**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Wednesday 20th May 2020 at 7.00pm via Zoom Link**

**PRESENT: Mr A Cawdron Mr R Heath**

**Mr D Johnson Mr S Vincent**

**Mrs L Carty Mrs J Jones**

**Mrs T Scott (Clerk)**

* **Police Report** – Not received
* **County Councillor Report** – Councillor Mackie thanked everyone for what they are doing in the community. County Council and Broadland’s network of support are still open, more information is contained on their websites. The County Council responded well to the crisis and leading the emergency response. The Fire Staff have willingly been deployed to help with ambulance services, NCC brought £1m of PPE to support the care homes, the Gold and Silver Command Teams and the Norfolk Resilience Forum is working well to co-ordinate services and the social workers are using all the tools they can to help ensure the most vulnerable are kept as safe as possible. Eight of the household recycling centres have reopened, with social distancing in place. Over 4000 staff are working from home and highways teams are still able to focus on essential repairs. The former RAF base which is owned by NCC was used as a temporary morgue, however that is being stepped down for the time being. The library and museum services are offering a wide range of self help classes and ideas for home education and menta wellbeing. Its sadly expected that the loss of income from libraries and museum entrances and donations is in excess of £7m. Councillor Mackie is Chairman of the Audit Committee, no date has been set for the Council AGM and all leaders and Chairs will stay in post. The County Division boundary review for 2021 elections has been delayed and not expected to take place until 2025 County Council elections. As the schools plan a phased reopening Councillor Mackie is speaking with the schools Heads. Thankfully the crime has been low and Councillor Mackie is in weekly correspondence with Broadland Police. The police are aware of the return of the A47 races. There was a group of travellers on the land between Dussindale and Thorpe End, this passed without incident. Sadly one of the biggest issues from lockdown has been scam emails and calls. If you have a call asking for money it is most probably a scam and no personal details should be shared. If you are concerned call the company back on the official contact number, not the number given over the telephone. County Council has secured with various suppliers discounted prices on compost bins etc, more details on the website. The new speed limit on Broad Lane, Little Plumstead received no objections, these are now with the Law Courts to be enacted. The signage is ready and will be erected as soon as possible.
* **District Councillor Report** – The first ever Broadland Full Council was held on 1st April 2020, with 52 people virtually in attendance. Broadland has launched this week Covid-19 Community Heros campaign to recognise all the fantastic work happening in our district. Please share the stories of heroes in your area with the hashtag #BroadlandHeroes. Visit Broadland’s facebook page or website for more details. Broadland with working with other Councils to formulate plans for dealing with the impacts of the likely spread of the coronavirus. Main information is contained on Norfolk County Council’s website. The impact in Norfolk, to date, has not been as bad as initially forecasted. The Government messaging and “lockdown” has successfully protected the NHS, preventing the NHS from being overwhelmed with Covid-19 cases. Concerns exist as “lockdown” restrictions are relaxed that the “R” rate increases, resulting in potentially a second and third wave of infections. It is important that our community is protected and stays alert. Broadland Council has worked with all the other Councils and agencies across Norfolk to deliver a co-ordinated response, protecting the “shielded” and vulnerable, supporting businesses and distributing funding – nearly £23m. *With the Smee Lane developments, the south field is contained in Postwick’s parish but the north is contained ours, both applications contained space for a school. Councillor Vincent confirmed that where the schools goes will depend on which development gets approval/starting building first. There is no trigger date for the school to be built. It will be down to the County Council to put the school in place, they will continue to send children to schools in the neighbouring locations until a new school is needed. The developer has 3 years from the date of the decision notice to start building and the Section 106 Agreement has to be agreed before the notice.*
* **Public Participation –**

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Wiley, Bullen, Claxton and Edwards

1. **DECLARATIONS OF INTEREST**

None

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 9TH MARCH 2020**

Agreed

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

Councillor Johnson confirmed that the benches at Padgate are will in the process of being done, unfortunately due to current circumstances the works were pushed back. The Clerk will chase Broadland Growth in relation to the Transfer of the land at Rosebery Road.

1. **TO RECEIVE CORRESPONDENCE**
* **Street Naming –** The road between the NDR roundabout and the Thorpe End/Little Plumstead roundabout is unnamed. Broadland have received one idea of “Kestrel Drive” and the Parish Council have put forward “Thorpe End Drive”. This is Thorpe End not being named on the signage on the NDR.
1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20200947 | 55 Sandhole Lane,Little Plumstead,NR13 5JF  | First floor extension over existing garage & carport  | The Councillors to comment |
| 20200912 | Somerford,30 Crowes Loke,Little Plumstead,NR13 5JB | Raise/alter roof in order to provide accommodation within roof space including changes to internal layout and fenestration | The Councillors to comment |

1. **TO DISCUSS PARISH PROJECTS**
	1. **Walled Garden**
		1. **To agree the Section 73 application together with associated costs**

Councillor Cawdron has put together the Section 73 application to vary the planning conditions for the Walled Garden Carpark, this will effectively give more parking spaces then currently allowed. The cost is £117 (to be paid from CIL). All in favour.

* + 1. **To agree the Carpark Tender and associated costs**

The Tender document and associated plan is ready to be made public and invite companies to submit their applications. The Tender will be advertised on Contract Finder and via the local newspaper. The costs associated with the Tender are £124.15 (to be paid from CIL). All in favour.

Councillor Carty asked where we were with the project to fence in the Great Plumstead children’s play area on the playing field. Councillor Johnson confirmed that we had received three quotes in, which would now need to be updated. The Clerk confirmed that we have received Section 106 Monies for “play” which this should come under. This will be put onto next meeting’s agenda for discussion.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£25,372.30** | 30.04.2020 |
| Bank Balance | Scottish Widows | **£40,793.46** | 31.03.2020 |
| Bank Balance | Broadland Deposit Account | £136,846.84 | 31.04.2020 |
| Payments |  |  |  |  |
| T Scott | Salary and Expenses  | £1,127.41 |
| Norfolk Pension Scheme | Monthly payment | £363.61 |
| Morton Partnership | Walled Garden | £528.00 |
| HMRC | Monthly payment (May) | £86.86 |
| HMRC |  |  | Monthly Payment (April) | £86.86 |
|  |  |  | **TOTAL** | **£2,192.74** |
| Receipts |  |  |  |  |
| Plumstead Community Shop | Rental | £1\* |
| Dussindale Rovers | Football Hire | £130\* |
| Allotment  | Plot 10b | £15\* |
| Broadland District Council | 1st Instalment - Precept | £23026.50\* |
| Broadland District Council | CIL Payment | £49,764.69 |
|  |  |  | **TOTAL** | **£49,764.69** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£72,944.25** |

The Clerk asked if it would be possible for her salary and expenses to be paid in two cheques as this would allow them to be paid in via a mobile app rather than having to go to the bank. All agreed.

The Councillors agreed to transfer the £49,764.69 CIL payment to our Broadland Deposit Account until needed.

1. **TO AGREE TREE CUTTING AT PADAGE**

Councillor Johnson reported that the trees at Padgate are less than 6ft off the path and will need to be cut back. Target Trees have been out to look at the issue and we are waiting for their quote to come in. The Clerk confirmed that the Parish Council did budget for trees works for this year.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 8th June 2020 at 7.00pm via Zoom Link.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Bin Collection – There is an ongoing problem with bin collection mainly with dog waste.

Allotment New Stand Pipe – Councillor Cawdron confirmed that a new water system had been installed on the Great Plumstead Allotments but queried where we had got to with the monies for the new water stand pipe.

There being no further business the meeting closed.

Signed: Chairman Date: