

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 12th December 2022 at 7.00pm at Little Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman) Mr R Heath
Mr D Johnson Mr R Claxton
Mr S Vincent Mrs L Carty
Mrs M Bullen Mr G Edwards
Mr P Knowles
Mrs T Scott (Clerk)

- **Police Report** – October 2022 - Thorpe End – 1, Little Plumstead – 3 , Great Plumstead - 0
- **County Councillor Report** – Councillor Mackie has been involved in launching the warm room in Thorpe St Andrew together with a grant scheme. Please visit www.norfolk.gov.uk/safety/norfolk-winter. If extra support is needed please visit www.norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/stay-well-this-winter. St Williams Way library has a raft of activity days and events, together with warm packs and hygiene packs. No questions asked. Financial support for households www.norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/help-with-living-costs. The County Council leadership is continuing with its support for a county deal for Norfolk. More information will come out early in the new year. The County Council has been consulting on a range of proposals and council tax rates in order to close the budgetary gap for 2023/24. The original proposal was for a 2.99% tax increase with a top increase before requiring a referendum of 4.9%. The final set of proposals will be published later this month, all comments must submitted before the 16th December. Little Plumstead Primary School is moving into academy status. Parents who are concerned about STREP A and Scarlet Fever in children especially under 10 year olds can find more informed at www.improvinglivesnw.org.uk/group-a-streptococcus-gas-and-scarlet-fever/, the County Council Public Health Service is monitoring closely. The OFSTED report on NCC Children's Services and Safeguarding is awaited.
- **District Councillor Report** – Broadland DC have launched a new app for bin collections which will be available from 19th December 2022. The devolution of Government powers to Norfolk moved another step closer with the "in principle" Deal for Norfolk being signed. Next stages will see further negotiations with Government Ministers with details coming to NCC meeting in January 2023, a consultation in Spring/Summer of 2023, new legislation making its way on to the statute books Summer/Autumn 2023, the final decision being taken by NCC in December 2023 that will result in elections in May 2024 for a "directly elected leader".
- **Public Participation** – The broken dog bin on the pathway between Morris Drive and Nelson Drive on The Glade, Little Plumstead has been reported but it's not maintained by the Parish Council. Councillor Heath believes this is the ownership of Whimpey and the Clerk will report this to them as its well used.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Jones and Cawdron

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 14th November 2022

Approved. Proposed Councillor Heath. Seconded Councillor Vincent.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The Clerk confirmed that the SAM2 has been submitted for the Parish Partnership Bid.

5. TO RECEIVE CORRESPONDENCE

- **Norfolk County Council – Jubilee Trees for Norfolk** – Complaint to Highways about the trees which were cut down on Hospital Road, request that they are replanted with a good size tree not whips.
- **Highway Inspection** – Report the mud on Middle Road. The farmer should be clearing this up but it appears to have been left.
- **Town and Parish Council Forum** – To take place on 18th January 2023 at 10am online.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

	Gamble Plant (Norfolk) Ltd, Salhouse Road, New Rackheath, Norwich	A change of use to a Sui Generis use for the storage of top-soil, sub-soil, recycled construction materials, brick rubble, old fencing, green waste and concrete, and construction and demolition waste processing/recycling, the siting of mobile processing plant, offices, associated infrastructure and the construction of amenity bunds and landscaping.	1. We were unaware that the activities taking place on the site did not have planning consent as it appeared to coincide with the construction of the NNDR and be closely related to it. 2.It is in an area increasingly designate for housing and would therefore appear as an unsuitable site use. 3.There is a large bund surround, but
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			<p>this does not prevent noise and dust spill when certain operations, loading and unloading are taking place.</p> <p>4. There are no indications of surface water control systems, so there must be a danger of contamination.</p> <p>5. We have always been concerned that there did not appear to be adequate workforce safety and hygiene provision on the site, (mess rooms, shower. toilets), and provision for the disposal of waste water arising.</p> <p>6. We therefore support Norfolk County Council's planning position on the site and it's uses</p>
20221921	Frensham, 12 Heath Road, Thorpe End	Variation of condition 2 of planning permission 20220791 – changes to roof	No objection
20221900	Challows, 14 Woodland Drive, Thorpe End	Front extension to garage. Single storey rear infill extension. Alterations to existing rear extension roof from pitched to flat to form part balcony. External doors to existing first floor extension.	24.12.2022

7. TO DISCUSS PARISH PROJECTS

a. UPDATE FOR THE GREAT PLUMSTEAD RECREATIONAL GROUND PROJECT

The Parish Council met with the architect and the Scouts onsite to plot out where the potential building will sit. It was noted that the current ramp for the brick Scouts building will need to be removed and the Scouts suggested a moveable ramp is a suitable replacement. The Bowls are happy with the plan for their site.

b. TO DISCUSS AND AGREE A QUANTITY SURVEYOR FOR THE GREAT PLUMSTEAD RECREATIONAL GROUND PROJECT

The Parish Council has received two quotes for a quantity surveyor for this project, the recommendation is for Daniel Connal Partnership. Proposed – Councillor Bullen. Seconded – Councillor Carty

c. TO DISCUSS THE ROSEBERY FIELDS PROJECT. UPDATE ON COSTINGS AND APPROVAL OF SIGNAGE

FSG has sent through a draft for the proposed signage. The Councillors decided on black legs for the sign and to change the name of Rosebery Field rather than Rosebery Fields. The Parish Council has received one quote for the hedge cutting for the site but extra quotes will need to be gathered, the Councillors suggested Norse and the Clerk will see what companies other parishes use. There was discussion about the works which AGA have done and whether the invoices can be paid or disputed. The Clerk will circulate the invoices and investigate whether the works have been completed as per the contract or not.

d. UPDATE AND AGREEMENT FOR PADGATE PLAY AREA ADJUSTED QUOTE

Sutcliffe have adjusted their quote to include removal of the existing gates and installation of new gates. The previous quote was for £77711.15, inclusion of the gates gives a total now of £82041.10. Proposed – Councillor Vincent. Seconded – Councillor Claxton. The Clerk has discussed this project with Broadland District Council and they have suggested using Section 106 Monies instead of CIL. Proposed Councillor Knowles and Seconded Councillor Heath. All Agreed.

8. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£33,095.31	30.11.2022
Bank Balance	Scottish Widows	£40,837.97	30.11.2022
Bank Balance	Broadland Deposit Account	£335,485.48	31.03.2022
<u>Payments</u>			
T Scott		Salary and expenses	£1,247.80
HMRC		Monthly Payment	£96.50
Norfolk Pension Scheme		Monthly Payment	£417.36
J Cator		Sandhole Lane - Annual Rental	£163.50
Garden Guardian		Grounds Maintenance	£7,708.80
S Cockburn		Website Hosting	£88.18
Norfolk Parish Training and Support		Seminar	£54.00
Broadland District Council		Litter Bin Emptying	£237.12
		TOTAL	£10,013.26
<u>Receipts</u>			
Allotment		Rental Fee	£33.00
Allotment		Rental Fee	£33.00
Allotment		Rental Fee	£93.00
Allotment		Rental Fee	£30.00
Bowls Club		Half Rental Fee	£300.00

Allotment		Rental Fee	£30.00
		TOTAL	£519.00
Outstanding Cheques			
Norfolk County Council		White Gates - Parish Partnership Bid	4881.25
HMRC		Tax and NI	96.50
Norfolk Pension Scheme		Monthly Payment	417.36
David Bracey		External play area inspection	198.00
St David's		Hire fees	224.00
Innershed		Email renewal	67.20
Gt & Lt Plum PCC		Grant	1200.00
Gt Plum VH		Hire fees	30.00
NPTS		Election Training	36.00
		TOTAL	£7,150.31
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£16,450.74
* already included in the accounts stated above			

Bank Balance	Unity Bank	£63,205.59	12.12.2022
<u>Payments</u>			
		TOTAL	£0.00
<u>Receipts</u>			
		TOTAL	£0.00
Outstanding Cheques			
		TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£63,205.59
* already included in the accounts stated above			

The Clerk asked to attend the Spring Seminar held by Norfolk Parish Training & Support at a cost of £54.

As previously reported in the internal audit the Parish Council had a missing cheque which has now been located and the monies refunded to the Council's account. Natwest has given a £100 compensation payment to the Parish Council to apologise for the error, the Clerk suggested that the Council purchase items for the church's food parcel and community pantry scheme at Little Plumstead which is open to all residents. The Councillors were in agreement with this and the Clerk will purchase items and drop them off with Reverend Plattin. Proposed Councillor Claxton. Seconded – Councillors Knowles.

9. TO DISCUSS AND AGREE THE ONE YEAR RENTAL OF SANDHOLE LANE RECREATIONAL GROUND

All in agreement. Proposed Councillor Heath. Seconded Councillor Edwards.

10. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 9th January 2023 at 7.00pm at Great Plumstead Village Hall.

11. TO RECEIVE ITEMS FOR THE NEXT AGENDA

None

There being no further business the meeting closed.

Signed:

Chairman

Date: