**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 9th July 2018 at 7.00pm at the Little Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr D Johnson Mrs L Carty**

**Mr S Vincent**

**Mrs M Bullen**

**Mrs T Scott (Clerk)**

* **Police Report** – 16 crimes (Little Plumstead – 13, Great Plumstead – 2 and Thorpe End – 1)
* **County Councillor Report** – Ian Taylor is looking into better signage at the mini roundabout in Thorpe End. All footways and cycle tracks of the NDR are now open. Councillor Mackie is a member of the Communities Committee at the NCC, who are tackling the issue of scammers. Any possible scams or fraud should be reported to Trading Standards.

The Parish Council will speak to highways about needing to install a better block then the current wooden post on Broad Lane (Reeves Corner) as it has been removed/knocked down. Residents are currently leaving concrete blocks which are highly dangerous.

* **District Councillor Report** – Salhouse Road, Little Plumstead planning application was refused. A new leader of Broadland District Council will be elected soon after the departure of Councillor Andrew Proctor. The recommendations from the feasibility study into the collaborative work for Broadland and South Norfolk Councils will go to respective Council meetings on 12th July.
* **Public Participation –** Mr Lanyon asked for the Clerk to circulate to the other allotment holders his comments (together with his details) on the new contract and regulations provided by the Parish Council, the Clerk confirmed that she would do this but could not under GDPR provide Mr Lanyon with the details of the other holders.

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

Councillor Jones and Councillor Claxton

**2 DECLARATIONS OF INTEREST**

 None

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11TH JUNE 2018**

Agreed

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

Councillor Johnson was still investigating the issue of the repairing needed to the Little Plumstead Village sign, unfortunately no one was available at present.

Councillor Johnson is currently waiting for two quotes to come in for the potential resurfacing of the Great Plumstead Car Park.

The hazardous waste located at the Great Plumstead Allotments will be removed as soon as possible. Councillor Johnson and Wiley are discussing options at present.

The Clerk is getting a quote for potentially cutting the hedges between the houses and the allotments in Great Plumstead. The Parish Council will speak to the homeowners before any action is taken.

Councillor Bullen confirmed that there are still SAM2 signs on Smee Lane and Low Road which are now useless and should be removed, the Clerk will report this back to Highways.

**5 TO RECEIVE CORRESPONDENCE**

* **Minerals and Waste Local Plan Review**  - For information
* **Astley Road – Skip Request –** The Parish Council received a request from a parishioner to temporarily place a skip on the green on Astley Road. The parishioner confirmed they will repair any damage to the green and the Parish Council had no objection.
* **Astley Road – Parking Problems –** The Parish Council believes that the parishioner responsible for the problems has now left the area but will continue to monitor the situation. We would like to remind all residents and visitors to Astley Road to not park on the green as it damages the grass.
* **Little Plumstead Bonfire Night –** The Little Plumstead Village Hall Committee has requested if it may put on the annual bonfire night at Sandhole Lane, the Parish Council has no objection.
* **Salhouse Road – Temporary Road Closure –** Salhouse Road, between Norwich Road and Crowes Loke will be closed for one day on 25th July to repair the damage to the road surface.
* **Broadland & South Norfolk CLP workshops –** The next workshop is to take place on 19th July and the Clerk asked if any Councillors would like to attend.

**6 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20181007 | Gable End,Broad Lane,Little Plumstead,NR13 5EJ | Single Storey Extension to Dwelling | No objections  |
| 20181073 | Hedgehog Cottage,Church Road,Great Little Plumstead,NR13 5AB | Single Storey Rear Extension and Erection of Detached Garage | 1 - There is no indication of how drainage would work on the flat roof between the two buildings. 2 - The two storey double garage is oversized and would over power the rear area of the gardens for surrounding properties.  We also felt that the design also seemed to lend itself to be used for domestic occupation at a later date which would be inappropriate. 3 - This is a poor design contrary to the Neighbourhood Policy.  |
| 20180953 | South Lodge Farm,Low Road,Great Plumstead,NR13 5ED | Extend Residential Curtilage, Remodel Dwelling by Extending and ErectDetached Double Garage | 1 - There are no existing elevations shown, i.e prior to extension.There is no effective definition on the site plans or block plans of (a) the vehicle access point, (b) the proposed 4/5 car parking arrangement (c) bin storage area (d) landscaping (if any) hard and soft.There is no mention in the design and access statement of the access, off road or otherwise and no mention of being aware of the Neighbourhood Plan design guidelines.2 - There is mention in the application form of 'trade waste' going to a cess pit and being collected/disposed of by a registered contractor. What relevance has this to the application? Is it for a house or a business?3 - None of the septic tanks, cess pits or soakaways are identified on the drawings, even approximately. To understand the foul water and surface water proposals required, they should be. |
| 20181056 | Broadland Gate Asphalt Plant,Poppy Way,Broadland Gate,Postwick, NR13 5HB | Proposed Continuation of Coated Stone Operations at Broadland Gate for a Period of 18 Months | The trucks should not use any side roads within the Parish.  |

**7 TO DISCUSS POSSIBLE IDEAS FOR THE SCOUT GROUP IN GREAT PLUMSTEAD**

Councillor Heath queried what was being asked as he believed they just wanted to extend the original building but the new plan the Council has received shows the original building and a whole new one. From the plan if they used the side as shown they won’t be able to bring boats up to the storage as there will not be sufficient space. The plan shows them going into the adjacent allotment plot which is not currently available.

Councillor Johnson confirmed that they need to make improvements to include protection for boats.

Councillor Wiley suggested that the Parish Council should meet with the Scouts to determine exactly what they were looking for. The Clerk confirmed she would set this up.

**8 TO CONSIDER AND ADOPT NEW STANDING ORDERS**

The Clerk confirmed she will make a report for the Councillors explaining the new additions.

**9 TO DISCUSS QUOTATIONS FOR THE CLEANING OF THE WAR MEMORIALS IN GREAT AND LITTLE PLUMSTEAD**

Councillor Cawdron has received two quotes for the potential cleaning of the war memorials in Great and Little Plumstead. Councillor Cawdron recommended that we award the work to Paul R Miles, who has recently completed excellent work on the Thorpe Green memorials. The quotation for the work would be split between the memorials as follows: Great Plumstead £1092 and Little Plumstead £900 (total £1992). Proposed by Councillor Cawdron and seconded by Councillor Johnson, all in favour. It was agreed that the monies will come from the Parish Council’s Parish Project fund.

Councillor Heath confirmed he will look into any grant funding available.

**10 TO DISCUSS PARISH PROJECTS**

As detailed in number 9 above and number 11 below.

**11 TO DISCUSS THE WALLED GARDEN, LITTLE PLUMSTEAD**

The Parish Council confirmed that a meeting should be set up between themselves and the Community Group to discuss the Walled Garden.

**12 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£39,779.35** | 29.06.2018 |
| Bank Balance | Scottish Widows | **£85,778.78** | 01.04.2018 |
| Bank Balance | Broadland Deposit | **£112,727.21** | 30.05.2018 |
| Payments |  |  |  |
| T Scott | Salary and Expenses  | £1,105.61 |
| T Scott | Salary and Expenses (Aug) | £1,105.61 |
| Norfolk Pension Fund | Pension contribution  | £350.98 |
| Norfolk Pension Fund | Pension contribution (Aug) | £350.98 |
| Gt & Lt Plumstead PCC | Hall Hire (Thorpe End) | £18.00 |
| J G Electrical  |  | Defib installation (Lt Plum) | £78.00 |
| Innershed | Annual Hosting Fee | £160.80 |
|  |  |  | **TOTAL** | **£3,169.98** |
| Receipts |  |  |  |  |
| H Revenue & Customs (11.06.18) | VAT Refund | 1509.22 |
|  |  |  | **TOTAL** | **0** |
| **Outstanding Cheques** |  |  |
| CAN |  |  | Annual Subscription | £20.00 |
| Norfolk Pension |  | Monthly Payment | 350.98 |
| D J Johnson |  | Thorpe End Sign | 910.00 |
| D J Johnson |  | Notice Board - Lt Plum | 607.48 |
| Simons Landscaping  | Allotment Fencing | 3165.60 |
| Anglia Water |  | Water Rates | 528.15 |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£31,027.16** |

It was agreed that £15,000 would be transferred from the Parish Council’s current account to the Broadland Deposit Account.

**13 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 10th September 2018 at 7.00pm at Great Plumstead Village Hall.

**14 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Hearing System

There being no further business the meeting closed.

Signed: Chairman Date: