

# Great and Little Plumstead

P a r i s h C o u n c i l

## To Members of the Council

You are hereby summoned to attend the next Meeting of Great and Little Plumstead Parish Council which will be held at Little Plumstead Village Hall on Monday 9<sup>th</sup> May 2022 at 7.00pm

1. To receive report from Police
2. To receive a report from Ian Mackie, County Councillor
3. To receive a report from Shaun Vincent, District Councillor
4. Public Participation

## ANNUAL PARISH COUNCIL MEETING A G E N D A

1. Election of Chairman together with signing of declaration of acceptance
2. Election of Vice-Chairman
3. To accept apologies for absence
4. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant
5. To receive Declarations of Interest
6. To agree the minutes of the Annual Parish Council Meeting held on 24<sup>th</sup> May 2021
7. To agree the minutes of the parish meeting held on 11<sup>th</sup> April 2022
8. To appoint committees and representatives:
  - a. Finance Committee
  - b. Data Protection Committee
  - c. Allotment Representative
  - d. Tree Warden
  - e. Play Equipment Inspectors
  - f. Website
  - g. Village Hall
  - h. Youth Engagement
  - i. CIL Committee
  - j. Plumstead Community and Sports Pavilion Advisory Committee
  - k. Walled Garden Advisory Group
  - l. Responsible Finance Officer
  - m. Internal Finance Officer
  - n. Rosebery Fields Advisory Group
9. To adopt/review policies
  - a. Financial Regulations
  - b. Equal Opportunities Policy
  - c. Disciplinary and Grievance Procedure
  - d. Expenses Policy
  - e. Sickness Absence Policy
  - f. General Data Protection Regulations Policy
  - g. Pensions Policy
  - h. Lone Working Policy
  - i. Internal Risk Assessment
  - j. Standing Orders
  - k. Planning Application Policy
10. To receive Correspondence
11. To consider Planning Applications
12. To discuss Parish Projects
  - a. Great Plumstead Recreational Area Project Update
  - b. To agree the locations of the white gates in the parish

13. To discuss the outbuilding project at the Walled Garden
14. To confirm the date and time of the next meeting of Great and Little Plumstead Parish Council as Monday 13<sup>th</sup> June 2022 at 7pm at Great Plumstead Village Hall
15. To receive Items for the Next Agenda

**Mrs T Scott, Clerk to the Parish Council, 22<sup>nd</sup> April 2022**