the village might be a better option.

**8 TO CONSIDER PLANNING FOR A WORLD WAR 1 WAR MEMORIAL EVENT**

Councillor Cawdron has approached Historic England for more information about cleaning and repairing the memorial. Civic Voice are also doing work on War Memorials and grants for repairs are available.

**9 TO REPORT ON THE PLUMSTEADS COMMUNITY & SPORTS PAVILION FEASIBILITY STUDY**

A meeting was held on Thursday 12 October 2017 to discuss the quotes for the Feasibility Study. Dr Andrew Golland BSc [Hons] PhD MRICS, an independent consultant, attended and had submitted a quotation for £3850. Collins Project Delivery had quoted £5-10k and the third company had declined to quote.

Using the information gathered from the questionnaire the Council will need to discuss the Feasibility Study at the next Council meeting.

The Scout Group has asked for a meeting to discuss their options as repairs are needed to their premises.

**10 TO CONSIDER THE CLOSING OF THE PARISH MAGAZINE**

The Parish Magazine will close after the next issue. They asked if the grant money to be returned could be reduced to £145 and this was agreed. The Council felt that they could not run the magazine in its present format but could look at doing something online without adverts. Mrs Doherty was asked to forward details of the contributors and the Council will investigate if the Website can accommodate the extra format.

**11 TO REPORT ON THE PLAY-AREA INSPECTIONS**

David Bracey Inspections has submitted the play-area report and this will be forwarded to Mr Johnson and Mr Claxton for action. The report will be circulated to all councillors.

**12 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments** Chq No.

Salaries Mth8 & Expenses £2196.50 001191/92

Anglian Water Business Water Rates £700.55 001193

D. Johnson Signs £80.47 001194

David Bracey Play-Area Inspections £180.00 001195

Signs of Salford Signs £16.64 001196

Birketts Solicitors LLP Legal Advice £288.00 001197

Norfolk PTS Allotment Training DJ £60.00 001198

Broadland DC Transfer of Funds £30,000.00 001199

Innershed Management email £42.00 001200

B.Y Training Services Defibrillator Pads £62.50 001201

Gordon Signs Sign repairs £62.50 001202

**Receipts**

Haisboro FC Pitch Hire £30.00

Various Allotment Rents x 20 £425.00

Gt Plumstead Scout Group Water Charges £91.99

HMRC VAT Repayment £292.90

**BALANCE AFTER CHEQUES AND RECEIPTS CLEARED**

Bank Balance Nat West £32,955.21

Bank Balance Scottish Widows £95,774.37

Broadland DC New Account £30,000.00

**TOTAL BALANCE £158,729.58**

**13 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 11 December 2017 at 7.00pm at St. David’s Church Hall, Thorpe End.

**14 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

None.

There being no further business the meeting closed at 9.37pm.

Signed: Chairman Date: