

# Great and Little Plumstead

P a r i s h C o u n c i l

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 14<sup>th</sup> November 2022 at 7.00pm at St David's Hall, Thorpe End**

**PRESENT:** Mr J Wiley (Chairman)                      Mr A Cawdron  
Mr R Heath    Mrs J Jones  
Mr D Johnson     Mr R Claxton  
Mr S Vincent     Mrs L Carty  
Mr G Edwards    Mr P Knowles  
Mrs T Scott (Clerk)

- **Police Report** – September 2022 Report - Thorpe End – 0, Little Plumstead – 5, Great Plumstead - 6
- **County Councillor Report** – Yarmouth Road in Thorpe will be closed on Sunday 27<sup>th</sup> November from lunchtime until later in the evening as the Christmas Lights are returning to River Green, lights will be switched on at 5.30. *The Parish Council reported that complaints were received from the Firework Display in November due to the loud bass which could be heard in Little Plumstead.* There will be a warm room and well-being hub, which is open 10am-2pm every Thursday, for warmth, company and a soup lunch at St Andrew's Centre, Thunder Lane. Norfolk County Council is consulting the public on their 2023/24 budget. You can share your views on the general level of Council Tax, the adult care precept for 23/24 at [www.norfolk.gov.uk/budget](http://www.norfolk.gov.uk/budget) and papers copies are also available via request at [haveyoursay@norfolk.gov.uk](mailto:haveyoursay@norfolk.gov.uk). The Postwick Park and Ride is open until the end of the year to support those wanting to travel into Norwich over the Christmas period. Councillor Mackie is working with PC Jennings on targeting anti-social behaviour especially at weekends on the NDR, A47 and the Business Park. Various operations have already taken place.
- **District Councillor Report** – The Council has pledged to be Net Zero by the end of this decade, 20 years ahead of the government's national target for the UK. The Parish Council received a £500 from the Broadland Member Grant to contribute to the replacement of the defibrillator at the Walled Garden. Broadland District Council is working with the landowner to establish what they want to do about the unauthorised encampment in the wooden area off Witton Lane, to date the Council has not received any complaints about the encampment. The Council has grants of up to £600 available to community groups, faith organisations, parish and town councils and trusts that can provide support to ensure a warm space is available to local residents free of charge and with no barriers to access. The application is on the Council's website. The Tree planting grant scheme is back, grants are available for tree planting of up to £1000. The new Landowner tree planting grant scheme has been developed in response to feedback that access to public land on which to plant is sometimes an obstacle. More information available on the Council's website.
- **Public Participation** – None

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Councillor Bullen

### 2. DECLARATIONS OF INTEREST

None

### 3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 10<sup>TH</sup> OCTOBER 2022

Approved. Proposed – Councillor Cawdron. Seconded – Councillor Edwards.

### 4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The firework display on the Great Plumstead Field was a success, the field has been inspected and was left in a good clean state. Councillor Heath confirmed that we have put the football storage on hold.

### 5. TO RECEIVE CORRESPONDENCE

- **Broadland District Council Landowner Tree Planting Grant** – Broadland has released a grant for landowners to apply for tree planting. Details have been put on the Parish Council's Facebook site and are also available on the Broadland website.
- **Rough Sleeper Estimate – 17 November** – There are no rough sleepers known in the Parish but if there are please do let the authorities know so that they can seek the help they need.
- **Little Plumstead Hospital – Community Meeting** – The hospital are holding an informal meeting at the Hospital between 5pm – 7pm on Wednesday 16<sup>th</sup> November 2022
- **Email Plot Scheme – Gov.uk** – NALC are working with the cabinet office about potentially offering free gov.uk email accounts to all Councils. At present the Parish Council would pay for these.
- **Boundary Commission for England 2023 Boundary Review** – The review closes on the 5<sup>th</sup> December 2022. To have your say please visit [bcereviews.org.uk](http://bcereviews.org.uk).

### 6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

20221709	Brambles, 31 Plumstead Road, Thorpe End	New bungalow (previous application 20191716) outline	No objection
----------	---	--	--------------

20221736	Norton House, 17 Green Lane North, Thorpe End	First floor extension with alterations and garage conversion	The application states that the development will not affect existing car parking arrangements but this is incorrect because the garage is proposed to be converted to a home office so it cannot be used for car parking in the future. This is regarded as a loss of the garage as the loss of a car parking space.
20221767	Unit One, Railway Farm, Norwich Road, Great Plumstead	Discharge of condition landscaping reference 20220155	The application is thin on details: - the lorry turning area is not defined in finish - the concrete driveway is not noted as sloping - there are no details of how surface water is meant to be contained within the site or dealt with - there is no quantification of planting density proposed for the hedging - There is no evidence of a vision splay being considered does the replacement planting proposed actually impinge upon the sightline exist for vehicles?
20211743	Land North of Smeeth Lane, Great Plumstead	Application for the approval of reserved matters for appearance, landscaping, layout and scale for 272 dwellings pursuant to conditions 1, 2 and 11 of outline	10 November (extended)
FUL/2020/0064	Gamble Plant, Salhouse Road, Rackheath	Retrospective application for a change of use to a Sui Generis use for the storage of top-soil, sub-soil, recycled construction materials, brick rubble, old fencing, green waste and concrete, and construction and demolition waste processing/recycling, the siting of mobile processing plant, offices, associated infrastructure and the	No objections

		construction of amenity bunds and landscaping	
20221541	Shangri La, 7 The Boulevard, Thorpe End	Conversion of existing conservatory into a habitable room	No objection to this planning application but note that the proposed design will make the existing study darker, as there will be a loss of daylight from the conservatory roof.
20221051	Land off Green Lane East	Application for the approval of reserved matters (appearance, landscaping, layout and scale) for the erection of a health centre in relation to outline planning permission 20200202	(a) The site area shown excludes the SUDS drainage area and any indication of pedestrian access from Broad Lanes and Thorpe End (b) The external works plan does not identify proposed finishes to hard surfaces (e.g.parking areas) (c) There are no drainage proposals/plans identified for foul water or surface water. (d) There are no external lighting proposals shown or identified. (e) There are energy efficient standards proposed but no identification as to how these might be achieved.(f) There are no wayfinding and signage proposals identified.(g) Surveys should be updated prior to any construction start and an Environmental Management Plan prepared. We note that the application is currently not complete and further information should be forthcoming, but wish for the above to be noted.
20171624	Land at Brook Farm and Laurel Farm, Green Lane, Thorpe St Andrew	Landscaping reserved matters for Phase 2 Infrastructure. An environmental statement was submitted with the original outline application	Sadly this application was not circulated to the Parish Council prior to approval being given but we would like to register the following comments: - Is it possible to revisit the location of the roundabout as with a slight adjustment it

			<p>would be possible to save all the mature Oak trees in the area, rather than just two. With the programmes of tree planting which both Broadland District Council and Norfolk County Council are promoting this would sit well alongside the saving of the trees.</p> <p>- There is nothing in the present conditions to ask for updated environmental surveys as the at survey is out of date (Feb 2018) and is limited in scope to Plumstead Road roundabout as was the preliminary ecological appraisal, again 2018. Is there any intent to redo these appraisals and include the full site area before any works commenced, including the Plumstead Road roundabout works.</p> <p>- There is no indication of the regret at the loss of the best and most versatile agricultural land and no assessment of the carbon sequestering loss arising from the landscaping works.</p> <p>- This does not relate directly to the landscaping but the development as a whole. Is there further information about where the amenity land will be located? Previously it has moved between Thorpe St Andrew parish and Great &amp; Little Plumstead parish.</p>
20221365	Uranus, 42 Sandhole Lane, Little Plumstead	Alterations to elevations	No objections

**a. LAND OFF GREEN LANE EAST – PATHWAY UPDATE**

At the previous meeting it was discussed about the trigger point for the pathway. Planning has confirmed that the trigger point is the 40<sup>th</sup> house occupied (contained within Condition 14). Councillor Vincent confirmed that this trigger should be contained within the medical facility planning application rather than the housing application.

## **7. TO DISCUSS PARISH PROJECTS**

### **a. ROSEBERY FIELDS – UPDATE ON FINISHING OF THE TOPPING MATERIALS**

Councillor Johnson and Cawdron have visited G Nicholls and confirmed that the sample was correct. AGA have confirmed that they will be back on site on Monday 28<sup>th</sup> November until Wednesday 30<sup>th</sup> November to finish the pathway.

### **b. ROSEBERY FIELDS – TO DISCUSS THE QUOTES RECEIVED FOR THE BIKE RACKS**

The Parish Council has received one quote for potential bike racks for the Rosebery Fields site. The Parish Councillors decided to delay any installation of the bike racks for the moment but will revisit this if they are needed.

### **c. GREAT PLUMSTEAD RECREATIONAL PROJECT – UPDATE**

There is a stakeholder meeting on the 21<sup>st</sup> November. The main item to discussion is the position of the buildings as the Bowling Club is on the Scout's land in the present diagram. We need to make sure that everyone is happy and it is suitable where the buildings might be potentially positioned. The two rental agreements will need to be rewritten to include the new buildings, legal advice will be sought for this.

### **d. WALLED GARDEN, LITTLE PLUMSTEAD – TO DISCUSS THE NEW DEFIBRILLATOR AND AMENDMENTS TO THE CABINET**

The Defibrillator has been installed at the Walled Garden. The cabinet has now been locked to ensure that no future vandalism or theft occurs. The Councillors agreed that the other cabinets in the future need to be locked as well to ensure that no future theft can occur. Proposed – Councillor Jones. Seconded – Councillor Johnson. All in agreement.

### **e. PADGATE, THORPE END – TO DISCUSS AND AGREE ON THE QUOTES RECEIVED DURING THE PADGATE PLAY AREA TENDER PROCESS**

The Parish Council received two tenders in the process from Mortimer and Sutcliffe. The Councillors compared the two tenders and it was agreed to award the tender to Sutcliffe. It was felt that Sutcliffe's tender contained more information and the drawings which were submitted were more in line with what the Parish Council were looking for. Unfortunately the Mortimer tender was not felt to be inclusive enough with the products which they included and this site is intended to be inclusive as possible. Proposed – Councillor Knowles. Seconded – Councillor Carty. All agreed.

### **f. CHURCH ROAD, GREAT PLUMSTEAD – TO GIVE AN UPDATE ON THE CURRENT STATUS OF THE LAND TRANSFER**

The Clerk has been in contact with Ingram Homes and Planning at Broadland DC to see where this transfer has got to. It was confirmed by Broadland DC that it is almost there and documents should be coming soon.

## **8. TO DISCUSS THE PROPOSAL FROM SALHOUSE PARISH COUNCIL RE HONEYCOMBE ROAD TROD**

Salhouse Parish Council has approached the Parish Council to discuss the possibility of installing a trod from the Salhouse Garden Centre to the Brick Kiln junction. The Parish Council is in agreement in principle but confirmed that they would not be able to finance any of the project. There is also the issue of where the pathway would end as the Brick Kiln Pub is almost on the roadway and a path would not be able to be installed without narrowing the road. We will wait to see what design Highways comes up with.

## 9. TO DISCUSS THE BID FOR PARISH PARTNERSHIP AND AGREE THE PROJECTS TO PUT FORWARD

Councillor Heath put forward getting a second SAM2 to allow the Parish Council to cover more locations around the parish. The price for the SAM2 unit, 2 batteries, charges, three bracket and a set of clamps, data collection unit is £3415. Monies to be taken from the Highway Funds. Proposed – Councillor Heath. Seconded – Councillor Claxton. All in agreement.

## 10. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

### Payments

Bank Balance	Nat West	<b>£34,127.21</b>	28.10.2022
Bank Balance	Scottish Widows	<b>£40,837.97</b>	31.10.2022
Bank Balance	Broadland Deposit Account	<b>£335,485.48</b>	31.03.2022
<u>Payments</u>			
T Scott		Salary and expenses	£1,345.90
HMRC		Monthly Payment	£96.50
Norfolk Pension Scheme		Monthly Payment	£417.36
David Bracey		Play Area Inspections	£198.00
St David's Church		Hire Fees x10	£224.00
CAN		Play Area Inspection Training	£120.00
Innershed		Management and Renewal of email	£67.20
Gt & Lt Plumstead PCC		Maintenance Grant	£1,200.00
B Y Training Services		Defibrillator and adopter for cabinet	£985.00
Great Plumstead Village Hall		Hire Fees x2	£30.00
Norfolk Parish Training and Support		Election Training	£36.00
		<b>TOTAL</b>	<b>£4,719.96</b>
<u>Receipts</u>			
Broadland District Council		Grant - Defibrillator	£500.00
Allotment		Plot 7	33.00
TSA U10		Football Hire Fees	£15.00*
Hiscox		Insurance Refund - Defibrillator	£625*
Allotment		Plot 8	33
Great Plumstead Bowls Club		Half yearly rent	300
Allotment		Plot	30
		<b>TOTAL</b>	<b>£896.00</b>

<b>Outstanding Cheques</b>			
Norfolk County Council		White Gates - Parish Partnership Bid	<b>4881.25</b>
PKF		External Auditor	<b>360.00</b>
		<b>TOTAL</b>	<b>£5,241.25</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£25,062.00</b>
* already included in the accounts stated above			

Bank Balance	Unity Bank	<b>£44,031.49</b>	10.10.2022
<u>Payments</u>			
		<b>TOTAL</b>	<b>£0.00</b>
<u>Receipts</u>			
Transfer from Broadland Deposit Account			£25,000.00
CIL Monies			£19,998.12
		<b>TOTAL</b>	<b>£44,998.12</b>
<b>Outstanding Cheques</b>			
		<b>TOTAL</b>	<b>£0.00</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£89,029.61</b>
* already included in the accounts stated above			

### 11. TO REPORT ON THE CONCLUSION OF THE ANNUAL EXTERNAL AUDIT

The conclusion of the audit of the external auditor has been received. The external auditor did not find any matters to draw to the attention of the local authority.

### 12. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 12<sup>th</sup> December 2022 at 7.00pm at Little Plumstead Village Hall.

### 13. TO RECEIVE ITEMS FOR THE NEXT AGENDA

There being no further business the meeting closed.

Signed:

Chairman

Date: