

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 10th October 2022 at 7.00pm at Great Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman) Mr A Cawdron
Mr R Heath Mr D Johnson
Mr R Claxton Mrs L Carty
Mrs M Bullen Mr G Edwards
Mr P Knowles
Mrs T Scott (Clerk)

- **Police Report** – Thorpe End – 1, Little Plumstead – 8, Great Plumstead - 2
- **County Councillor Report** – The flashing speed sign on Plumstead Road, Thorpe End has been reported as it is not working, this should be fixed soon. The feasibility studies for Plumstead Road and Broad Lane are being discussed during the meeting. The Community Carpark, Little Plumstead signs have been submitted for consideration for safety funding, quotes have been sent to Highways. Progress has been made on the possibility of using the new school carpark for the Walled Garden. Councillor Mackie has spoken to the Headteacher, PC Bassam and Councillor Carty. *Councillor Carty asked about the current topping of the carpark as its not suitable in hot weather. Councillor Mackie confirmed that its unlikely that the topping will be changed now, this is likely to happened when it is opened for the School to use. Councillor Cawdron asked whether there was an update on the planting on the NDR, there has been a high number of die back of plants within the parish. Councillor Mackie will enquire with the NDR team.*
- **District Councillor Report** – None
- **Public Participation** – A parishioner enquired whether mirrors could be installed on the Middle Road/Hare Road/Low Road/Church Road junction. It was confirmed that mirrors are not supported by Highways and will not be installed by them.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Jones and Councillor Vincent

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 26th SEPTEMBER 2022

Agreed. Proposed – Councillor Bullen. Seconded – Councillor Johnson

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The Clerk confirmed that we were still waiting to hear back from the insurance company regarding the replacement defibrillator at the Walled Garden. Councillor Bullen confirmed that it has been possible to change the cabinet of the defibrillator to a lockable cabinet.

5. TO RECEIVE CORRESPONDENCE

- Walled Garden – 2 year anniversary – The Walled Garden has just celebrated its 2 year anniversary. The Parish Council thanked all the hard working volunteers who made the shop/café/garden project happen and launch into the amazing facility which is now open.
- Norfolk Minerals and Waste Local Plan – Consultation will take place between 28th September and 11th November. Visit www.norfolk.gov.uk/nmwdf for more information.
- Invitation to Bid for Parish Partnership 2023/24 – Councillor Heath will gather in quotes to upgrade the SAM2 signs.
- NDR Planting – Update – The farmer of the land near the Thorpe End roundabout has sadly cut approximately 6-10 ft of hedge which was acting as a good barrier for the housing from the car headlights.
- Code of Conduct Consultation – Runs until 16th November 2022
- Town & Parish Council Forum – Next forum will take place on 21st October and the Clerk will circulate once the agenda is published.
- Review of Heatwave Events 2022 – Norfolk Fire and Rescue Service have asked for feedback after the events of the heatwave.

6. TO CONSIDER PLANNING APPLICATIONS

None

7. TO DISCUSS PARISH PROJECTS

a. ROSEBERY FIELDS – UPDATE ON PROJECT AND DISCUSS NEW RECOMMENDED TOPPING FOR PATHWAY

Councillor Cawdron attended the site and unfortunately the planned topping will not be suitable for the intended use of the site. AGA have put forwarded an alternative of type 1 granite. Councillor Johnson and Cawdron will inspect a sample of the alternative and will confirm with AGA to go ahead. The alternative topping increases the quote to £27,222 (increase of c.£781). Proposed – Councillor Carty. Seconded – Councillor Heath. Monies from Section 106.

b. GREAT PLUMSTEAD PROJECT – UPDATE FOLLOWING ARCHITECTS' MEETING

At the meeting it was discussed about how far the changing rooms sticks out into the playing field and it was reworked at the meeting to see if we can reduce this without losing the space which is needed. The architects will work up a new diagram for circulation to all the stakeholders.

c. WALLED GARDEN CARPARK – NEW DISABLED SIGNAGE FOR EXTRA BAYS

Councillor Cawdron has received a quote for moveable disabled signage for the Walled Garden and Rosebery Fields carparks. The signs are £28.93 each. Proposed – Councillor Bullen. Seconded – Councillor Carty.

8. TO DISCUSS POTENTIAL NEW FOOTBALL STORAGE ON THE GREAT PLUMSTEAD RECREATIONAL GROUND

Councillor Heath has been approached by a football team who is looking to use Great Plumstead Playing Field on Saturdays. Potentially we may need to put a temporary storage container on the site as the current shed is not large enough for goals. The container would be approximately 20ft, to be placed on sleepers. Potentially to be placed next to the village hall or the tennis courts. No objections to this in principle. Councillor Heath will investigate further and report back.

9. TO DISCUSS THE SCOUT'S REQUEST TO HOLD A FIREWORKS DISPLAY ON THE GREAT PLUMSTEAD RECREATIONAL GROUND

The Scouts have asked permission to hold their annual fireworks display on the Great Plumstead Playing Field. The same rules would apply as last year in that the carpark is only open for blue badge holders and Church Road will be coned off to ensure that no one parks there. All damage will be rectified. Proposed Councillor Heath. Seconded Councillor Wiley. All in agreement

10. TO DISCUSS THE FEASIBILITY REPORTS FOR THE PROPOSED PLUMSTEAD ROAD AND BROAD LAND PATHWAYS

Helen Sibley (Green Infrastructure Officer) and Kevin Townly (Highways) were in attendance.

Plumstead Road Pathway – The pathway forms part of the planning condition for the Green Lane East development. The pathway will be set back to go around the large oak tree. The funding for the pathway will fall to the developer but is supported by the County Council. The Councillors asked what the trigger was for the pathway to be installed, this was unknown at the meeting but the Clerk will speak to Planning to see if there is one.

Broad Lane Pathway – The feasibility report for the pathway has been undertaken, Highways believe it would cost approximately £220,000 for the pathway from Hospital Road to Plumstead Green (which would be a 2m wide path). Discussions would need to be had with the landowners to see if they would give the land for the path, otherwise the land would have to be purchased which does not form part of the price given. The Councillors confirmed that part of Broad Lane always floods in heavy rain so this would need to be taken into account. The plans put forward keep the road width as it is. Highways confirmed that they do not have the funding to undertake this project, this would fall to the Parish Council. Funding can be made up from Parish Partnership Bid (max £25k), Councillor Member Fund (£10k), Infrastructure by Broadland District Council Investment Fund (match funding, not sure of the maximum amount). The rest of the funding would have to come from the Parish Council, it was confirmed that at present the funding which the Council holds is already committed to other developments. Mr Townly confirmed that a full feasibility study would need to be commissioned which costs approximately £10k - £20k. At present the Parish Council does not hold the funds for this project but does support it, if further funds are received in the future this project can be revisited.

11. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£43,197.80	30.09.2022
Bank Balance	Scottish Widows	£40,813.62	30.09.2022
Bank Balance	Broadland Deposit Account	£335,485.48	31.03.2022
<u>Payments</u>			
T Scott		Salary and expenses	£1,189.83
HMRC		Monthly Payment	£73.03
Norfolk Pension Scheme		Monthly Payment	£391.53
Natwest		Bank Charges	£4.20
Cannon Clarke		Great Plumstead Project <i>Issued in July 2022</i>	£6,000.00
Anglian Water		Water Rates	£218.44
PKF		External Auditor	£360.00
		TOTAL	£8,237.03
<u>Receipts</u>			
TSA Tigers		Football Hire	£120*
Allotment		Plot 16	£18*
Allotment		Plot 6A	£15*
Great Plumstead Village Hall		Water Rates	£22.61*
Allotment		Plot 21A	£15*
Great Plumstead Village Hall		Annual Rent	£10*
TSA U10		Football Hire	£45*
		TOTAL	£0.00
Outstanding Cheques			
HMRC		Tax and NI	73.23
Norfolk Pension Scheme		Monthly payment	391.53
National Allotment Society		Additional Plot Holder	3.00
BY Training		Defib Pads and Batteries	530.00
JR Cozens Wiley		Rosebery Fields - Weed Spraying	384.00
JR Cozens Wiley		Rosebery Fields - Grass Cutting	459.00
Natwest		Bank Charges	4.20
		TOTAL	£1,844.96
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£33,115.81
* already included in the accounts stated above			

Bank Balance	Unity Bank	£44,031.49	10.10.2022
<u>Payments</u>			
AGA Group	Rosebery Fields - Pathways		£24,839.02
Andrew Cawdron	Walled Garden and Rosebery Fields - Signage		£69.43
Unity Bank	Service Charge		£18.88*
		TOTAL	£24,908.45
<u>Receipts</u>			

Broadland District Council	Precept 2nd Instalment	£24550.50*
	TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately		
		£19,123.04
* already included in the accounts stated above		

12. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 14th November 2022 at 7.00pm at St David's Hall, Thorpe End.

13. TO RECEIVE ITEMS FOR THE NEXT AGENDA

There being no further business the meeting closed.

Signed:

Chairman

Date: