

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Tuesday 11th April 2023 at 7.00pm at Great Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman) Mr S Vincent (Vice-Chairman)
Mrs M Bullen Mrs L Carty
Mr G Edwards Mr D Johnson
Mrs J Jones Mr P Knowles
Mrs T Scott (Clerk)

- **Police Report** – Thorpe End – 0, Little Plumstead – 11, Great Plumstead - 1
- **County Councillor Report** – Councillor Mackie congratulated the Councillors on an uncontested election and another four years as parish Councillors. NCC Have carried out trial holes to try and locate the historic outlet from the pond. This has been unsuccessful, nevertheless the officer dealing with this feasibility options aims to present them internally later in April, subject to utility companies responding in time. Councillor Mackie is continuing to chase the 30mph roundels painted in Little Plumstead. The planning application for Brook Farm was due to expire and this has prompted action on behalf of the developer. An impact study has been commissioned. This development would also unlock various schemes, such as the closure of Green Lane North and provide the funding for the Plumstead Road Trod, that is in the original travel plan provided by Thorpe Town Council. Councillor Andrew proctor has stood back from his role as leader of Norfolk County Council on health grounds, Councillor Graham Plant, his deputy, is currently Acting Leader.
- **District Councillor Report** – In the last year Broadland District Council has reduced its carbon footprint by over 85% and continues to seek ways of further reduction. The Council is not started to upgrade all its owned streetlights to LEDS this year. This will reduce the carbon footprint by another 11 tonnes per year. BDC has been recognised for a national awards and is a finalist at the Local Government Chronicle Awards 2023. Together with being a finalist in the Economic Support category in recognition of its work at Broadland Innovation Centre. The Council in partnership with Norwich City and South Norfolk Councils has approved the Greater Norwich Joint Five Year Instructure Investment Plan 2023 to 2028. The UK Government is implementing significant changes to the current electoral system. One of the biggest changes is the requirement for individuals to show photographic identification when they vote at a polling station. The identification can be expired and still acceptable.
- **Public Participation** – The Scouts were in attendance and voiced their disappointment and annoyance at how long the Great Plumstead Project has taken, together with the amount of monies which have been spent and the project has still not commenced the building stage. The Councillors agreed that the project has not developed how it should have done and has taken far longer than it should have done. Councillor Knowles confirmed that we will be at the planning stage by September, we are working to a tight deadline to ensure that the

S106 monies which are due to be clawed back in July are spent on the Scout/Sports buildings. Councillor Heath confirmed that he will visit the Great Plumstead Recreational Ground to check the holes and fill them back in.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Claxton, Heath and Cawdron

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 13th MARCH 2023

Agreed

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

There will be medical facility teams meetings for the Councillors on Tuesday 25th April and Tuesday 25th July at 2pm. The Councillors asked if the team could present the plans for the medical facility at Green Lane, Great Plumstead at our May meeting, the Clerk will organise a presentation. Further information on the Postwick Park and Ride will be asked for to allow the Councillors to make a decision. The J Cator cheque which was incorrectly banked has been corrected this month. The Parish Council has received a refund for the Natwest charges.

5. TO RECEIVE CORRESPONDENCE

- **Rangers Visit – April 2023** – The following need to be reported: Thorpe End Walkway needs to be cut back (BDC responsible), Astley Road flooding at entrance, Water Lane pathway needs the foliage pushed back, hedge on Water Lane. It was reported that the Clarion vans have been parking on the grass verges on Rosebery Road and have damaged the grass. The Clerk will report.
- **Sandhole Lane – Road Closure** – The road will be closed between 17th to 21st April.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2023/0605	Sunnymead 41 Woodland Drive Thorpe End	Replace existing garage roof for a pitched roof and K-render front of existing property	No objection
2023/0667	Charton House 6 Hallgate Thorpe End	Single storey rear extension	No objection
2022/2035	1 Brook Road,	Change of use of the	We need to check to

	Thorpe St Andrew	warehouse at Plot L1 from its approved use as a former data centre (Class B8) to a food processing, storage and distribution factory silos and other associated works	ensure that we have ensure that light pollution is taken into account.
2023/0721	20 Witton Lane Little Plumstead	Two storey side extension	No objection

Railway Farm – The planting has been undertaken.

7. TO DISCUSS PARISH PROJECTS

a. TO DISCUSS THE REPLACEMENT OF WHITE GATES (THORPE END)

The White Gates on Plumstead Road, Thorpe End have been removed as they were obstructing the splay of Heath Road and Green Lane East. Highways met with Councillor Claxton to confirm new positions which were agreed to be further down the road which will not affect the splay. We do not have a date for this installation.

b. TO DISCUSS THE STARTING OF REPLACEMENT OF PLAY AREA EQUIPMENT AT PADGATE

Sutcliffe will be onsite on the 18th April to start the replacement of play area equipment. The site will be closed for approximately one month.

c. TO DISCUSS AND AGREE THE BRIEF FOR THE PLANNING APPLICATION FOR GREAT PLUMSTEAD RECREATIONAL PROJECT

Unfortunately a brief is not ready at this time.

The Architects have returned with an amended design but Councillor Wiley has questioned by this is brick and tile instead of a more modular design. A T shaped building is the cheapest design but due to funding it is not possible to have a one building. The funding is only partly held by the Parish Council/District Council and the rest will be received within the next few years. An ecological report will need to be undertaken (approximately £700). The architects will be retained until the planning stage, this was decided due to the timeframe we are working to. Councillor Knowles will speak to the architects and push the project forward to get us to planning. It is projected that we will engage the contractor by the winter with a spring start. The project will potentially cost £700k, funded by CIL and S106 payments.

The Clerk will investigate the VAT question for the project. Proposed – Councillor Jones. Seconded – Councillor Carty. All agreed.

d. TO DISCUSS AND AGREE THE SUBMISSION FOR THE SAM2 SUCCESSFUL PARISH PARTNERSHIP BID

The Parish Council has been successful in a parish partnership bid. The sites which have been put forward are: Middle Road/Toad Lane Junction, Water Lane, Broad Lane, Green Lane North and Broadland Drive.

8. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West		£3,958.93	30.03.2023
Bank Balance	Scottish Widows		£40,882.76	31.03.2023
Bank Balance	Broadland Deposit Account		£335,485.48	31.03.2022
<u>Payments</u>				
T Scott		Salary and expenses		£1,247.80
HMRC		Monthly Payment		£96.50
Norfolk Pension Scheme		Monthly Payment		£410.35
Norfolk Parish Training Support		Yearly subscription		£528.34
Great Plumstead Village Hall		Hire Fee		£15.00
Anglian Water		Water Rates		£1,149.51
			TOTAL	£3,447.50
<u>Receipts</u>				
			TOTAL	£0.00
Outstanding Cheques				
			TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately				
				£511.43
* already included in the accounts stated above				

Bank Balance	Unity Bank		£88,145.37	11.04.2023
<u>Payments</u>				
Cannon Clarke Architects		Professional Fee - GP Project		£7,200.00
Unity Bank		Service Charge		£18.60
			TOTAL	£7,218.60
<u>Receipts</u>				
			TOTAL	£0.00
Outstanding Cheques				
D J Johnson		Refund - Dog Signs		£296.11
Daniel Connal		Quantity Surveyor Fee		£864.00
Glasdon		Dog Bins		£960.77
			TOTAL	£2,120.88
Current Account Balance after above payments made and outstanding cheques cleared will be approximately				
				£78,805.89
* already included in the accounts stated above				

Natwest – Proposed – Councillor Edward. Seconded – Councillor Bullen. All agreed.

Unity – Proposed – Councillor Bullen. Seconded – Councillor Jones. All agreed.

9. TO DISCUSS AND AGREE AMENDMENT TO ITEM 6 (BANKING) OF THE FINANCIAL REGULATIONS

Amendment – Item 6 is labelled “Making Payments” not “Banking”.

Proposal to add “*BACs payments in accordance with the schedule as presented to council shall be set up by the RFO and authorised by two signatories to release the payments*”.
Proposed – Councillor Edwards. Seconded – Councillor Johnson. All Agreed.

10. TO DISCUSS AND AGREE TO ADOPT THE NEW CODE OF CONDUCT

The Parish Council agreed to adopt the new Code of Conduct which has previously been adopted by Broadland District Council. Proposed – Councillor Bullen. Seconded – Councillor Edwards. All agreed.

11. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 15th May 2023 at 7.00pm at St David’s, Thorpe End

12. TO RECEIVE ITEMS FOR THE NEXT AGENDA

There being no further business the meeting closed.

Signed:

Chairman

Date: