**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 12th November 2018 at 7.00pm at Little Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

**Mr G Edwards Mr R Heath**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs T Scott (Clerk)**

* **Bowls Club –** The Bowls Club were represented by the Club Captain and the Club Secretary. Councillor Wiley explained that the reason for the increase in the rental is to keep the lease in-line with inflation over the next five year term. The lease will be updated to show the new details for the Parish Council together with the new details of the trustees for the Bowls Club.
* **Police Report** – 4 crimes (3 – Little Plumstead, 1 – unknown)
* **County Councillor Report** – Councillor Mackie took part in the Remembrance Parade and Service. We all give our thanks and eternal gratitude to those who have served and given their lives in conflict.

NDR planting should be happening shortly, thank you to Councillor Cawdron to contacting the NDR Team.

The development at Rosebery Road, Great Plumstead is progressing forward. The Highways Allowance for 2018/19 is still available.

The County Council Budget continues to be developed. The consultation on the children’s centres has ended and feedback is awaited.

The Police and Crime Commissioner is not standing again in 2020. The County Council awaits the report on the consultation for him take over the running of NCC Fire and Rescue Service.

The County Council have been awarded £4.4m towards supporting adult social care this winter and £13.3m towards repairing the roads. It has also received an £11m boost for the better broadband programme. At the policy and resources committee a £120m capital programme for special educational needs and disabilities schools was agreed, with four new schools being built and various other adaptations.

* **District Councillor Report** – To mark and commemorate the First World War the Broadland Remembers exhibition was opened on Friday 9th November at Whitwell and Reepham railway station, open until 16th November.

Community at Heart Awards was held on 30th October. They celebrate the amazing contributions of individuals or groups have made.

Annual Parish Meeting will be held on 29th November at Broadland Council.

Greater Norwich Local Plan consultation has started on the new and amended sites put forward. The consultation will close on 14th December. In particular our parish has four – Hare Road, Middle Road, Broad Lane and Octagon Business Park.

Councillor Heath stated that there are some dangerous trees on AGH owned land on The Glade, Little Plumstead, Councillor Vincent confirmed that unfortunately Broadland are unable to get involved as it’s private land. Councillor Heath confirmed that he has reported this back to AGH.

* **Public Participation –** It was mentioned that the subscribing link on the website doesn’t appear to be working at the moment, Councillor Heath will be looking in to this. The Parish Council will add wording onto the notice boards advertising that the meetings will now have a hearing system. The Clerk was asked to investigate if Great Plumstead and Thorpe End could be added to the Focal Point distribution area.

Councillor Wiley confirmed that the current situation with the Walled Garden is that we have instructed a surveyor to survey the walls. Once this has taken place and the Parish Council is in receipt of the report we will know if the Garden is a financially viable project. It was asked whether the garden could be made available to the public without having to use either the cafe or the shop and the idea is that this will be the plan for the area

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

Councillor Jones and Councillor Bullen

**2 DECLARATIONS OF INTEREST**

None

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 8th OCTOBER 2018**

Agreed

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

Councillor Cawdron confirmed that the NDR team have prioritised the Plumstead and Postwick areas for planting.

The Parish Council would like to thank Councillor Edwards and all those involved in another brilliant firework display in Little Plumstead.

**5 TO RECEIVE CORRESPONDENCE**

* **Proposed meeting with NDR Team –** Councillor Bullen, Jones, Cawdron and Johnson. It was asked if Councillor Bullen and Jones could gather in the comments from the residents affected by the headlights. The Councillors will discuss potential extra planting to help with the headlights etc.
* **Potential CPR and defibrillator course –** Well received by the community, to be set up.
* **Forthcoming NDR works –** Scheduled works to the NDR to affect the Plumstead section approximately the week commencing 10th week. This is to replace damaged signs and kerbs together with extra signage. No roads will be closed by might be reduced to one lane but only between 9am and 4pm.
* **Broadland Workshop – Assessing Providing for housing need**
* **Broadland Workshop – Influencing Design**
* **Policing Q&A –** Tuesday 13th November, 6pm at Taverham High School
* **Update on Norwich Western Link –** Four (and a half) potential options for the link between the Broadland Northway and the A47. Deadline for comments is 26th November 2018.
* **Letter from Citizens Advice –** Parish Council declined gifting a grant.
* **Ranger Visit – December –** Water Lane hedge. Sweep the whole pathway from Great Plumstead to Salhouse Road, Little Plumstead. Flooding on Water Lane.
* **Update on Thorpe End Post Box –** No date but the new box will be going opposite the AGA shop on the green.

**6 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20181601 | Land South of Smee Lane,Postwick | Hybrid application:  1. Outline Application for Erection of up to 235 Dwellings with Associated Infrastructure, Public Open space and 2ha Site for Primary School or Community Facilities. 2. Full Application for the Erection of 315 Dwellings, Accesses and Associated Works. | 1. No proper infrastructure. 2. A school is already proposed for a school on site opposite. |
| 20181785 | Land off Rosebery Road,Great Plumstead,NR13 5EA | Approval of Details Reserved by Condition 3 of Previous Permission 20171999 - Off Site Highway Works | No objection |
| 20181705 | Applecross,19 Woodland Drive,Great Little Plumstead,NR13 5BH | 1) Single Storey Rear Extension. 2) Front Porch. 3) Extended Rear Dormer. 4) Change to Dormer Cladding. 5) Changes to Fenestration | No objection |
| 20181397 | Walled Garden, Old Hall Road, Little Plumstead | New Community Shop & Cafe & Associated Works; | No objection |
| 20181684 | 3 Percy Howes Close,Thorpe End,NR13 5BG | Single Storey Front Extension | No objection |

**7 TO DISCUSS PARISH PROJECTS**

The Clerk had received two quotes from Rossi Long Consultants and The Morton Partnership for the surveying of the walls for the Walled Garden, Little Plumstead. The Parish Council were all in agreement to accept the quote from The Morton Partnership (proposed – Councillor Cawdron and seconded Councillor Heath), total works costing £2700 plus VAT to be paid for by CIL monies.

Councillor Cawdron questioned when the land at Rosebery Road will be transferred to the Parish Council and we will go back to Broadland to ask this question. The Parish Council will undertake a consultation with the community for ideas on what they would like to see on this piece of land.

**8 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Balance | | Nat West | **£39,852.92** | 30.10.2018 |
| Bank Balance | | Scottish Widows | **£85,783.08** | 31.10.2018 |
| Bank Balance | | Broadland Deposit | **£112,727.21** | 30.05.2018 |
| Payments | |  |  |  |
| T Scott | | | Salary and expenses | £1,118.60 |
| Norfolk Pension Fund | | | Monthly Payment | £350.98 |
| AED |  |  | Hearing Equipment | £1,536.00 |
| NPTS |  |  | Elections Training | £28.00 |
| Innershed | |  | Renewal | £42.00 |
| J G Electrical | |  | Defibrillator - Thorpe End | £117.80 |
| Anglian Water | | | Water Rates | £555.43 |
| David Bracey | |  | Play Inspections | £198.00 |
| Great Plumstead Village Hall | | | Hire - Allotment Meeting | £15.00 |
| Paul Miles Stonemasons | | | Repairs to War Memorials | £1,992.00 |
|  |  |  | **TOTAL** | **£5,953.81** |
| Receipts |  |  |  |  |
| Broadland District Council | | | CIL - Church Road | £7067.42\* |
| Various |  |  | Allotment Rents | £275.00 |
|  |  |  | **TOTAL** | £275.00 |
| **Outstanding Cheques** | | |  |  |
| PKF Littlejohn LLP | | | External Audit | £360.00 |
| Broadland District Council | | | Bin emptying (Padgate) | £176.28 |
| Gt & Lt Plumstead Parish Council | | | St David's Hire | £18.00 |
| Norfolk Pension Fund | | | Monthly Payment | £350.98 |
|  |  |  |  |  |
|  |  |  | **TOTAL** | £905.26 |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately | | | |  |
| **£33,268.85** |
| \* already included in the accounts stated above | | |  |  |

**9 TO DISCUSS THE NEW SITES RELEASED UNDER THE GREATER NORWICH LOCAL PLAN**

The Councillors will send through any comments they have on the new sites to the Clerk. All previous comments made under the GNLP will be submitted again.

**10 TO DISCUSS WORKS NEEDED TO THE TREES IN PADGATE, THORPE END**

Councillor Johnson explained that one of the silver birches has snapped on half way down. The resident who is affected by this tree would like it removed and Councillor Johnson agreed we would gather in a quote for this work.

Tree works will need to be included in 2019’s budget.

Councillor Carty asked if we could have a tree policy whereby if we remove a tree we will replant another. Councillor Vincent confirmed that this did happen on Broadmead Green. We would ask the parishioners where they would like the new tree to go.

Councillor Johnson confirmed that we need to undertake some maintenance works on Broadmead Green.

**11 TO DISCUSS THE SCOUTS REQUESTS REGARDING THE SCOUT HUT**

Councillor Wiley confirmed that a small section of the Councillors and the Clerk met with the Scouts to discuss their requests for the Scout Hut in Great Plumstead, none of the Scouts requests are outside of their current footprint. They asked if they could erect a lean to between their Scout building and the allotment plot to protect their boats. They would like to potentially extend the front of the Scout Building to allow space for changing rooms and they would eventually like to replace the old wooden building with a better structure as this is falling into disrepair. The Parish Council did not have any objections to these, subject to seeing formal plans. The Scouts have become allotment holders for the allotment next to the Scout building, they will have the top section as a wild area to encourage wildlife and the bottom section for normal allotment activities. Councillor Heath did raise an objection to having a pond (in the top section) so close to the play area. Councillor Johnson confirmed that the Scouts will be replacing the fence which was damaged by them.

**12 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 10th December at 7.00pm at Great Plumstead Village Hall.

**13 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Allotments

Broadmead Green Trees

There being no further business the meeting closed.

Signed: Chairman Date: