

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 13th December 2021 at 7.00pm at Octagon Barn, Octagon Business Park, Little Plumstead

PRESENT: Mr J Wiley (Chairman) Mr A Cawdron
Mr R Heath Mrs J Jones
Mr R Claxton Mr G Edwards
Mr S Vincent Mrs L Carty
Mrs T Scott (Clerk)

- **Police Report** – Thorpe End – 0, Little Plumstead – 5, Great Plumstead - 1
- **County Councillor Report** – Maintenance works are being discussed to the Broadland Northway including signs and kerbs. Works are due to start on 10th January 2022, starting at the Fakenham end. The feasibility studies which Councillor Mackie commissioned are due to report in March 2022. The County Council is consulting on its budget proposals, this includes a Council Tax increase of 1.99% and an adult social care levy of 1%, so a total tax increase of 2.99%. The County Council has agreed its long term transport plan which includes a major feasibility study for a new rail halt to serve the Broadland Business Park. The reserved matters planning application has been submitted for Thorpe Woods. Councillor Mackie has objected to the scheme that looks to open the site to the public access but in a way that destroys natural habitats and bio diversity, this is coming to the Town Council Planning Committee on Monday evening.
- **District Councillor Report** – BDC is currently surveyed is trees which includes Thorpe End pathway/dog path. Any works needed will be undertaken. Councillor Vincent has asked for remedial works to be undertaken on the Church Carpark, Little Plumstead. BDC has agreed an independent living assistance policy which aligns the existing disabled facilities grant with a range of other services. To access the grants please visit Broadland District Council's website. Grants of up to £500 are available to Town and Parish Council's, community groups and registered charities to plant trees within Broadland. Please visit BDC's website for more information. Booking is now open for Tots2Teens sessions for this December, activities for children aged to 5 and 16 years old. The club runs from 20th an 23rd December 2021. To book a session, please call 01603 430525.
- **Public Participation** – None

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Johnson and Bullen

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 8th NOVEMBER 2021

Agreed.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The Clerk is still chasing the confirmed figures for the white gates for the parish. The Church Road amenity land holdup is with planning at Broadland District Council. We are waiting for the approved documents and plans. The ground protection at Great Plumstead has been completed.

5. TO RECEIVE CORRESPONDENCE

- **NDR – Update** – The replanting of shrubs will commence in early January and will be completed within the planting season. The lagoon bank (Middle Road) have been repaired.
- **Land at Plumstead Road East – Letter from Hill Developments** – It was queried who will maintain the woodland, will this fall to the homeowner? Councillor Mackie continues, with the Parish Council's support, to query the issues with the drainage of the development.
- **Seminars for Councillors** – There are four free seminars at the moment. The Clerk confirmed they are open to all Councillors.
- **Broadland Community Tree Planting Grants** – New tree planting scheme. Open to the Parish Council. Ends in March 2022.
- **St Andrews Park, Salhouse Road – Road Names** – The developer has confirmed that the names are acceptable to BDC and are fitting with the brand. The Parish Council queried why the names did not have any local connection.
- **Missing PROW sign – Hospital Road** – The Parish Council thought it was best to put a sign on the gate, rather in the grass as this might lead to confusion with the other footpath.
- **Speeding on Church Road, Great Plumstead** – A resident has raised the issue of speeding on Church Road. Councillor Heath will look at our SAM2 data to see if the speeding has increased. The Clerk will speak to Highways about any traffic calming issues for the area, although a lot of the options are not favourable with Highways or aren't possible due to the agricultural traffic.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2021093	Land off the Broadland Northway (A1270) Thorpe End	Temporary change of use for a period of 5 years from agricultural use to B8 open air storage use to allow the storage of materials	This application is insufficient in detail. The application is for Storage uses B8 temporary for 5 years. The application does not show how the area is to be properly accessed and where from. The application suggests that the field will surfaced during this temporary use but does not show how surface water will be
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			dealt with. The application is via the developer Halsbury Homes (who are doing substantial amounts on the Salhouse Area and Growth Triangle) so they could clarify what storage use is to be made of the Area. Is it Building Materials ? Will security/access lighting be required ? Will temporary accommodation be required? What form of security fencing is intended? What are the Car Parking requirements?
20212130	Oak Tree Barns, Water Lane, Little Plumstead	Porch extension and re-configuration of existing dwelling including insertion of roof windows and bi-fold doors	No objections
20212242	Railway Farm, Norwich Road, Little Plumstead	Change of use from agricultural to mixed commercial use (500 sq m)	The planning application does not contain any plans. Only a crude hand drawing. It is not believed that the building has ever been used for agricultural purposes, having only been completed. No internal design has been provided with the application. There is no information about the parking provisions. There is no information about the sewerage provisions. There will be an increase of traffic but there is no information about how this will be managed.

a. ROSEBERY FIELDS – TREE FUND APPLICATION

Noted under Parish Projects

7. TO DISCUSS PARISH PROJECTS

a. TO DISCUSS THE REPAIR WORKS TO THE LITTLE PLUMSTEAD PLAY AREA BENCHES OR INSTALLATION OF NEW ONES

The benches on the play area are in need of repair or replacement. It was considered a better choice to replace the two benches. The Parish Council can order four benches (the other two will go on the Rosebery Field project) for £1000 and are guaranteed for 25 years. We will need to confirm a price for installation. Proposed Councillor Carty, Seconded Councillor Edwards. All Agreed. Monies – Section 106 Monies (Play Equipment).

b. REPORT ON THE NEW DEFIBRILLATOR ON THE WALLED GARDEN, LITTLE PLUMSTEAD

The new defibrillator is now installed on the outside wall of the Walled Garden and ready for use by the public.

There is training available, it is being looked into for the wider community.

c. TO DISCUSS THE TOPOGRAPHICAL SURVEY QUOTES FOR THE GREAT PLUMSTEAD RECREATIONAL PROJECT

The architects have provided three quotes for the survey. They do not have a recommendation. The Parish Council agreed to go with Parish Land. Proposed Councillor Cawdron, Seconded Councillor Claxton. All in favour.

d. TO DISCUSS THE REMOVAL OF THE DEAD TREE ON THE GREEN IN THORPE END

Councillor Johnson was able to procure two quotes for the removal of the tree. The Parish Council agreed to go with Target Trees for the work, quote is £400. Proposed Councillor Heath, Seconded Councillor Cawdron. All Agreed.

e. TO DISCUSS THE TREE PLANTING AT ROSEBERY FIELDS

The Parish Council was successful in its application for the hedging and trees for the site from the NCC 1 Million Tree Scheme. The Parish Council is planning a community tree planting day but due to the covid case rising it was considered not appropriate for right now.

8. TO DISCUSS THE DEED OF COVENANT FOR THE WALLED GARDEN FROM DIOCESE OF NORWICH

Little Plumstead Primary School and its surrounding grounds are currently in the process of being transferred from Norfolk County Council to the Diocese of Norwich. They have asked if we could sign the Deed of Covenant for the joint entrance way of the Walled Garden Carpark. All Agreed.

9. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£48,575.35	30.11.2021
Bank Balance	Scottish Widows	£40,797.56	31.03.2021
Bank Balance	Broadland Deposit Account	£136,846.84	31.04.2020
Payments			
T Scott		Salary and expenses	£1,148.58
HMRC		Monthly Payment	£92.93
Norfolk Pension Scheme		Monthly Payment	£378.38
J Cator 1984 Account		Sandhole Lane - Half year rent	£143.50
David Bracey		External Play Area Inspection	£198.00
Garden Guardian		Grounds Maintenance	£7,065.60
Innershed		Business Email System - 1 year	£67.20
Plantscape		Gt Plumstead Ground Protection	£2,779.20
J G Electrical		Defibrillator Installation	£179.45
		TOTAL	£12,052.84
Receipts			
Allotment Holder		Allotment - 28	30.00
Allotment Holder		Allotment - 17	33.00
Allotment Holder		Allotment - 1,2,3	93.00

Allotment Holder		Allotment - 9	18.00
Bowls Club		Half yearly rent	300.00
Bowls Club		Water Rates	246.26
Allotment Holder		Allotment - 4	30.00
Football Foundation		Football Grant - Goals	1563.00
Scouts		Water Rates	32.06
Allotment Holder		Allotment - 10a	18.00
Allotment Holder		Allotment - 23	30.00
Allotment Holder		Allotment - 15	30.00
Scouts		Rent	25.00
		TOTAL	£2,448.32
Outstanding Cheques			
Norfolk Pension Scheme		Monthly payment	378.38
		TOTAL	£378.38
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£38,592.45
* already included in the accounts stated above			

Councillor Jones queried whether some of these funds should be transferred to our savings account. Proposed to move £10,000.

a. TO DISCUSS THE EXTRA FEE FOR CLEARANCE OF LEAVES ON BROADMEAD GREEN

We have received a quote for the removal of the leaves for £85 plus VAT. The proposal is to remove these for just this year. Proposed Councillor Cawdron, Seconded Councillor Vincent. Councillor Heath and Edward not in agreement. Majority in favour.

b. TO DISCUSS THE REQUEST FROM THE SCOUTS IN RELATION TO REPAIRING THE SCOUT HUT ROOF

Proposed Councillor Vincent, Seconded Councillor Jones. Monies from Grant fund.

10. TO DISCUSS THE BUDGET 2022/23 AND SET THE PRECEPT FOR THE YEAR 2022/23

The Finance Committee presented the Parish Council with the proposed budget for 2022/23. Proposed Councillor Jones, Seconded Councillor Heath. All agreed. The precept proposed for 2022/23 £49,101, a 2.5% increase on last year. Proposed Councillor Cawdron, Seconded Councillor Vincent. All agreed.

11. TO DISCUSS AND AGREE THE DOMESTIC HIRE LICENCE FOR SANDHOLE LANE, LITTLE PLUMSTEAD

The Licence for 2022-2023 has been received. The yearly fee is £287. Proposed Councillor Edwards, Seconded Councillor Carty. All agreed.

12. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 10th January 2022 at 7.00pm at Octagon Barn, Octagon Business Park, Little Plumstead.

13. TO RECEIVE ITEMS FOR THE NEXT AGENDA

None

There being no further business the meeting closed.

Signed:

Chairman

Date:

DRAFT