

GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

A Meeting of Great & Little Plumstead Parish Council was held on Monday 14th June 2021 at 7.00pm at the Octagon Barn, Little Plumstead

PRESENT: Mr J Wiley (Chairman) Mr A Cawdron
Mr R Heath Mr G Edwards
Mr D Johnson Mr R Claxton
Mrs L Carty
Mrs T Scott (Clerk)

- **Police Report** – Thorpe End – 1, Little Plumstead – 17, Great Plumstead – 3 (April 2021)
- **County Councillor Report** – Councillor A Proctor was re-elected council leader. Councillor P Carpenter elected Chairman for the year ahead and Councillor K Vincent, Vice Chairman. Councillor Mackie re-elected as Vice Chairman of the Conservative Group and Chairman of the Audit Committee. The final signs for Green Lane North are due to be installed this week, it has been decided to re-open the road until later in the year. The schedule footway resurfacing scheme on Plumstead Road, Thorpe End is due to begin on 5th July 2021 and will last for 7 weeks, with the carriageway resurfacing scheme due to be constructed on 23rd August and will last for 1 week. The feasibility studies for Thorpe End and Broad Lane are due to take place this year. Hare Road flooding is on the highways action plan, Ben Rayner is still working on securing a solution to that. The Hospital Road, Little Plumstead, flashing school speed sign should be installed very soon.
- **District Councillor Report** – The Help Hub is run by Broadland District Council and South Norfolk Council and offers practical support and advice to provide help whatever the situation - Email helphub@broadland.gov.uk or ring 01603 430431 (8:15am - 10pm weekdays). If you know anyone who is struggling to care for another person and need of a bit of support do this, Carers Matters Norfolk can help. Ring 0800 083 1148 for free, independent and confidential support. In the last 12 months BDC and SNC have carried out 206 fly tipping investigations resulting in fines for businesses and residents. If you see fly tipping or littering please report it on the Council's website - Council's website at the following link- www.southnorfolkandbroadland.gov.uk/fly-tipping. Anyone leaving further education with no employment in place, unemployed, about to be made redundant or looking for a career change – Work4All is a friendly, free, personalised service – Ring 01603 430431 or email work4all@broadland.gov.uk.
- **Public Participation** – A parishioner queried what was happening with Flatlands and in particular the latest invoices which were issued. The Parish Council confirmed that Flatlands are carrying out works to the area but these are then inspected by Broadland District Council, if they are not up to standard these are reported back to Flatlands. It was the understanding of the Parish Council that the invoices and the queries which were raised on them by the parishioners are still with Flatlands' solicitors, unfortunately the Parish Council does not have any further information then what is shared.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Bullen, Jones and Vincent

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 24th MAY 2021

Agreed.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

None

5. TO RECEIVE AND ADOPT THE STATEMENT OF ACCOUNTS AND BALANCE SHEET FOR THE YEAR TO 31ST MARCH 2021, TO APPROVE THE ANNUAL RETURN FORM, AND TO REVIEW THE EFFECTIVENESS OF INTERNAL AUDIT

The Council unanimously approved the Annual Governance Statement which was signed by the Chairman and Clerk

The Council unanimously agreed the Accounts and Balance Sheet for the Year Ended 31st March 2021 and approved the Accounting Statements 2019/20 on the Annual Return Form. This was signed by the Chairman.

The internal auditor recommended: the budget figures spreadsheet should include the completed financial year rather than part; the Council should adopt a General Reserve Policy; the Council should review its Fidelity Insurance limit.

6. TO RECEIVE CORRESPONDENCE

- Great Plumstead Village Hall Trust – Report – The Trust is responsible for the maintenance of the Hall. Value of the trust is £18405.40.
- Norwich Cycling and Walking Route Plans – 8 existing active travel routes have been earmarked for improvement. Public is being asked for their thoughts between 17th May to 28th June at www.norfolk.gov.uk/activetravel.
- Plumstead Road, Thorpe End – Works – Footway resurfacing scheme due to begin on 5th July 2021 for 7 weeks.
- Great Plumstead Playing Field Request – The Friends of Little Plumstead Primary School have enquired whether they can hire the playing field for a fundraiser. The Parish Council had no objections but it would be subject to the normal before/after inspections, covid restrictions and the Bowls Club and Village Hall will need to be checked with to ensure no other events are happening.

7. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

20210953	Plot L2A, Brook Road, Broadland Business Park	Details of condition 13 of permission 20191973 (Renewable Energy)	None
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8. TO DISCUSS PARISH PROJECTS

a. WALLED GARDEN

The new signs will be going up in the Walled Garden carpark shortly. The Community Group have kindly financed these. We are waiting for the approved contractor to take possession of the site and commence the repair works to the wall. Cripps have confirmed that we can access their land to do the works.

b. ROSEBERY FIELDS

The Planning Application is currently with Planning, there is a backlog. Councillor Heath and Johnson have started the planting of the missing hedge this week.

c. GREAT PLUMSTEAD RECREATIONAL AREA

The Clerk will see if other Parish Councils can recommend any architect/project managers for the project.

d. PADGATE PLAY AREA – NEW GATE

There is a gap in the boundary hedge of the padgate play area. Proposed that we should install a higher fence (currently its mid shin height) and plant new hedging in the gap.

9. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£65,870.18	28.05.2021
Bank Balance	Scottish Widows	£40,797.56	31.03.2021
Bank Balance	Broadland Deposit Account	£136,846.84	31.04.2020
<u>Payments</u>			
T Scott		Salary and expenses	£1,164.77
HMRC		Monthly Payment	£91.73
Norfolk Pension Scheme		Monthly Payment	£378.38
J Cator 1984 Account		Sandhole Lane Rental	£135.38
D J Johnson		Replace lock on football store	£33.00
D J Johnson		Fitting Dog Bin - Water Lane	£30.00
Mrs C Moore		Internal Audit	£75.00
Norfolk Parish Training & Support		Annual Subscription	£478.95
Harrod Sport		Goals - Water Lane	£2,501.36

Cocksedge Building Contractors Ltd	Overpayment - Noticeboard	£680.00
	TOTAL	£5,568.57
<u>Receipts</u>		
	TOTAL	£0.00
Outstanding Cheques		
Broadland Tree Warden	Annual Subscription	£30.00
T Scott	Salary and expenses	£1,164.77
Norfolk Pension Scheme	Monthly Payment	£378.38
Community Action Norfolk	Play Area Training	£60.00
D J Johnson	Broadmead Bench Repair	£63.00
D J Johnson	Gt Plum Noticeboard Installation	£100.00
	TOTAL	£1,796.15
Current Account Balance after above payments made and outstanding cheques cleared will be approximately		
		£58,505.46
* already included in the accounts stated above		

10. TO DISCUSS AND ADOPT THE RESERVES POLICY

Agreed and adopted.

11. TO DISCUSS AND ADOPT AMENDED PLUMSTEAD COMMUNITY POLICY

Change to name of the committee. It will now be called The Plumstead Community & Sports Facility Advisory Committee. Adopted.

12. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 12th July 2021 at 7.00pm at Octagon Barn, Little Plumstead.

13. TO RECEIVE ITEMS FOR THE NEXT AGENDA

Church Road – Amenity Land

There being no further business the meeting closed.

Signed:

Chairman

Date: