**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 8th October 2018 at 7.00pm at St David’s Hall, Thorpe End**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen Mrs J Jones**

**Mrs T Scott (Clerk)**

* **Police Report** – 4 (3 – Thorpe End and 1 – Great Plumstead)
* **County Councillor Report** – Better Broadband have asked to move the bench next to the Great Plumstead Village sign to allow for a communications box. *All Councillors were happy with this and Councillor Johnson will keep an eye on progress.* Ian Taylor of the NDR Team has sent a plan showing the location for the planting. *The Councillors asked whether it would be possible to have a site meeting with Ian Taylor in relation to the proposed planting along the NDR and the clerk will also ask for updated plans showing the planting already planned. Ideas have come forward regarding the fencing between the school and the Walled Garden carpark. A brick wall is not possible but a wrought iron fence, in keeping with what is currently there is a possibility.* The War Memorials are now completed in the Parish, Thorpe at also holding activities on the 11th November*.* Councillor Mackie is keen to support any proposal for a footpath in Thorpe End, along Plumstead Road.  *The Parish Council are looking into installing a path between Broadland Drive and the Village Hall in Thorpe End, we are gathering costings and hopefully will be able to apply for Parish Partnerships.* The County Council is outlying is budget, approx £44 million to be saved. Future of mobile libraries is looking more secure.
* **District Councillor Report** – Consultation on the new and amended sites under the Greater Norwich Development Partnership will start on 29th October and finish on 14th December 2018. All parishioners are encouraged to submit their comments. A joint Managing Director for Broadland and South Norfolk Councils has been recruited. The Community Grants Programme has been extended into 2019/20. The Community at Heart Awards nominations have now closed and the awards will be presented at the end of October. Following a change in Government legislation from October 2018 all rented HMOs will require licensing. The Annual Parish Meeting of Broadland District Council is to take place on 29th November 2018.
* **Public Participation –**

The Clerk confirmed that the speaker system will be in place by November’s meeting.

The new sites under GNLP will be put onto our website and facebook.

Councillor Johnson confirmed the allotments in Great Plumstead are statutory and always have been. The allotments cannot be changed into anything else without permission from the Secretary of State.

Councillor Wiley confirmed that should new allotment sites happen the developer will be asked to pay funds to the Parish Council for ongoing maintenance. The proposed allotment sites in Great Plumstead (Rosebery Road) are grade 1 and 2 but the site in Little Plumstead is not as good but still suitable for use as allotments.

The Parish Council is meeting with the Scouts to discuss their proposals. The Council has only received suggestions and no formal permission has been asked.

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

None

**2 DECLARATIONS OF INTEREST**

None

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 10th SEPTEMBER 2018**

Agreed

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

The Clerk confirmed that all issues raised have now been reported to the Rangers.

An allotment meeting is scheduled to take place in November.

The hedge on the Water Lane/Church Road junction in Great Plumstead will be cut in October.

**5 TO RECEIVE CORRESPONDENCE**

* **Offer for a Illustrated Parish Map –** Council declined.
* **Road Closure – Sandhole Lane**
* **Broadland Workshops – October Events –** Councillor Jones is happy to attend
* **Letter from PCC confirming parochial boundaries have changed for Thorpe End –** The Parish Council awaits details for new contact details.
* **Completion of External Audit**
* **Royal Mail – Scam Mail –** The Clerk will put these details on the website and facebook.
* **Update from NDR Team re planting –** The NDR team have provided an update showing the new planting but the Parish Council asked the Clerk to request a plan showing the details.

**6 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20181510 | Land to East of Green Lane South | 500 dwelling scheme plus open space and a sports field | Councillor Cawdron is drafting a letter of objection.  |
| 20181520 | Home Farm House, Water Lane, Gt Plumstead, NR13 5EX | 1) Side Extension 2) Raised Decking with Veranda 3) Rear Ground Floor Timber Canopy with First Floor Balcony | No objection  |
| 20181544 | Broad Lane, Reeves Corner, Thorpe End | Creation of New Agricultural Access | No objection  |
| 20181618 | Northwood Place Unit 2 & 2e Octagon Business Park, Hospital Road, Little Plumstead | Proposed Window to South Extension | No objection  |

**7 TO DISCUSS PARISH PROJECTS**

Adrian represents the Walled Garden Community Group confirmed that the share scheme wasn’t as successful as hoped. The Group are meeting shortly to look at the scheme and may decide to downsize with a view to adding in the future.

Adrian confirmed that from a funding side a lease between the Group and the Parish Council needs to be in place by the end of 2018.

Councillor Wiley confirmed that the Parish Council have to be aware of the pricing for clearing the vegetation and the state of the walls, and therefore the restoration works needed.

The buttress which is causing some problems does sit on the School land, our survey of the walls will include this buttress and whether it’s possible for it to be removed.

Councillor Cawdron did question whether there is a third party ownership on the walls? Councillor Wiley confirmed that we would need a right of way to be able to maintain the walls.

The clerk will contact Cripps to ask whether we can clear the site.

Councillor Cawdron did put forward that whilst the Walled Garden was one project we did have other projects to consider namely – Thorpe End Footpath, Bowls Club building, Great Plumstead Changing Rooms.

**8 TO DISCUSS THE ISSUES CONCERNING ALEXANDER GRACE HOMES**

**Discussed in Public Participation**

Councillor Heath confirmed that residents have taken advice from solicitors on the issues at The Glade with Alexander Grace Homes. A letter was written on behalf of all residents and sent to Alexander Grace Homes (AGH), this was forwarded to all known addresses and email addresses. The residents gave a 10 day reply period but heard nothing so another letter was sent, again no acknowledgement. The issues have been reported to action fraud and one resident has been in contact with a detective who is handling the case. He has been forwarded all invoices, emails, correspondence and photos. The police are investigating from a criminal case point of view. In the civil case the residents applied to the 1st tier tribunal 28 days ago. The resident present at the meeting confirmed that sellers on The Glade are being held to ransom. The residents are also asking Deloittes as agents of Cofton whether due diligence was done in the transfer of the land to AGH, Deloittes have responded saying the details are commercially confidential.

Councillor Heath queried whether the footpath which goes around the back of the lake on The Glade could be made public. The Clerk confirmed that we would need to establish a right of way. The Parish Council will look at the Management Plan to see whether that footpath was part of the conditions.

Councillor Johnson did confirm that AGH could be criminally liable for not maintaining the TPO trees on The Glade and the Parish Council will contact the conservation department about these.

Councillor Vincent mentioned that a compulsory purchase order is being looked at but this is not an easy process. The amenity areas on The Glade which are owned by AGH are being maintained by Broadland at the moment under goodwill, they do not own them.

**9 UPDATE REGARDING THE IMPROVEMENTS TO THE WAR MEMORIALS**

The War Memorials have now been restored. The Parish Council would like to thank both Councillor Cawdron and David Jacobs for organising the works together with Paul Miles Memorials who undertook the work.

**10 TO CONSIDER THE QUOTE FOR RESTORATION WORKS TO THE LITTLE PLUMSTEAD VILLAGE SIGN**

Councillor Johnson has received a quote for £400 to repaint the sign and replacing the post connection. Proposed by Councillor Cawdron and seconded by Councillor Heath. The monies will be taken from the Parish Project Fund.

**11 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£50,569.51** | 28.09.2018 |
| Bank Balance | Scottish Widows | **£85,780.92** | 30.09.2018 |
| Bank Balance | Broadland Deposit | **£112,727.21** | 30.05.2018 |
| Payments |  |  |  |
| PKF Littlejohn LLP | External Audit | £360.00 |
| Broadland District Council | Bin emptying (Padgate) | £176.28 |
| Gt & Lt Plumstead Parish Council | St David's Hire | £18.00 |
| T Scott | Salary and expenses | £1,108.86 |
| Norfolk Pension Fund | Monthly Payment  | £350.98 |
|  |  |  | **TOTAL** | **£2,014.12** |
| Receipts |  |  |  |  |
| Broadland District Council | Precept - 2nd Installment | £20640.00\* |
|  |  |  | **TOTAL** | £0.00 |
| **Outstanding Cheques** |  |  |
| Rob Deeba |  | Allotment Waste Removal | £624.00 |
| Broadland Deposit Account | Transfer of monies | £15,000.00 |
|  |  |  | **TOTAL** | £15,624.00 |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£32,931.39** |
| \* already included in the accounts stated above |  |  |

**12 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 12th November 2018 at 7.00pm at Little Plumstead Village Hall.

**13 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Greater Norwich Local Plan

There being no further business the meeting closed.

Signed: Chairman Date: