**GREAT & LITTLE PLUMSTEAD PARISH COUNCIL**

**Minutes of the Annual Parish Meeting held on 20th July 2020 at 7pm via Zoom Link**

**PRESENT:** J. Wiley – Chairman S. Vincent – Vice-Chairman

 D. Johnson R. Heath

 G. Edwards M. Jones

A. Cawdron L. Carty

J. Jones

 Tess Scott - Parish Clerk

**AGENDA**

1. **MINUTES OF THE ANNUAL PARISH MEETING HELD ON MONDAY 13th May 2019**

Minutes of the Great & Little Plumstead Annual Parish Meeting held on Monday 13th May 2019 at St David’s Church Hall, Thorpe End at 7pm were agreed and signed by the Chairman.

1. **MATTERS ARISING**

None

1. **REPORTS**

The following written reports were received and read out:

1. Great Plumstead Village Hall Management Committee
2. Great Plumstead Village Hall Trust – No report. The Clerk has requested this for the next meeting.
3. Great Plumstead Fuel Allotment Charity
4. Little Plumstead Village Hall Management Committee – Trustees are required by the charity
5. Thorpe End Village Hall Association
6. Little Plumstead Town Land Charity and Hobart’s Charity – No report. The Clerk has requested this for the next meeting.

The Chairman thanked all the volunteers for their hard work and enthusiasm.

1. **FINANCIAL STATEMENT**

The Clerk presented the accounts for the year ending 31 MARCH 2020

These had been circulated and were discussed in detail. The Chairman thanked the Clerk for preparing the accounts. The earmarked funds would be added to the next Balance Sheet. The Chairman requested that the trading account was split from the main account. Capital and CIL need to be removed from the expenditure column to show a true account of the Parish Council.

It was discussed that the Parish Council will need to take professional Tax advice before going ahead with the changing room project, as it has come to light that if the Parish Council decides to charge rent on the Walled Garden in the future we may have to pay back the VAT reclaim for this year.

1. **CHAIRMAN’S ANNUAL REPORT**

The Chairman’s Report was circulated. The main points – The Little Plumstead Hospital residential development has one final phase to go, which is the site of the Old Hall. No application has been received yet. The Little Plumstead CofE Primary School has been granted planning permission to expand its current facilities, this is on hold due to low pupil numbers. The Transfer of the Walled Garden to the Parish Council took place in 2019. The Lease to the Community Shop Committee was granted by the Council. The Walled Garden walls and outbuildings have been restored with that’s to Councillor Cawdron, Johnson, Carty and Heath. The next large project will be the amenity land at Rosebery Road.

We currently have two vacancies on the Parish Council. If you are interested please contact the Clerk at clerk@plumsteads.co.uk.

1. **ANY OTHER BUSINESS**

None

The Meeting was closed at 7.49pm