**EXTRAORDINARY MEETING OF GREAT AND**

**LITTLE PLUMSTEAD PARISH COUNCIL**

**While this is public meeting and open to all to attend, due to Covid-19 pandemic and Government advice on social distancing, the Council do not recommend public attendance. It is planned that this meeting will be very brief and has been called to agree appropriate emergency delegations to enable the Council’s essential business, such as essential maintenance and payment of invoices to continue if, during the pandemic situation, the Council are unable to meet or are required to cancel public meetings.**

You are hereby summoned by the Chairman to attend an Extraordinary Meeting of Great and Little Plumstead Parish Council which will be held at Great Plumstead Village Hall on Wednesday 25th March 2020 at 7.00pm

1. Public Participation

**AGENDA**

1. Apologies for absence
2. Declarations of interest
3. To approve as a true record the Minutes of the meeting held on 9th March 2020
4. To report matters arising from the Minutes not on the agenda: for information only
5. To consider/agree a temporary emergency delegation scheme (as below) to enable Council’s essential business, such as (but not limited to) essential maintenance and payment of invoices, to continue if during the pandemic situation, the Council are unable to meet or are required to cancel public meetings

Emergency Delegation Scheme

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the Council on a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone.  The Clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the Council on legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations.  This delegated authority ceased upon the first meeting of the Council after the Council meeting at which the delegation was put in place

1. To agree payments in accordance with the budget
	1. To discuss Morton’s quote re Walled Garden Carpark
	2. To discuss Walled Garden Carpark Costs
	3. To discuss the Section 73 Notice for Walled Garden Carpark costs

Mr E J C Wiley

Chairman

20th March 2020