**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 11th February 2019 at 7.00pm at Little Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs J Jones**

**Mrs T Scott (Clerk)**

* **Police Report** – No report was received.
* **County Councillor Report** – The planting schedule for the NDR for the upgraded and extra planting is now agreed, monies will be taken directly from Councillor Mackie’s annual highways allowance. The Parish Partnership scheme has received its highest ever number of applications. The plan is to have two new speed signs along Hospital Road and one located at the junction of Old Hall Road. Ben Rayner, highways engineer, will now work on costings. The County Council budget day is 11th February, both adult and children services budgets have been increased. The Revenue Support Grant has been reduced by £200m since 2010. In addition, in 2020 the County Council sets to lose £39m from the final part of the Revenue Support Grant. Mobile and fixed location libraries are secured. The care for looked after children will be extended. The Council has agreed new property ventures in Acle, which will hopefully yield a good return. The Council Tax increased is proposed at 2.99% for 2019/20. The Boundary Commission has decided it is time for Norfolk to have a review of its county divisional boundaries, it is not yet known what this will mean. The Boundary Commission will be at the County Council on 13th March. The County Council will shortly hear from the national inspections regarding the progress made on the children services department. The Planning Inspector upheld the appeal by the developments to build on part of Thorpe Woodlands. The development was opposed by the Town Council, Broadland DC and NCC (and a host of other bodies including Norfolk Wildlife Trust). 300 dwellings were permitted with a third being affordable housing. The Council will continue to look at ways to fight the development.
* **District Councillor Report** – Complaints have been received in relation to the Rosebery Road development. The damage to the road was unfortunately caused by Anglian Water when undertaking utilities connections, this has been put right by Cocksedge. Damage to the verges will be put right once the development is completed. The level of wheel washing has been increased, although this may result in further surface water which when mixed with mud may make the situation worse. The contractors have been reminded that construction traffic should not be parked on the Village Hall carpark. Once all the utilities are in (March) there should be less disruption for the residents. The show home is due to open in April. Sadly no progress has been made with Alexander Grace Homes. Broadland DC are now evaluating a number of options to facilitate the delivery of the Management Plan. Broadland DC is looking to increase the level of council tax paid on an empty home, currently the premium is 50% extra, this will increase to 100% to 300% depending on the length of time empty. The strategic Business Plan 2019-23 has been drafted following feedback from stakeholders and residents. *Councillor Vincent mentioned that there are three options for the amenity land on The Glade, 1- Alexander Grace Homes sorts the land out as per the agreement, 2- The Parish Council takes the land on (compulsory purchase order) 3- Broadland District Council takes the land on (compulsory purchase order). Compulsory Purchase Orders are not straight forward and may not happen should AGH protest. Potentially the residents could take the land on, they would have to first become an official residential association though.*
* **Public Participation –** Councillor Johnson reported that the Little Plumstead Village sign was in worse condition than originally thought, so it is still with the repairer.

A parishioner asked if the hedges along the pathway on Post Office Road could be cut back as they are overhanging and encroaching on the path. The hedges belong to the houses, but the clerk will ask the homeowners if they can cut them back.

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

Councillor Bullen

**2 DECLARATIONS OF INTEREST**

None

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 14 JANUARY 2019**

Approved.

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

The Clerk will ask the Scout Group how they are getting on with their plans for the new scout hut. Councillor Claxton reported that the post is now being collected from the new post box in Thorpe End. Councillor Vincent confirmed that we could ask for the wording in the contract for the Rosebery Road development to allow the highway monies to go towards new footpaths.

**5 TO RECEIVE CORRESPONDENCE**

* **Carers Matter Norfolk –** This is a service to support unpaid carers in Norfolk. The Clerk has put the information on our facebook page, but all the details are available at www.carersmatternorfolk.org.uk.
* **Road Closure – Post Office Road, Little Plumstead –** Closed for 5 days from 25th February 2019 to 1st March 2019.
* **Road Closure – Sandhole Lane, Little Plumstead –** Closed for 1 day on 26th February 2019.
* **Rosebery Road – Details about affordable homes –** Broadland District Council are keen for local residents to know about the affordable housing available on the new development. Anyone in housing need can contact the Housing Options Team at 01603 430641 or housingoptions@broadland.gov.uk.
* **Thorpe Woods – Appealed** – Unfortunately the Planning Inspector overruled Broadland District Council’s decision and has approved the appeal for the planning application on Thorpe Woods.
* **Broadland Workshop – Writing and Interpreting Planning Policies –** Councillor Cawdron, Johnson and the Clerk have asked to attend.
* **EDP – Alexander Grace Homes –** The EDP will be reporting the issues happening on The Glade in Little Plumstead.
* **Broadland Tree Warden Network – request for donation –** Councillor Johnson will speak to the Network to see if they are asking for a subscription or a donation, and will report back.

**6 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20190165 | Land to the North East of Church Road,Great Plumstead,NR13 5AB | Variation of Condition 2 of Permission 20161151 - Materials | No objection. |
| 20190099 | 14 Astley Road,Little Plumstead,NR13 5ET | Two Storey Side Extension | No objection. |
| 20190126 | Land adjoining GT11 North,Smee Lane,Great Plumstead | Siting & Appearance of Telecommunications Mast (Prior Approval) | The new siting of the telecommunications mast is in the bat corridor.  We believe the mast will interfere with the bats and must be investigated properly.  The land in question is proposed to be developed in the future, the siting of the mast will put it very close to new houses.  The outline application for this land the area where the mast is to go is mentioned as being a suds area.  The mast would be better sited close to the commercial site which is close to the area in question.   |

**7 TO DISCUSS PARISH PROJECTS**

**Walled Garden –** The Parish Council has received pricing based on the Schedule of Works for £69,620 (adding a 15% contingency - £80,063). The Parish Council will need to do a risk assessment, the walls are very high. The Parish Council will need to go with professionals for clearing the ivy rather than volunteers, especially from a health and safety point of view. The Parish Council will go to tender for the repairs to the walls. The Schedule of Works includes for custom made items, the cost could be reduced by going for standard items instead. The Schedule also includes removal of a building which the Community Group wants to restore. A copy of the Schedule of Works was given to the Community Group. Councillor Johnson did warn that repointing works can double in cost. Councillor Cawdron asked about the ongoing maintenance of the walled garden, could we speak to other managers of walled gardens to see what their experience is. The Clerk will speak to our insurers to see if the Walled Garden affects our current policy. Cripps have applied to vary the Section 106 Agreement, to allow them to progress the building works and transfer the Walled Garden to the Parish Council when they are ready. Councillor Heath confirmed that we do need a confirmed date for the laying of tarmac and the laying of services, at the moment nothing is confirmed.

Lease conditions – Councillor Wiley confirmed that at the end of the term the lease does not automatically run on. Councillor Heath suggested that the lease should state that the public will have access to the garden during daylight opening hours. These will be flexible should works need to happen to the garden etc. The public will be able to use the garden without having to use the cafe/shop.

Councillor Carty confirmed that there is a group of volunteer gardeners who are separate from the community group. They are due to meet shortly and are already drawing up designs for the garden. Councillor Johnson mentioned that the security for the Garden needs to be on point as the area is very isolated, as per the lease the garden will be locked at night by the Community Group (currently assumed to be about 6pm).

Councillor Wiley asked the Councillors and the Community Group to let the Clerk know if any conditions should be added. The lease needs to be in place by the end of March.

**8 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£13,141.34** | 30.01.2019 |
| Bank Balance | Scottish Widows | **£85,785.24** | 31.01.2019 |
| Bank Balance | Broadland Deposit | **£112,727.21** | 30.05.2018 |
| Payments |  |  |  |
| T Scott | Salary and Expenses | £1,105.61 |
| Norfolk Pension Fund | Monthly Payment | £350.98 |
| Information Commissioner | Annual Fee | £40.00 |
|  |  |  | **TOTAL** | **£1,496.59** |
| Receipts |  |  |  |  |
| Natwest |  |  | Compensation | £125.00 |
|  |  |  | **TOTAL** | £125.00 |
| **Outstanding Cheques** |  |  |
| CAN |  |  | Annual Subscription | £20.00 |
| Gt & Lt Plumstead PCC | St David's Hire | £18.00 |
| Norfolk Pension Fund | Monthly Payment | £350.98 |
| Lt Plumstead PCC |  | Hire Fees | £109.50 |
| NPTS | Training | £32.00 |
| NPTS |  |  | Training | £36.00 |
|  |  |  | **TOTAL** | £566.48 |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£11,203.27** |
| \* already included in the accounts stated above |  |

**9 TO DISCUSS POTENTIAL GRANT APPLICATIONS**

The Clerk has potentially found two grants which would be applicable for the Walled Garden. Councillor Jones asked whether there are any restrictions to the grants, with some restoration grants they ask you to restore the building to its original state rather than allowing a modern technique or material to be used.

**10 TO DISCUSS THE WORKS NEED TO TREES ON BROADMEAD, THORPE END**

Councillor Johnson has identified 12 trees on Broadmead, which need urgent works. The other 20 trees can be left for the time being. The total cost for the works is £911.50, proposed Councillor Johnson, seconded Councillor Claxton and all in favour. Monies from Seppings Way Fund.

**11 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 11th March 2019 at 7.00pm at Great Plumstead Village Hall.

**12 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Walled Garden Lease

There being no further business the meeting closed.

Signed: Chairman Date: