**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 12th October 2020 at 7.00pm via Zoom Link**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr R Heath Mr D Johnson**

**Mr R Claxton Mrs L Carty**

**Mr G Edwards**

**Mrs T Scott (Clerk)**

* **Police Report** – Thorpe End – 0, Little Plumstead – 9, Great Plumstead - 2
* **County Councillor Report** – Thanks to the emergency service and Highways for their response to the gale and flooding a few weeks ago. Ben Rayner recently met with Councillors to discuss white gates for the Parish to help with traffic slowing. PC Mason has been continuing to work on the speeding issues on the Business Park, NDR, Southern Bypass and the A47. A full scheme to reduce the flooding issues on Hare Road have been planned for the second week in November. Councillor Mackie thanked Councillor Jones for her work on this issue. The Mobile Libraries have returned. Details can be found on the county council website. Highways and Councillor Mackie are working on the cycle routes and maps, the Councillors who volunteered for this project. The County Council’s budget is now open to public consultation via the County Council website (via email haveyoursay@norfolk.gov.uk), the budget will come to full council in February. *It was confirmed that Highways has objected to the development on Green Lane, Thorpe End. Councillor Mackie thanked the Parish Council for supporting the Community Group with the Walled Garden Shop and Café.*
* **District Councillor Report** – The Parish Council are now being asked to now consider their position and willingness to engage in the desired outcome and what steps or actions are needed to facilitate this and/or reduce risk for the Parish Council for the woodland on The Glade, Little Plumstead. The request to remove the Oak Tree on Thorpe End Green was refused and the owners are now looking at remedial works. The Government’s consultation on the Whitepaper closes on 29th October 2020. The most radical proposals for revamping the planning system since 1947. Responses to [www.gov.uk/government/consultations/planning-for-the-future](http://www.gov.uk/government/consultations/planning-for-the-future). Broadland is launching an online lottery to support local good causes. If you know of a Broadland based club, non-profit association or charity trying to raise funds, email communities@broadland.gov.uk to register your interest. Broadland is working with South Norfolk Council to develop a new housing service that will change the way residents’ access the service and how social housing is allocated to households on the housing list. Have your say and share your views on proposals [www.smartsurvey.co.uk/s/housingconsultation](http://www.smartsurvey.co.uk/s/housingconsultation) In response to Covid-19 situation to support Town and Parish Councils effected Broadland has made funding available in the form of low-cost loan repayable within 5 years and charged at base rate plus 1 percent.
* **Public Participation –** Russell Edwards of Alexander Grace Homes has set up a crowdfunding page to raise monies to develop a woodland burial ground in the wood on The Glade. The page closed at £0. A parishioner updated the Councillors that he has now been to Court (rescheduled due to Covid). The judge questioned whether the amount payable is reasonable. The judge postponed the hearing as they knew there wouldn’t be enough time in the allocated slot. The parishioner is hopeful that the judge will agree with them and this can become a test case for other parishioners. The Parishioner questioned what the District Council are doing in this situation as it seems to have gone quiet and nothing is happening.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

Councillor Bullen, Vincent and Jones

1. **DECLARATIONS OF INTEREST**

None

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 14th SEPTEMBER 2020**

Agreed

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

The Clerk confirmed that she has asked Planning what the plans are for the edging of the amenity land at Church Road. There have been bollards installed along the Norfolk County Council line. Councillor Claxton met with Ben Rayner from Highways and visited the potential sites around the parish for the white gates. All sites seem to be acceptable and Mr Rayner will send costings to the Clerk. It has been confirmed by Broadland District Council that the funds for the new fencing around the Great Plumstead Play Area can be taken from Section 106 monies. Environmental/Broadland District Council has approved the site of the new dog bin of the smaller entrance to the Playing Field in Great Plumstead, Councillor Johnson will install this as soon as possible.

The report from the Great Plumstead Village Hall Trust has been received. The Trust hold funds of £18,756.88.

1. **TO RECEIVE CORRESPONDENCE**
* **Thorpe End Woodland Walk – Gate –** It has been reported that the gate keeps sticking and unfortunately parishioners are unable to open it. This has been reported to Broadland District Council and will hopefully be fixed soon.
* **Road Closure – Broad Lane –** Broad Lane, Little Plumstead will be closed 170 metres west of its junction with Hospital Road on 20th October 2020.
* **Rough Sleeper Account –** It is unbelieved that no rough sleepers are present in the parish but the Clerk asked that if anyone knows of any to please let the Council know.
* **Mobile Libraries –** Have returned. Please look at Norfolk County Council’s website for more details

1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20201736 | 11 Lawn Crescent, Thorpe End, NR13 5BP | Proposed single and two storey rear extensions | No objection  |
| 20201805 | Somerford,30 Crowes Loke,Little Plumstead,NR13 5JB | Raise/alter roof to provide accommodation within roof space including dormer windows to front elevation | No objections  |
| 20201173 | Old Hall Site, Little Plumstead | 11 new dwellings comprising 5 single storey and 6 two storey terraced buildings with associated hardsurfacing and landscaping | Councillor Heath confirmed that the main issues are still with highway access and bin storage. No mention of what is happening with the dilapidated old hospital buildings, these need to be made secure.  |

1. **TO DISCUSS PARISH PROJECTS**
	1. **TO DISCUSS THE WALLED GARDEN**

Councillor Carty reported on the first week of the Walled Garden Shop and Café. The shop and café have been doing well, all the volunteers turned up. The café has been busier then expected.

The plaque has been collected and Councillor Cawdron will unveil. To adhere to Covid guidelines only 6 people will be there, to include Councillor Cawdron, Carty and Johnson.

Councillor Carty said that Rev Darleen Plattin has been asked by parishioners about the woodland surrounding the Walled Garden and whether they are able to visit the graves in there. It was confirmed that the woodland is still in the ownership of Cripps Development and is private land. Councillor Carty put forward that she feels the Parish Council should take on the woodland area/burial area. The Walled Garden gardening team have said that they will maintain the area, it does contain no trees, simply grassland. The Clerk confirmed that the woodland or the burial area has not been offered to the Parish Council and it at present believed to be part of the Management Company’s ownership (or will be). Councillor Carty has been speaking to the Little Plumstead Hospital and it has been confirmed that there is a memorial stone which is located in the woodland, the Hospital have confirmed they are happy for this to be moved. Councillor Heath mentioned that it is still worth mentioning to Cripps that the burial area is more extensive then first thought, Councillor Heath has a copy of the burial area which he will forward to the Clerk. Councillor Edwards and Heath confirmed they would be in support of potentially taking on the burial area but not the whole of the woodland.

Councillor Wiley confirmed that we have taken advice from our insurance company on the damage to the Walled Garden when the dead tree fell. The Clerk is writing a letter to Cripps Developments to discuss the issue. Historic Environment at Broadland District Council has been contacted to let them know the damage to the site.

Councillor Cawdron confirmed that no value can be sought to the damage to the wall until the tree is removed. Method statements need to be provided because our land. The Clerk will speak to the insurance company about the insurance of the walls and buildings.

* 1. **TO DISCUSS HAMILTON FIELDS (ROSEBERY ROAD AMENITY LAND)**

The Transfer of the land has been received. Broadland Growth has agreed to remove the clause about the gates having to be locked. The Clerk asked if everyone is now happy for the transfer to take place. Proposed Councillor Heath, Seconded Councillor Cawdron. All Agreed.

The subject of the highway improvement monies which was received from Broadland Growth could be used to install something to stop cars from cutting the corner from Church Road to Water Lane. Unfortunately due to the agricultural vehicles which use the junction nothing can be installed as the road is not wide enough to allow them a turning circle. Due to the size of the road of Church Road and the users of the road it is not believed that any other traffic calming can be installed.

A parishioner has contacted the Clerk to ask when the paths and roads on Rosebery Road will be repaired, the Parish Council will chase this. The speed reduction on Rosebery Road was also asked, this has been forwarded to Highways to see where this project has gotten to.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£113,641.63** | 30.09.2020 |
| Bank Balance | Scottish Widows | **£40,795.50** | 31.08.2020 |
| Bank Balance | Broadland Deposit Account | **£136,846.84** | 31.04.2020 |
| Payments |  |  |  |  |
| T Scott |  |  | Salary and Expenses  | £1,156.79 |
| Norfolk Pension Scheme | Monthly payment | £363.61 |
| HMRC |  |  | Tax and NI | £86.86 |
| Norfolk Pension Scheme | Monthly Payment (August) | £73.23 |
| Munnings Construction Limited | Walled Garden Carpark | £33,595.80 |
| Steelway Fensecure |  | Gt Plum Playing Field Fencing | £7,898.90 |
| Anglian Water |  | Water Rates | £834.57 |
|  |  |  | **TOTAL** | **£44,009.76** |
| Receipts |  |  |  |  |
| Broadland District Council | Precept (2nd Installment) | £23,026.50 |
|  |  |  | **TOTAL** | **£23,026.50** |
| **Outstanding Cheques** |  |  |
| Broadland Deposit Account | CIL | £49,764.69 |
| Broadland Deposit Account | VAT Refund | £25,207.78 |
| Anglian Water |  | Water Rates | Cancelled |
|  |  |  | **TOTAL** | **£74,972.47** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
| **£17,685.90** |
| \* already included in the accounts stated above |  |  |

1. **TO DISCUSS OUR INSURANCE COVER**

The Walled Garden Walls, Carpark, Planting of the Carpark, out building and potentially the church car park wall. Need to see what items are included in our policy already and what needs to be added as separate items. The Church Wall which abuts our carpark is not within our ownership but we need to ensure we are not liable should it fall on a customer’s car etc. Need to check if the landscaping of the carpark comes under the standard policy or needs to be added as a separate item.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 9th November 2020 at 7.00pm via Zoom Link.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

There being no further business the meeting closed.

Signed: Chairman Date: