

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 11th September 2023 at 7.00pm at St David's, Thorpe End

PRESENT: Mr J Wiley (Chairman)

Mrs M Bullen

Mr A Cawdron

Mrs L Carty

Mr R Claxton

Mr G Edwards

Mr R Heath

Mrs J Jones

Mrs T Scott (Clerk)

- **Police Report** – July 2023 - Thorpe End – 4, Little Plumstead – 7, Great Plumstead - 3
- **County Councillor Report** – Councillor Mackie joined Jerome Mayhew MP when he visited the ward on the 29th August. One suggestion which was brought up was a provision for somewhere for teenagers to meet up, Councillor Mackie asked if this was something which the Parish Council has capacity to consider. Councillor Mackie brought up the new carpark at the school and whether it would be possible for this to be in use for the community and it was a welcomed idea, a meeting between the interested parties would be a good way forward. The Parish Partnership Scheme is now open for the 2024/25 projects, with the deadline for submission 8th December 2023. Councillor Mackie asked if the Parish Council would consider the pathway at Broad Lane to be put forward. *The Councillors discussed this but agreed that at present the Council does not hold the funds to install the footpath based on the figures which Highways have previously produced.* The 30mph roundels are on the works programme for the road lining teams, one as you come into Little Plumstead on the Salhouse Road and one as you enter via Norwich Road opposite the Brick Kilns. Councillor Mackie confirmed that RACC has only been found in Thomas Bullock Academy School in Shipdham. Postwick Park and Ride has reopened on a trial basis – Adult fare are £3 return, £2 for 17-19 year olds, £1.50 for children and £2 for concessions. Councillor Mackie gave updates on the flooding issues in the parish – the junction and the bend area on Hospital Road opposite the School Road junction has been put forward for a drainage improvement/feasibility scheme in 24/25 financial year and the roads near Astley Road have had their gullies cleared. Works are due to start on the Heartsease roundabout on the 11th September and are due to be completed by end of April 2024. The County Council continue to run free hazardous waste days the nearest one will be at the Norwich North Centre on 21st and 22nd October.
- **District Councillor Report** – Round 3 of the Pride in Place Community Grants opens in November 2023 and need to be submitted by January 2024. More information is available from andy.sexton@southnorfolkandbroadland.gov.uk. A Parish and Town Council Summit will be held on 9 November 9.30 – 12.30 at the Horizon Centre. There will be space for 2 attendees per Council. A company has been established by a partnership of Councils and Anglian Water called Norfolk Environmental Credits. It is looking to trade credits in the Yare

catchment in the next couple of months, but awaiting further updates <https://www.norfolkenvironmentalcredits.co.uk/>. The Solar Together scheme is open for Broadland Residents, applications and registration must be completed by 27th October <https://solartogether.co.uk/broadland/home>. The 2023 Veolia Sustainability Fund closes on 29th September, the fund supports projects which have both social and environmental benefits for their communities <https://www.veolia.co.uk/sustainability-fund>. Broadland District Council has set up the Community Grant Scheme which is now open and closes on the 3rd November 2023 <https://www.southnorfolkandbroadland.gov.uk/communities/community-grant-scheme>.

Councillor Harvey has received a number of emails from residents in Great Plumstead about the speeding in particular at the Low/Church/Middle/Hare Road junction. This has previously been investigated but a number of options weren't possible due to the width of the road, Councillor Harvey will investigate to see what can be done.

- **Public Participation** – Councillor Carty said that the Walled Garden are doing a collection for Rita and Ian Bishop for a bench and plaque too remember their lives and dedication to the parish. The Councillors reported that it's believed there is a speed sign on both Smee Lane and Low Road which now need to be moved. It was asked when the White Gates will be installed on Salhouse Road, Little Plumstead, the clerk confirmed that Highways had put forward an alternative location which the Parish Council refused. It is hoped they will be installed shortly.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Vincent, Johnson and Knowles

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 10th JULY 2023

Agreed. Proposed – Councillor Edwards. Seconded – Councillor Heath

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

Councillor Jones confirmed that the hedge on Hospital Road, Little Plumstead is still a problem, the Clerk will report this to Cripps again. Councillor Carty brought up the condition of the new School carpark, reported that this needs to be de-weeded especially the weeds which are growing up the wall of the Walled Garden. Councillor Cawdron questioned how often the walls of the Walled Garden should be inspected and by who, the Clerk will investigate this with the insurance company. The route of the Postwick Park & Ride was questioned as it no longer goes down Yarmouth Road, the Clerk will speak to the bus services about the change. Councillor Jones asked if we could chase enforcement as a number of issues reported don't appear to have moved forward. Councillor Jones asked when the lease for the Tennis Court in Great Plumstead was ending, the clerk couldn't remember at the time but would look into this but was sure that it was not in the immediate future. Councillor Carty asked whether it would be a good idea to put "Keep Clear" signs on

the allotment gates and the main field gate at Great Plumstead as they keep being blocked in by cars.

5. TO RECEIVE CORRESPONDENCE

- **Flatlands – Update** – Flatlands confirmed that the bat roost at Morris Drive will be fixed and closed up. A tree survey of the area will be undertaken next week. The meadow has been left to grow to cultivate the Oak Tree saplings. The Clerk will speak with Broadland DC to see if they are still involved to ensure that the grounds are being maintained.
- **Parish Partnership Bid** – Submission is open until 8th December 2023.
- **National effort to protect neighbourhood development plans** – The Clerk has asked for Broadland’s comment on this situation and will report back further.
- **Town & Parish Council Form** – The next forum is on the 14th September at 2pm via Zoom.
- **Road Closure – Middle Road** – Road will be closed from 12th – 14th September for Anglian Water chamber cover and frame replacement works.
- **Penrice Road, Little Plumstead – Replacement Trees** – The trees on the green at Penrice Road have died, these have been reported to the Management Company.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2023/1933	25 Woodland Drive, Thorpe End	Amended Application – Replacement of existing conservatory with garden room. Raise existing rear facing roof to facilitate additional space for bedroom/bathroom	No objection
2023/2002	2 Burtt Way, Great Plumstead	Installation of solar panels on the north roof. Installation of a commercial energy storage battery alongside the solar panel project.	No objection. Comment – Panels are on the wrong side of the building.
2023/1597	Cedar Crest House, 6 Church Field, Little Plumstead	Alterations to approved new build development including additional floor area over the garage	No objection
2023/2121	Cobblestones, 23 Woodland Drive, Thorpe End	Ground and first floor extensions, alterations and new dormer window	The application is missing information – no plans showing dimensioned sections to establish if the roof rooms work in design.
2023/1933	25 Woodland Drive, Thorpe End	Replacement of existing conservatory with garden room. Raise existing rear facing roof to facilitate additional space for bedroom/bathroom	Drawings included in the application are unclear and upside down. Further drawings are needed to make concise comments on the application.
2023/1925	3 Broad Lane, Great Plumstead	Single storey side and rear extension	There is no design or access statement accompany the application. There are no proposals for how the extensive surface water quantities from the new roof areas will be dealt with. The existing 'back' rooms of the house will become very poorly lit/ventilated in natural daylight terms. There is no environmental/energy

			statement accompanying the drawings, e.g how is the new space to be heated.
20210717	Wayside, Honeycombe Road, Little Plumstead	Appeal against refusal	No further comment
2023/2442	South Lodge, Low Road, Great Plumstead	Repairs to internal joinery (oak frame), replace or reuse slates if fit for purpose, replace lead work, battening changed where damaged, YBS woollen breathable membrane installed for breathable insulation, masonry repairs to parapet gables, re-lathe and plaster inside attic room.	No objection
2023/2230	Little Badgers, Norwich Road, Little Plumstead	Conversion of double garage to annexe	The application states that 6 parking spaces will remain and 6 exist now, how can the loss of the double garage not impact numbers? Are these not included in the parking tally? The application form has not identified the additional annexe bedroom and living space as a dwelling space. There is no mention of insulation or energy standards for a new living space as opposed to a garage, which will be a building control matter but should form part of the conditions if approval is given.
2023/2358	Shaftesbury, 18 Crowes Loke, Little Plumstead	First floor dormer extension and single storey rear extension	No objection
2023/2370	10 Padgate, Thorpe End	Extension to the existing front garage	No objection
2023/2510	Land North of Norwich Road, Little Plumstead	Erection of pig rearing building	Objection. The application is not clear on the arrangement with the adjacent farm for the disposal of slurry and dirty water. This needs to be clarified. It is noted that the hedge will be removed – when will this be replaced and with what?
2023/2414	Land North of Norwich Road, Little Plumstead	Erection of pig rearing building	The entrance/exit to the land is through Heath Farm which has just been given permission to be changed to a b&b which will increase traffic, added traffic will then come from the agricultural vehicles using the same road. The entrance/exit is located on a bend in the road which you cannot see around when approaching, due to the size of the vehicles which will be leaving this entrance/exit it is a clear accident spot. Councillor Harvey was asked to call in this application.
2023/1723	1 Grove Cottages, Low Road, Great Plumstead	Side and rear extensions	Objection. As a semi-detached property this application should show the adjoining property. Shows potentially a Juliet balcony overlooking the flat roofed extension, but this could easily

		change, meaning that the neighbour would be completely overlooked by access to the flat roof. No energy statement is included in the application.
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7. TO DISCUSS PARISH PROJECTS

a. TO DISCUSS THE CURRENT SITUATION WITH THE GREAT PLUMSTEAD PROJECT

Councillor Knowles had a meeting with the Architects and confirmed that the Parish Council would be terminating the contact with them. The settlement figure with the architects would be £7950 plus VAT. The Clerk reminded the Councillors that part of the terms from the architects includes their right to include a late payment fee on the invoice.

b. TO DISCUSS THE NEXT STEPS OF THE GREAT PLUMSTEAD AND AGREE WHAT TO DO

The Councillors asked for another meeting to discuss taking the project forward as Councillor Knowles was not present at the meeting. The Clerk has pencilled in the 18th September but will confirm once Councillor Knowles confirms his attendance. Proposed – Councillor Carty. Seconded – Councillor Jones. All agreed.

8. TO DISCUSS AND AGREE TO THE SCOUTS FIREWORK DISPLAY IN NOVEMBER 2023

The Councillors confirmed that they were happy to give permission, as long as the insurance company were content. The Clerk has sent all the information to the insurance company but at the time of the meeting has not received a response back, this will be chased. The Council asked the Scouts to ensure that the play area is locked up for safety. Proposed – Councillor Carty. Seconded – Councillor Bullen.

9. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West		£28,509.41	30.08.2023
Bank Balance	Scottish Widows		£41,041.24	31.08.2023
Bank Balance	Broadland Deposit Account		£335,485.48	31.03.2023
<u>Payments</u>				
T Scott		Salary and expenses		£1,247.80
HMRC		Monthly Payment		£283.51
Norfolk Pension Scheme		Monthly Payment		£410.35
Norfolk Parish Training & Support		Training - Seminar		£54.00
			TOTAL	£1995.66
<u>Receipts</u>				
			TOTAL	£0.00

Outstanding Cheques				
Great Plumstead Village Hall			Hire Fee	15.00
HMRC			Monthly Payment	£96.50
Norfolk Pension Scheme			Monthly Payment	410.35
Innershed			Hosting of website	£127.68
Anglian Water			Water Rates	£127.68
Innershed			Hosting of website	£238.80
Norfolk Pension Scheme			Monthly Payment	410.35
HMRC			Monthly Payment	£96.50
Norfolk Pension Scheme			Monthly Payment	410.35
			TOTAL	£1,933.21
Current Account Balance after above payments made and outstanding cheques cleared will be approximately				
				£24,520.54
* already included in the accounts stated above				

Proposed – Councillor Heath. Seconded – Councillor Jones.

Bank Balance	Unity Bank		£39,927.48	11.09.2023
<u>Payments</u>				
Westcotec			SAM2 Sign and accessories	£4,170.00
Daniel Connal Partnership			Great Plum Project - Survey	£594.00
E.A.S			Pitch Mark Outs	£216.00
Sutcliffe Play			Padgate Play Area	£9,377.46
			TOTAL	£14,357.46
<u>Receipts</u>				
Norfolk County Council			Parish Partnership Bid Refund	£1,737.50
			TOTAL	£1,737.50
Outstanding Cheques				
			TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately				
				£27,307.52
* already included in the accounts stated above				

Proposed – Councillor Edwards. Seconded – Councillor Bullen

a. BROADLAND DEPOSIT SCHEME – EXPLANATION OF ERROR

Broadland DC confirmed that there was an error with the original Broadland Deposit Account dated April 2023. A payment was listed on the Deposit Statement which was not deposited, this was instead sent to the Unity Bank account held by the Parish Council. The parish accounts will be amended and agreed at the October Parish Council meeting.

Councillor Heath asked whether the Parish Council should be looking at alternative arrangements for the monies which we hold with Broadland Deposit Account due to

what has happened with Birmingham Council. The Clerk enquired with Broadland about how protected the money was, Broadland confirmed that the monies are invested as a whole. They use external Treasury Management advisors who inform them of any changes in the ratings of the institutions they use and the maximum term they would advise lending for. They did confirm that Broadland does not have any external borrowing presently and so are a debt free authority. The Parish Council agreed to list this as a financial risk and to monitor the situation, it will be discussed at the Finance Committee meeting later in the year.

10. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 9th October 2023 at 7.00pm at Little Plumstead Village Hall

11. TO RECEIVE ITEMS FOR THE NEXT AGENDA

Football Hire Fees – Great Plumstead Playing Field

There being no further business the meeting closed.

Signed:

Chairman

Date: