

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 11th April 2022 at 7.00pm at St David's, Thorpe End

PRESENT: Mr J Wiley (Chairman) Mr A Cawdron
Mr R Heath Mrs J Jones
Mr D Johnson Mr R Claxton
Mrs L Carty Mr G Edwards
Mr H Marks
Mrs T Scott (Clerk)

- **Police Report** – Thorpe End – 1, Little Plumstead – 7, Great Plumstead - 3
- **County Councillor Report** – The County Council has various teams to support across the county and more details on Homes for Ukraine and much more can be found on the Norfolk County Council's website. Beryl Bikes have now been launched in Dussindale and Councillor Mackie is interested to know how the residents of Thorpe End welcome the idea of the Bikes in the village? Little Plumstead Primary School is shortly to take a delivery of reconditioned laptops from the County Council. The County Council working in partnership with others has been awarded a further £3m to support rural businesses with capital grants of between £5k - £300k. Planning across the County to celebrate the Queen's Platinum Jubilee. Thorpe Town Council have a music event and beacon lighting on the Thursday evening. Thorpe Parish Church have a Big Lunch on Sunday 5th June. *The Councillors asked Councillor Mackie to help push the white gate project with Highways as the Parish Council are still waiting for the final price for these. A parishioner asked Councillor Mackie to see what can be done about the state of the path on Post Office Road, Little Plumstead, Councillor Mackie confirmed this will be passed to Mr Pearson of Highways for inspection.*
- **District Councillor Report** – Natural England and DEFFRA on the 16th March 2022 have issued notice in Norfolk to the findings of the state of rivers and the Broads. As a result, all Norfolk Planning Authorities are now required to ensure that any planning permission granted for "over-night" accommodation can demonstrate it has a neutral or better impact on the nutrients it will produce. At this time there is no measures or ability to demonstrate this which may delay planning applications being determined. A number of events are happening in Broadland to celebrate the Queen's Platinum Jubilee – 2 June – Thorpe Lodge – Raising the Flag, 4 June – Blickling Hall – Party in the Park, Summer holidays – various sites across Broadland - Jubilee Treasure Hunt. New kerbside collection service has started with an aim to reduce waste and increase recycling. Small electrical items, batteries and textiles will be collected each week alongside your rubbish and recycling bins for collection. All items should be grouped into electrical, batteries or textile items.
- **Public Participation** – Sam Curtis attended the meeting to provide information on her hopes for leasing part of the woodland in Little Plumstead. Ms Curtis was involved in the Colney Woodland Burial and is looking into providing something with the same ethos in the woodland

in Little Plumstead. Ms Curtis is looking to take a 99 year lease from Flatlands and is currently at the pre-planning stage (nothing has been submitted to Broadland DC). The area which is being discussed is at the back of the woodland, on the other side of the lake from the houses. It was confirmed that the only buildings which would be put on the land would be toilet and washing facilities together with a carpark area, these are proposed to go in the clearing just inside the gates off Witton Lane. Access at the moment is still an issue as Mr Edwards does not own the access strip.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Knowles, Bullen and Vincent

2. DECLARATIONS OF INTEREST

Councillor Wiley – Item 7a. Councillor – Item 5 (Flatlands)

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 14th MARCH 2022

Approved – Proposed Councillor Edwards. Seconded – Councillor Jones.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The Clerk is still chasing on a number of projects across the parish including – transfer of ownership of amenity land on Church Road, White Gates across the parish, installation of 7 new bins and also new benches to be installed.

5. TO RECEIVE CORRESPONDENCE

- Town and Parish Council Forum – To take place on the 11th July via zoom. The Clerk will attend and possibly one Councillor.
- Flatlands (The Glade) – The landowner has stated that the following works have taken place in the last quarter: all pathways cleared on a monthly basis, bat roosts inspected in early March. They confirmed that the following works will commence in April: cutting all pathways, bramble cut and eradicating the small portion of Japanese knotweed.
- Atlantis Estates (The Willow) – The management company confirmed that the trees have not been surveyed but their landscaper visits the site on a regular basis. A tree surgeon was on site last month to quote on some trees which had caused concern.

6. TO CONSIDER PLANNING APPLICATIONS

None received

7. TO DISCUSS PARISH PROJECTS

a. ROSEBERY FIELDS

i. TO DISCUSS THE QUOTATIONS RECEIVED FOR THE PATHWAY AND ASSOCIATED WORKS

Two quotes have been received for the pathways and associated works for Rosebery Fields. The quotes received are both over £25,000, which requires the Parish Council to take these works to tender.

8. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£21,580.12	30.03.2022
Bank Balance	Scottish Widows	£40,797.56	31.03.2021
Bank Balance	Broadland Deposit Account	£136,846.84	31.04.2021
Payments			
T Scott		Salary and expenses	£1,182.02
HMRC		Monthly Payment	£102.84
Norfolk Pension Scheme		Monthly Payment	£391.53
Norfolk Parish Training & Support		Annual Subscription	£491.01
Anglian Water		Water Rates	£67.80
Natwest		Banking charges - April	£5.25
D J Johnson		Rosebery Field - Key Cutting	£8.00
Natwest		Banking charges - March	£8.75
JR Cozens Wiley - Octagon Events		Hire fees x2	£72.00
A&D Builders		Walled Garden - Repointing	£840.00
Innershed		Renewal of Domain Names	£57.00
PJH Property Management		Broadmead - Replacement knee rail	£350.00
Tree Warden Network		Annual Subscription	£35.00
		TOTAL	£3,611.20
Receipts			
Allotment Holder		Allotment Fee 27	33.00
Allotment Holder		Allotment Fee 21a/b	30.00
		TOTAL	£63.00
Outstanding Cheques			
Innershed		Email System	£67.20
Innershed		Renewal of domain names x2	£57.00
Scouts Group		Repairs to Scout Hut	£148.47
Norfolk Pension Scheme		Monthly Payment	£378.38
Great Plumstead Village Hall		Hall Hire	£10.00
B Y Training Services		Defib pads and battery x2, pads x1, battery x1	£530.00
N Lodge		Refund of overpayment - NAS	3.00
NAS		Annual Membership	39.00
HMRC		Monthly payment	£100.02
Norfolk Pension Scheme		Monthly payment	£384.96
		TOTAL	£1,718.03

Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£16,313.89
* already included in the accounts stated above			

a. TO DISCUSS AND AGREE URGENT WEED TREATMENT FOR ROSEBERY FIELDS

The field required urgent weed treatment at a cost of £360 plus VAT. Proposed – Councillor Cawdron. Seconded – Councillor Heath. Monies from Section 106 Agreement fund.

9. TO DISCUSS HAVING A COMMUNITY EMERGENCY PLAN

The Councillors discussed what the Emergency Plan for the parish should be. It was decided that we would be part of the cascade system with the Norfolk Resilience team. We will share with them our current flood plan for the parish and they will share with us when flooding is happening which can be published for the parishioners.

10. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 9th May 2022 at 7.00pm at Little Plumstead Village Hall.

11. TO RECEIVE ITEMS FOR THE NEXT AGENDA

Great Plumstead Recreational Project Update
Walled Garden – Outbuilding Project

There being no further business the meeting closed.

Signed:

Chairman

Date: