**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 14th September 2020 at 7.00pm via Zoom Link**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

**Mr R Heath Mrs J Jones**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen**

**Mrs T Scott (Clerk)**

* **Police Report** – Thorpe End – 2, Little Plumstead – 9, Great Plumstead - 5
* **County Councillor Report** –Thank you to all the residents and Councillors who were present for the opening of the new 30mph speed limit on Broad Lane. Police are monitoring the Norwich Road end of Broad Lane following reports of motorbikes cutting through the closed road and bollards. NCC Highways will be carrying out works on Hare Road, Highways have spoken to residents and put in a plan of action to hopefully mitigate further issues. Councillor Mackie thanked Councillor Carty and Adrian of the Walled Garden Community Group for arranging a tour of the Walled Garden, this will be a fantastic asset for the community. Councillor Mackie has been in contact with Ben Rayner of Highways to discuss the various works in Thorpe End. Some of these are now planning and Councillor Mackie will report further soon. There is a new police base on the Broadland Business Park. It is hoped this will help with the local area and ring policing even closer to this community. Thank you to those local businesses that joined the Thorpe Town Council Pop Up High Street. Wish them every success with their businesses in these times. For all the latest news and information as well as support regarding Covid-19 please refer to County Council website: <https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus>. *Councillor Jones confirmed that she walked Hare Road with Ben from Highways. The plan is to dig out the drains and ditches to improve road drainage. Councillor Jones pointed out two other places on Hare Road (one closer to Church Road) which are also prone to flooding. Toad Lane drain is blocked and needs clearing out. This has been reported to Highways.*
* **District Councillor Report** – At the last Parish Council it was raised that a “new road” was proposed under Local Plan site GNLP0571 in Brundall (which would link up to the Little Plumstead/Thorpe End roundabout). The site was deemed as “unsuitable”. The new road has been added and proposed by Landpro to the recent Reg 18 consultation which finished in March this year. In planning terms the new road is a “game changer” as it would bring significant benefit to the wider road network, especially the issue sat Postwick junction, although this has to be balanced with the devastating impact on our Parish. The second issue is deliverability – this development could not afford to deliver this road and there is no additional funding. There are no additional details provided. Works to the church carpark in Little Plumstead have been planned to include – remove the lighting columns (these have now been removed). The gates will be removed, these will not be replaced. The strip of grass is owned by Cripps Development and will be passed over to the management company, they will keep it tidy. The ownership of the small tree/shrub area by the entrance is part owned by Cripps and part owned by Broadland DC. Cripps will be removing the remnants of the conifer. The Carpark has been added to Broadland’s grounds maintenance schedule. Any anti-social behaviour should be reported to Police (via 101 or their website). Discussions with the legal team are ongoing in regards to the Alexander Grace Homes issues in Little Plumstead. Solar Together Norfolk is a scheme to help make it easier for local resident and small businesses in Broadland to use solar panels for generating energy has being launched and partnered with bulk buying specialist iChoosr to set up the scheme. This scheme supports Broadland’s ambition to reduce carbon emissions while cutting energy bills for residents and businesses. To register your interest visit [www.solartogether.co.uk/broadland](http://www.solartogether.co.uk/broadland). Broadland Great September Clean will be running from 11th to 27th September. Please contact [contractsofficer@broadland.gov.uk](mailto:contractsofficer@broadland.gov.uk) for more information.
* **Public Participation –** The zoom details for the meetings are now on the agenda. The agendas can be shared on social media. Councillor Cawdron asked if the Parish Council was planning on installing a bench into the bus shelter on Church Road. Councillor Heath confirmed that mostly people use this stop to get off the bus rather than waiting. Its possible this was deliberate to stop people gathering and anti-social behaviour. There are various instances of fly tipping in the parish – Green Land South, Thorpe Woodland, Middle Road/Green Lane junction, Hare Road and Broad Lane.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Edwards

1. **DECLARATIONS OF INTEREST**

None

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 13TH JULY 2020**

Agreed

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

The report for the Little Plumstead Town Land Trust and Hobart’s Charity has been received. Total grants made 2019 were £2360. The Trust are waiting for 2020’s rent to come in.

There was an issue raised previously about the footpath which has been installed by Ingram Homes on Water Lane stopping too short. Under the S278 Agreement Highways said that the footpath should stop where it is now instead of going up to the boundary, we believe this is on safety grounds for visibility. Councillor Johnson mentioned that we have now been left with an unsecure edge to the land. The Clerk will speak with Highways about how it is now to be finished.

1. **TO RECEIVE CORRESPONDENCE**

* Hare Road – Road Closure – Closure 22/09/2020 – 24/09/2020, 130m from Church Road Junction.
* Dussindale Rovers – Youth Football – No longer using Great Plumstead playing field to train.
* Rough Sleeper Count – None have been recorded.
* Churchyard Maintenance Grant – The PCC thanked the Parish Council for their grant for the upkeep of Great Plumstead and Little Plumstead churchyards.
* Spelling of Highefield – Broadland District Council and Royal Mail have confirmed that the correct spelling is Highefield with the “e”.
* Broadland Great September Clean – Scheme is running from 11th to 27th September, please visit [contractsofficer@broadland.gov.uk](mailto:contractsofficer@broadland.gov.uk) for more information.
* Highways Meeting – White Gates – the Parish Council is meeting Highways next week to discuss installing white gates in the three villages to help with traffic calming.
* SAM2 Results – Salhouse Road, Little Plumstead – Report from 04.08.20 to 31.08.20. Total Number of Cars – 23,303. Max speed recorded – 70mph (19.08 at 7.30am). Average Speed – 25.8mph.
* Defibrillator Grant – London Hearts have contacted about a £200 grant for a defibrillator. The Clerk will investigate further. Potentially looking to place a defibrillator near the Walled Garden.

1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20201490 | Land to the south of Poppy Way, Broadland Gate, Postwick | Reserved matters application in pursuant to planning permission 20170827 comprising details of appearance, landscaping, layout and scale | No effort is made to diminish surface water run off. Planting is designed for minimum maintenance. Little tree planting to replace the original farmland hedgerows. Large rectangle areas on the east elevation which are unidentified. No indications made of connections to bus stops or provision of cycle paths. Absence of a masterplan for the area. The staff area is too small. Disabled provision appears to be missing. Delivery areas are accessed only by steps. |
| 20201419 | Little Plumstead Hospital, Hospital Road, Little Plumstead | Extension to the existing mental health hospital to provide specialist safety accommodation for users. | No objection |
| 20200202 | Land at Green Lane East, Little Plumstead | Development of up to 130 market and affordable dwellings, land safeguarding for a 92 bed extra care independent living facility (use class C3) and for D1 use (medical centre or community centre) with all matters reserved except access | Green Lane East is no longer a through road. Road is used a lot by walkers and cyclists from the villages. A blue cycle route is to join up with the tracks with direction of the NDR. Currently little traffic but is set to increase. No master plan with the neighbouring developments. All sites have small open spaces. No benefit to local community. Increase to light and pollution. Area is prone to flooding. |
| 20201533 | Railway Farm, Norwich Road, Great Plumstead | Erection of storage building for crops and machinery following prior notification application 20201186 | Needs to be great clarification of the overall agricultural holding and site plans should included other buildings. Needs to supply evidence to justify the removed location of the building. No further clarity on the plans for drainage and internal layout. Clarification is needed to use of the building. |
| 20201372 | Land to the south of Poppy Way, Broadland Gate |  | The PC supports Thorpe St Andrew Council’s objections. Will be in direct competition with Sainsbury and put a further squeeze on local businesses. The road network will potentially increase traffic via Middle Road and Green Lane. There will be also be an increase in pollution and vehicle movements. BDC wanted the Business Park to be a working environment with small convenience shops. This moves that model considerably and could invite other retailers to challenge original consents on the basis of competition. |

* 1. **To discuss new planning changes and consultations**

The government have published a white paper on reforming the planning system cammed “Planning for the Future” the proposal are subject to consultation with the deadline of 29th October 2020. The aim of the paper is to streamline the process, modernise the process, focus on design and sustainability, improve the infrastructure delivery and ensure more land is available. Neighbourhood Plans will be staying.

1. **TO DISCUSS PARISH PROJECTS**

Councillor Cawdron confirmed that the walled garden is proceeding well. The hard surfacing of the carpark will be finished by the end of next week. The Community Group is hoping to open in October. Councillor Carty said it would be good to have a rolling opening of the plaque to include everyone. It was discussed that this would depend on the Covid restrictions in place at the time.

* 1. **To discuss the new fencing at Great Plumstead Playing Field**

Councillor Johnson has gathered in three quotes for the new fencing for the play area. The recommendation is Steelway Fencing costing £6924.75. The fence will be bowtop in green and yellow. There will be a double gate on oneside for maintenance. All gates will be accessible. Due to the original picnic benches being included in the new fencing, the Parish Council will place two new picnic style benches outside the fencing. Proposed Councillor Cawdron, Seconded Councillor Claxton. Funds from Section 106 Monies (or CIL if not possible).

* 1. **To agree the updated Terms of Reference for Walled Garden Advisory Group**

Agreed. Committee members stay the same with Councillor Cawdron, Johnson, Carty and Heath. Updated to included the works to the carpark area project.

1. **TO DISCUSS IMPROVING AND POSSIBLE NEW DOG BINS**

The dog bin on the bus shelter in Great Plumstead is frequently overfull. The Parish Council has looked into larger bins or installing new bins. New sites put forward for further bins were: smaller entrance to Great Plumstead Playing Field, Water Lane, opposite Penrice Road, Middle Road bridge, Broad Lane bridge and new bins will have to be installed on the Hamilton Fields amenity land. All sites need to be approved by Environmental/BDC. Councillor Johnson confirmed that we hold a bin which could be placed at the smaller entrance to the Playing Field once Environmental/BDC give us the go ahead.

1. **TO DISCUSS EMAIL COMMUNICATIONS**

Councillor Jones mentioned that there has been some issues which have been missed by councillors due to email communications not being circulated. It was agreed that all Councillors would be brought in while discussions were had rather than when decisions have to be made.

1. **TO DISCUSS THE LITTLE PLUMSTEAD PLAY AREA – REPAIRS AND UPGRADES NEEDED**

Councillor Johnson is dealing with the mole issue at present. All other repairs have now been done. Update on Padgate play area – one more piece of fencing to be repaired, all other repairs have been done. Update on Great Plumstead – One of the bolts of the picnic benches needs replacing. Waiting for the material for the bottom of the high slide.

1. **–**

N/A

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Balance | | Nat West | **£93,135.45** | 28.08.2020 |
| Bank Balance | | Scottish Widows | **£40,794.48** | 30.06.2020 |
| Bank Balance | | Broadland Deposit Account | **£136,846.84** | 31.04.2020 |
| Payments |  |  |  |  |
| T Scott |  |  | Salary and Expenses | £1,127.41 |
| Norfolk Pension Scheme | | | Monthly payment | £363.61 |
| HMRC |  |  | Tax and NI | £86.86 |
| Target Trees | |  | Walled Garden | £780.00 |
| Target Trees | |  | Walled Garden | £400.00 |
| Anglian Water | |  | Water Rates | £91.27 |
| National Allotment Society | | | Membership fee | £3.00 |
|  |  |  | **TOTAL** | **£2,852.15** |
| Receipts |  |  |  |  |
| Great Plumstead Playing Field | | | Hire | £15.00 |
| Great Plumstead Playing Field | | | Hire | £15.00 |
| Cocksedge | |  | Gt Plum - Notice Board | 1459.55 |
|  |  |  | **TOTAL** | **£1,489.55** |
| **Outstanding Cheques** | | |  |  |
| Broadland Deposit Account | | | CIL | £49,764.69 |
| Broadland Deposit Account | | | VAT Refund | £25,207.78 |
| Chris Parr |  |  | Allotment - Refund | £6.25 |
| Innershed | |  | Website Hosting | £178.80 |
| T Scott |  |  | Salary and Expenses | £1,127.21 |
| Norfolk Pension Scheme | | | Monthly Scheme | £290.38 |
| HMRC |  |  | Tax and NI | £87.06 |
| Target Trees | |  | Trees - Padgate | £400.00 |
|  |  |  | **TOTAL** | **£77,062.17** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately | | | |  |
| **£42,008.16** |
| \* already included in the accounts stated above | | |  |  |

For October’s meeting the Parish Council will need to pay for zoom as Councillor Vincent is unable to host. The cost for one month is £11.99. All Agreed.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 12th October 2020 at 7.00pm via Zoom Link.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

There being no further business the meeting closed.

Signed: Chairman Date: