

# Great and Little Plumstead

P a r i s h C o u n c i l

## To Members of the Council

You are hereby summoned to attend the next Meeting of Great and Little Plumstead Parish Council which will be held at St David's, Thorpe End on Monday 15<sup>th</sup> May 2023 at 7.00pm

1. To receive report from Police
2. To receive a report from Ian Mackie, County Councillor
3. To receive a report from James Harvey, District Councillor
4. Public Participation

## ANNUAL PARISH COUNCIL MEETING A G E N D A

1. Election of Chairman together with signing of declaration of acceptance
2. Election of Vice-Chairman
3. To accept apologies for absence
4. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant
5. To receive Declarations of Interest
6. To agree the minutes of the Parish Council Meeting held on 11<sup>th</sup> April 2023
7. To appoint committees and representatives:
  - a. Finance Committee
  - b. Data Protection Committee
  - c. Allotment Representative
  - d. Tree Warden
  - e. Play Equipment Inspectors
  - f. Website
  - g. Village Hall
  - h. Youth Engagement
  - i. CIL Committee
  - j. Plumstead Community and Sports Pavilion Advisory Committee
  - k. Walled Garden Advisory Group
  - l. Responsible Finance Officer
  - m. Internal Finance Officer
  - n. Rosebery Fields Advisory Group
8. To adopt/review policies
  - a. Equal Opportunities Policy
  - b. Disciplinary and Grievance Procedure
  - c. Expenses Policy
  - d. Sickness Absence Policy
  - e. General Data Protection Regulations Policy
  - f. Pensions Policy
  - g. Lone Working Policy
  - h. Internal Risk Assessment
  - i. Standing Orders
  - j. Planning Application Policy
9. To receive Correspondence
10. To consider Planning Applications
11. To discuss Parish Projects
  - a. Great Plumstead Recreational Area Project Update
12. To discuss Wroxham playing at Great Plumstead Recreational Ground
13. To discuss the Little Plumstead Primary School's request for road lines on Old Hall Road, Little Plumstead

14. To discuss and agree solicitors for the transfer of amenity land at Church Road, Great Plumstead
15. To agree payments in accordance with the budget
16. To confirm the date and time of the next meeting of Great and Little Plumstead Parish Council as Monday 12<sup>th</sup> June 2023 at 7pm at Little Plumstead Village Hall
17. To receive Items for the Next Agenda

**Mrs T Scott, Clerk to the Parish Council, 8<sup>th</sup> May 2023**