

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 8th November 2021 at 7.00pm at Octagon Barn, Octagon Business Park, Little Plumstead

PRESENT: Mr J Wiley (Chairman) Mr A Cawdron
Mrs J Jones Mr G Edwards
Mr D Johnson Mr R Claxton
Mr S Vincent Mrs L Carty
Mrs T Scott (Clerk)

Land North of Smea Lane, Great Plumstead – Ian from Orbit Housing and David from Armstrong Rigg Planning attended a pre-meeting presentation for the development of the land north of Smea Lane, Great Plumstead. The plan is to make Green Lane pedestrian which will link the site to the High School. The Councillors were concerned about the drop off area for the school, Orbit confirmed that this would be down to Norfolk County Council not to Orbit Housing. It was confirmed that the parking provisions for the housing is not inline with the Neighbourhood Plan. The latest plan for the area shows that there are two access points to the development which both feed onto Smea Lane. The project is due to start next Summer 2022 and will last for approximately 5 years. Councillor Jones shared concerns about the glass which will be in the soil due to the large amount of greenhouses which were and are on site, the developments confirmed that they have undertaken soil reports. Orbit confirmed that the main spine road is 7 ½ m wide (design – footpath/cycle/road/footpath). Councillor Cawdron confirmed that SUDS do not work in the area. Orbit Homes confirmed that they would be keeping ownership of all open space.

- **Police Report** – Thorpe End – 0, Little Plumstead – 3, Great Plumstead - 1
- **County Councillor Report** – Councillor Mackie will be in attendance to lay a wreath at the Thorpe Memorial on Remembrance Day. The County Council is working again with Waterstones to provide books for the looked after children as part of the Christmas Tree Appeal. The tree with gift tags will be in Waterstones, Norwich from this week. The work to clean the farm ditch system on Green Lane is programmed for this month. There will also be deeper gullies dug and ponds. Hare Road drainage system is now programmed into the 22/23 financial year, this has been added to the priority list. Councillor Mackie supported the project with Little Plumstead Primary School to improve their laptops. The cabinet meets on Monday to outline their approach to balancing the books in 2022/23 and setting the council tax. The cabinet is determined to keep to the planned 1% for adult social care and the 1.99% for other cost pressures. NCC do have to bridge a £39million budget gap next year, it has already identified £2.2 million of savings and is now bringing forward new proposals. NCC has reported major progress in cutting its own carbon emissions over the last few years. They have reduced carbon emissions from heating its buildings by 19% and reduced its transport emissions from its lease cars by 65%.
- **District Councillor Report** – BDC is looking to improve the quality of rent accommodation across Broadland by working with landlords to improve the energy-efficiency of these properties. Grants are currently available for homeowners and landlords alike through the

“Warm Homes Fund” and Local Authority Delivery Scheme. The Warm Home Fund is available again this year for details and grants please visit – <https://norfolkwarmhomes.org.uk>. BDC’s Help Hub offers practical support and advice to provide help whatever the situation – money worries, housing, health & wellbeing, loneliness & isolation. Telephone 01603 430431 (8.15am – 10pm) or email helphub@broadland.gov.uk. Councillor Cawdron enquired if there was any update on the Brook/Laurel Farm development, Councillor Vincent confirmed that at the moment there is a proposal to make the road system one way, keeping Green Lane open. This has received criticism back that this won’t work as Green Lane floods too much.

- **Public Participation** – The Scouts reported that the Fireworks event in Great Plumstead was a great success, approximately 1000 people attended. The event was also attended by the Walled Garden, Bowls Club as well as the Scouts. The Scouts have asked for a grant to repair the roof to the Scout Hut (felt repair) - £148. The Parish Council asked for receipts and this will be discussed at next meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Bullen and Councillor Heath

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11th OCTOBER 2021

Agreed. Proposed – Councillor Johnson. Seconded – Councillor Cawdron

To expand on previous minutes – Flooding issues in Thorpe End – the pumping station at the end of Woodland Drive, Thorpe End. When this is over used houses in the older part flood (with sewerage as well). Some of the Salhouse Road (Sprowston) development are still proposed to go into this pumping station which is a huge concern. TEGRAV and the Parish Council will keep pressure to not allow this to go ahead.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The Clerk reported back on the Church Road amenity land. Ingram Homes have confirmed that they have been chasing as well and the hold up is with Broadland District Council (planning). The documents were originally produced incorrectly so we are being corrected and we should hopefully receive these soon. The front of the land is maintained by Norfolk County Council and it was proposed that we could maintain this and then reclaim the figure from NCC to ensure that it is cut regularly. The Clerk is still continuing to chase Highways for the firm figures for the white gates, our parish partnership bid doesn’t run out until February.

5. TO RECEIVE CORRESPONDENCE

- Rough Sleeper Counter – 17th November – None were reported.
- Business Awards 2022 – Nominations are now open – Nominations close on 13th December. Please visit www.southnorfolkandbroadland.gov.uk/businessawards for more information.
- Pathways to Nature – If you know or support someone with dementia, Norfolk County Council has launched these support sessions. Sessions are free. Please visit [Buy tickets for MONUMENT: Pathways into Nature \(tickettailor.com\)](http://Buy tickets for MONUMENT: Pathways into Nature (tickettailor.com)) or call 01245 237548
- NDR Replacement Planting – Grass cutting of wide verges and slopes is currently underway. Replacement plants are on order and replacement planting will happen during the planting season. Maintenance works on the lagoon on Middle Road comments on the 8th November. *Councillor Jones mentioned that the fencing on the top of Low Road adjoining the footpath has been removed.*
- Developing skills in Health and Social Care – Norfolk County Council have a project to develop skills in health and social care. For more information: www.norfolk.gov.uk/developingskills
- Great Plumstead Access Closure
- Norfolk Strategic Flood Alliance – The Strategy has now been adopted. Please see Norfolk County Council for full details.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

20211813	Brickworks House, Norwich Road, Little Plumstead	Conversion of existing outbuilding to 2 bedroom dwelling	<p>This development is out of the development area</p> <p>The existing driveway entrance is very close to the main road junction, but one supposes that's been seen as acceptable in the past. The junction in question has also had a number of accidents which needs to be considered for this site.</p> <p>The proposal for conversion will demand a considerable body of work to gain insulation standards and quality for habitation, generating two single bed size bedrooms, probably of inadequate size for a person who is becoming disabled and needs wheelchair access. We would have liked to see a drawn furnished bedroom with dimensions and circulation room shown. Similarly door widths and bathroom dims.</p> <p>We are not sure if the internal height would be compliant. It would seem like a lot of hard work for little qualitative reward as opposed to applying for and constructing a new building, disabled standard bungalow. Our neighbourhood plan requires quality in design for dwellings.</p>
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20211830	18 Astley Road, Little Plumstead	Single storage rear extension	No objections
20211918	Land to the East of Brook Road, Broadlands Business Park	The proposed development will provide 8407 sqm of flexible and adaptable space for Use Classes E(g)(ii), and Class E(g)(iii), General Industrial Use Class B2 and Storage and Distribution Use Class B8 and Ancillary Accommodation, Service Yards, Parking & Landscaping	The application is for a 24/7, 365 days of the year potential operation. The lighting proposals do appear more restrained than much of the Broadland Gate Business Park Lidl developments, but we are asking for activity controlled lighting as a minimum rather than seeing lighting doing an all night blaze. Our parish is a dark skies policy and with the proposed development so close to Broadland Business Park, the lighting needs to be at a minimum. The original consents for this Business Park, set a limit on how much development would be allowed before the link road to the North was provided. The area requirement was actually breached when the data storage building was constructed, on the grounds of minimum traffic generation. The same cannot be said about this development, so where are the proposals and commitment for the required link road? (The same road affecting Brook and Laurel Farm developments).
20211932	Home Farm House, Water Lane, Little Plumstead	Construction of new building to house swimming pool, plant room and changing facilities	

7. TO DISCUSS PARISH PROJECTS

a. GREAT PLUMSTEAD GROUND PROTECTION

The ground protection will be laid at the main gate to Great Plumstead Playing Field and the play area on the 25th and 26th November.

b. GREAT PLUMSTEAD PROJECT

The Committee, along with the Bowls Club and the Scouts had a meeting with the architects for this meeting. The point of the meeting was to give the architects a list of what is needed and wanted for the different areas. The architects enquired about the carpark and potential lighting. The Councillor agreed that some lighting could be possible but we need to ensure that this does not go against our dark skies policy and affect the neighbouring properties. We are now waiting to hear back from the architects with a first draft of the site.

c. WALLED GARDEN DAMAGE – BARRISTER’S ADVICE

We have received barrister’s advice on the damage to the wall of the Walled Garden. Unfortunately they don’t recommend pushing the matter further. The Parish Council believes that we have undertaken our due diligence in this matter. The Chairman recommended that we taken the barrister’s advice on this matter. Proposed – Councillor Edwards. Seconded – Councillor Claxton.

d. WALLED GARDEN – TO DISCUSS INSURANCE VALUE

The Insurance Valuer has returned his report, placing the value of the site at £1.545m. This is less than we currently insure the site, it is recommended we lower the value insured to match that of the insurance valuation. Proposed – Councillor Jones. Seconded – Councillor Claxton

8. TO DISCUSS FLOODING IN THE PARISH

Ben Rayner, Highways, has reported: **Hare Road** – This is ongoing issue. Works were carried out 18 months ago but unfortunately these didn't resolve the issue. This area has been put onto the forward programme and is currently being investigated to see what design options there are. **Green Lane** – The scheme for this area is still being progressed. They are currently looking to carry out works in November to dig out the field ditch system to help prevent the flooding under the bridge. The scheme is at design stage now and a long term repair is being designed to ensure that once the scheme is finished the flooding will not happen again. The Green Lane scheme is a higher priority at the moment after the incidents last winter. Councillor Claxton confirmed that the measurement sticks under the bridge on Green Lane need to be higher. **Ditch Work** – The Parish Council reported that when the ditches are cleared the soil and debris is just piled up on the side which ends up falling back in on the first heavy rain fall. Highways confirmed that it is normal practice to pile to soil up but they will speak to the contractor to ensure that it is placed better.

9. TO AGREE TO EXTERNAL PLAY AREA INSPECTIONS

External play area inspections to be undertaken by David Bracey – cost of £198. Proposed – Councillor Cawdron, Seconded – Councillor Claxton

10. TO DISCUSS THE QUOTE RECEIVED FOR THE FLOWER BED MAINTENANCE IN LITTLE PLUMSTEAD

It was proposed that we write to the neighbouring houses to enquire whether anyone would like to volunteer to maintain the flower areas. The Parish Council are considering letting the unmaintained areas to go to grass and to be cut on the same schedule as before.

11. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£52,508.73	29.10.2021
Bank Balance	Scottish Widows	£40,797.56	31.03.2021
Bank Balance	Broadland Deposit Account	£136,846.84	31.04.2020
<u>Payments</u>			
T Scott		Salary and expenses	£1,158.58
HMRC		Monthly Payment	£93.13
Norfolk Pension Scheme		Monthly Payment	£378.38

Barrett Corp Harrington	WG - Insurance Valuation	£684.00
S Cockburn	Domain Renewal	£50.35
Spire Solicitors	Barrister - Legal Opinion - WG	£1,200.00
	TOTAL	£3,564.44
Receipts		
Allotment Holder	Plot 1,2,3	£93.00
Allotment Holder	Plot 9	£18.00
	TOTAL	£111.00
Outstanding Cheques		
Norfolk Pension Scheme	Monthly payment	£378.38
BY Training Services	Defibrillator and Cabinet	£1,510.00
NPTS	Training - Clerk	£62.00
PKF	External Auditor	£480.00
	TOTAL	£2,430.38
Current Account Balance after above payments made and outstanding cheques cleared will be approximately		
		£46,624.91
* already included in the accounts stated above		

12. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 13th December 2021 at 7.00pm at Octagon Barn, Octagon Business Park, Little Plumstead .

13. TO RECEIVE ITEMS FOR THE NEXT AGENDA

There being no further business the meeting closed.

Signed:

Chairman

Date: