**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 10th September 2018 at 7.00pm at the Great Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr D Johnson Mrs L Carty**

**Mr S Vincent Mr R Claxton**

**Mrs M Bullen Mrs J Jones**

**Mrs T Scott (Clerk)**

* **Police Report** – 18 crimes (Little Plumstead – 10, Great Plumstead – 7 and Thorpe End – 0, Unknown Location - 1). The clerk explained that these figures show the number of calls to the Control Room not that the police have attended. It is also worth bearing in mind that some of these can be for the same incident but logged as separate calls.
* **County Councillor Report** – Chris Mayes of Highways has now left, Chris Alston will be the interim manager. The County Council is looking to move some of its highway operations to Norse as a new venture. Additional survey works and reports are being made on Broadland Northway (NDR), most of the issues appear to be driver error.
* **District Councillor Report** – Councillor Vincent has been elected as the new leader of Broadland District Council. Broadland and South Norfolk Councils decided at their 12th July meeting to continue with collaborative working. Any residents who are having difficulty heating their homes should contact energy@broadland.gov.uk or 01603 430627. Broadland have a scheme aimed at 65+ residents who need help with small household repairs, minor adaptations (charge is £15 p/hour) should contact handy@broadland.gov.uk or 01603 430518.
* **Public Participation –** A parishioner reported that one of the wooden posts is missing from the path which runs parallel to Salhouse Road, the Clerk confirmed that this has been reported to the Rangers. Councillor Johnson did confirm that the documents came from the Allotment Association, they weren’t written by the Parish Council. Councillor Wiley confirmed that the suggestion of a new pathway from the back of Rosebery Road to Water Lane would not be happening, the landowner is not in favour as the pathway would join the road in the same place as the vehicle entrance to the field. A question was raised of when the drainage system would be installed on the Church Road development, Councillor Wiley assumed this would be happening soon as it has to be installed prior to the houses being built. The pathway from Salhouse Road to Hospital Road is in a very bad state. The hedges were trimmed back but the cuttings were left on the floor which included very large thorns. The Clerk will ask the Rangers to sweep the floor, cut the hedges back and also clear the undergrowth and take the growth back to the original tree line. Councillor Heath also asked whether the hedge on the corner of Church Road/Water Lane could be cut back as it is causing problems for traffic/cyclists pulling out, the Clerk will speak to the landowner. A parishioner raised concerns regarding the allotments and the Parish Council confirmed: the new Rules and Regulations were provided by the Allotment Association, they were not written by the Parish Council. Councillor Johnson and the Clerk will look at the new contract/regulations and draft some wording regarding an appeal process should the allotment holder be served notice. The Parish Council agreed that this was an reasonable addition. There are concerns about the Scout’s enquiry about possibly extending their site in Great Plumstead. The Parish Council confirms that at this stage the Scouts have simply approached the Council with an idea but nothing else has happened. The Scouts proposal and the new contract and regulations have no relation. The Scouts will be under the same rules and regulations as all other plot holders. The Parish Council does not wish to curb the allotments, they are actively seeking extra sites on Rosebery Road, Great Plumstead and potentially in Little Plumstead. The Clerk did also confirm that the purpose of the previously allotment meeting was not to discuss the new contract and regulations but simply to hand this documents out face to face, discussing these documents will be the purpose of the next meeting.

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

 None

**2 DECLARATIONS OF INTEREST**

 Councillor Wiley – Item 6 and Councillor Jones – item 6

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11TH JUNE 2018**

 Agreed

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

Councillor Cawdron confirmed that the works on the war memorials in Great and Little Plumstead has started. Councillor Johnson has heard from a contact who is going to look at the Little Plumstead Village sign. Quotes have been received regarding the Great Plumstead carpark. Simon Landscapes appeared to be the most favourable quote, the depth is sufficient for purpose. The material will allow water to drain through so will be the same as the surface now. Councillor Johnson confirmed that the hazardous waste has been cleared away from the allotments.

**5 TO RECEIVE CORRESPONDENCE**

* **Highways England – A47 Duelling –** Councillor Jones confirmed that diversion routes may be through our parish.
* **Broadland Workshop – Evidence Gathering in Community Led Planning –** Councillor Jones will be attending.
* **Public Rights of Way deadline –** The Clerk will check the Council’s map for rights of way to note if any are missing.
* **Update from Better Broadland for Norfolk Project –** A new cabinet will be located on Broad Lane, Little Plumstead. Project will be completed by 2020.
* **Invitation from Clarion Housing –** Councillor Carty may potentially be able to attend.
* **Ranger Visit –** The Councillors will send any works needed to the Clerk.
* **Update re Broadland Northway Landscaping –** The Clerk will contact the NDR for timetabling of when the parishes’ section is to be completed.

**6 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20181104 | Land North of Norwich Road,Great Plumstead | Creation of New Vehicular Access and Erection of Straw Storage Barn | No water run off onto Norwich Road, will drain naturally into the field as it does now.  |
| 20181105 | Land North of Norwich Road, Great Plumstead | Grain Store |  |
| 20181213 | Land adj. to Oak House,Toad Lane,Great Plumstead,NR13 5EQ | Erection of 1 No Self Build Dwelling with Garage and Construction of NewVehicular Access | No objection  |
| 20181261 | Land North of Norwich Road,Great Plumstead | Pig Rearing Building | The developer confirmed that under permitted development he can erect 1000sqmt every 2 years. No slurry will be produced. The manure is dry and goes on the field. Dirty water is stored in the underwater tanks. Will be spread on field, only in still weather conditions.  |
| 20181361 | Land North of Nowich Road, Great Plumstead | Agricultural Workshop |  |
| 20181359 | Land North of Norwich Road, Great Plumstead | Self build stockmans house | The north east boundary is to be concreted.  |
| 20181314 | 8 Taylor Way, Little Plumstead | Single storey side/front extension | No objection  |
| 20181342 | Octagon Business Park, Hospital Rd, Little Plumstead | Variation of conditios 9 (change of specification for the access road) following grant of plannig permission 2162173 | No objection  |
| 20181355 | Marley House, 89 Plumstead Road, Thorpe End | Two storey & single storey rear extension | No objection  |
| 20172190 | Leighton House, Broad Lane, Little Plumstead, NR13 5BZ | Erection of 3 No Dwellings & Access Road | Density should be considered  |
| 20181397 | Walled Garden, Old Hall Road, Little Plumstead | New Community Shop & Cafe & Associated Works |  |

**7 TO CONSIDER QUOTE FOR HEARING SYSTEM**

AED Sound have provided a quote for £1280 plus VAT for an 8 channel conference system. The system is the same as what the Parish Council trailed at a previous meeting. The Parish Council were in agreement to go with this quote (Proposed – Councillor Johnson, Seconded – Councillor Carty, All Agreed. Monies to come from New Homes Bonus Fund), the equipment should be ready in time for the November meeting.

**8 TO DISCUSS RECENT PLAY EQUIPMENT RISK ASSESSMENTS/INSPECTIONS**

Councillor Claxton has produced the tri-monthly inspection of the play equipment. He has flagged up any risks on the equipment and areas. The Parish Council agreed to repair all high and medium risks flagged. The Parish Council agreed to instruct David Bracey to undertake an expert inspection in October.

**9 TO DISCUSS THE BOWLS CLUB LEASE OF PREMISES**

The lease for the Bowls club is due for renewal in January 2019. The Parish Council will approach the Bowls club to discuss a potential increase in rental.

**10 TO DISCUSS PARISH PROJECTS**

Councillor Johnson has received two quotes for resurfacing the Great Plumstead carpark (£7100 and £3000 plus VAT). The Parish Council agreed to go with Simon Landscapes quote of £3000 plus VAT. Proposed – Councillor Johnson and Seconded – Councillor Heath. All agreed. Monies to come from CIL fund.

**11 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£31,398.13** | 30.08.2018 |
| Bank Balance | Scottish Widows | **£85,780.92** | 01.07.2018 |
| Bank Balance | Broadland Deposit | **£112,727.21** | 30.05.2018 |
| Payments |  |  |  |
|  |  |  |  |  |
| T Scott | Salary and Expenses  | £1,117.64 |
| Norfolk Pension Fund | Pension contribution  | £350.98 |
| Rob Deeba Ltd |  | Waste Clearance - Gt Plum | £624.00 |
| Broadland Deposit Account | Transfer | £15,000.00 |
|  |  |  | **TOTAL** | **£17,092.62** |
| Receipts |  |  |  |  |
|  |  | £ |
|  |  |  | **TOTAL** | **£0.00** |
| **Outstanding Cheques** |  |  |
| CAN |  |  | Annual Subscription | £20.00 |
| Norfolk Pension Fund | Pension contribution  | £350.98 |
|  |  |  | **TOTAL** | £370.98 |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£13,934.53** |

**13 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 8th October 2018 at 7.00pm at St David’s Hall, Thorpe End.

**14 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Alexander Grace Homes

There being no further business the meeting closed.

Signed: Chairman Date: