

# Great and Little Plumstead

P a r i s h C o u n c i l

## A Meeting of Great & Little Plumstead Parish Council was held on Monday 14th March 2022 at 7.00pm at Great Plumstead Village Hall

**PRESENT: Mr J Wiley (Chairman)**

**Mr R Heath**

**Mrs J Jones**

**Mr D Johnson**

**Mr R Claxton**

**Mr S Vincent**

**Mr G Edwards**

**Mr P Knowles**

**Mrs T Scott (Clerk)**

- **Police Report** – Thorpe End – 3, Little Plumstead – 13, Great Plumstead - 1
- **County Councillor Report** – Councillor Mackie thanked everyone who took part in the Jubilee Tree Planting at Rosebery Field, Great Plumstead. This planting goes towards the County Council's ambitions to plant 1 million trees over the next few years. County Council will be providing a number of ICT items and laptops to Little Plumstead Primary School, they are due to meet the staff team this week. County Mackie is due to launch Beryl Bikes in Dussindale. It was queried whether this is something which the Parish would be interested in. *The Councillors confirmed that Beryl Bikes have been discussed by the parishioners previously in Thorpe End and the response was positive and welcome.* There is a vigil for the situation in Ukraine at Thorpe Parish Church on Sunday 20<sup>th</sup> March at 6.30pm, all are welcome. There is also a fundraising jumble sale on 3<sup>rd</sup> April at the Dussindale Centre, doors open at 11.30.
- **District Councillor Report** – All Councils across Norfolk are formulating joined up plans and activities to support the expected influx of Ukrainian refugees to ensure all agencies are aligned and ready to respond. Councillor Vincent is still waiting for details from the officers about the tender process for the works to the Church Carpark, Little Plumstead. At the Council meeting on 24<sup>th</sup> February, Broadland DC agreed its budget and froze its element of the Council Tax. From 1<sup>st</sup> April 2022 a new waste collection service is being added to the kerbside collections to reduce waste and increase recycling. You can now leave out small electrical items, batteries and textiles each week alongside your rubbish and recycling bins for collection. All items should be grouped together and in tied bags. Bulker items still has a collection service for £28.80 for up to 3 items and £9.60 per additional item. Please visit Broadland website for more information. The energy bills rebate is a one off payment and is not to be repaid. The rebate of £150 is paid by the government and available to households in Council Tax Bands A-D to help with rising energy bills, this will be paid by Broadland in April.
- **Public Participation** – The issue of dog poo not being picked up on the Great Plumstead Playing Field is becoming an issue again. We will look into other signage for the area. The Parish Council may have to look to close the field to dog walkers if the issue persists.

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Councillor Cawdron, Bullen, Carty, Marks, Claxton

### 2. DECLARATIONS OF INTEREST

None

### 3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 21<sup>st</sup> February 2022

Approved. Proposed – Councillor Edwards. Seconded – Councillor Johnson

### 4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

Councillor Jones commented on the potential extra trees going in on the verge on Water Lane, asking the Councillors to ensure that it's taken into account that we already have issues with the area becoming overgrown. Councillor Johnson and the clerk are looking into being able to do a bulk order for benches for all the areas and also Rosebery Fields. Councillor Johnson and Cawdron have slightly changed the plan for Rosebery Fields and have moved the pathway away from the housing boundary. The site is currently staked out showing the potential layout. The Clerk confirmed that the 1 Million Tree Scheme has closed for this season but is due to reopen later in the year. We have heard back on the White Gate Project and have picked the design of the gate, we are now waiting for final costings from Highways.

### 5. TO RECEIVE CORRESPONDENCE

- **Astley Road – Cuttings** – A parishioner reported that the cutting off the green was patchy. Garden Guardian has confirmed that this is normal after the first cut but will sort out after the next one or two cuts.
- **Road Closure – Plumstead Road, Thorpe End** – At the railway crossing on Plumstead Road, the road will be closed from 22.30 on 31<sup>st</sup> March to 05.30 on 1<sup>st</sup> April 2022 for track repair and tamping works.
- **Ranger Visit – 11<sup>th</sup> April 2022** – The rangers will be attending the area on the 11<sup>th</sup> April.
- **Broadland Northway – Update** – The hedge has been replaced and the green fencing is due to be replaced but waiting the materials. Network Rail and the NDR Team are discussing the broken fence along the pathway of the railway line. Once all safety concerns have been discussed it is hopeful this will be replaced.

### 6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

20220155	Railway Farm, 1 Norwich	Change of use from agricultural	- The application is for a change of use from agricultural to mixed commercial storage with a useage class identified on the application form as Class B8, which says nothing about
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	Road, Great Plumstead	to mixed commercial use	<p>being "mixed" or "commercial" but is for storage or distribution</p> <ul style="list-style-type: none"> <li>- The Agricultural Use is stated as starting from the beginning of this year, January 2022, and the change is for Storage of Industrial Materials. We are concerned about the vagueness and description of "mixed commercial" which seems to open up a different scope of use.</li> <li>- The Parish Council asks if the owner can prove that the building was in use for agricultural purposes from January 2022.</li> <li>- On the Application Form, Changes to Clause 9 Parking, Clause 14 Waste Storage and Collection, Clause 18 Employment and Hours of opening are declared as not changing. Foul drainage for the first time is identified as requiring an independent treatment plant, but the drawings still do not identify health and safety provisions. The Parish Council insists that the drawings need to be accurate to show all provisions so it is able to make correct comments on the application.</li> <li>- The Parish Council questions why there is a note on the RITPI information notes that usage Class B8 can benefit from permitted development to change of use without requiring a full planning application. This is also of concern as it may define the direction of travel for this development.</li> <li>- The plan which accompanies the application is incorrect. The redline does not correspond to what the application refers to. The Parish Council asks that the plan is redrawn to reflect what is being applied for.</li> <li>- The Planning Statement which accompanies the application is inadequate. The Parish Council insists that the application submits a statement which contains sufficient information to allow the Council to comment correctly on the application.</li> <li>- The application does not provide any information on the increase of traffic to and from the site. The Parish Council asks that the applicant provide this information as the exit/entrance onto the site is via a road which is heavily used by traffic/farm traffic and believes that any increased activity could potentially lead to accidents.</li> </ul>
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## 7. TO DISCUSS PARISH PROJECTS

### a. ROSEBERY FIELDS – PLANNING UPDATE

The Land Registry have finally registered the transfer of the land in the name of the Parish Council.

### b. TO DISCUSS AND AGREE NEW DOG AND RUBBISH BINS FOR THE PARISH

3 Dog bins at each £259.99 and 4 rubbish bins at £237.49, the installation would be £80 per bin.

Proposed – Councillor Jones. Seconded – Councillor Edwards. Monies to come from CIL.

## 8. TO DISCUSS PARISH COUNCILLOR TRAINING

Councillors chose five topics for training – Powers and Duties, Financial Management, Risk Management and Insurance, Planning Overview, Code of Conduct.

## 9. TO DISCUSS AND APPROVE QUEEN’S JUBILEE PLAQUE FOR TREE

The site is still within the ownership of the developer, we are waiting for updated documents from Broadland District Council. The Parish Council will seek permission to plant the Jubilee Oak on the site. The Parish Council will look into plaques for the tree to read “Jubilee Oak Tree 2022”.

#### **10. TO DISCUSS AND APPROVE NEW GROUND PROTECTION UNDER SLIDES ON GREAT PLUMSTEAD FIELD**

The floor protection under the two slides need to be repaired. The cost will be £50 for each slide. Proposed – Councillor Heath. Seconded – Councillor Jones

#### **11. TO DISCUSS AND APPROVE THE WALLED GARDEN GROUP’S REQUEST FOR BUILDING CHANGES TO THE TOILET BUILDING**

The café and shop are doing really well, with the café over performing from what was expected. The greenhouse foundation in the garden is now being laid, with the greenhouse hoping to be erected by May 2022.

The Community Group is now looking at turning the storage building into a meeting space. At the moment it is more of a throughfare to the storage room and the toilets. The plan is to create a new external door for the toilets, remove the existing window and door and install a new one. They are hoping to re-open the windows to the back of the room to allow more light. Proposed – Councillor Johnson. Seconded – Councillor Jones. All in agreement.

The Walled Garden walls have been inspected for any damage. It was noted that the area of wall behind where the greenhouse will be situated needs some repointing, a quote for £350 has been received for the works. Proposed – Councillor Vincent. Seconded – Councillor Knowles. The area of wall in the carpark, next to the Walled Garden sign also needs repointing. The Councillors confirmed that the Parish Council do not own the wall, it is unclear whether this is still in the ownership of Hospital/Cofton/Cripps or the church. The Parish Council confirmed that it would be happy to undertake the repointing as the job is not extensive and it ensures that the users of the carpark are safe, the clerk will confirm with the church to ensure that they are happy with this. The repointing work is able to be done without a delay as the builders are onsite and it will ensure that no further damage is done. A quote of £350 has been received for the works. Proposed – Councillor Heath. Seconded – Councillor Edwards.

#### **12. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

##### **Payments**

Bank Balance	Nat West	<b>£23,525.04</b>	28.02.2022
Bank Balance	Scottish Widows	<b>£40,797.56</b>	31.03.2021
Bank Balance	Broadland Deposit Account	<b>£136,846.84</b>	31.04.2021
Payments			

T Scott		Salary and expenses	£1,162.64
HMRC		Monthly Payment	£100.02
Norfolk Pension Scheme		Monthly Payment	£384.96
		<b>TOTAL</b>	<b>£1,647.62</b>
<u>Receipts</u>			
		<b>TOTAL</b>	<b>£0.00</b>
<b>Outstanding Cheques</b>			
HMRC		Monthly Payment	£92.93
Norfolk Pension Scheme		Monthly Payment	£378.38
Great Plumstead Village Hall		Hall Hire	£10.00
B Y Training Services		Defib pads and battery x2, pads x1, battery x1	£530.00
JR Cozens Wiley Ltd - Octagon Events		Hall Hire x8	£288.00
Information Commissioners Office		Data Protection Fee	£40.00
Garden Guardian		Broadmead Green - Clearance of leaves	£102.00
D J Johnson		Works to Broadmead Green, Little Plumstead, Great Plumstead and Padgate	£224.00
NAS		Annual Membership	£39.00
		<b>TOTAL</b>	<b>£1,704.31</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£20,173.11</b>
* already included in the accounts stated above			

### 13. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 11<sup>th</sup> April 2022 at 7.00pm at St David's, Thorpe End.

### 14. TO RECEIVE ITEMS FOR THE NEXT AGENDA

There being no further business the meeting closed.

Signed:

Chairman

Date: