**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 11th March 2019 at 7.00pm at the Great Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

**Mr G Edwards Mr R Heath**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen Mrs J Jones**

**Mrs T Scott (Clerk)**

* **Police Report** – The police have received reports of a male driving a motorcross bike on the fields and woodland area in Little Plumstead, the police are investigating.
* **County Councillor Report** – The Parish Council has been successful in its parish partnership bid. Councillor Mackie has been in contact with the residents of Sandhole Lane relating to rainwater, gullies and surface dressing and Ben Rayner will be meeting with them tomorrow. Councillor Mackie is looking into the speeding issues on Broad Lane, Little Plumstead. Councillor Mackie is liaising with the NDR team and the post traffic surveys are being looked at. A Norfolk Trader was recently convicted and sent to prison for 4 years. The County Council always recommends that people should use Norfolk Trusted Trader or a trader who has been personally recommended to them. The County Council is keen to encourage more people to work within the adult social care sector, more information can be found at www.everydayisdifferent.com
* **District Councillor Report** – Income received from CIL is pooled within the Infrastructure Investment Fund which is administered by Greater Norwich Growth Board. The projects have now been agreed for 2019/20. Broadland District Council are still putting pressure on Mr Edwards AGH to deliver the agreed management plan for The Glade. Broadland is leading the Warm Homes Fund across Norfolk, there is a £3.1m fund from the National Grid’s Warm Homes Fund. The project aims to help over 1000 people. The money is used to provide installation and first time central heating. To find out eligibility for support under the scheme please contact 01603 430627 or [energy@broadland.gov.uk](mailto:energy@broadland.gov.uk).

A parishioner did query whether Broadland District Council now had their 5 year land supply. Councillor Vincent confirmed that if you use the new calculation method Broadland is over their 5 year supply.

* **Public Participation –** A number of residents raised the issues of speeding along Broad Lane (from Water Lane to Hare Road junction in particular), which was causing residents to have problems even leaving their driveways. They asked if would be possible for some form of traffic calming could be installed. Councillor Heath did mention that improvements may be difficult due to the high banks and the flooding issues. Councillor Mackie will liaise with highways and the residents to see what the options are. The SAM2 sign could be temporarily placed on Broad Lane to collect data of the number of vehicles and their speed. Councillor Vincent did confirm that certain traffic calming methods will not be considered as the road is 60mph. Councillor Jones raised issues about Toad Lane, Councillor Carty did confirm that there was a sign post on Middle Road which directed you down Toad Lane to reach Little Plumstead. The parishioners present did also confirm that construction traffic was using Broad Lane.

The Glade – A parishioner provided an update for the ongoing issues with Alexander Grace Homes. Action Fraud/Norfolk County Council/Trading Standards have deemed the issues as civil not criminal so will not be taking the case further, this is being reviewed by the parishioner and potentially will be challenged. The parishioner has directly contacted Alexander Grace Homes at all listed addresses asking for them to either provide a letter stating that nothing is owned or invoices showing works and how much to pay, no response has been received. The media is now involved with the EDP, Evening News and Daily Mail running articles. The residents affected are taking him to court and are contacting the local MP for support. The parishioner did mention that Alexander Grace Homes so far do not seem to be showing the money collected in their accounts at Companies House. The trees by the lake will be reported as they are covered by TPOs. Councillor Bullen confirmed that the environment officer will be looking at the lake as it is still not draining as it should. Councillor Wiley mentioned that there was previously a meeting organised but Mr Edwards wouldn’t confirm the details.

**AGENDA**

**1** **APOLOGIES FOR ABSENCE**

None

**2 DECLARATIONS OF INTEREST**

Clerk and Councillor Jones – Teddies Grant Request

Councillor Vincent – Transfer of Walled Garden

**3 TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11th February 2019**

Agreed

**4 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

Councillor Carty reported that the footpaths at Rosebery Road are in a terrible state and need to be looked at. The Clerk will report this to Councillor Mackie and Ben Rayner at Highways. Councillor Cawdron confirmed that the planting of the NDR is almost completed. Councillor Bullen will speak to Ian Taylor about the gap in the planting. Councillor Heath mentioned that the Section 106 Agreement for the Walled Garden, Little Plumstead states that the utilities should be laid within 6 months of the date of transfer.

**5 TO RECEIVE CORRESPONDENCE**

1. **The Glade – Lighting Issues –** Councillor Heath has reported the locations of the road repairs and street lights to Taylor Wimpey. The subject of having the roads and street lights adopted was raised again.
2. **SNAP - Local Priorities Meeting –** Broad Lane Speeding
3. **Reduction to speed limit/traffic calming on Broad Lane –** Previously discussed in public participation
4. **Dog Fouling – Great Plumstead Playing Field –** Broadland have their Top Dog scheme ongoing. The details of the dog/owners can be reported.
5. **Konnect Bus – Not servicing Great Plumstead –** The Parish Council will put in a formal complaint, proposed by Councillor Cawdron, seconded by Councillor Johnson, all agreed.
6. **Highways – 20mph zone –** Highways asked whether the Parish Council would be in favour of flashing signs or to reduce the speed limit on part of Old Hall Road to 20mph. The Parish Council agreed that flashing signs would be preferable.
7. **Broads Authority – Broads Parish Forum**
8. **Teddies Pre-School – Grant –** The pre-school is asking for a grant to go towards new signage and a leaflet drop in Little Plumstead. The Parish Council are always in favour of supporting community groups. Proposed by Councillor Cawdron, seconded Councillor Vincent, all in favour. Councillor Heath agreed to support this grant on the basis that the Parish Council set up and adopt a Grant Policy.
9. **Rosebery Road Development – Hamilton Close Numbering**
10. **NDR – Planting Update –** There has been a delay in the delivery of trees for the NDR. The holly/beech hedging has started to go in and should be completed next week. They are currently working on proposals for “greening up” the noise bund.
11. **May Day Fayre –** Application not received.
12. **Public Spaces Protection Order for Broadland – Dog Fouling –** Posters to be put up around the parish.

**6 TO DISCUSS ELECTIONS 2019**

Election for the Parish Councillors is taking place on 2nd May 2019.

The nomination pack is available on our website or from Broadland District Council, these must delivered to Broadland offices by 4pm on 3rd April 2019.

**7 TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20190380 | Land adjoining GT11 North,Smee Lane,Great Plumstead | Siting & Appearance of Telecommunications Mast - Prior Approval (Revised  Proposal) | Location hasn’t changed. Same comments as before. |
| 20190237 | 3 Astley Road,Great Plumstead,NR13 5ET | First Floor Side Extension | The development will not have required number of parking spaces for the number of bedrooms. |

**8 TO DISCUSS PARISH PROJECTS**

* 1. **TO DISCUSS BUILDING QUOTES FOR THE WALLED GARDEN**

The Parish Council undertook the tender process in accordance with the Standing Orders. Three quotes were received and examined by Councillor Johnson, Councillor Cawdron and the clerk. Councillor Cawdron will draft a tender report for the Councillors and circulate shortly. NPS have asked for the Parish Council to confirm that should any damage happen to the accessway while the works to the Walled Garden happen they will repair the damage. Both the Parish Council and NPS are jointly putting pressure on Cripps to firm up a date for the works to the carparks and laying of utilities. Councillor Heath confirmed that the Section 106 Agreement states that the utilities have to be laid within 6 months of the date of the transfer. Councillor Heath questioned what the specification of the carpark will be, the Parish Council will need to speak to Broadland District Council about this. Councillor Wiley asked the Parish Council if they are content to take transfer of the Walled Garden based on the repair quotations which have been received. Councillor Johnson did confirm that ongoing maintenance will be minimal, the damage done to the walls at present is due to lack of care over time. Proposed by Councillor Carty, Seconded by Councillor Cawdron. All in favour bar Councillor Vincent who abstained from voting due to a conflict of interest as Broadland District Council are a party to the documents. Monies to come from CIL fund.

**2.1 TO CONFIRM LEASE PROVISIONS FOR THE WALLED GARDEN**

The Clerk had previously circulated specific lease provisions to the Councillors and the Community Group, who were happy with them. Councillor Wiley asked the Parish Council if they are content to lease the Walled Garden, Carpark and Internal Wall to the Community Group. Proposed by Councillor Johnson, Seconded by Councillor Bullen. All agreed.

**3.1TO DISCUSS THE THORPE END FOOTPATH**

The Parish Council had been successful with their parish partnership bid to match fund the footpath. Councillor Mackie has confirmed that £3000 from his highway budget will also goes towards the project. Proposed by Councillor Heath, Seconded by Councillor Vincent, All agreed. Monies to come from the CIL fund. The Clerk will confirm with Highways that the project can go ahead and liaise with Ben Rayner.

**9 TO AGREE INTERNAL AUDITOR**

The Clerk gathered in two quotes for the internal auditor. The Parish Council accepted the quote from Roger Canwall, who undertook last year’s internal audit.

**10 TO DISCUSS CLIMATE CHANGE AND CARBON REDUCTION**

Deferred to next meeting

**11 TO DISCUSS THE ISSUES AT THE GLADE, LITTLE PLUMSTEAD**

Councillor Vincent confirmed that Broadland are continuing to push for a meeting with Alexander Grace Homes but have so far had no response. Broadland are maintaining the play areas on The Glade. A meeting is proposed to take place between the Parish Council, Broadland District Council and NPLaw to discuss what possible steps can be taken. Councillor Heath did point out that Broadland District Council is holding Green Infrastructure monies which could potentially be spent on The Glade to bring the amenity areas back into a good state. Councillor Wiley did mention that if approx 200 homes are paying £80 a year for maintenance that is an income of approx £16,000 a year, this should be sufficient to maintain the area although extra monies will be needed to repair. Broadland District Council is exploring the idea of compulsory purchase, although who would then become the owner is not known.

**12 TO DISCUSS THE GREEN SPACE AT THORPE END**

Deferred to next meeting

**13 TO DISCUSS THE PLAY AREA INSPECTIONS**

Councillor Claxton had undertaken the play area inspections and had highlighted a number of urgent repairs. It was asked if the Parish Council could give agreement for all urgent repairs to be done immediately, proposed by Councillor Heath, seconded by Councillor Edwards, all in favour. Monies to come from asset replacement fund.

**14 TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Balance | | Nat West | **£11,552.25** | 28.02.2019 |
| Bank Balance | | Scottish Widows | **£85,785.24** | 31.01.2019 |
| Bank Balance | | Broadland Deposit | **£112,727.21** | 30.05.2018 |
| Payments | |  |  |  |
| T Scott | | | Salary and Expenses | £1,198.75 |
| Norfolk Pension Fund | | | Monthly Payment | £350.98 |
| Steve Cockburn | |  | Website Hosting | £76.79 |
| Profile |  |  | Repairs to Lt Plum Bus Shelter | £1,280.00 |
|  |  |  | **TOTAL** | **£2,906.52** |
| Receipts |  |  |  |  |
| Dussindale Rovers | |  | Pitch Hire | £45.00\* |
|  |  |  | **TOTAL** | **£0.00** |
| **Outstanding Cheques** | | |  |  |
| Norfolk Pension Fund | | | Monthly Payment | 350.98 |
| Information Commissioner | | | Annual Fee | 40.00 |
| Gt & Lt Plumstead PCC | | | St David's Hire | 18.00 |
|  |  |  | **TOTAL** | **£408.98** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately | | | |  |
| **£8,236.75** |

**15 TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 8 April at 7.00pm at Little Plumstead Village Hall.

**16 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

The Glade, Little Plumstead

There being no further business the meeting closed.

Signed: Chairman Date: