**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 13th July 2020 at 7.00pm via Zoom Link**

**PRESENT: Mr S Vincent (V Chairman) Mr A Cawdron**

**Mr G Edwards Mr R Heath**

**Mr D Johnson Mr R Claxton**

**Mrs L Carty Mrs J Jones**

**Mrs T Scott (Clerk)**

* **Police Report** – May Statistics – Thorpe End – 3, Little Plumstead – 10 and Great Plumstead - 1
* **County Councillor Report** –Guidance regarding coronavirus is being updated on a daily basis visit [www.norfolk.gov.uk](http://www.norfolk.gov.uk) or by calling 0344 8008020. Councillor Mackie has been in regular contact with the police regarding speeding in the parish, on the NDR and the business park. Highway police are making regular patrols and interventions. The local police carried out a targeted speed camera exercise in Great Plumstead, catching a sizeable number of speeding motorists, including one going 57mph on Middle Lane. Broad Lane is now a 30mph. The signs will be in place on the 30th July. The official unveiling will be on 31st July at 10am. The next phase will be the feasibility study for the road from the County Councillor Highways Allowance. The speeding issues with Crowes Loke have been discussed and it is recommended that it is raised at the SNAP meeting and Little Plumstead sets up a speed watch scheme. Perhaps use the SAM sign (Councillor Heath confirmed that unfortunately due to the layout of the road there isn’t a clear place to locate the sign. Unfortunately, the mini roundabout in Thorpe End will not be changed by the road safety team. It will be better painted and sign posted. Highways support installing white gates in and out of Thorpe End to try and tackle the speeding issues. Ben Rayner of Highways will source the maps etc to help with the initiative of the cycle ways group. Councillor Bullen, Carty, Jones and Heath will be part of this scheme. The signs (funded by Councillor Mackie’s Highways Allowance) are due to be put up alerting drivers to the school entrance on Hospital Road. By the end of August Highways plan to tackle the flooding issue on Hare Road. The gullied will be cleaned out and a meter of earth will be dug out and the pong will be dug out. *Councillor Heath confirmed that cable ties had been used to close the gaps in the fence in the Little Plumstead Woodland, these have already been cut. Only the trees laying cross the pathways have been cleared, no other tree work seems to have taken place.*
* **District Councillor Report** – Alexander Grace Homes have confirmed that works have been undertaken to the woodland in Little Plumstead. Broadland District Council have asked Mr Edwards to forward the tree survey and risk assessments prior to Officers visiting the site in mid-July to check the completion of the works. Broadland’s focus has moved to support the local economy and jobs. Seeking to ensure shops, pubs, restaurants and businesses reopen in a safe and responsible manner. Shop with Confident campaign is now being rolled out. Just over £24m has been paid out in grants to Broadland businesses. Any business should contact Broadland on 01603 430449 or email [business@broadland.gov.uk](mailto:business@broadland.gov.uk). Last week there was a meeting between Anglian Water, TEGVA, Councillor Cawdron and Councillor Vincent to discuss the foul water, drainage and landscaping etc issues with the development south of Salhouse Road. Anglian Water shared a number of proposals they have been working on with the developer to minimise the impact on the existing network. These included routing c1,350 new dwellings to the north, leaving a reduced number of 251 new dwellings likely to be connected to the Thorpe End network. Other proposals included the direct connection of the 251 new dwellings to the rising main and re-routing the pumping station north of the Plumstead Road. A further site meeting with Anglian Water is arranged for the end of July.  *The Councillors suggested white gates at Thorpe End and Little Plumstead. The Clerk will speak to Highways and start gathering in costings etc. Councillor Heath confirmed that Ben Rayner will put up repeater posts for the SAM2 sign on Broad Lane*
* **Public Participation –** There has been reports of anti-social behaviour and dangerous items found in the Church Park in Little Plumstead. The gates and the old lamp posts are in very bad condition. The condition of the carpark is bad with some large potholes, these have been reported to Broadland District Council. Councillor Vincent mentioned that the Parish Council should consider what it wants in the area as it is one of the entrances of The Glade. The Parishioner dealing with Alexander Grace Homes confirmed that that his court date has been postponed with no new date put forward. Councillor Vincent confirmed that the management plan for the Woodland in The Glade still stands and a new one is being worked on.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Bullen and Wiley

1. **DECLARATIONS OF INTEREST**

Councillor Vincent – Rosebery Road development

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 8TH JUNE 2020**

Approved

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**
2. **TO RECEIVE CORRESPONDENCE**
3. Confidence Campaign – The Clerk will ask for all items being offered for the local businesses. She will contact them to see what is needed.
4. The Glade - Anglian Water Fine – Anglian Water has paid £84,1515.04 for the pollution incidents which happened at Little Plumstead lake and North Walsham. This money is paid to the landowner.
5. Update on speed signs – Smee Lane and Low Road – The speed signs are due to be moved to better locations within the parish. These are on Highways list of works.
6. New Premises Licence – Walled Garden
7. Little Plumstead Fireworks Display 2020 – Councillor Edwards confirmed that the fireworks display will not go ahead this year for various reasons. The current covid pandemic but also the ongoing fly tipping issues on the area.
8. Parish Partnership Invitation to Bid – This is now open until 4th December 2020. The Parish Council will investigate installing white gates under this scheme.
9. Rangers Visit – The Rangers will be visiting the parish shortly. The path way between Little Plumstead and Great Plumstead has been reported a number of times.
10. Parish path maintenance - The Salhouse Road/Hospital Road/Water Lane will be requested again to be cut and maintained. The path between Low Road and Middle Road will be added to the list. The path between Middle Road and Hare is maintained by the landowner (we are currently in bird nesting season so restrictions are in place
11. Norwich Western Link Consultation – The consultation will run 27th July to 20 September 2020.
12. Dussindale Rovers – Youth Football – Dussindale Rovers have confirmed that their youth team will train on Saturday mornings approx. 8.30 – 10.30.
13. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20201173 | Little Plumstead Hospital Site , Old Hall Road, Little Plumstead | 15 new dwellings comprising 9 single storey and 6 two storey terraced and semi-detached buildings with associated hardsurfacing and landscaping. | The proposals are disappointing in view of their replacement for the former Hall building, which would have carried the historical background to the site much more gracefully. This provided distinctive large vertical windows, gables and chimneys and 'turning corner' features. Adjoining households have already pointed out that the proposed aesthetic has changed from the current housing with the new proposals. This is because the new proposals do not carry a vertical emphasis in fenestration or roof pitch and spread out in a line providing a bland background to display the motor vehicles parked in front of them, awaiting their turn to reverse onto the busy road. Of more relevance in planning terms is the possible restrictions previously imposed in replacement footprint terms, (2013) and the loss of Public Open Space from previous proposals. The 2013 proposals talked of 'a refined and enhanced parkland setting to the Old Hall' and the opposing area was for car parking heavily screened by woodland landscaping. The area of Public Open space from the 2017 approved landscaping proposals is diminished in size by the new building and housing returns back into the open site and further denigrated by the heavily scraped out SUDS lagoon area. (We have noted these SUDS lagoon areas being used before for POS provisions in other applications, when they could be unusable in winter weather or periods of heavy rainfall). This is hardly an "enhanced Parkland setting" and is contrary to approved 2017 landscape approvals. There could also be a relationship with surface water discharge into the lake, which is not a matter addressed in the proposals. Adjoining owners have noted flooding to the hospital approach road at times of heavy rain. In the previous proposals we believe that a play area was also proposed, which is not noted in this application. The affordable housing section has no proper commercial vehicle access which would place restrictions on the owners and congestion to the rest of the site. The numerous exit/entrances across the main footpath from The Glade to the School/Shop/Church is dangerous.  This footpath has a high level of foot traffic, especially used by school children.  The new road location is simply not suitable.  This junction is one of two exit/entrances to The Glade estate, this junction is extremely busy and well used.  When this application is taken into account with planning application 20201200, there is a large amount of traffic exiting onto the road which already has a high volume of through traffic.  The communal bin stores are not in keeping with the area as a whole and wholly unsuitable (Council Officers and other respondents communal bins are one of the largest causes of ASB and Enviro crime we have to manage).  What is happening with the existing poorly maintained hospital service buildings which are remaining we were under the impression these were to be decommissioned and moved.  Are these going to be restored? The application is not in keeping with what they have already built.  We believe that this application, together with 20201200 this will take the development over the agreed footprint which was allowed.   We do not believe that this application goes along with the policies contained in our Neighbourhood Plan. |
| 20201241 | The Platform,Broad Lane,Great Little Plumstead,NR13 5BZ | Demolition of an outbuilding (Workshop) and erection of a self build bungalow | No objection |
| 20201246 | Great Plumstead Hall,Low Road,Great Little Plumstead,NR13 5ED | First floor extension to form bedroom and ground floor single storey extension and alterations to form family area and ancillary facilities. | This extension has previously been approved. The previous proposals were more sympathetic to the Hall. The Hall is designate as a Heritage Asset and the conservation officer may have views. |
| 20201200 | Old Hall Site,Little Plumstead Hospital,Little Plumstead | 6 single storey dwellings with extension of public footpath | This proposal has changed from the 2013 plan. Reversing into the heavily used road will be dangerous. Question the footprint area occupancy and reduction in landscaping. Adjoining owners have raised questions of security, matters also noted by the Police safeguarding team. This area was originally designed for extensive landscaping. |
| 20201197 | Home Farm House,Water Lane,Little Plumstead,NR13 5EX | Addition of Lounge and Patio area and balcony. Reduction in footprint from previous approved application 20171310 | No objection. |
| 20200470 | Land adj. Brooklyn House,Broad Lane,Great Plumstead,NR13 5DA | Erection of 2 no. detached dwellings | This site is a greenfield site, given the current 5 year land supply the brown field sites should be used. The 2 properties are providing 8 parking spaces (so no great belief in alternative forms of transport). The properties also have a shower room with each bedroom and the study has a shower room too. (Are these properties being designed for multiple occupancy?). It is stated that construction will be to the highest standards without indicating what that is and that they have access to local amenities (without stating what or where these may be) and mains facilities (assumed to be services). There is a mix up in the housing schedule table where bedrooms (8) have become units, which should say (2) new dwellings. It is assumed these are private dwellings.  The infill site does appear overdeveloped in the context but not necessarily in modern developments. The development outside the development boundary. The Parish Council supports the local parishioners comments who consider the proposals and heights of the houses "out of scale" to the adjoining properties |

1. **TO DISCUSS PARISH PROJECTS** 
   1. **Walled Garden Carpark Tender**

Cripps Developments have confirmed that they will be using who the Parish Council awards the contract to for the Walled Garden Carpark (at the time of the discussion the contract had not been awarded). The contractor will be therefore responsible for the works for the whole of the area.

The Walled Garden Committee (plus the Clerk) met to open the sealed Tenders received for the Walled Garden Carpark. Three tenders were received in total, the tenders were discussed by the Committee and then circulated to the whole Parish Council prior to tonight’s meeting. The Committee made the recommendation to the Parish Council that the contract should be awarded to Munnings Construction. The recommendation was proposed by Councillor Cawdron and seconded by Councillor Heath. All in agreement. The Parish Council confirmed that the Committee had a budget of £35,000 to undertake the project of the Walled Garden Carpark. This is to include the carpark works, tree works and associated planning documents and additional plans to be drawn up. The monies will be available from the Section 106 Monies fund.

It was confirmed that the priority is the services and then the ramp/carpark. The Section 73 Notice to amend the layout of the carpark is currently with planning at Broadland at the moment.

* 1. **Walled Garden Plaque**

Councillor Carty confirmed that she had received various quotes for the plaque to be placed in the Walled Garden. Councillor Heath and the Clerk queried why the quotes detailed different materials, Councillor Carty confirmed that the brief which she had circulated to the companies was purposely vague as the Parish Council had not decided what material to use. Councillor Jones suggested that the plaque should not be mounted on a post as it is more likely to be damaged and should be attached to a wall.

* 1. **Rosebery Road – Transfer document and Searches received**

The Transfer document has been received for the amenity land at Rosebery Road. The Councillors confirmed that they would prefer to have a permanent right of access but the maintenance of the road is left to the resident association who own the road. Councillor Heath put forward that it is likely that most users of the land will be arriving by foot. Councillor Cawdron reminded the Council that we need to be mindful not to damage the road during the proposed project (to be confirmed) or leave mud on the road.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Balance | | Nat West | **£97,495.59** | 30.06.2020 |
| Bank Balance | | Scottish Widows | **£40,794.48** | 30.06.2020 |
| Bank Balance | | Broadland Deposit Account | **£136,846.84** | 31.04.2020 |
| Payments |  |  |  |  |
| T Scott |  |  | Salary and Expenses | £1,127.41 |
| Norfolk Pension Scheme | | | Monthly payment | £363.61 |
| HMRC |  |  | Tax and NI | £86.86 |
| Broadland Deposit Account | | | CIL Payment | £49,764.69 |
| Chris Parr |  |  | Overpayment - Allotment Fee | £6.25 |
| Great & Little Plumstead PCC | | | Grant | £1,200.00 |
| Target Trees | |  | Tree Works | £400.00 |
| Innershed | |  | Website Hosting Fee | £178.80 |
| J Cator 1984 Account | | | Sandhole Lane Hire | £133.64 |
| D J Johnson | |  | Allotment - New Water Main | £233.00 |
| D J Johnson | |  | Allotment - Notice Board | £168.00 |
| Catherine Moore | |  | Internal Auditor | £75.00 |
|  |  |  | **TOTAL** | **£53,737.26** |
| Receipts |  |  |  |  |
| Gt Plum Bowls Club | |  | Half Year Rental | £300.00 |
| HMRC | | | Tax Refund | £25,207.78 |
| Plot 9 |  |  | Allotment Rent | 33.00 |
| Plot 21 |  |  | Allotment Rent | 30.00 |
| Scouts |  |  | Annual Rent | 25.00 |
| Plot 4 |  |  | Allotment Rent | 30.00 |
|  | | | **TOTAL** | **£25,625.78** |
| **Outstanding Cheques** | | |  |  |
| HMRC |  |  | Tax and NI | **£87.06** |
|  |  |  | TOTAL | £87.06 |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately | | | |  |
| **£69,297.05** |
| \* already included in the accounts stated above | | |  |  |

The Clerk will move the HMRC Tax Refund monies to the Broadland Deposit Account.

* 1. **To discuss Post Re-Direct Payment**

The Parish Council office will shortly be moving. The Clerk asked if the Parish Council would pay for a redirection of the Parish Council’s post. All agreed.

1. **TO DISCUSS PLAY GROUND INSPECTIONS**

The Clerk asked whether the Councillors would like to have the yearly external inspection carried out now or wait until October as with previous years. The Councillors were happy to wait until October as the areas had been inspected by internal inspectors.

Councillor Johnson questioned what we would like to put back in place of the bench which was removed in the Padgate playarea. Councillor Claxton was in agreement that it should be the same type as on Broadmead Green. Councillor Johnson will get prices and report back.

There are broken impact mats at the high slide at Great Plumstead. Councillor Johnson is able to repair these. Proposed by Councillor Johnson and seconded by Councillor Cawdron. All in agreement. Monies to come from Asset Replacement Fund.

The Councillors agreed that once the inspections have been carried out, the grass can be cut and the playareas can be reopened inline with the government guidelines. The Clerk will put up notices on the play equipment to confirm that the areas are not cleaned.

We are currently having a mole issue on the Little Plumstead playing field. Councillor Johnson recommended that we get the moles sorted out prior to opening. The Parish Council were in agreement and Councillor Johnson will visit the area.

Councillor Johnson has chased the companies to get up to date quotes for the fencing for Great Plumstead playarea, only one has responded so far. The recommendation is for Bowtop type fence, the Clerk will enquire if other Clerks can recommend companies. The Parish Council will then put extra picnic benches outside the fencing. The Clerk reminded the Council that we do have Section 106 Monies available for recreational which she believed this would fall under, she will confirm with Broadland District Council.

1. **TO DISCUSS THE GREAT PLUMSTEAD PLAYING FIELD**

Councillor Vincent confirmed that due to the issues which have happened on the Great Plumstead Playing Field, including a significant amount of damage to the Village Hall, all adult football teams are banned for the foreseeable future. Councillor Johnson confirmed that the football posts have been removed which seems to have stopped the unknown teams from just turning up.

Councillor Heath and Johnson will measure up the field and potentially look at moving the location of the pitches to move them away from the Village Hall/Bowls Club/Scouts Club/Allotments. Councillor Heath confirmed that it might be the case that we have a youth pitch and an adult pitch.

1. **TO DISCUSS THE PARISH VILLAGE HALLS**

Councillor Johnson confirmed that at the moment it is believed that the Village Hall will not reopen until September 2020. He queried what the measures the other Village Halls are implementing.

1. **TO DISCUSS THE LEAN TO PROPOSAL AT THE SCOUT HUT, GREAT PLUMSTEAD**

The Scout Hut has asked whether they could erect a lean to on the side of their building which backs onto the playing field. The lean to will be of the same materials as the agreed lean to on the side of the building. All agreed.

1. **TO DISCUSS THE BLOCK DRAINS AND FLOODING ISSUES**

Councillor Jones confirmed that Highways will be looking at the drains on Hare Road. Councillor Jones has been talking to Councillor Mackie and will show Ben Rayner of Highways exactly the problems. It was reported that Toad Lane is a problem area as well and there are two further points heading into the village.

1. **TO CONFIRM THE DATE AND TIME OF THE ANNUAL PARISH COUNCIL MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 20th July 2020 at 7.00pm via Zoom Link.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL AS MONDAY 14TH SEPTEMBER VIA ZOOM MEETING AT 7PM**
2. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

There being no further business the meeting closed.

Signed: Chairman Date: