**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 12th February 2018 at 7.00pm at Great Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr D Johnson Mrs L Carty**

**Mr S Vincent Mrs J Jones**

**Mrs M Bullen**

**Mrs T Scott (Clerk)**

* **Rosebery Road Development and traffic calming measures with Broadland Growth Limited –** Parishioners discussed the petition which residents circulated, objections which were raised included current problem with fast moving traffic along Church Road which it is believed will only worsen once Smee Lane and Low Road are closed, the size of lorries which are passing through the Village are increasing, traffic is mounting the paths more and more. In relation to Rosebery Road in particular – the entrance is quite small and two cars have trouble passing each other and the question of whether any provisions has been made to electricity, flooding etc. The subject of a bus stop on Church Road (opposite the Village Hall) needs to be installed as currently passengers have to stand on the verge before crossing the road, Councillor Wiley confirmed that this will be installed as part of the development of houses on Church Road. Half of the development is proposed to be recreational area, possible ideas for this area could be children’s play equipment and/or allotments. Councillor Carty confirmed that the pathways in Rosebery Road are in a shocking state, with the paths crumbling at various points. Councillor Johnson stated that the entrance to Rosebery Road needs to be looked at to allow enough space for cars to pass together with looking at Church Road as a whole.

Hazel and Melvin from Broadland Growth presented to the Council the idea of installing VAS signs along Church Road to enforce the 30mph limit. These would come out of the ring fenced monies for traffic calming measures, the balance of the monies would then be passed to the Parish Council to go towards highway improvements. The placement of any sign would have to be checked to ensure that the land belongs to Highways.

* **Roads within the Parish with Highways and NDR Team –** There is more opportunity to install traffic calming along Middle Road as there is more space. Highways are painting a ‘30’ on the Water Lane (going towards Little Plumstead). Ian Taylor from the NDR Team confirmed that they are unfortunately behind programme on Middle Road and Plumstead Road. This is due to the weather. When Middle Road opens Smee Lane will permanently close and Low Road will close once Plumstead Road is reopened. Once both roads have been closed a full tidy up will happen. This includes any damage to private land. This work is scheduled to happen within one month of the road closing. Unfortunately due to the weather it is currently too wet to plant the trees but did confirm that these will be planted higher up as requested b the Parish Council, planting may not happen until October. Chris Mayes is scheduling a meeting to discuss the bad flooding on Hare Road. Councillor Jones asked if a general survey could be done on junction of Hare Road, Hospital Road and Toad Lane as these are particularly bad areas but that the survey should look at all main roads within the Parish as these have all dealt with a much higher volume of traffic due to the road closures, Mr Taylor confirmed that a survey will be completed. Councillor Heath raised the issue with Green Lane flooding at the bridge which needs to be investigated. Mr Taylor did confirm that the lagoons for the NDR are not working as they should. The NDR are speaking to Environmental Health for their approval to implement improvements to these. The aim is to get the NDR open by Easter.
* **Police Report** – 6 crimes all together – Thorpe End 2 – Little Plumstead 3 – Great Plumstead 1
* **County Councillor Report** – There is to be a 5.99% increase in Council Tax. Increase monies going into Adult Social Care. NCC is not in a bad position, sizable amounts in reserves.
* **District Councillor Report** –Local Plan Consultation is happening now, visit ([www.gnlp.org.uk](http://www.gnlp.org.uk)) to comment, consultations end 15th March. The infrastructure investment plan shows how CIL will be spent in Broadland, Norwich and South Norfolk has been updated and agreed for the coming year. Broadland have five projects identified totalling £1.4million. Broadland are looking to make its assets generate more income. Currently undertaking a review of its assets in its ownership possibility of selling off.
* **Public Participation –** Possibility of having a notice board in the Little Plumstead (The Glade) bus stop.

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors R Claxton

**2 DECLARATIONS OF INTEREST**

Councillor Jones – Greater Norwich Local Plan. Councillor Vincent – Rosebery Road Development.

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 8th January 2018**

The Minutes were approved by the Council as a true record and signed by the Chairman.

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

New Thorpe End roundabout is completed and is looking better.

**5 TO RECEIVE CORRESPONDENCE**

1. **Greater Norwich Local Plan – Consultation –** Please visit [www.gnlp.org.uk](http://www.gnlp.org.uk) to note your comments.
2. **Alexander Grace Homes – Management Company –** A management company has been set up to deal with maintaining their land on the Little Plumstead Hospital Site.
3. **Community Infrastructure Levy –** To date the Parish Council will receive £84,672.19 in April 2018 in CIL monies.
4. **Allotments –** When the amenity land on the Rosebery Road is changed the Parish Council will hold a consultation to ask what the community wishes to do with the land. The contribution which the Parish Council is seeking for the Rosebery Road land has not been confirmed as yet. Councillor Johnson confirmed that the fencing at the northern end of the allotment needs to be replaced (costing approx £2,000) this should hopefully start to solve the problem with rabbits. The writer raised the question of whether the allotment holders could form a committee/association, the Chairman confirmed that if this is something which the holders would like they should please speak to the Parish Council. The planning application for Salhouse Road (Lt Plumstead) does provide the opportunity for allotments, the application at present is outline not a full planning application. The Parish Council are still pursuing the idea to have allotments in Little Plumstead.
5. **Litter Picker –** The Parish Council are able to pick one up from Broadland District Council free of charge. The liability will need to be checked with our insurance company.
6. **NALC – Spring Conference –** It was agreed the Councillor Cawdron can attend.
7. **Norwich City Council – Trees –** Councillor Johnson will look into this.
8. **Norfolk Parish Training Services – Subscription 2018/19 –** Agreed
9. **Victory Housing – Victory Community Fund –** This may be of interest in relation to the Walled Garden. The Clerk will inform the Working Party of this.
10. **Campaign to Protect Rural England – Pledge –** The Parish Council doesn’t normally support these.

**6 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20171008 | Land at Little Plumstead Hospital West, Hospital Road, Great Little Plumstead,NR13 5EW | Erection of 20 two-storey dwellings, expansion of car parking for school and car parking and access road to walled garden | Clerk to contact Mark Nolan to ensure that the extra piece of land is to be included in the transfer.  |
| 20180073 | Site Adjacent 6 Green Lane North,Thorpe St Andrew,NR13 5BD | Erection of Two Single Storey Dwellings | The application makes no reference the Great and Little Plumstead Neighbourhood Plan.  Subsequently some items are not addressed.  The drawings state that the layout and elevations of the properties are to be agreed but this is not as stated in the application itself, which has boxes ticked for appearance and scale.  Policy 2 of the Neighbourhood Plan asks for a garage rather than a parking space and 3 spaces for a 3 bed dwelling.No provision for bin spaces has been listed/shown as per Policy 2 of the Neighbourhood Plan.It should be confirmed that there is clear access to the rear of the properties with a wide enough access path. The rough ground located to the roadside front should be tidied up and made safely accessible.The Parish Council were surprised that the waste foul water is to go via a treatment plant rather than connected to the main drain.   |
| 20180033 | April Cottage,81 Plumstead Road,Thorpe End,NR13 5BU | Erection of First Floor Rear Extension | No objection |
| 20180102 | Sunrise Cottage,Middle Road,Great Plumstead,NR13 5EE | Change of Use of Outbuilding to Self Contained Residential Unit – Revised Proposal 20130637 | As per the Neighbourhood Plan there should be a minimum of 3 parking spaces together with adequate space for bin storage |
| 20180167 | Fairview House,Smee Lane,Great Little Plumstead,NR13 5AX | Two Storey and Single Storey Extensions | No objection  |
| 20180166 | Hedgehog Cottage,Church Road,Great Little Plumstead,NR13 5AB | Rear Extension and Erection of Detached Garage | The proposal will close off natural light and ventilation. It places a long section of flat roof without indicating how this to be drained. The garage is regarded as oversized. This lends itself to potentially become domestic occupation at a later date. |
| 20180127 | 54 Broadland Drive,Thorpe End,NR13 5BT | Single Storey Rear Extension | No objection |
| 20180193 | Land North of Smee Lane, Great Plumstead | Demolition of existing buildings and associated hard stand, development up to 272 residential dwellings, a 2ha site for a 2 Form Entry Primary School,community uses (Use Class D), public open space and associatedinfrastructure (Outline) All matters are reserved except access. | Parking does not confirm to our Neighbourhood Plan. There is no reference to public open space. The school drop of space will not be adequate. On the current phasing the road is placed towards to the end of the development. The land being built on is grade 1 agricultural land.  |
| 20180194 | Land North of Smee Lane, Great Plumstead | Development of 11 self-build residential plots and associated access and infrastructure |  |

20172209 – Land at Salhouse Road, Little Plumstead – The Councillors commented that the Plumsteads are seen as “service villages” which are defined as suitable for small housing developments (10 to 20 dwellings). The roundabout which is proposed is the community aspiration policy 4 of our Neighbourhood Plan. Councillor Wiley stated that the section 106 Agreements should state that the roundabout has to be completed at the same time they are doing the initial site infrastructure, together with stating that all site traffic should access the site from via the NDR and Plumstead Road not through the villages.

**7 TO CONSIDER LITTLE PLUMSTEAD HOSPITAL SITE LAND TRANSFER**

In terms of the potential transfer of the Woodland area the biggest problem is going to be access, this will have to be through the Walled Garden. It was note that in the original consultation from Cripps their proposal was to include paths etc, the area is very sodden and is mainly a soakaway so any pathway will be problematic. Councillor Johnson confirmed that there is a large amount of work to be done. The Parish Council will need to ensure that all work is undertaken which is included in the management plan before it is transferred to the Council. Together with the right level of monies to help maintain the woodland for the future. It was confirmed that 3 yearly inspection of the tress would have to be done. Councillor Wiley stated that once the transfer has been completed all requests will come and need to be confirmed by the Parish Council.

**8 TO DISCUSS DEFIBRILLATOR POTENTIAL INSTALLATIONS IN THORPE END AND LITTLE PLUMSTEAD**

St David’s church has confirmed that they are happy for the defibrillator to be located on the front of St David’s Church. The Church will need to contact the DAC for their approval but the PCC doesn’t believe they will turn this down. Councillor Edwards confirmed that the defibrillator for Little Plumstead can be located at the Village Hall.

**9 TO CONSIDER NEW SAM2 LOCATIONS**

New locations – Green Lane (end of Woodland Drive) and Green Lane North.

**10 TO DISCUSS POSSIBLE NEW COMMUNICATION REVENUES FOR THE COUNCIL**

The Councillors agreed to launch the new Parish Council’s Facebook page. This will share information about the Parish including Planning Applications.

**11 TO RECEIVE COMMENTS RELATING TO THE GREAT NORWICH LOCAL PLAN**

The Councillors have been asked to email Councillors Cawdron with comments for inclusion for the Parish’s submission for the Local Plan.

**12 TO REPORT ON THE PLUMSTEADS COMMUNITY & SPORTS PAVILION ADVISORY COMMITTEE QUESTIONNAIRE**

The leaflet has been produced and will be distributed by the Councillors and the Clerk over the coming weeks, together with a copy going on the Facebook page and website.

**13 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Balance | Nat West | **£33,392.78** | 30.01.18 |  |
| Bank Balance | Scottish Widows | **£85,776.66** | 01.01.18 |  |
| Bank Balance | Broadland Investment | **£30,000.00** | 30.01.18 |  |
|  |  |  |  |  |  |
| Payments |  |  |  | Chq No |
| Norfolk Playing Fields Association  | Yearly Subscription | £25.00 | 1212 |
| Broadland District Council | Litter Bin Charges | £171.08 | 1213 |
| Gt & Lt Plumstead PCC | Thorpe End Room Hire | £18.00 | 1214 |
| Mrs T Scott |  | Salary and Expenses  | £1,155.60 | 1215 |
| Anglian Water Business Ltd | Water Rates | £430.74 | 1216 |
|  |  |  | **TOTAL** | **£1,800.42** |  |
| Receipts |  |  |  |  |  |
| Haisboro Football Club | Pitch Hire - 1 Session | £15.00 | BACS |
|  |  |  |  |  |  |
|  |  |  | **TOTAL** | **£15.00** |  |
| **Outstanding Cheques** |  |  |  |
| Innershed |  | 2 yr registration for website | **£57.00** | 1210 |
|  |  |  |  |  |  |
| **Current Account Balance** after above payments made |  |  |
| **£31,550.36** |  |

**14 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 12 March 2018 at 7.00pm at St David’s, Thorpe End.

**15 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Noticeboard in Little Plumstead

SAM2 sign

There being no further business the meeting closed.

Signed: Chairman Date: