**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 13th January 2020 at 7.00pm at the Great Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr G Edwards Mr R Heath**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen Mrs J Jones**

**Mrs T Scott (Clerk)**

* **Police Report** – Thorpe End – 1, Great Plumstead – 3, Little Plumstead - 5
* **County Councillor Report** – After the concerns raised by Councillor Bullen, the police highways police will be in the area of the NDR and Business Park. The zebra crossing in Thorpe End is causing concerns and is being looked into to try and install further alerts for drivers. In the interim if the SAM2 sign could be installed there as soon as allowed. Councillor Mackie and Ben of Highways met with TEVGRA to look at ways of reducing the flooding homes and gardens not located on adopted road. Main concern was heavy rain water pouring down the Boulevard, Lawn Crescent and Woodland Drive. Highways are looking into a raised bump along the road/entrance of the Boulevard. The impact of the Salhouse Road development on water capacity and drainage was also discussed. A long term solution to the flooding on Hare Road is proving difficult. Highways are currently tracing the system at the moment as it is believes drainage is there in the road. The proposed 30mph speed limit is due to be advertised this week. Once the signs have been put up anyone who wishes to write in and support would be most welcome. The notices are usually in place for four weeks. *Councillor Claxton asked whether it would be possible to raise the zebra crossing to make drivers more aware. The roundabout on Broadland Drive needs repainting. It was reported that Hare Road still needs pumping out, if the water freezes there it could cause a serious accident.*
* **District Councillor Report** – The next meeting with Alexander Grace Homes is scheduled later in January. The Parish Council and Broadland Officers are organising a walk through the site and to discuss the management plan and its requirements. Concern has been raised about the safety of the zebra crossing in Thorpe End. Highways are exploring options of what can be done. The consultation on the emerging Local Plan starts on the 29th January and will run until 16th March 2020. There are no new sites allocated for the Parish but it is still important to review and comment on the proposed policies and the allocations which are suggested ([www.gnlp.org.uk](http://www.gnlp.org.uk)). Why Weight is a healthy lifestyle and weight loos programme run by Broadland District Council. Please contact the Why Weight Team by email WhyWeight@broadland.gov.uk or telephone 01603 430570. The development at Rosebery Fields is nearing completion. The Highways works are now starting on the area. The works will include – top road surface, verge on Rosebery Road has been dug out and will be filled with soil and seeded, surfacing part of the highways.
* **Public Participation –** A parishioner questioned whether the Parish Council were going to undertake a feasibility study on a potential footpath on Broad Lane, Little Plumstead. The Clerk confirmed that at present the Parish Council does not have the funds to undertake the project but will relook at all possible projects in the parish once the Walled Garden has been completed, and we have a costing for the Rosebery Road amenity land and the Church Road green. A parishioner asked whether the Parish Council wrote to the MP about the issues on The Glade with Alexander Grace Homes. Councillor Heath confirmed that he wrote to Keith Simpson and there has been discussion on new legislation to support freeholders, however to date nothing has been moved forward. The Clerk confirmed that the land has been officially given a value of £1. It has no commercial value. Broadland DC have a meeting with Alexander Grace Homes next week. Councillor Vincent suggested that if the land is transferred to either Council it would be a good idea if a resident association could be set up to collect the fees. Councillor Heath reported that the fencing around the lake is not sufficient and there are more fallen trees in the area. The Scouts asked for confirmation for the materials to be used for the new lean to on the Scout Hut, Great Plumstead. The Parish Council confirmed that the post is to be oak with a green roof.
* **John Norfolk and John Ingham from Ingham Homes were in attendance at the meeting to discuss the new planning application for Hare Road, Great Plumstead.** Mr Ingham said that the Church Road development brought the new bus shelter which has been welcomed. The area is lighter due to the tree removal and they have solved the drainage/flooding issue in the area. The new application is for the development of 10 new dwellings.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Edwards

1. **DECLARATIONS OF INTEREST**

Councillor Jones – Hare Road Development

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 9TH DECEMBER 2019**

Agreed

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

It was asked when the works to the Woodland was going to happen. We are now approaching bird season. Councillor Heath asked whether Nige Harriss at Broadland DC holds a copy of the tree survey undertaken by Cripps. Councillor Carty asked whether the works to the trees by the church carpark have been carried out. It was believed so as workmen have been seen there.

1. **TO RECEIVE CORRESPONDENCE**
* **Better Broadland – Great Plumstead –** All cabinets in Great Plumstead are live. If you are experiencing slow speeds you need to contact your provider and they will not automatically transfer you over to the fibre service.
* **The Glade – GI Officer –** The Clerk will set up a meeting between the Councillors and the GI Officer at Broadland to discuss the Alexander Grace Homes land at The Glade, Little Plumstead.
* **Norfolk Parish Training & Support – Training –** The Clerk asked if she could attend the Essential Spring Seminar in March. Agreed.
* **Road Closure – Toad Lane, Great Plumstead –** The road will be closed between 13th January and 16th January for BT Overhead Network.
* **GNLP Briefing –** Will take place on 6th January. Councillor Cawdron, Jones and Johnson will be attending.
1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20191973 | Plot L2A,Brook Road,Broadland Business Park,Thorpe St Andrew,NR7 0WE | Office and Workshop and Associated Works | 1 - The landscaping proposals look fairly limited at a time when perhaps we should be into "plant as many trees as possible" for climate change mitigation. There are solar panels shown on the factory roof, but no real discussion in the application about climate change mitigation and energy controls, which as a manufacturing unit one would have hoped for.  2 - The transport ambitions provided are relatively gentle in ambition and form, but are at least discussed. One would have liked to have seen more emphasis given to the new railway halt, which continues as part of the business park and the residential estates proposed by Lothbury. 3 - Surface water drainage proposals are also discussed with two of three percolation boreholes failing and a very large cellular drainage installation to the East of the Site where the borehole did drain. Grey water is not discussed, again a possible 'miss' as an achievable ambition for a large industrial unit with lots of impermeable roof. 4 - There is no mention of external lighting proposals, an area of light pollution we have raised with Broadland District Council ref the Business Park previously. Again, one would wish for the minimum provision subject to safety and security, but with designs that limit a vertical pollute. |
| 20191938 | Land to the North East of Hare Road,Great Plumstead,NR13 5DD | Erection of 10 No Single Storey Dwellings including Access | 1 - The road which this development is proposed to exit onto is not a good condition road.  The road is such to some serious flooding, highways are currently investigating the issue.  The road is not of adequate width to have any further traffic on nor is visibility good.2 - The junction of Church Road/Hare Road/Middle Road/Low Road has poor visibility when exiting especially from Hare Road.  3 - It is outside the development boundary of the designated service village  4 - We cannot see any good social, environmental or economical reasons for this development.  Is it not adding anything to the village, and adds to the issue of traffic on poor infrastructure.  5 - The previous "phase" on Church Road was objected to by 95% of residents.   The Parish Council were never informed that the Church Road development was ever a phase 1. 6 - Broadland have their 5 year land supply.7 - Drainage and absorption are a real worry, as previously mentioned Hare Road is already suffering from flooding.  The flooding itself does not drain away, and is a permanent "puddle" which covers half the road and after rainfall completely covers the road. 8 - This site was objected to under the GNLP as it is removing and occupying agricultural land (Grade 1).  9 - The area is poorly serviced by public transport.  10 - There are doubts about the four water drainage capacity in the area.11 - Great Plumstead already absorbing more than Service Village allocation with over 35 dwellings in progress ( Rosebery and Church Roads).12 - In the latest version of the GNLP (to be adopted) this site was deemed unreasonable or development. |
| 20191933 | Brickworks House,Norwich Road,Little Plumstead,NR13 5JQ | Sub-Division of Garden for Erection of New Dwelling | The Parish Council are, as ever, concerned about more traffic on Salhouse Road and subsequently on the Brick Kilns junction as it has seen its fair share of accidents.  The development proposed is outside of the development boundary.   |
| 20191940 | 8 Highfield,Little Plumstead,NR13 5JA |  | 1 - How is the foul drainage proposed to work?  There is a restricted space to the boundary and the impact of new and existing foundations reducing the space further.  2 - There is no mention of how increased surface water from enlarged roof areas will be dealt with.3 - There is no mention of how the enlarged energy needs will be offset. The Parish Council wishes to submit the following objection:1 - The car parking area is reduced.  The development needs to be inline with our Neighbourhood Plan in terms of parking.  |
| 20191889 | 16 Broad View,Thorpe End,NR13 5DZ | Single Storey and Two Storey Rear Extension | 1 - The proposal reduces the garden size thereby placing the larger bedroom window closer to the boundary and thereby worsening the (existing) overlooking of all other neighbours properties.   |

1. **TO DISCUSS PARISH PROJECTS**

Councillor Johnson confirmed that during the next bout of good weather the Sandhole Lane field will be cleared.

* 1. **WALLED GARDEN**

Councillor Cawdron reported that the works to the garden are almost complete. The outbuildings works are commencing. The roof if now going on. When the scaffolding comes down the entrance gate will be installed.

Councillor Wiley reported on the issue of the covenant in the lease which stops the Community Group from transferring the lease to another not for profit organisation, which is causing issues with their grant funding from Heritage Lottery for the garden. Heritage Lottery are asking the Parish Council to confirm that should the Community Group be unable to finish the garden project that they would continue the project for the rest of the term. The Councillors confirmed that they would need to see a copy of the grant application, Councillor Johnson said again that the monies for the shop and the garden should be kept separate. What happens to the funding should the shop fail, are administrators able to take the monies from the garden? The Parish Council confirmed that the Community Group would have to give monthly updates on milestones and the ring fenced monies. The Community Group wasn’t able to confirm whether the grant could be transferred to the Parish Council. The Councillors questioned how complicated or simple the gardening plan was. The Clerk will ask for a copy of the application and circulate. Councillor Cawdron confirmed that the works need to be detailed in the lease, namely the responsibility for the walls of the outbuildings.

* 1. **ROSEBERY ROAD AMENITY LAND**

The current proposal includes an area of fruit trees to the western boundary and on both sides of the path. An area for older children/younger children. With the remainder will be grassed. The Clerk reported that our solicitor has asked whether we would like searches on the land, all in agreement.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£35,450.42** | 30.12.2019 |
| Bank Balance | Scottish Widows | **£40,791.66** | 31.12.2019 |
| Bank Balance | Broadland Deposit | **£135,846.60** | 30.06.2019 |
| Payments |  |  |  |
| T Scott | Salary and expenses  | £1,118.65 |
| Norfolk Pension Scheme | Monthly Payment  | £360.29 |
| HMRC |  |  | October Payment | £95.62 |
| Munnings Construction | Lean To | £9,791.68 |
| Munnings Construction | Walled Garden | £3,591.95 |
| Innershed  |  | Renewal of domain names | £57.00 |
| Norfolk Parish Training & Support | Spring Seminar - Clerk | £48.00 |
|  |  |  | **TOTAL** | **£15,063.19** |
| Receipts |  |  |  |  |
| Broadland District Council | Walled Garden - S106 Repayment | £2,534.14 |
|  |  |  | **TOTAL** | **£2,534.14** |
| **Outstanding Cheques** |  |  |
| HMRC |  | October Payment |  | **£95.62** |
| J Cator |  | Sandhole Lane Rental  |  | **£133.64** |
| Garden Guardian  | Green Maintenance  |  | **£6,858.00** |
|  |  |  | **TOTAL** | **£7,087.26** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£15,834.11** |
| \* already included in the accounts stated above |  |

1. **TO DISCUSS THE BUDGET 2020/21 AND SET THE PRECEPT FOR THE YEAR 2020/21**

Precept rising 3.5% to £46,053. Proposed Councillor Jones, Seconded by Councillor Bullen. All agreed.

1. **TO DISCUSS THE FLOODING ISSUES IN THE PARISH**

Councillor Jones and Bullen have been in contact with Highways about the various flooding issues within the parish, in particular the flooding on Hare Road, Great Plumstead. Councillor Jones confirmed that the water has been so deep that it flooded the inside of the bus. Councillor Bullen mentioned that there is a lot of mud on the road which also needs to be cleared. It was confirmed that the gullies need to be cleared, they have become full with leaves etc. Councillor Heath will pull together a map showing the areas of flooding in the Parish.

1. **TO DISCUSS THE RUBBISH BINS AT GREAT PLUMSTEAD BUS SHELTER**

No update.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 10 February 2020 at 7.00pm at St David’s Church Hall, Thorpe End.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Flooding

There being no further business the meeting closed.

Signed: Chairman Date: