**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 9th December 2019 at 7.00pm at the Little Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr D Johnson**

**Mr R Claxton Mr S Vincent**

**Mrs L Carty Mrs M Bullen**

**Mrs T Scott (Clerk)**

* **Police Report** – 8 – Little Plumstead, 0 – Great Plumstead, 1 – Thorpe End. PC Mason confirmed that they had received complaints from the Primary School about parents parking on the road leading to the school in dangerous locations. The police will be doing patrols and raising awareness.
* **County Councillor Report** – Due to the general election the County Council was unable to publish the notice to reduce the speed limit on Broad Lane, Little Plumstead to 30mph. This will be published after the 12th and January is now the target month. The County Council will be running a full winter gritting service. The Council runs an emergency line on Christmas Day and Boxing Day for emergency adult social car matters – 0344 800 8020. Councillor Mackie is meeting a group of Thorpe End residents on Friday 13th at County Hall to discuss water displacement on the non adopted roads in the village. The pathway from the Village Hall to Broadland Drive is now complete. The budget for 2020/21 has been open on the Council website for consultation, this closes on 10th December. The Council needs to make £40m worth of savings. The proposed increase for 2020/21 is 3.99% this will help close the £40m gap by over half, that is mostly ring fenced for adult social care. The Council County has agreed to become a carbon neutral estate by 2030. They have agreed to plant 1 million trees over next 5 years, 40,000 have already been planted.
* **Highways** – Green Lane, Thorpe End – The drains were cleared before summer but have come blocked again. This will be an ongoing issue. Hare Road – New drainage system needs to be installed. There is potentially an old system put in in 1996. Highways are investigating. Ground survey has been undertaken. Different soakways for the area are being looked at. The proposal is to get this sorted as quickly as possible within the new financial year. Broad Lane – Councillor Cawdron asked whether the signs which are currently on Smee Lane and Low Road could be moved to Broad Lane. There will be a cost associated with this and Mr Rayner will report back.
* **District Councillor Report** – It has been confirmed that the woodland bordering the Walled Garden and the Primary School in Little Plumstead is included within the S106 and under the ownership of Cripps. Cripps have advised they have now appointed a tree contractor and a survey has been undertaken. Two trees identified by the church carpark will have works during the Christmas holiday and Broadland will be tidying up the rest of the carpark. Further correspondence continuing with Alexander Grace Homes. Pressure is being kept on the situation. Councillor Vincent confirmed that Broadland District Council has put together a management plan for the area. The next consultation on the emerging Local Plan will start at the end of January and run until March 2020. It is important that residents express their views both positive and negative.
* **Public Participation –** The post box in Little Plumstead has now been instated. The new location is on the junction of Sandhole Lane and Salhouse Road.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Heath and Jones

1. **DECLARATIONS OF INTEREST**

Councillor Vincent – Broadland Growth, Rosebery Road development

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11th NOVEMBER 2019**

Agreed.

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

No further progress on The Glade lights/roads. Unfortunately a long process but seems to be moving in the right direction to be adopted. Councillor Cawdron is meeting with Councillor Mackie to discuss the proposed drainage plans for the new development to be put through Thorpe End. Cripps will be asked what is happening with the tree frontage by the church carpark, will ask whether the undergrowth will be removed.

1. **TO RECEIVE CORRESPONDENCE**
* **Dussindale Rovers – Fun Day –** Dussindale Rovers have asked if they can use the playing field to hold a fun day for an end of season presentation event. It was confirmed that they will need to produce full insurance for the bouncy castle, and public liability. A full inspection of the field will need to take place before and after the event. Any damage will have to be repaired. There will be a charge of £30 but it will be confirmed that members of the public will still be able to use the field.
* **Royal Mail – Highefield –** Royal Mail have questioned the spelling of Highefield in Little Plumstead. To all knowledge the right spelling is Highfield.
* **Play Ground Inspections –** Thank you to Councillor Johnson and Claxton for their internal inspections, our external inspection has only been return with a couple medium risks. Councillor Johnson is setting up a meeting with Soveign to discuss repairs to the Padgate seat, fence at Great Plumstead and the equipment at Rosebery Road amenity land.
* **Rosebery Road – Affordable Housing -**

1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20191716 | Brambles, 31 Plumstead Road, Thorpe End, NR13 5BS | Sub-Division of Plot and Erection of Bungalow (Outline) |  |
| 20190864 | Land adj to Oak House, Toad Lane, Great Plumstead, NR13 5EQ | Erection of 1 No Self Build Dwelling with Garage and Construction of New Vehicular Access | Outside the settlement boundary.  |
| 20191824 | Apple Tree Cottage, 4 South Walk, Thorpe End, NR13 5BJ | First and Ground Floor Extension. Demolition of Conservatory  | The drawings submitted were not clear. The materials were not detailed. The Conservation officer has submitted objections |
| 20191356 | 10 Woodland Drive, Thorpe End, NR13 5BH | 1.Demolition of Existing Garage and Porch 2. Raising of Ridge to Provide Additional Rooms in the Roof. 3. 1 ½ Storey Rear Extension. 4. Single Storey Front Extension and Alterations to External Materials to Part of East Elevation  | 1 - We are concerned about the parking.  From the plans it seems that it will be difficult to park 4 cars on the space provided.  The development should be in line with our Neighbourhood Plan for parking.2 - We are concerned about the shift in the conservation area.  We are increasingly concerned at the gradual erosion of the qualities of the area from people removing banks and hedges (an original covenanted requirement) to the paving of gravelled drives (meaning more water run off to the roads), to trying to turn pint pots into gallons.  We are increasingly having issues with flooding in Thorpe End. 3 - Our previous comments about parking and waste bin storage remains.  |

1. **TO DISCUSS PARISH PROJECTS**
	1. **WALLED GARDEN**

Councillor Cawdron prepared a progress report. The wet weather has affected the works to the top of the wall rebuilding. Hopefully remaining brickwork will be completed by 20th December. All the works to the Walled Garden (on behalf of the Parish Council) should be completed by 18th February 2020. Works for the rest of the year will involve the coping bricks at the top of the south and north walls, timber fencing and gates, the entrance pier works and the tenant enablement middle wall works. With the weather and information timings impacting upon ground works, the WGC may not get foundations in place before close down.

* 1. **ROSEBERY ROAD AMENITY LAND**

Councillor Johnson confirmed that we will need to submit a retrospective planning application for the carpark. Also separate application will need to be submitted for everything else.

1. **TO DISCUSS POLICIES 7 AND 8 (THE LOCAL ECONOMY)**

No changes.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£63,912.58** | 09.12.2019 |
| Bank Balance | Scottish Widows | **£85,791.66** | 31.10.2019 |
| Bank Balance | Broadland Deposit | **£135,846.60** | 30.06.2019 |
| Payments |  |  |  |
| T Scott | Salary and expenses  | £1,143.47 |
| Norfolk Pension Scheme | Monthly Payment  | £360.29 |
| HMRC |  |  | October Payment | £95.62 |
| J Cator |  |  | Sandhole Lane Rental  | £133.64 |
| Garden Guardian  |  | Green Maintenance  | £6,858.00 |
|  |  |  | **TOTAL** | **£8,591.02** |
| Receipts |  |  |  |  |
| Various |  |  | Allotment Rental | 270\* |
| Natest |  |  | Refund of Bank fee | 23\* |
| Natwest |  |  | Refund of Clerk's time | 60\* |
| Scottish Widows |  | Transfer of CIL | 45000\* |
|  |  |  | **TOTAL** | **£0.00** |
| **Outstanding Cheques** |  |  |
| D Bracey |  |  | Play Area Inspections | **198.00** |
| NPTS |  |  | Allotment Training (TS) | **48.00** |
|  |  |  | **TOTAL** | **£246.00** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£55,075.56** |
| \* already included in the accounts stated above |  |

1. **TO DISCUSS THE SANDHOLE RECREATION GROUND**

Councillor Edwards confirmed that there has been major issues with fly tipping. Councillor Johnson has spoken to the contractors about clearing the area with the approximate cost of £1700. The possibility of changing the gates to ensure that fly tipping cannot happen is being discussed but these are not owned by the Parish Council. The Parish Council has received quite a few negative comments about the condition of the area. The area is not owned by the Parish Council, it is only rented and the owners may decide to stop the rental given its current condition. The proposal is to remove the rubbish and distribute the soil amount into the area – proposed Councillor Johnson. Seconded Councillor Vincent. All Agreed. Monies to come from Parish Projects Fund.

1. **TO DISCUSS THE GLADE, LITTLE PLUMSTEAD**

No update

1. **TO DISCUSS THE LITTLE PLUMSTEAD VILLAGE HALL GROUNDS**

Broadland District Council own the land which the Village Hall is situated on although the Hall is owned by the Parish Council. Broadland have placed a value on the land of £55,000. The Councillors suggested that as the village hall is a community asset, the improvements which the committee have made to the hall and it forms a piece of infrastructure for the village we should ask for them to transfer it for £1.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 13th January 2020 at 7.00pm at Great Plumstead Village Hall

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Rubbish bins at Great Plumstead Bus Shelter

There being no further business the meeting closed.

Signed: Chairman Date: