**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 10th June 2019 at 7.00pm at the Great Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen Mrs J Jones**

**Mrs T Scott (Clerk)**

* **Police Report** – Little Plumstead – 8, Great Plumstead – 0, Thorpe End - 0
* **County Councillor Report** – Unfortunately the contractors did not complete the full planting programme this season on the NDR. The Plumsteads have been made first priority for next season planting (aim is October). The contractor has apologised and will provide larger plants at their expense. £120,000 will be spent on NDR maintenance – refreshing painted lines, repairs and checks as well as new illuminate signage. Not suitable for HGV signs have been installed on Broad Lane, Little Plumstead. There has been a spat of fly tipping of industrial/works waste which is illegal, needs to be reported if you witness it. Details should be reported to Broadland District Council on 01603 430534. Ninety new specialist school places for children with autism are set to be created in mainstream schools. Two new reuse shops open this month, Wells-next-the-sea (7th June) and Bergh Apton (10th June). The County Council has held the first round of new select committee and cabinet structure. Two residents from Saint Andrews New Brunswick, Canada (our twin town) will be visiting, they will be shown the area, amenities, church and history. On the Thorpe St Andrew war memorial they have a Private from the First World War from New Brunswick who was born in Thorpe St Andrew.

Councillor Mackie will speak to Highways about linking up the works to the drainage in Thorpe End and the construction of the new footpath from Broad Lane to the Village Hall. Councillor Mackie will have an update from Highways on the Broad Lane, Little Plumstead issues for next meeting.

* **District Councillor Report** – Mr Edwards of Alexander Grace Homes has contacted Broadland, through his solicitor, to arrange a meeting for 28th June. The meeting will only go ahead if a response is received from Mr Edwards to Broadland’s letter. A proposal has been sent to the Parish Council for comment on a new base statement installation for EE mobile telecommunications at the junction of Green Lane and Smee Lane. The landowner and developer for the 84 dwellings at Salhouse Road, Little Plumstead have confirmed that they will not proceed with the Judicial Review, instead will wait for allocation through the emerging local plan. Options for the local plan will be revealed in November/December. The Parish Council will shortly be in receipt of £20,000 for off-site highways contribution from Broadland Growth (Rosebery Road development). No new complaints or correspondence from residents have been received. The show home is now open, managed viewings are taking place to try and minimise parking issues. A free conference is taking place on 18th July for parish and town councils on Community Land Trusts.
* **Public Participation –** The subject of Alexander Grace Homes was discussed and it was asked what would happen if Mr Edwards does not reply to Broadland’s letter and it was confirmed that Broadland will keep the hard line and start to investigate possible ways of taking the land. Councillor Heath and a parishioner will put together the facts/timeline of what Mr Edwards and Alexander Grace Homes have done so that the Clerk can write to our MP to ask for his help. Councillor Mackie confirmed that all the residents for Thorpe End will receive a letter detailing the drainage works and road closures which are to take place on the Plumstead Road. They are still at the designing stage at the moment. A parishioner commented on the Thorpe End woodland walk and the new developments which are taking place from Salhouse Road to the back of Thorpe End. Councillor Cawdron confirmed that the applications are not in line with our Neighbourhood Plan and the Parish Council will be lodging its objections. Councillor Carty asked should the extra dwelling on Church Road be declined what happens to the land? Councillor Cawdron confirmed that there are reserved matters on the sites that the land should be open green space and the idea in the beginning was the land should be passed to the Parish Council, although nothing has been received.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Vincent

1. **DECLARATIONS OF INTEREST**

Councillor Wiley – Octagon Barn

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 13th MAY 2019**

Agreed

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

The Church Road development has reserved matters that the area of land at the end by Water Lane should be green space but a landscape plan hasn’t been submitted.

Councillor Edwards and Johnson investigated the issues at Sandhole Lane to do with waste being dumped. The waste which is currently there has been for a while, some had been cleared. The feeling seems that parishioners have been encouraged to dump green waste, mainly for the firework display but it has carried on afterwards. The fresh soil which is on the site is for the pathway which runs the perimeter of the field. The Clerk will put something together for facebook to remind parishioners not to dump anything. Councillor Edwards asked the Clerk to make up a poster re fly tipping to go at the entrance of the site.

Councillor Heath asked when the next climate change discussion will happen, the previous minutes weren’t clear, the Clerk confirmed it will be on September’s Agenda.

1. **TO RECEIVE CORRESPONDENCE**
* **Rangers Visit –** The Clerk will report all issues back (stump on Water Lane, Bullard along Salhouse Road pathway, flashing sign on Plumstead Road not working and main path from Salhouse Road to Water Lane (Church Road end) cut back and cleared)
* **Road Naming – Octagon Development –** Councillor Cawdron questioned the relevancy of the name to the location. Councillor Wiley confirmed that the field was once owned by the Church.
* **Football Team – New Hirer –** Wroxham Women Football Club, temporary for 2 – 3 months.
* **Community Land Trust Conference –** Councillor Jones and Cawdron
* **Community Clear Up –** Pass to the Scouts. Councillor Carty confirmed that she holds various pieces of equipment on behalf of the Parish Council.
* **Telecommunications Hub – New Installation –** Will circulate to the Councillors for any comments.
* **Thorpe End Road Closures –** The Scheme will start on 17th July for approximately 9 weeks, finishing on 6th September. Plumstead Road will be closed from 25th July. Bus routes are still being finalised.
* **Road Closure – Crowes Loke –** Road will be closed on 26th June for one day.
* **Maintenance on NDR –** Councillor Bullen questioned why the sides have been strimmed between Wroham and Salhouse, asked if we could leave our flowers to encourage bees etc.
* **PCC – Thank you.** The PCC thanked the Parish Council for their grant for the upkeep of the churchyards. Councillor Jones reported that some of the burial plots are quite overgrown, some Churches are allowing older plots to become “meadow” but this shouldn’t be happening to newer plots.
* **CPRE Conference –** Will circulate to the Councillors.
1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

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| --- | --- | --- | --- |
| 20190750 | Octagon Business Park,Hospital Road,Little Plumstead,NR13 5FH | Detention Basin to Store Peak Storm Water to Serve Development Approved Under Previous Permission 20162173 | No objection |
| 20190455 | Plot Adj No 1 School Lane,Little Plumstead,NR13 5DL | Erection of Dwelling | Same comments as previous application.  |
| 20190864 | Land adj to Oak House,Toad Lane,Great Plumstead,NR13 5EQ | Erection of 1 No Self Build Dwelling with Garage and Construction of NewVehicular Access | More information on the size of the stables. Ask if possible to put a restriction that they are not for commercial space. |
| 20190742 | 3 The Green,Little Plumstead,NR13 5EL | Single Storey Rear Extension | No objection  |
| 20190845 | Church of St Gervase and St Protase,off Hospital Road,Little Plumstead,NR135FB | New Building Housing Disabled Access Toilet and Storage on Churchyard toNorth of Church and Improve Path from South Porch of Church to NewBuilding | The idea of a boarded door to stores and WC is inadequate security, especially when it is a stand alone outbuilding in an isolated churchyard.  The building is vulnerable to vandalism and arson attacks.  There is no mention of internal lighting, ventilation, heating or hot water provision, all of which are required for an outside WC, especially for hygiene and winter use.  The foul water drainage proposal is unfamiliar and runs across the graveyard. A low intensity usage provision.  We cannot work out how it works and why it would not block at the first entry point. |

1. **TO DISCUSS PARISH PROJECTS**
	1. **Walled Garden**

Councillor Wiley asked whether we could potentially open the gate between the Church and the Walled Garden. We would have to speak to the Church. Councillor Cawdron asked whether the services can go through the yellow land to the blue rather than through the access land, NPS have asked for this as well.

NPS have confirmed that they have delayed the works to the school, carpark and the dropped kerb. Councillor Cawdron asked if we can get Munnings to quote for the dropped kerb as it will be needed for the shop. The Parish Council will pay for the works to the access way and the dropped kerb but will enter into an agreement with NPS that they will repay the costs. Proposed – Councillor Cawdron. Seconded – Councillor Heath. All agreed.

Councillor Wiley questioned who would be in charge of the health and safety as there will be numerous teams on site. Councillor Cawdron confirmed it will be a co-ordination between the Parish Council and the Community Group. The timetables will be aligned when freehold possession is taken.

Councillor Jones asked if we can check with our insurers to make sure that the Councillors and Parish Council are covered.

* 1. **Rosebery Road Development**

The Clerk asked if the Parish Council were happy if quotes were procured from NP Law, Cozens-Hardy and Birketts for the transfer of the amenity land at Rosebery Road, all in agreement.

The Parish Council will hold a public consultation in October to discuss potential ideas for the amenity land.

1. **TO DISCUSS THE SPRING FAYRE**

The Spring Fayre was very successful, slightly less attended then last year. Approximately £3000 - £4000 was made (£1200 just via the raffle). Councillor Carty confirmed that all the rubbish was cleared up afterwards.

1. **TO RECEIVE REPORT FROM THORPE END VILLAGE HALL ASSOCIATION**

Received. Opening balance £39,447, income £14,342, expenditure £8800, closing balance £44,989.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£27,323.49** | 30.05.2019 |
| Bank Balance | Scottish Widows | **£85,787.36** | 30.04.2019 |
| Bank Balance | Broadland Deposit | **£130,521.97** | 30.03.2019 |
| Payments |  |  |  |
| T Scott | Salary and expenses | £1,118.45 |
| Norfolk Pension Fund | Monthly Payment | £360.29 |
| J Cator Sett Account |  | Sandhole Lane Rent | £129.13 |
| Broadland Deposit Account | Transfer - CIL Payments | £5,324.63 |
| Broadland Tree Warden Network | Subcription | £25.00 |
| Great Plumstead Village Hall | Hire - 11.03.2019 | £15.00 |
|  |  |  | **TOTAL** | **£6,972.50** |
| Receipts |  |  |  |  |
| Dussindale Rovers |  | Football - Hire Fees | 100\* |
|  |  |  | **TOTAL** | **£0.00** |
| **Outstanding Cheques** |  |  |
|  |  |  | **TOTAL** | **£0.00** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£20,350.99** |
| \* already included in the accounts stated above |  |

 The Clerk asked whether the Councillors would be open to the possibility of moving to online banking instead of cheques. Generally in favour, Councillor Cawdron would have access for internal checks.

1. **TO DISCUSS GREAT PLUMSTEAD CHILDREN’S PLAY AREAS**

Councillor Jones asked whether it would be possible to fence off the children’s play area in Great Plumstead. There have been numerous incidents of dogs in the area with owners not caring about the impact on children. It is the only play area which is open. The proposal is to start the fencing at the Scout Hut along to the footpath which runs at the side of the allotments. To have bow top metal fence, powered coating as it has a longer life span. It will need to have a mower gate (by the field) and a residential gate by the footpath. Councillor Johnson will investigate and gather in quotes. Councillor Wiley questioned whether the mount of dirt at the edge of the field will have to be removed, confirmed it would have to be. Councillor Johnson approximated costs at £600 – 700 for fencing and £200 to remove dirt. Councillor Heath questioned whether we could use CIL monies for this, in particular we have CIL monies for play areas from the Church Road development.

1. **TO DISCUSS NEW WOOD PROTECTION FOR PLAY AREAS**

Councillor Johnson put forward a new product which sits on top of the wooden play equipment to stop splinters from happening. To cover all the play equipment it would cost approximately £500. Councillor Johnson will gather in confirmed quotes and report back.

1. **TO DISCUSS POTENTIAL CHANGES TO THE NEIGHBOURHOOD PLAN**

Councillor Cawdron asked whether the Parish Council could add a Policy from the Neighourhood Plan each month to be discussed for amendment etc. All agreed.

1. **TO DISCUSS TREE WORKS FOR BROADMEAD GREEN**

Should be Broadland Drive not Broadmead Green.

Councillor Johnson confirmed that some of the trees needed cutting back and a crown lifted on a beech. Will report back with quotes.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 8th July 2019 at 7.00pm at St David’s Church Hall, Thorpe End

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1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

There being no further business the meeting closed.

Signed: Chairman Date: