**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 9th September 2019 at 7.00pm at the Little Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr R Claxton Mrs L Carty**

**Mr S Vincent Mrs J Jones**

**Mrs M Bullen**

**Mrs T Scott (Clerk)**

* **Police Report** – Great Plumstead – 1, Little Plumstead – 10 and Thorpe End - 6
* **County Councillor Report** – Councillor Mackie thanked the residents for their support and patience during a busy summer for highways works. The road closure for Plumstead Road, Thorpe End was removed last Tuesday. The highways team will now move to install the Aquacell attenuation tank within the Green, which will take approximately 2 weeks to complete. Two-way control may need to be used but this will happen outside of peak times. The flooding at the mini-roundabout will also be dealt with at the same time. Over the summer Highways were able to progress the project to add a path to the village hall. Unfortunately this was not received well by all parishioners and as a consequence highways had to stop ahead of schedule. A decision was taken to shorten the length of the pathway. Reverend Timothy Dawson has taken up post as Vicar of St David’s, Thorpe End. The scheme to reduce the speed on Broad Lane, Little Plumstead is progressing. The aim is to have this speed reduction in place by Christmas 2019, the only challenge received was from the police. The potential project of a trod along Broad Lane has been investigated by Highways and it’s estimated at £120,000. There has been some anti-social behaviour on the NDR and Broadland Business Park by “boy racers”, motorbikes and cars using it as an illegal racetrack. Local police have been asked to patrol the areas and speak to any persons seen there. Please call 101 if there are any issues. The Defence Minister has awarded Norfolk County Council with a silver award for its work on supporting members of the armed forces.
* **District Councillor Report** – Nominations are now open for the Community Heart Awards – put forward your community heros (full details at [www.broadland.gov.uk](http://www.broadland.gov.uk)). A new Member Grant Scheme has been launched and Councillor Vincent, as District Councillor has a £500 budget. Full details available at [www.broadland.gov.uk/communityfunding](http://www.broadland.gov.uk/communityfunding). This year marks the 25th anniversary of England’s annual celebration of local history, architecture and culture. There are hundreds of free tours, open days and exhibitions ([www.heritageopendays.org.uk](http://www.heritageopendays.org.uk)). The emerging Local Plan is now scheduled to start at the end of October and close in December. The areas of amenity and play areas on the Little Plumstead Hospital Site have now been transferred to Broadland District Council. Legal advice has been taken in regards to Alexander Grace Homes. The land valuation has been instructed with a view to acquiring the site based on that valuation, this option if acceptable to Alexander Grace Homes would be quicker and cheaper then Compulsory Purchase.

*Councillor Heath asked if the areas could be designated as public open space to ensure that they aren’t built on, Councillor Vincent said that they are open spaces now but it doesn’t stop potential development, although Broadland doesn’t have any plans to do this. Councillor Vincent did confirm that the Church Carpark will be looked at to have the foliage cut back and generally tided up.*

*Councillor Vincent confirmed that after the comments from a parishioner about potentially having Broadland undertake the works on The Glade and then charging AGH they have taken a step back from this idea. Councillor Heath confirmed that there is a serious health and safety issue with the tree near the large play area.*

* **Public Participation –** A parishioner has sent Flatland and Alexander Grace Homes an invoice for the lost of fees (involved in selling and moving house etc). The solicitor for AGH is being reported to SRA for their involvement in the fee collecting. AGH are still taking monies from homeowners wanting to move house. The postbox is still out of action in Little Plumstead and there is no sign of a new one. The Clerk confirmed that Royal Mail had scoped out a new area for the new post box but it is in a potentially dangerous area so the Parish Council have put forward a new location, next to the bus stop. We are waiting to hear whether it’s acceptable.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Johnson

1. **DECLARATIONS OF INTEREST**

Councillor Bullen – Skip at Astley Road. Councillor Vincent – Rosebery Road development.

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON**

Agreed

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

None

1. **TO RECEIVE CORRESPONDENCE**
* **Green Lane Closure –** Green Lane from its junction with Low Road will be closed on 27th September for bridge examination.
* **Rosebery Road – Site Visit –** The Councillors have been invited for a site visit of the amenity land at Rosebery Road. A date will be circulated and confirmed. A complaint was received from a residence on Rosebery Road, this was due to the noise of construction work on site last Saturday.
* **Astley Road – Skip Request -** A residence has asked if it would be possible to put a skip on the green on Astley Road. They will repair any damage caused. The Parish Council agreed this.
* **5c Bus Services –** Konnectbus have asked if the residents could confirm which doctors surgery they use and where the nearest post office is. They are looking at the routes of the buses at present.
* **RAF Benevolent Fund –** The fund is for veterans living in Norfolk. They provide welfare support, for example mobility aids, car home top up fees, disability equipment, respire and care services – full details at www.rafbf.org . Please pass this to any veteran or family member who would benefit.
* **Broadland Community at Heart Awards –** if you know a community hero you would like to see recognised for the valuable work they do, you can nominate them at www.broadland.gov.uk/heart.
* **Little Plumstead Post Box –** Update on the postbox. The original postbox on Post Office Road will remain in the wall. Royal Mail’s internal engineering team will be carrying out a site visit to identify a suitable new location.
1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20191356 | 10 Woodland Drive,Thorpe End,NR13 5BH | 1. Demolition of Existing Garage and Porch 2. Raising of Ridge to Provide Additional Rooms in the Roof 3. 1 1/2 Storey Rear Extension 4.Single StoreyFront Extension and Alterations to External Materials to Part of East Elevation | Councillor Cawdron mentioned that parking would be affected by the extension.  |
| 20191251 | Broadland Clinic Admission Unit,Little Plumstead Hospital,Hospital Road,Little Plumstead,NR13 5EW | Erection of extension | No objection Councillor Heath queried whether this and application number 20191252 would affect the footprint for the Cripps development.  |
| 20191252 | Little Plumstead Hospital,Hospital Road,Little Plumstead,NR13 5EW | Erection of extension | No objection  |

1. **TO DISCUSS PARISH PROJECTS**
	1. **Walled Garden**

It has been agreed with Munnings that a member of the sub-committee will attend a site meeting every Friday (morning).

We have received an amended version of the Lease. Taking into account the amendments to the fees clause, term of lease and the works. In favour of signing the Lease as drafted, proposed Councillor Carty and seconded by Councillor Edwards.

No documents will be attached to the Lease, these will be agreed by the Parish Council outside of the Lease. It was confirmed that the wall is to be built up and made secure. Councillor Heath mentioned that there is a large tree in the woodland which is close to the Walled Garden which needs to be looked at. The Parish Council will contact Cripps and inform them about the trees, together with asking what the plan is for the woodland and reporting a number of trees which are in a bad state. Councillor Heath has a map of the gravestones and will provide this for Munnings ready for the installation of the new buttresses. The Community Group have asked whether the monies which have been allocated for the demolition of the outbuildings could be spent on refurbishing them instead. Councillor Cawdron confirmed that at the moment the Parish Council doesn’t know the final cost of repairing the walls so we are unable to reallocate any monies.

* 1. **Thorpe End Footpath**

The footpath doesn’t meet up with Broadland Drive as originally planned, it has stopped two houses short. It is believed this is due to the houses not wanting the footpath installed. The Parish Council asked whether it is confirmed this is highways land and the footpath can go ahead? It was confirmed that pedestrians already use this land to get to the village hall, so with the footpath it will ensure that the pedestrians don’t damage the whole of the green especially during the winter months.

1. **TO DISCUSS THE PARISH PARTNERSHIP SCHEME**

It was mentioned that the pathway on the Church Road development doesn’t go to the hedge on Water Lane as it is meant to. It will be reported back to enforcement that this hasn’t happened.

It was asked whether a pedestrian crossing from The Willows (Cripps’ development) on Water Lane to the main path could be applied for under this scheme, it was confirmed that this is including under the planning application for Cripps to do this.

1. **TO DISCUSS POLICY 2 (DESIGN) OF THE NEIGHBOURHOOD PLAN**

Councillor Heath asked if the Plan can be changed to make the terms apply to applications for extensions. Would it be possible to add a term that houses must met a certain EPC rating. Councillor Cawdron confirmed that it might not be possible but it could be an aspiration. The amendment to include extensions might be able to be done via an amendment rather than go through the whole process again.

1. **TO DISCUSS CLIMATE CHANGE**

Councillor Carty asked whether we could have a policy about replacing trees. The Clerk will look into this. Councillor Cawdron did confirm that policies 5 and 6 in the Neighbourhood Plan does this about green infrastructure.

1. **TO DISCUSS AND AGREE PENSIONS POLICY**

The Clerk presented the standard pensions policy which has been produced by Norfolk Pension Fund. It was agreed to be adopted by the Parish Council and dated 9th September 2019 and signed by Councillor Wiley.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£41,462.07** | 30.08.2019 |
| Bank Balance | Scottish Widows | **£85,789.50** | 31.08.2019 |
| Bank Balance | Broadland Deposit | **£135,846.60** | 30.06.2019 |
| Payments |  |  |  |
| T Scott | Salary and expenses  | £1,118.45 |
| Norfolk Pension Scheme | Monthly Payment  | £360.29 |
| D J Johnson |  | Play Equipment - Wood Protection  | £497.29 |
| HM Revenue and Customs  | Tax and NI | £95.82 |
| CPRE |  |  | Training (AC) | £35.00 |
| Norfolk County Council | Archaelogical Survey - Walled Garden | £480.00 |
|  |  |  | **TOTAL** | **£2,586.85** |
| Receipts |  |  |  |  |
|  |  |  | **TOTAL** | **£0.00** |
| **Outstanding Cheques** |  |  |
| Norfolk Pension Fund | Monthly Payment | £360.29 |
| Gordan Signs |  | Little Plumstead Village Sign | £342.00 |
| Norfolk County Council | Walled Garden - Arch Survey | £400.00 |
|  |  |  | **TOTAL** | **£1,102.29** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£37,772.93** |
| \* already included in the accounts stated above |  |

* 1. Councillor Bullen confirmed that the defibrillator for Great Plumstead will shortly need a new battery (£170) and new pads (£65). It was agreed that the finance committee will start a small fund for the defibrillators. The Clerk will put together a policy which will allow for Councillor Bullen to be able to replace the battery or pads as soon as needed, or immediately in the instance that the defibrillator is used.
1. **TO DISCUSS ROSEBERY ROAD PUBLIC CONSULTATION**

Details of the consultation will be put on facebook and the website together with a leaflet drop in Great Plumstead. Councillor Heath said that it would be a good idea to have the previous ideas collected by Broadland Growth available, together with an area which new ideas can be placed and a map of the area.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 14th October 2014 at 7.00pm at Great Plumstead Village Hall.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Allotment Meeting

There being no further business the meeting closed.

Signed: Chairman Date: