**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 14th October 2019 at 7.00pm at the Great Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

**Mr R Heath Mrs J Jones**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen**

**Mrs T Scott (Clerk)**

* **Police Report** – Little Plumstead – 6, Great Plumstead – 2, Thorpe End - 3
* **County Councillor Report** – Reverend Timothy Dawson’s induction service at Thorpe End took place on 22nd September. Councillor Mackie has asked for all necessary action to be taken to complete the Thorpe End footpath. Any damage caused to the daffodil crescent on Thorpe End green will be replaced by the County Council. Highways have confirmed that the project to lower the speed on Broad Lane, Little Plumstead is still progressing and will be completed by the end of the year. From the 1st October there is a new service throughout Norfolk for 0-5s and their families. Services range from baby weighing to toddler groups, all information is at <https://www.norfolk.gov.uk/children-and-families/early-childhood-and-family-service>. If any resident is struggling with the cost of heating their home please get in touch on 01603 430627 or visit <https://norfolkwarmhomes.org.uk/>
* **District Councillor Report** – The first new homeowners on Hamilton Close (new Rosebery Road development) are due to move in through November**.** Construction on the site is due to be completed early December. The next consultation on the emerging Local Plan has been delayed until January 2020 and will run until mid-March 2020. A new Member Grant Scheme has been launched and as the District Councillor, Councillor Vincent, has an annual budget of £500 to spend on community project and activities. Councillor Vincent confirmed that a meeting is due to take place with Alexander Grace Homes tomorrow. The valuation of the land at The Glade is not yet complete. Once it has been completed there will be a new management plan including costings, the Parish Council can then decide whether it can take it on.
* **Public Participation –** Two Councillors from Rackheath Parish Council attended the meeting to discuss the planning application for Green Lane East. The land falls within the parish boundary of Great and Little Plumstead but due to the closure of Broad Lane the residents will use the facilities in Rackheath. Rackheath will be objecting to this application and the Parish Council fully supports this.

The post box in Little Plumstead is out of action and there isn’t a date for when the new box will be installed. We will keep the pressure on.

There is speeding on Church Road, Great Plumstead. The Parish Council has a sum of money from the Rosebery Road development earmarked for highway improvements. Unfortunately quite a few traffic calming measurements aren’t suitable for the road due to farm traffic or highways doesn’t approve them anymore. There are two flashing speed signs on Smee Lane and Low Road which are now not needed, the Clerk will ask Highways if these could be moved to Church Road instead. Councillor Heath confirmed that he would be happy to meet with Highways to discuss road safety.

A parishioner asked whether the Parish Council were planning to put lighting in the new bus shelter, there wasn’t any plan to at the moment but it can be looked into. Councillor Johnson will look into solar lights.

The paths on Church Road were discussed. These cannot be widened as this will narrow the road which increases the chances of cars mounting the path when two are passing each other.

A governor from the Primary School brought up the woodland owned by Cripps which borders the school. Some of the trees are starting to come down and there is a worry they will fall onto the school grounds. The Clerk will chase Cripps on this point. Councillor Wiley asked if we could contact Broadland to ask for their help together with querying whether there is a management plan for the area yet.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Edwards

1. **DECLARATIONS OF INTEREST**

None

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 9th SEPTEMBER 2019**

Agreed.

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

Thorpe End Footpath – the decision was taken by Highways to stop the footpath were it currently is. The Parish Council has asked highways to go ahead and complete the project.

1. **TO RECEIVE CORRESPONDENCE**

* Norfolk Minerals and Waste Local Plan – Preferred Options consultation will run from 18 September to 30 October 2019
* Trees on Macmillian Way, Little Plumstead – Broadland have confirmed that the area on Macmillian Way where the trees were taken down has suckering from the tree roots. This will subside over time as the roots use up their energy reserves. Broadland will control the growth through mowing and herbicide treatment.
* Road Closure – School Road, Little Plumstead – The road will be closed from 29th October to 31st October for new water connection.
* CPRE Mini Conference – The Parish Council were invited to a mini conference in Attleborough.
* Road Closure – Church Lane – The road will be closed from 21st October to 25th October for new water connections.
* Update on Better Broadband for Great Plumstead – Better Broadland have encountered some issues with the connection between the cabinet and the main fibre exchange. A solution has been found and the cabinet should be live by the end of 2019.
* Consultation on division boundaries for Norfolk County Council – The consultation will close on 2nd December 2019.
* Grant Request – Bowls Club – The Parish Council unfortunately have allocated all grants for this financial year. We will invite the Bowls Club to apply in readiness for the financial meeting in December for 2020/21.

1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20191503 | Homeleigh,Broad Lane,Little Plumstead,NR13 5BY | Proposed Sub-Division of Garden to Create 1 New Dwelling & Attached Double Garage | No objection. There is no comment about compliance with NNPF requirements for climate change provision. |
| 20191421 | Land at Green Lane East Rackheath | Development of up to 130 Dwellings and the Provision of 0.4 Hectares of Land for Community Use (Use Class D1) with all Matters Reserved Except Access (Outline) | Although an outline application with access only being the determinant, no reference is actually made to the fact that the access road Broad Lane is now actually a closed road and cul de sac.  Although with some study substance behind it, this appears a speculative proposal to gain advantage from enhanced land values in the change from agricultural land to land with planning consent.  The field is not allocated for development in the Growth Triangle, Broadland have more than a 5 year land supply and Gt and Little Plumstead Parish Council are supportive of the CPRE campaign that until such time as existing allocations are taken up that there is no proven requirement or need for further unallocated site permissions to be granted.  The proposal actually starts to merge Reeves corner into a greater Rackheath area and drags the weight of development further SE rather than reinforcing the Rackheath Village. This endangers further agricultural land towards the Plumstead Road.  Clause 4.3 of the Planning Statement makes no commitment to affordable housing provision on the site.  Claiuse 5.13 of the Flood risk assessment referee to 'Breckland' District Council.  The roads assessment appears to indicate long sections of unadopted roads contrary to our Neighbourhood Plan.  Although the Noise Assessment notes noise profile improvements inside the dwellings, it fails to discuss open windows or the realities of outside garden space, just noting to an 80 metre separation distance to avoid breaching World Health Organisation guidelines of 55db maximum.  Although there is a transport Assessment, this pays token attention and does not e.g indicate how a safe walking / cycle route could be generated though adjoining developments and e.g on down through the Salhouse Road developments. Bus stops are also claimed which I think are no longer current for the routing. It is this masterplanning that consistently remains absent from these larger scale proposals and the growth triangle.  Finally, there is no comment about compliance with NNPF requirements for climate change provision. |
| 20191419 | Barn,Great Plumstead Hall,Low Road,Great Plumstead | Prior Notification of a Change of Use of an Agricultural Building to a Dwellinghouse (Use Class C3) | Is the permitted development reached its limit yet?  No objection. No indication of bin storage or parking arrangements for Local Pln compliance. Similarly no indication of how insulation standards would be met, drainage provisions provided. No comment about compliance with NNPF requirements for climate change provision. |
| 20191431 | Plot Adj No 1 School Lane,Little Plumstead,NR13 5DL | Variation of Condition 2 (Alterations to Design) following grant of Planning  Permission 20190455 | The property gets substantially bigger. No objection although the boundary condition with No 1 is troublesome as foundations and gable roof would infringe over the boundary line. Issues of maintenance to the gable would also have to be arranged with the adjoining owner. Is there not a minimum separation requirement from the boundary? No comment about compliance with NNPF requirements for climate change provision. |
| 20191424 | 3 Astley Road,Little Plumstead,NR13 5ET | First Floor Side Extension (Revised Proposal) | No objection |

1. **TO DISCUSS PARISH PROJECTS** 
   1. **WALLED GARDEN**

Lease – The delay to the signing of the Lease is due to the Parish Council’s title not being registered at the Land Registry which results in the Community Group not being able to confirm what is included in the title.

The Walled Garden sub-committee requested an increase in the budget for the repairs to the walled garden which would include – east wall repairs, repairs to middle wall, west wall buttresses, south wall repairs and foundations.

* + 1. **TO DISCUSS TARGET TREE’S QUOTE FOR SITE CLEARANCE**

Councillor Cawdron confirmed that the quotes which we had received are now not relevant as the scope has changed. We will gather in new quotes for the work needed. The size of the sycamore in the south west corner is larger than originally thought. The idea at present is to leave the brambles on the south side to allow a natural boundary. Councillor Johnson confirmed that the three silver birches will be left. Councillor Johnson has made arrangements with the school and Munnings that the clearance works will happen during the half term. A budget of £1200 was proposed by Councillor Carty and seconded by Councillor Heath. All in agreement.

* 1. **THORPE END FOOTPATH**

Councillor Wiley confirmed that the completion of the works has been authorised and we are waiting for the works to be added to Highway’s schedule.

1. **TO DISCUSS POLICY 3 (TRANSPORT) OF THE NEIGHBOURHOOD PLAN**

Both Policy 3 and Policy 4 were discussed, as they both form the “transport” part of the Neighbourhood Plan. Councillor Cawdron confirmed that the third paragraph of the policy is not needed as it relates to the construction of the NDR. Councillor Jones confirmed that paragraph 5 is also no longer needed.

1. **TO DISCUSS SIGNING THE CPRE PLEDGE**

The Parish Council discussed whether as a Council it would be right to sign the CPRE Pledge. Although the Councillors support what CPRE are campaigning for it was thought that it would not be right for the Council to sign.

1. **TO DISCUSS THE DOG FOUL ISSUES ON GREAT PLUMSTEAD PLAYING FIELD**

This is becoming a very serious issue, the Football Teams who hire the pitches are starting to complain. If the dog fouling doesn’t stop we will have no choice but to ban dogs from the field altogether. Councillor Johnson confirmed that he is monitoring to field to try and find the culprit. Councillor Bullen did report that often the dog bin located at the entrance to the carpark is very often full.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Balance | | Nat West | **£60,658.34** | 30.09.2019 |
| Bank Balance | | Scottish Widows | **£85,789.50** | 30.09.2019 |
| Bank Balance | | Broadland Deposit | **£135,846.60** | 30.06.2019 |
| Payments | |  |  |  |
| T Scott | | | Salary and expenses | £1,130.64 |
| Norfolk Pension Scheme | | | Monthly Payment | £360.29 |
| David Bracey | |  | Play Area Inspections | £198.00 |
| Target Trees | |  | Walled Garden Clearance | £3,000.00 |
| PKF Littlejohn LLP, | |  | External Auditor | £480.00 |
| Great Plumstead Village Hall | | | Hire Hall | £30.00 |
| Munnings Construction Limited | | | Walled Garden | £11,533.45 |
| Anglian Water | |  | Water Rates | £477.02 |
|  |  |  | Pads for Defibrillators | £65.00 |
|  |  |  | **TOTAL** | **£17,274.40** |
| Receipts |  |  |  |  |
| Broadland District Council | | | 2nd Precept | £21475\* |
| Gt Plumstead Village Hall | | | Water Rates | £22.86 |
| Gt Plumstead Village Hall | | | Water Rates | £75.94 |
|  |  |  | **TOTAL** | **£98.80** |
| **Outstanding Cheques** | | |  |  |
| Norfolk Pension Fund | | | Monthly Payment | £360.29 |
| D J Johnson | |  | Play Equipment Protection | £497.29 |
| HMRC |  |  | Tax and NI | £95.82 |
| CPRE |  |  | Training | £35.00 |
|  |  |  | **TOTAL** | **£988.40** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately | | | |  |
| **£42,494.34** |
| \* already included in the accounts stated above | | | |  |

* 1. **TO AGREE PAYMENT OF THE PLAY AREA EXTERNAL INSPECTOR**

Agreed. Proposed Councillor Heath and seconded by Councillor Jones.

* 1. **TO DISCUSS THE EXTERNAL AUDITOR REPORT**

The Parish Council’s external audit report has been completed. The only note was the AGAR showed the wrong total for the total of the Council’s assets, it was showing 2018’s total, this was corrected.

* 1. **TO DISCUSS CLERK’S ALLOTMENT TRAINING**

Agreed.

* 1. **TO DISCUSS THE WORKS NEEDED TO THE PLAY AREAS**

The Parish Council are gathering in quotes to fence off the play area on the Great Plumstead Field. The quotes gathered in so far for the fencing range from £7,000 to £12,000. The removal of the hump of soil is not included in the pricing, this will need to be undertaken. The style of fencing proposed is standard round top fencing, slightly raised to allow grass cutting, galvanised and powdered coating.

Due to where the fencing will go, extra benches will be placed outside the play area. The Clerk will look into whether Section 106 money can be used for this project.

Councillor Johnson reported that there is a problem with a piece of play equipment in Thorpe End. A bolt is pulling through as the wood is rotten. It isn’t a hazard but it will need to be replaced.

Councillor Claxton reported that the bench also needs to be looked at and one of the slates replaced.

1. **TO DISCUSS THE ANNUAL ALLOTMENT HOLDERS’ MEETING**

Councillor Johnson and the Clerk held an annual meeting of the allotment holders. No major problems were reported. The holders confirmed they didn’t want to form an association. A new gate will need to be installed, Councillor Johnson will gather in quotes for this.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 11th November 2019 at 7.00pm at St David’s Church Hall, Thorpe End.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

There being no further business the meeting closed.

Signed: Chairman Date: