**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 8th February 2021 at 7.00pm via Zoom Link**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr R Heath Mrs J Jones**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen Mr G Edwards**

**Mrs T Scott (Clerk)**

* **Police Report** – Thorpe End – 0, Little Plumstead – 10, Great Plumstead - 0
* **County Councillor Report** – The County Council continues to respond to the pandemic and will be helping to co-ordinate school meals during the February half term. There have been a lot of scams detected by Norfolk Trading Standards, these include false calls from NHS, HMRC, Royal Mail and Amazon requesting money for services, access to services and debts. Please ignore these calls and never press the 1 to speak with someone. Never give bank details over the phone to these scam calls. The NHS, banks and Royal Mail will not request money over the phone. The Council will agree its Budget for 2021/22, there will be a 2.99 per cent tax increase and a 2 per cent increase for Adult Social Care. This is to meet the £28.1m cost pressures and over pressures of £45m. The Council plans to increase the County Councillor Highways Allowance from £6k to £10k pa. The council has launched its wide-ranging plans to reduce the County Council’s carbon emissions from 11.6m tonnes per year to zero by 2030. Other plans include planting over 1m trees and investing an extra £1.5m in active travel. Upgrade over 15,000 new LED lights that will replace existing street lights. Council is investing a further £1.5m in flood defences and drainage. Extensive work is being planned for a new pipe and signage on Green Lane North (railway bridge), there is a £1000 fine for anybody caught ignoring the legal order. Work is still ongoing to tackle Hare Road, Great Plumstead. Highways would welcome any maps of urgent works for ditches in the parish. The highway team is currently working across the whole county on digging ditches etc, they are nearer Plumsteads and we should be next on the list for works. Councillor Mackie thanked Councillor Bullen for reporting the anti-social behaviour on the Business Park again with the park manager and PC Mason. The business park have installed a speed bump and are looking at installing CCTV. Councillor Mackie has asked for a feasibility study for the Broad Lane works to be undertaken in this half of the year. Councillor Cawdron queried the Norfolk Council Tax rises again at 3.99% (Council Tax increase 1.99% plus 2% for Adult Social Care) and noted this was now a recurring figure each year in excess of inflationary figures. Councillor Mackie confirmed that it was the Council’s forecast in their medium time financial plan to be lower over subsequent years.
* **District Councillor Report** – It has been a difficult time with Broadland recording some of the highest infection rates in Norfolk. The Tier 5 Lockdown has now slowed infection rates although these are still very high and there is pressure on the NHS. If you know of anyone in support or cannot access essential items or need to speak to someone immediately regarding COVID-19 please ask them to contact our Help Hub by telephoning 01508 533933. More information is available at <https://www.broadland.gov.uk/coronavirus>. Local business support is available through grants – for details go to <https://www.broadland.gov.uk/coronavirus/businesses>. The pressure is still being maintained on Mr Edwards (Alexander Grace Homes) to fulfil the requirements of the Management Plan for The Glade, Little Plumstead. Reports have been received of further “works” being undertaken which will be reviewed. The Regulation 10 on the new Local Plan has commenced and responses are required by 15th March 2021. This will be the last chance to comment prior to the new Local Plan being submitted for examination in the summer of 2021. The budget proposals will come to Cabinet later this week and then to Full Council later this month for approval. It is likely to see a small increase – c£5 a year – in Broadland’s element of the Council Tax bill. Tickets for the Broadland Community at Heart Lottery are now available to buy online at <https://www.communityatheartlottery.com>. The first draw will be on Saturday 27th February 2021. *Councillor Wiley enquired why there is a large amount of planning applications still waiting a final decision, Councillor Vincent confirmed that there is no delay at Broadland DC, consultation periods are the same. Councillor Cawdron questioned when the Brook/Laurel Farm is likely to be actioned as the trod along Plumstead Road is linked to this application. Councillor Vincent confirmed that the bridge over the railway bridge is the hold up with this. There is conflicting information from various departments. Lothbury have been exposed under the Covid pandemic and their attention has been taken away from Brook/Laurel development. The roundabout is planning for later in 2021, this has implications for Lothbury. Potentially a hybrid application which causes problems via drainage and other services.*
* **Public Participation –** Councillor Vincent confirmed that BDC are keeping the pressure on Alexander Grace Homes and will be reviewing the work he has done and ensuring the works that need to be done are. BDC do think that a resident association will or would work, Thorpe End has something similar which works very well.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

None

1. **DECLARATIONS OF INTEREST**

None

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11th January 2021**

Approved

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

Councillor Bullen discussed dog bins in Little Plumstead. The Clerk confirmed that Environmental Health have approved the dog bin for Water Lane (opposite the Penrice Road entrance). The Clerk will ask if the corner of Old Hall Road is possible for a rubbish bin, there have been issues with rubbish in the church carpark. The Clerk will also enquire about possible extra dog bins on for footpath which comes out on the The Green, Little Plumstead pathway.

1. **TO RECEIVE CORRESPONDENCE**
* **Closure of Green Lane (Bridge) –** The road is closed at the junction of Low Road through to the junction with Middle Road. Closure will run from 10th February 2021 to 20th January 2022.
* **Greater Norwich Local Plan – Publication Period –** The publication runs until 15th March 2021
* **Rough Sleeper Count –** None reported.
* **New Street Name – Plot L2A, Broadland Business Park –** The Parish Council has been asked to put forward names for the new road on the Broadland Business Park. Burtt Way, Frank Cross Way and Haltingate Way was put forward.
* **SAM2 Results – Plumstead Road, Thorpe End –** Plumstead Road, Thorpe End. 30.12.2020 to 05.02.2021. Total Vehicles – 87,643. Max speed recorded – 85mph on 11.01.21 12:25. Average Speed – 26.9mph.

1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| FUL/2020/0064 | Gamble Plant Norfolk Limited | Gamble Plant (Norfolk) Ltd, Salhouse Road, New Rackheath, Norwich :Retrospective Application for a change of use to a Sui Generis use for the storageof top-soil, sub-soil, recycled construction materials, brick rubble, old fencing,green waste and concrete, and construction and demolition wasteprocessing/recycling, the siting of mobile processing plant, offices, associatedinfrastructure and the construction of amenity bunds and landscaping.: | Our main concern is for the Health and Welfare of any staff at this facility.  The facilities are basic and no real statement in relation to toilet facilities, hot or cold running water and there is an indication of lone man working with heavy machinery and unstable materials.   Has the Health and Safety Officer been advised?  The extensive planted bunding is long overdue.   The Parish Council believed this was a temporary construction site to do with the NNDR not an allowed concrete crushing plant.   |
| 20210060 | 2 Percy Howes Close,Thorpe End,NR13 5BG | Proposed rear extension | No objection  |
| 20210162 | 6 South Walk,Thorpe End,NR13 5BJ | Demolition of existing dwelling and erection of replacement dwelling | No objection  |
| 20210145 | Former Garden of Homeleigh, Broad Lane, Little Plumstead, NR13 5BY | Revised proposal following application 20191503 - proposed sub-division of garden to create 1 new dwelling & attached double garage | Revised application : more eco/energy aware proposal welcomed. Just to note Applicant and Agent are the same. Domestic waste bin location not identified and some confusion we think on Section 15 of the Application form to do with Trade Waste/Effluent, which does not normally apply to domestic applications. |
| 20210176 | Land between Oak House & Orchard Cottage,Toad Lane,Great LittlePlumstead,NR13 5EQ | Permanent retention of container for storage of fireworks and use of previously approved agricultural building for B8 storage building in association with fireworks business | This is not a usual rural business and much better located on a light industrial business park, rather than in close proximity to residential houses.  Are inspections provided on a regular basis to ensure security?   |

1. **TO DISCUSS PARISH PROJECTS**
	1. **TO DISCUSS THE WALLED GARDEN**

The insurance broker for Cripps spoke to Councillor Wiley to confirm that Cripps are insured for the damage to the wall. The claim is currently being assessed by both the Parish Council’s insurance company and Cripps’ insurance company. The insurance company did mention that we would need to get two quotes for them. Councillor Cawdron and Johnson will take this forward.

The Walled Garden Group asked how often the Parish Council would like to receive reports, quarterly was agreed and as appropriate a brief presentation from them about how they are doing. Councillor Carty thanked Councillor Johnson on his suggestions for what can go into the hedging between the entrance road and the new school carpark fencing.

* 1. **TO DISCUSS ROSEBERY FIELDS**

Councillor Heath confirmed that the Committee met earlier the month and have agreed that the key objective is to get the site safe. The Committee has suggested clearing and levelling the land in preparation for seeding grass, leaving the wild area on the left hand side corner and the natural water feature in the top right hand corner (Councillor Johnson is gathering quotes for this). To carry out any trees works as required. Infilling the gaps in the hedging on the perimeter. Sow the grass. We will need to apply for change of use for the field. The Committee asked if the amounts ringfenced (Section 106 and CIL monies) for the Rosebery Field can be solely used on this project. Proposed – Councillor Edwards. Seconded – Councillor Carty. All in favour. Councillor Johnson confirmed that the road is a normal road and normal machinery will be fine and shouldn’t damage the road.

* 1. **TO DISCUSS THE CHURCH ROAD GREEN**

Councillor Johnson confirmed that all the trees have now been planted. The hedging is sitting by the fence and will be planted in due course.

* 1. **TO DISCUSS GREAT PLUMSTEAD PLAYING FIELD**

There is an issue with a muddy entrance to the playing field and to the play area. The plan is to install a substantial material to stop the area from becoming more damaged and to ensure that wheelchairs and pushchairs can still access the site. Councillor Johnson is still gathering in quotes.

1. **TO DISCUSS THE PARKING ISSUES ON THE WILLOWS, LITTLE PLUMSTEAD**

A number of residents have reported issues with cars fully parked on the paths on The Willows, Little Plumstead development. Cars with all four wheels on the path and causing an obstruction to the road is an offence under Section 72 of the Highways Act and should be reported to the Neighbourhood Team.

1. **TO DISCUSS THE COMMUNITY LIBRARY IN THORPE END**

The parishioners in Thorpe End have asked if the Parish Council would object to a community library being installed on Broadmead Green. No objections. The Parish Council has been asked if we would sponsor the community library, a parishioner is building the cabinet for free but has asked for a donation towards materials. The Clerk will investigate and report back.

1. **TO DISCUSS THE DOG FOULING ISSUES IN THORPE END**

Parishioners have reported a number of dog fouling issues in Thorpe End. The Councillors didn’t think that a new bin is needed as there is one located close by, the Clerk will investigate getting some signs to be put up to remind everyone to pick up after their dog.

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£49,258.98** | 30.12.2020 |
| Bank Balance | Scottish Widows | **£40,796.53** | 30.11.2020 |
| Bank Balance | Broadland Deposit Account | **£136,846.84** | 31.04.2020 |
| Payments |  |  |  |  |
| T Scott |  |  | Salary and expenses | £1,127.21 |
| HMRC |  |  | Monthly Payment | £86.86 |
| Norfolk Pension Scheme | Monthly Payment  | £363.61 |
| Came and Co |  | Annual Insurance Payment | £3,144.89 |
| National Allotment Society | Allotment Subscription | £36.00 |
| Information Commissioner | Data Protection Renewal Fee | £40.00 |
|  |  |  | **TOTAL** | **£4,798.57** |
| Receipts |  |  |  |  |
| Allotment Holder |  | Plot 28 | £30.00 |
| Allotment Holder |  | Plot 5 | £20.50 |
| Allotment Holder |  | Plot 25 | £33.00 |
| Allotment Holder |  | Plot 4 | £30.00 |
| Allotment Holder |  | Plot 22a/b | £30.00 |
| Allotment Holder |  | Plot 1,2,3 | £90.00 |
| Allotment Holder |  | Plot 21 | £30.00 |
| Allotment Holder |  | Plot 16 | £25.50 |
|  |  |  | **TOTAL** | **£289.00** |
| **Outstanding Cheques** |  |  |
| Chris Parr |  |  | Allotment - Overpayment | £6.25 |
| Innershed |  | Email Renewal | £67.20 |
| Garden Guardian |  | Grounds Maintenance - Yearly | £7,065.60 |
| Norfolk Pension Scheme | Monthly Payment  | £363.61 |
| Broadland District Council | Litter/Dog Bin empties | £255.60 |
| Scouts |  |  | Water Rates Refund | £23.71 |
| Bowls Club |  | Water Rates Refund | £1,009.76 |
| Anglian Water |  | Water Rates  | £156.88 |
|  |  |  | **TOTAL** | **£8,948.61** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
|  |  |  |  | **£35,800.80** |
| \* already included in the accounts stated above |  |  |

The Clerk enquired if she could attend Word and Excel Accessibility training at a cost of £48 in total. All in agreement.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 8th March 2021 at 7.00pm via Zoom Link.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

There being no further business the meeting closed.

Signed: Chairman Date: