**GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 12th April 2021 at 7.00pm via Zoom Link**

**PRESENT: Mr J Wiley (Chairman) Mr A Cawdron**

 **Mr R Heath Mrs J Jones**

**Mr D Johnson Mr R Claxton**

**Mr S Vincent Mrs L Carty**

**Mrs M Bullen Mr G Edwards**

**Mrs T Scott (Clerk)**

* **Police Report** –February 2021- Thorpe End – 2, Little Plumstead – 3, Great Plumstead – 0
* **County Councillor Report** – Councillor Mackie confirmed – “that it had been a profound honour and privilege to have represented this area and your Council sine 2005, nearly 16 years. Whatever the outcome, I wish you all every success for the new municipal year ahead”. As you will be aware HRH Prince Philip, Duke of Edinburgh passed away. If you wish to pay your requests you can email them to condolences@norfolk.gov.uk or post them to The Lieutenancy Office, Norfolk County Council, Martineau Lane, Norwich, NR1 2DH. The speed signs are due to be installed on Hospital Road, Little Plumstead in the next 4-6 weeks. £3000 from the County Councillor’s Highways and Environment Member Budget has been allocate to the Walled Garden Community Garden and Shop to support new projects. Councillor Mackie has requested that a tree is planted in memory of HRH Prince Philip. Violations of the closure on Green Lane have been reported. If the works are completed sooner then road will open earlier. Unfortunately fly tipping was reported on Green Lane North and on the NDR. Residents should be very careful of waste collectors or rogue traders and ask where the waste will be disposed of. Fly tipping statically is less than before the charges came in. Libraries and the mobile library service have reopened. Councillor Mackie thanked Councillor Cawdron and Bullen for the discussions on the planting on the NDR and where needs to be replanted. *The Councillors thanked Councillor Mackie for all of his hard work and dedication to the parish over the years.*
* **District Councillor Report** – Councillor Vincent gave the details for those wishing to leave a message of condolence following the passing of HRH Prince Philip – condolence@broadland.gov.uk. Councillor Vincent is aware of the activity on site on The Glade, Little Plumstead which has caused a high level of distress to a number of residents. Councillor Vincent has been in communication with PC Mason that the Police are not taking any further action as none of the parties involve have made a direct complaint to the Police, which is disappointing. Broadland continue to enforce the S106 and Officer have visited the area to assess works. Outstanding and deficient works have been highlighted to Mr Edwards, as per the Management Plan, and further inspections will happy this month to assess any works completed. Councillor Vincent thanked everyone who sent pictures and details of the ongoing works. Broadland is working hard to support the local economy get back on to its feet and local businesses recover as the COVID-19 restrictions start to be lifted Woork4All is a new initiative delivered by the Council’s Help Hub to help and support Broadland residents who are looking for employment. Please pass the details onto anyone who you think it would help. More information can be found at [www.broadland.gov.uk/work4all](http://www.broadland.gov.uk/work4all). As sports resumes over the coming months, aspiring sports start in Broadland can now apply for a Sports Champion Grant of up to £300 to support them with the cost of training and coaching, competitions entry fees, travel or physiotherapy. Applications are also open for Community Coach Development bursaries of up to £300 are available. To be eligible, applications must live in Broadland or South Norfolk and be competing in a discipline recognised by Sport England. To apply the application form can be found at [www.broadland.gov.uk/sportsgrant](http://www.broadland.gov.uk/sportsgrant). For more information please contact sport@broadland.gov.uk.
* **Public Participation –**  The Glade, Little Plumstead – The letters received by residents had an invoice included for £300 for 2020/21, together with any outstanding monies between 2004-2019 (these are approximately £3000). The covenant states the landowner can charge £80 (increasing with index) and he can charge interest. Alexander Grace Homes didn’t own the land until 2010. The 2013 Management Plan was agreed with Broadland District Council which details the works, Councillor Vincent confirmed that no new plan has been agreed but is being discussed, but AGH is still subject to the 2013 Plan. Where the confusion may have come from is that Mr Edwards has a task list of urgent and dangerous works which need to be done now. Any invoice has to prove that the works have been undertaken. Councillor Vincent did confirm that any resident who doesn’t agree with their invoice should dispute it as if you do not it becomes a valid invoice. Flatlands have confirmed that all questions have been collated and sent to solicitors and they will be replying in due course. The police are not taking any further action on the actions of Mr Edwards in front of minors, as the parents of the children have not made a direct complaint to the police. Councillor Heath confirmed that invoices can be done in advance. Councillor Vincent said that Broadland District Council are enforcing the S106 Agreement but there are limited powers. Prompted works have happened and warnings have been issued on failures. Officers are getting the works undertaken to ensure they are up to standard. Any compulsory purchase order would need a receiving body to take on the land. At the moment there isn’t one. Councillor Heath commented that at the moment all the works are focussed on the land near the lake, whereas the other areas don’t seem to be looked at. The others on the Glade are split between Alexander Grace Homes (Flatlands, Cofton (in administration), Wimpey and Broadland District Council. Councillor Mackie will speak to training standards about this situation again, unfortunately he does just enough to comply. It is about putting together a case together.

The Parish Council and residents held a one minute silence for HRH Prince Philip, Duke of Edinburgh.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

None

1. **DECLARATIONS OF INTEREST**

Councillor Wiley – Planning – Manor Farm, Little Plumstead

1. **TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 8th MARCH 2020**

Agreed

1. **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

The Clerk confirmed that the bin for Water Lane/Penrice Road is the same type but will cost £172.48 (total) instead of £208.98 as the previous bin would have been too large.

1. **TO RECEIVE CORRESPONDENCE**
* NDR Planting update – Councillor Cawdron and Bullen have been in contact with the NDR team about the planting and unfortunately the number of plants which have died. Ian of the NDR team has confirmed that these will be replaced. The planting barrier on the small NDR Little Plumstead/Thorpe End roundabout will be planted.
* NDR SUDS/Drainage Update – Councillor Cawdron has been talking with Anglian Water about the SUDS Drainage and their ineffectiveness in our area. It has been asked that this is taken into account in forthcoming applications as it is proven to not work in our area.
* The Glade, Little Plumstead – Taylor Wimpey Maintenance – Beech Drive – road edging need repair. Lakeland Close – missing post on pedestrian path. Anything else please do report. The adoption of the roads is still ongoing they are waiting for the vesting certificate.
* Rangers Visit – Hare Road – Pot holes and state of road needs looking at. Public footpath Low Road to Smee Lane, metal Rails at Low Road end are very loose. Footpath from Smee Lane to NDR (across the field not beside NDR), according to ordnance survey there should be a stile to get onto NDR path. There is no stile, you have to climb through the post and wire fence. Hospital Road/Old School Road junction, standing water issue when it rains. Hare Road, flooding issue (at the last houses on the road).
1. **TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 20201996 | Single Storey Farm Office Building | Manor Farm, The Green, Broad Lane, Little Plumstead | 09.04.2021 |
| 20210162 | 6 South Walk, Thorpe End, NR13 5BJ | Demolition of existing dwelling and erection of replacement dwelling | 09.04.2021 |
| 20210428 | 6 Plumstead Road, Thorpe End | Double garage to be rendered the same colour as house | 17.04.2021 |
| 20210356 | Plot 16B, Peachman Way, Broadland Business Park, Thorpe St Andrew | Use of the northern part of the site as a storage yard in association with hire of equipment; erection of a building to facilitate the hire business; provision of hardcore finish on the southern part of the application site; fencing; external lighting, gates, vehicle wash bay, recycling area and cycle stands; realignment to existing access; amendment to standard operating hours | 15.04.2021 |
| 20210363 | The Cottage, Middle Road, Great Plumstead | Single storey side extension plus detached garage | 04.04.2021 |

1. **TO DISCUSS PARISH PROJECTS**
	1. **Walled Garden**

The Clerk continues to chase CNA Hardy who are the claims examiner for Cripps. They confirmed that their client was no liable as the tree formed part of A C Coombes first report. The Clerk was able to respond and confirm that they were incorrect and the tree did not form part of the report and the tree they referred to was the wrong one. CNA Hardy were then subject to a cyber attack and have been unable to access our case and things have gone quiet. Councillor Cawdron confirmed that he met with Morton’s for engineer report for the Walled Garden. A schedule of works has been produced and sent out to companies for quotes. These will be ready for the insurance company.

* 1. **Rosebery Fields**

Councillor Cawdron is dealing with the planning application for the site. Councillor Johnson confirmed that the wild area will need to be stripped and replanted, with better plants for animals and insects. Councillor Cawdron confirmed that the developer has given us permission to use their plan of the area for the planning application. A couple of residents have mentioned that there is a covenant on their title which prevents them to installing a fence along the boundary line. The Parish Council are asking Broadland Growth why this is in place, they don’t have issues with a fence being installed. This will provide security and privacy for the residents.

1. **TO DISCUSS DOG BINS IN THE PARISH**

The Clerk will chase Broadland about the rubbish bin on the church carpark in Little Plumstead. We will investigate who will be taking care of the rubbish bin on the new play park on The Willows, Little Plumstead.

The Parish Council propose the following new dog/rubbish bins in the parish:

Dog Bins

The Green, Little Plumstead footway

Hare Road (the other end of the above footway)

Middle Road (NDR Bridge)

Pathway along railway line in Thorpe End (Plumstead Road to Broad Lane) -  either end

Rubbish Bins

The Green, Little Plumstead footway

Middle Road (NDR Bridge)

Pathway along railway line in Thorpe End (Plumstead Road to Broad Lane) -  either end

Great Plumstead Playing Field

Approximately the bin and post will cost £178.42 plus installation (approximately £30). Monies can come from Section 106 Monies.

Proposed Councillor Carty, Seconded Councillor Bullen. All in favour

1. **TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Balance | Nat West | **£34,476.47** | 30.03.2021 |
| Bank Balance | Scottish Widows | **£40,797.56** | 31.01.2021 |
| Bank Balance | Broadland Deposit Account | **£136,846.84** | 31.04.2020 |
| Payments |  |  |  |  |
| T Scott |  |  | Salary and expenses | £1,147.38 |
| HMRC |  |  | Monthly Payment | £94.13 |
| Norfolk Pension Scheme | Monthly Payment  | £378.38 |
| D J Johnson |  | Dog Bin Repayment | £172.48 |
| Mr M Philpot |  | Thorpe End Bookcase | £246.91 |
| Broadland Tree Warden Network | Yearly Subscription | £30.00 |
| Great and Little Plumstead PCC | Grant | £1,200.00 |
|  |  |  | **TOTAL** | **£3,269.28** |
| Receipts |  |  |  |  |
| Broadland District Council | Interest on Investment | £10.42 |
|  |  |  | **TOTAL** | **£10.42** |
| **Outstanding Cheques** |  |  |
| Chris Parr |  |  | Overpayment - Allotment | £6.25 |
| Scouts |  |  | Water Rates - Refund | £23.71 |
| Came and Co |  | Annual Insurance Payment | £3,144.89 |
| National Allotment Society | Allotment Subscription | £36.00 |
| HMRC |  |  | Monthly Payment | £87.06 |
| Norfolk Pension Scheme | Monthly Payment | £363.61 |
| Mrs Wher |  | Tree Cutting - Padgate | £280.00 |
|  |  |  | **TOTAL** | **£3,941.52** |
| **Current Account Balance** after above payments made and **outstanding cheques cleared** will be approximately |  |
|  |  |  |  | **£27,276.09** |
| \* already included in the accounts stated above |  |  |

Training – Clerk – Summer Clerk Seminar (£48). Agreed. Councillor Johnson and Claxton – PlayArea Inspection Course (£30 each). Agreed.

1. **TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the Annual Parish Meeting is Monday 4th May 2021 at 7.00pm via Zoom Link followed by the meeting of Great and Little Plumstead Parish Council.

1. **TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Bowls Club Request

There being no further business the meeting closed.

Signed: Chairman Date: