**REAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 9th November 2020 at 7.00pm via Zoom Link**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

**Mr R Heath Mrs J Jones**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen Mr G Edwards**

**Mrs T Scott (Clerk)**

* **Police Report** – Thorpe End – 4, Little Plumstead – 5, Great Plumstead - 0
* **County Councillor Report** – Well done to those who took place in the Halloween activities in Thorpe End. Councillor Mackie attended the open day at Little Plumstead Community Shop and Garden and officially opened one of the new rooms. All the latest guidance on Covid-19 is available on [www.norfolk.gov.uk](http://www.norfolk.gov.uk). Schools, home care, waste and recycling, registrations, park and ride and fire and rescue services all continue to be open. The County Council has made a further £200,000 donation to the Community Foundation to support vulnerable residents during the winter months. To get a priority slot (supermarket home deliveries) you need to register for the National Shielding Support Service here [www.gov.uk/coronavirus-shielding-support](http://www.gov.uk/coronavirus-shielding-support), together with registering with the preferred supermarket. The police have been at the end of Broad Lane, opposite Reeves Corner to monitor and intervene. Together with more regular checks on Broad Lane through to Little Plumstead to enforce the new 30mph limit. The budget consultation for 2021/22 remains open until 14th December, please do submit any views. *Councillor Jones has been in contact with Ben Rayner (Highways). Nothing has happened on Hare Road regarding the flooding issue, so far no date for the works has been confirmed. The pond is currently overflowing and the ditch is full, meaning the flooding is now half way over the road.*
* **District Councillor Report** – Broadland are offering support and help to anyone who is feeling vulnerable through our Help Hob – for all ages, to obtain basic essentials, if you’re feeling isolated or lonely, if you’re worried about issues at home including relationships and money worries. Please telephone 01508 533933 more information is available at [www.broadland.gov.uk/coronavirus](http://www.broadland.gov.uk/coronavirus). Support for local business effected is available details at [www.broadland.gov.uk/coronavirus/businesses](http://www.broadland.gov.uk/coronavirus/businesses).
* **Public Participation –** None

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

None

1. **DECLARATIONS OF INTEREST**

Councillor Wiley – Planning – Manor Farm

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 12th OCTOBER 2020**

Agreed

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 20TH JULY 2020**

Agreed

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

None

1. **TO RECEIVE CORRESPONDENCE**

* Road Closure – Plumstead Road – 23rd November 2020 – 1st December 2020.
* NCC Annual Budget Consultation – Ends on 14th December 2020. Visit [www.norfolk.gov.uk/budget](http://www.norfolk.gov.uk/budget) for information and to submit views.
* SAM2 Sign – Brick Kiln’s Junction, Salhouse Road – In position from 11.09.20 – 05.10.20. Total Vehicles – 54,815. Maximum Speed – 70mph (16.09.20 at 13.05) Average Speed – 29.3mph
* NDR Planting – Update – This year’s planting is about the start. Councillor Bullen confirmed that what has been lost needs to be replaced with equal size trees.
* Horsechestnut Tree – The Green, Little Plumstead – Councillor Wiley confirmed that the Horsechestnut Tree on The Green, Broad Lane unfortunately split in 2 in the bad wind and had to be removed. The tree will be replaced with a Sweet Chestnut.
* Pathways – Thorpe End – A parishioner, and the Councillors, supported that the pathways in Thorpe End (mainly Broadland Drive, Padgate, Hall Gate, Broadmead) are in a bad state. The brickweave is lifting in some areas and becoming uneven. Reported.

1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20202049 | Great Plumstead Hall,Low Road,Great Plumstead,NR13 5ED | Proposed side extension at first floor with stair access from ground floor extension | The significance of this revised application is that it provides a second means of escape from the seven bedrooms of the first floor, a precaution that might be considered wise in terms of family safety, but would be essential if the Hall were to considered for marketing purposes. e.g. a B&B, small hotel or even Multiple Occupation use. Nearly all bedrooms have an en suite bathroom. The enlarged family room which sits slightly beyond the existing kitchen and dining areas could also be regarded as a communal lounge, allowing ground floor rooms to be amended in use. The rather modern extension also provides a store area, utility room and separate shower, which would be useful for any future staff use.  There is little environmental impact assessment and no comment upon power and heating provisions for the extended and new facilities. We consider this should be requested in view of zero carbon ambitions policies for all applications. |
| 20201996 | Manor Farm, The Green, Broad Lane, Little Plumstead | Erection of single-storey farm office | The application provides for improved working conditions for employees, which is to be supported. The location is off to the side of the Octagon car parking in a clear hardstanding area. A simple, single storey building with two main office rooms and staff facilities. The planning statement makes reference to the ramped access but should also include some comment about the equality assessment required. (reference, space, circulation and the WC e.g.).One also considers that where possible, new working environments should consider a shower facility to allow people to cycle to work or receive immediate clean down in the agricultural contamination possibility. Finally, the planning statement does not include any information about the environmental / energy considerations being given to this new freestanding facility. There is no plant area identified so one assumes all electric energy needs. Again, aiming for carbon neutral requirements with new buildings given existing policies, some brief statement would be helpful. Soft landscaping is deliberately excluded in the application, but the Parish supports general ambitions reference tree planting and "greening the space" and considers this should be re-examined. |

1. **TO DISCUSS PARISH PROJECTS** 
   1. **TO DISCUSS THE WALLED GARDEN**

NPS has now installed the fencing around the land next to our carpark, this will become the school’s carpark when the extension takes place.

The Community Shop and Café have been very well used, has been a real hit with the cyclists. The Café is still open for takeaways.

Councillor Wiley confirmed that he has spoken to Daniel Cripps about the damage to the wall from the fallen tree. The wall has been significantly damaged, and was further damaged when the tree was removed. Cripps have approached Munnings to quote to repair the damage.

The Walled Garden will be insured on an estimated amount in the meantime and we will seek a professional valuer to attend the site. Proposed Councillor Carty, Seconded Councillor Heath. All in favour.

The Parish Council have informed Cripps about the other dead tree which sits behind where the fallen tree was.

* 1. **TO DISCUSS HAMILTON FIELDS (ROSEBERY ROAD AMENITY LAND)**

Councillor Heath and the clerk will prepare a circular for all the parishioners (across the whole parish), to gather in information on what we are proposing for the amenity land. We will look at the previous open evening and the ideas which were put forward. The flyers are likely to go out in the January/February time, the current covid-19 situation will be taken into consideration. Councillor Johnson confirmed that at present there is a waiting list for allotments and this has to be taken into account when looking at a plan. Councillor Wiley confirmed that the Parish Council is not planning for the area to encourage people to drive to.

1. **TO AGREE TO THE FORMATION OF HAMILTON FIELDS LAND ADVISORY COMMITTEE**

To be discussed at December’s meeting

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Balance | | Nat West | **£56,972.95** | 07.11.2020 |
| Bank Balance | | Scottish Widows | **£40,795.50** | 31.08.2020 |
| Bank Balance | | Broadland Deposit Account | **£136,846.84** | 31.04.2020 |
| Payments |  |  |  |  |
| T Scott |  |  | Salary and expenses | £1,127.21 |
| HMRC |  |  | Monthly Payment | £87.06 |
| Norfolk Pension Scheme | | | Monthly Payment | £363.61 |
| Innershed | |  | Email renewal | £67.20 |
| Broadland Tree Warden | | | Subscription | £25.00 |
| D J Johnson | |  | Walled Garden Carpark Planting | £345.21 |
|  |  |  | **TOTAL** | **£2,015.29** |
| Receipts |  |  |  |  |
|  | Allotment Holder | | Allotment - Plot 6a | **£11.75\*** |
|  | Allotment Holder | | Allotment - Plot 5 | **£33.00\*** |
|  | Allotment Holder | | Allotment - Plot 27 | **£33.00\*** |
|  | Broadland District Council | | CIL Monies | **£31386.97\*** |
|  | Allotment Holder | | Allotment - 6b | **£15.00\*** |
|  | Allotment Holder | | Allotment - 11b | **£15.00\*** |
|  | Allotment Holder | | Allotment - 7 | **£33.00\*** |
|  |  |  | **TOTAL** | **£0.00** |
| **Outstanding Cheques** | | |  |  |
|  | Steelway Fensecure | | Gt Plum Playing Field Fencing | **7898.90** |
|  | Broadland District Council | | Deposit Account | **£25,207.78** |
|  | Chris Parr |  | Overpayment - Allotment | **6.25** |
|  |  |  | **TOTAL** | **£33,112.93** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately | | | |  |
|  |  |  |  | **£21,844.73** |
| \* already included in the accounts stated above | | |  |  |

The Parish Clerk asked if we would like to subscribe to the Tree Warden for another year. All Agreed. Councillor Cawdron and Johnson confirmed that they were able to secure approximately £200 worth of planting for the Walled Garden Carpark under this scheme.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 14th December 2020 at 7.00pm via Zoom Link.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Dog Bins – Proposed new location of Water Lane/Broad Lane. Looking to enlarge the bin located on the Great Plumstead Bus Shelter.

SAM2 Signs – New Locations

Website Review

There being no further business the meeting closed.

Signed: Chairman Date: