**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 10th December 2018 at 7.00pm at the Great Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr R Claxton Mrs L Carty**

**Mr S Vincent Mrs M Bullen**

**Mrs T Scott (Clerk)**

* **Police Report** – 8 (4 – Thorpe End, 3 – Little Plumstead and 1 – Great Plumstead)
* **County Councillor Report** – The post of managing director will not be replaced and the Leader will sit on an executive committee of directors, saving the Council over £200,000 p.a. The County Council is awaiting the final settlement for the Norfolk grant from central government, this should be sometime in December 2018. The PCC has halted the takeover of the Fire and Emergency Services. The consultation on the Norwich Western Link is now open linking the Broadland Northway to the A47. Councillor Mackie is gathering in views on having 20mph limits outside schools during school times. *The Parish Council thanked Councillor Mackie for all of his hard work in 2018. The idea of a 20mph zone around the school was a welcomed plan. Councillor Bullen reported that there was glass on the path which runs parallel with the NDR (close to the main Little Plumstead roundabout) which has not been cleared up despite this being reported.*
* **District Councillor Report** – The amended and new sites for Greater Norwich Local Plan are out for consultation until the 14th December 2018. Broadland DC have been following up the management plan and its implementation with Mr Edwards, who seems to have engaged Norse to undertake the works. A dog fouling order has been implemented allowing officers to issue on the spot fines. Broadland will not be taking on responsibility for any new footway lighting. The Community Grants Programme will continue to be available into 2019/20 until the funds are exhausted, the scheme will be replaced with Member Grant Scheme.
* **Public Participation –** The Scouts have procured one quote for a replacement building for the wooden hut, they are gathering in additional quotes and will discuss further with the Parish Council. The water storage currently located on the allotment plot will be moved closer to the path and further water storage will be add to catch the run-off from the lean to proposed. A parishioner asked if we could review our water storage to see if further water could be collected. The survey has been completed on the Walled Garden, Little Plumstead. The report will be received hopefully by the January meeting.

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

Councillor Jones and Councillor Johnson

**2 DECLARATIONS OF INTEREST**

 Councillor Vincent – Rosebery Road development, Broadland Growth.

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON**

The minutes omitted – the Parish Council agreed to put in an application to the Parish Partnership Bid for the Thorpe End Path (from Broadland Drive to the Village Hall)

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

The Thorpe End Post Box will not be installed by Christmas. The lead time on installation is currently 7 weeks, the Clerk continues to chase Royal Mail to have this installed as quickly as possible and will circulate the contact details to the Councillors.

Councillor Heath mentioned that there are some dangerous trees on the land by the lake in Little Plumstead, these have been reported back to Alexander Grace Homes but so far nothing has happened.

The Clerk enquired whether Focal Point could be extended to Great Plumstead and Thorpe End, the main problem is volunteers to deliver the copies. If anyone would like to volunteer please let either the Clerk or Focal Point know.

A correction to be made to the 10th September minutes (item 10). The Parish Council received quotes from two companies which were not comparable, so the decision was made to go with the lower quote from Simon’s Landscaping. Simon’s Landscaping provided a quote for a basic repair for £7100 (plus VAT) and a quote to have extra sealant and gravelled surface for £3000 (plus VAT). The Parish Council decided to go for the basic repair. Proposed – Councillor Johnson, Seconded – Councillor Heath. All in favour. Monies to come from CIL fund.

**5 TO RECEIVE CORRESPONDENCE**

* **The Sandpit, Sandhole Lane, Little Plumstead – One Year Licence –** Parish Council agree to lease the land for a further year.
* **Rough Sleeper Count –** The Councillors report that this is zero.

**6 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20172209 | Land west of Salhouse Road,Little Plumstead | Residential Development of 84 Dwellings with Access Details (Main Access Only) (Outline)APPEAL NOTICE | Parish Council have already objected to this and will do so again. |
| 20181972 | The Railway Crossing, Plumstead Road, Great Plumstead NR13 5BX | Change of use from residential to a site project office for Broadland Northway for a temporary period of two years | No objection |

**7 TO DISCUSS PARISH PROJECTS**

Councillor Bullen and Jones canvassed properties affected by light pollution from the NDR. The two main areas of issue were the new NDR roundabout (Little Plumstead) and around the Middle Road area. Councillor Cawdron and Bullen met with Ian Taylor to discuss possible changes which could be made to help lessen this issue. One suggestion (which has been used previously) is to install a degradable barrier, for instance a hazel hedge and ivy which would provide cover while the hedges/trees grow.

The Parish Council agreed to upgrade the type of hedging to beech and holly, the cost of which is £3000. Proposed – Councillor Cawdron, Seconded – Councillor Edwards. All Agreed.

The Parish Council asked Councillor Cawdron and Bullen to go back to the planting team as the cost seems high to see if any negotiation can happen.

The Clerk will put the following questions to our solicitor about the Walled Garden – when will the tarmac be laid? When will be the services be laid? What is the plan for the woodland? The church wall in the carpark, is this to be transferred to the Parish Council as well? Are all walls to be third party or transferred to the Council? We will ask Cripps if they can remove the ivy from the walls of the Walled Garden. The Parish Council will put together a list of the particulars which the Lease between themselves and the Community Group must contain.

A meeting has been arranged with Highways and Councillor Cawdron and Claxton to discuss the Thorpe End footpath from Broadland Drive to the Village Hall.

The Clerk will report back to Highways that the flooding at the Thorpe End mini roundabout is still very serious and needs to be investigated, as well as the road markings are disappearing again.

**8 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£36,004.83** | 30.11.2018 |
| Bank Balance | Scottish Widows | **£85,783.08** | 31.10.2018 |
| Bank Balance | Broadland Deposit | **£112,727.21** | 30.05.2018 |
| Payments |  |  |  |
| T Scott | Salary and expenses | £1,124.81 |
| Norfolk Pension Fund | Monthly Payment  | £350.98 |
| J Cator 1984 Sett A Account | Hire of Sandhole Lane | £125.00 |
| The Garden Guardian  | Grounds Maintenance  | £6,601.72 |
| J Cator 1984 Sett A Account | Hire of Sandhole Lane (2019) | £129.13 |
| Simons Landscaping |  | Resurfacing of Gt Plum Carpark | £8,520.00 |
| Came & Company | Insurance Premium | £966.71 |
|  |  |  | **TOTAL** | **£17,818.35** |
| Receipts |  |  |  |  |
| Various |  |  | Allotment Rents | £287.50 |
|  |  |  | **TOTAL** | £287.50 |
| **Outstanding Cheques** |  |  |
| CAN |  |  | Subscription | £20.00 |
| PKF | External Auditor | £360.00 |
| Gt & Lt Plumstead PCC | St David's Hire | £18.00 |
| NPF |  |  | Monthly Payment | £350.98 |
| Gt Plumstead Village Hall | Hire | £15.00 |
| Paul Miles Stonemasons | War Memorials | £1,992.00 |
|  |  |  | **TOTAL** | £2,755.98 |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£15,718.00** |
| \* already included in the accounts stated above |  |

**9 TO DISCUSS THE ROSEBERY ROAD DEVELOPMENT**

The development has now started. The Clerk will enquire with Broadland Growth when the traffic calming monies will be received.

Councillor Heath volunteered to go door to door to canvass the community’s opinions on ideas for what should happen to the land to be transferred to the Parish Council.

**10 TO RECEIVE REPORT ON THE LITTLE PLUMSTEAD FIREWORK DISPLAY**

For the first time the firework display was not held on the 5th November but was moved to the Saturday before. Seven community groups benefitted from the event. It was very well attended and the weather co-operated and wasn’t a washout! The Parish Council thanked Councillor Edwards and all the volunteers who made this happen.

**11 TO DISCUSS THE RECENT MEETING WITH THE ALLOTMENT HOLDERS**

The recent meeting with the allotment holders was very well attended. The holders voted not to have an association.

**12 TO DISCUSS THE TREE WORKS ON BROADMEAD GREEN**

Councillor Johnson to report back on his return.

**13 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 14th January 2019 at 7.00pm at St David’s Thorpe End.

**14 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Budget

There being no further business the meeting closed.

Signed: Chairman Date: