

# Great and Little Plumstead

P a r i s h C o u n c i l

## Minutes of the Annual Parish Meeting held on Monday 9<sup>th</sup> May 2022 at 7pm at Little Plumstead Village Hall

**PRESENT:** Mr J Wiley (Chairman)                      Mr A Cawdron  
                  Mr R Heath    Mrs J Jones  
                  Mr D Johnson     Mr R Claxton  
                  Mr S Vincent    Mr G Edwards  
                  Mr P Knowles  
                  Mrs T Scott (Clerk)

### AGENDA

#### 1. TO ACCEPT APOLOGIES FOR ABSENCE

Councillor Bullen and Carty

#### 2. TO RECEIVE DECLARATIONS OF INTEREST

None

#### 3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON MONDAY 4<sup>TH</sup> MAY 2021

Minutes of the Great & Little Plumstead Annual Parish Meeting held on Monday 4<sup>th</sup> May 2021 at 7pm via Zoom were agreed and signed by the Chairman.

#### 4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

None

#### 5. TO RECEIVE THE CHAIRMAN'S REPORT

The Chairman reported on main Council activities which include – the nearing completion of the Little Plumstead Hospital development, new community recreation area at Hamilton Close, Great Plumstead at which the grass has been resown and trees have been planted, road repairs have been championed where needed, lobbying by the Councillors on the flooding issues around the parish has seen some improvements carried out, looking at the Great Plumstead Recreational Area and improving the assets there. The Chairman thanked the Councillors and the Clerk for their hard work over the past year. The Chairman thanked the County Councillor, Councillor Ian Mackie and the District Councillor, Councillor Shaun Vincent for their hard work and support over the last year. The Parish Council has one vacancy at present. The Parish Council would like to see this seat filled and anyone interested should contact the Parish Clerk.

#### 6. COMMITTEE REPORTS

- a. Great Plumstead Village Hall Management Committee – Many of the original hirers have since given up and main stay of the hall are parties. Opening balance - £5635.98, Closing balance – 20,861.38
- b. Great Plumstead Village Hall Trust - Awaited
- c. Great Plumstead Fuel Allotment Charity – The Charity was able to allocate £1500 to 15 parishioners in the village.
- d. Little Plumstead Village Hall Management Committee – The Hall continues to be run by one committee member and anyone wishing to volunteer please let the Parish Clerk know. Hall has seen some regular hirers leave but new businesses newly join.
- e. Thorpe End Village Hall Association – The Hall has had improvements including new bike racks, entrance drive resurfaced, boundaries have been tidied up, hedges cut back and the mole issue is under control. The new project of producing a wild flower meadow in the back field has started. Access to the field has been changed and a natural pathway installed. It is anticipated that this project will be open for the summer. There has been an increase in hirers and a lot of pop-up food vans using the hall car park. Opening Balance - £49,035, Closing Balance - £64,281.
- f. Little Plumstead Town Land Charity and Hobart's Charity - Awaited
- g. Tree Warden – The Parish Council has planted 30 fruit trees in a new orchard and 120 various bird friendly trees (specifically chosen for the berries they will have) at Rosebery Field and 4 English Oaks. A number of inspections have taken place. Broadmead Green has been inspected and numbered and the plan is to have the rest treated in the same way. The Planted area on the junction of Water Lane/Church Road is developing well and the Jubilee Oak Tree is planted in the middle. A large horse chestnut on Thorpe End village green has been cut down and laid out as a natural wild life area. The Warden has been engaging with Russell Edwards on the woods and glade area and monitoring Inspection Reports on the Cripps woodland around the Walled Garden.
- h. Walled Garden Community Shop/Café – The Chair thanked all the people who have got the Shop, Café and Garden to where it is now. The past and present members of the committee and everyone who has helped over the years. There is now 11 people with paid employment. They are able to provide work experience to a large number of local teenagers together with their partnership with the Broadland Clinic. A major addition has been the external gazebos which have allowed service to continue no matter the weather. There is continued fund raising for the new Victorian greenhouse. It is hoped to redesign the outbuildings to provide a small community room that can be accessed for events and good causes.

The Chairman thanked all the volunteers for their hard work and enthusiasm.

## **7. TO RECEIVE THE FINANCIAL REPORT FOR YEAR ENDING 31<sup>ST</sup> MARCH 2022**

The Clerk presented the accounts for the year ending 31 MARCH 2021

These had been circulated and were discussed in detail. The Chairman thanked the Clerk for preparing the accounts. The earmarked funds would be added to the next Balance Sheet. The Chairman requested that the trading account was split from the main account. Capital and CIL need to be removed from the expenditure column to show a true account of the Parish Council.

## **8. PUBLIC OPPORTUNITY FOR QUESTIONS TO COUNCILLORS**

None