

# Great and Little Plumstead

P a r i s h C o u n c i l

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 11<sup>th</sup> December 2023 at 7.00pm at St David's Hall, Thorpe End**

**PRESENT:** Mr J Wiley (Chairman)                      Mr A Cawdron  
Mrs L Carty    Mr R Claxton  
Mr G Edwards     Mr R Heath  
Mr P Knowles  
Mrs T Scott (Clerk)

- **Police Report** – October 2023 Thorpe End – 2, Little Plumstead – 6, Great Plumstead - 1
- **County Councillor Report** – Councillor Mackie wished the Thorpe End Christmas lights every success. He passed on his well done to all those involved in the Thorpe End, Little Plumstead Walled Garden and many other places in staging community activities that help make this area special. Councillor Mackie thanked everyone for their support and their community leadership throughout 2023, he could not do his role without the community being the eyes, ears and voice of the ward. Councillor Mackie has reported back to Highways the positioning of the white gates in Little Plumstead. The flooding on Hare Road has been reported and replacement of the missing sign as been requested. Highways have organised tankers to drain what they can from the pond. The Highways met with the clerk to discuss the flooding on Hospital Road/Old School Road. Councillor Mackie reminded the Councillors that the Highways and Environmental Member Allowance is still available. *The Councillors asked whether the fund could be put towards the clearing of ditches around the parish or finding the source of the water issues on Water Lane and Broad Lane (which historically has not been a problem).* The Postwick Park and Ride has seen a jump in its usage, it will remain open until Easter 2024.
- **District Councillor Report** – The approval of reserved matters and some of the conditions for the medical centre on Green Lane should be forthcoming this week. There is some work still pending on drainage designed matters which won't be ready until January. The housing plans from Saffron are not far behind and should be submitting to BDC soon. BDC aims to make improvements to Broadland Country Park to include new visitor kiosk, car park resurfacing, accessible Portaloo toilet trial, play and den building area, waymarking and boundary signage, secure storage facilities and a solar power generator for charging electric tools and providing lighting. It will be possible to dispose of domestic DIY waste at your local recycling centre without charge from 1<sup>st</sup> January 2024. A Winter Pressures grant has been launched to support residents. Funding is for a maximum of £1500 per group and can be used for projects such as supporting warm spaces, providing hampers/gifts, for vulnerable households, purchasing warmth providing equipment for those in need. Projects need to be engaged with other local support and the Help Hub, see Broadland's website for more information. Norfolk County Council have launched a survey, via facebook on the Park and Ride Services. This will inform the future of the service, the closing date is the 16<sup>th</sup> December.

Norfolk Climate Change Partnership has been awarded £300,000 from Innovate UK to spend over 2 years to promote Norfolk Nat Zero Communities. Broadland Has proposed Brundall Ward for the pilot scheme in the district. A new Help Hub van will be launched in Spring 2024. It will allow the help Hub to offer frontline support where services are requested most. Advice on benefits, debt welfare, isolation, anti-social behaviour and domestic abuse will be available. In line with the Elections Act 2022, electors can now apply for most types of absent vote (postal votes and proxy votes) online or through a paper application. As from 31.10.23 a postal vote entitlement can be in place for a maximum period of up to 3 years.

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- **Public Participation – None**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Councillors Bullen, Jones and Vincent

### 2. DECLARATIONS OF INTEREST

None

### 3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 13<sup>TH</sup> NOVEMBER 2023

Agreed. Proposed – Councillor Claxton. Seconded – Councillor Glenn

### 4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

None

### 5. TO RECEIVE CORRESPONDENCE

- **Thank you from the Scouts** – The Scouts thanked the Parish Council for their support for the Fireworks Event. It was a great event and very well attended. The Parish Council agreed that provisionally they would be happy for the event to take place in 2024.
- **Clean Up and Bloom Application** – The Parish Council isn't in need of this grant.
- **1 Million Trees for Norfolk** – The Parish Council is applying under the Broadland Tree Grant.
- **Drainage Feasibility on Hospital Road, Little Plumstead**- Highways have asked if the Councillors have any local knowledge on the flooding on Hospital Road. The Councillors confirmed that normally the water would drain naturally but the drains and gulleys need clearing properly. It was mentioned that there might be an Anglian Water course which needs clearing but this would need to be investigated.
- **Salhouse Parish Council – Infrastructure** – Salhouse Parish Council have asked for the local parishes to work together to help the newly formed Highways Working Group to investigate and try to get measures in place before the traffic increases in the local area. The Parish Council agreed to work together.

- **Postwick Park and Ride Update** – The Postwick Park and Ride trial has been extended to Easter 2024. From the 8<sup>th</sup> January the bus will also stop at the Rail Station as well as the Bus Station and Castle Meadow on the way in and go back to the park and ride via Bracondale.
- **Noise Complaint – White House Farm** – The Parish Council has received complaints about the noises coming from White House Farm, it is believed to be a generator. Councillor Wiley will speak to the farm manager to see if something can be done.

## 6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2023/3562	Land south west of Heath Farm, Norwich Road, Little Plumstead	Grain store, fibre cement roof plastisol and concrete panels to sides	Concerns over the extra traffic using the entrance/exit.
2023/3576	Octagon Business Park, Hospital Road, Little Plumstead	Non-material amendment to 20201100 – change of design to garage and rear and front elevations of dwelling – Plot 6	Withdrawn

Councillor Jones asked if the planning application for Heath Farm, Norwich Road had been decided, the clerk will check and report back.

## 7. TO CONSIDER THE DOMESTIC LICENCE FOR SANDHOLE LANE, LITTLE PLUMSTEAD

The Parish Council has received the domestic licence for the hire of Sandhole Lane, Little Plumstead for one year. Proposed – Councillor Carty. Seconded – Councillor Heath. All agreed.

## 8. TO DISCUSS PARISH PROJECTS

### a. TO DISCUSS INSTALLING PICNIC BENCH INTO PADGATE PLAY AREA

The Clerk has gathered in some quotes for a picnic bench for Padgate Play Area. The Clerk questioned whether an inclusive bench is wanted or a standard picnic bench. The quotes received are for both but at the time of the meeting the clerk did not have comparative quotes for the Councillors. The Councillors asked for an inclusive bench.

### b. TO DISCUSS THE CLEARANCE OF SANDHOLE LANE RECREATIONAL GROUND AND THE QUOTES RECEIVED

The Clerk has received quotes for clearance works at Sandhole Lane, Little Plumstead. The works would be to cut back the brambles on the left hand side of the field and also to remove the large mound but spreading on the land behind. The Councillors looked at the quotes received and agreed to go with Norwich City

Services at a cost of £719.73 (plus VAT). Proposed – Councillor Edwards.  
 Seconded – Councillor Claxton. Councillor Wiley asked the Clerk to check whether the quote included grass seed for the area after the mount has been spread out.

**c. TO DISCUSS THE CURRENT SITUATION WITH THE GREAT PLUMSTEAD RECREATIONAL GROUND PROJECT**

The Clerk has received the quote to be signed for Part 1 of the project with David Bullen Limited. The Councillors agreed for this to be signed and accepted.  
 Proposed – Councillor Cawdron. Seconded – Councillor Edwards.

Councillor Knowles will chase Cannon Clarke for a date when we are due to receive the documents.

**9. TO DISCUSS BIO-DIVERSITY AND WHAT THE PARISH COUNCIL IS ABLE TO DO**

The Natural Environment and Rural Communities Act 2006 placed a duty on public bodies to consider bio-diversity as part of their policy and decision making process. The Environment Act 2021 then reinforced this duty.

The Parish Council discussed this in the view of the projects which we undertake. The Councillors do consider bio-diversity in all projects with examples at Rosebery Field, Great Plumstead where wild meadows and a variety of trees were planted, together with keeping the wetlands, the Walled Garden project and Church Road amenity area with wild grassing and planting of trees. The Parish Council will undertake an annual review of its actions, together with a map of areas of bio-diversity

**10. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED**

The following accounts were agreed in accordance with the Budget:

**Payments**

Bank Balance	Nat West	<b>£21,373.67</b>	30.11.2023
Bank Balance	Scottish Widows	<b>£41,182.74</b>	30.11.2023
Bank Balance	Broadland Deposit Account	<b>£316,359.96</b>	31.03.2023
<u>Payments</u>			
T Scott		Salary and expenses	£1,741.98
HMRC		Monthly Payment	£337.11
Norfolk Pension Scheme		Monthly Payment	£638.90
Target Trees		Padgate Tree Works	£720.00
Little Plumstead Village Hall		2023 Hire Fees	£75.00
Innershed		Email System	£67.20
Garden Guardian		Grounds Maintenance	£9,285.60
		<b>TOTAL</b>	<b>£12,865.79</b>
<u>Receipts</u>			
Allotment Holder		Allotment Fee	£33.00*

Allotment Holder		Allotment Fee	£18.00*
Allotment Holder		Allotment Fee	£33.00*
Allotment Holder		Allotment Fee	£30.00*
Allotment Holder		Allotment Fee	£18.00*
Allotment Holder		Allotment Fee	£33.00*
Allotment Holder		Allotment Fee	£30.00*
Allotment Holder		Allotment Fee	£15.00*
Allotment Holder		Allotment Fee	£33.00*
Allotment Holder		Allotment Fee	£33.00*
Allotment Holder		Allotment Fee	£33.00*
Allotment Holder		Allotment Fee	£9.00*
		<b>TOTAL</b>	<b>£0.00</b>
<b>Outstanding Cheques</b>			
Great Plumstead Village Hall		Hire Fee	15.00
Innershed		Hosting of website	£127.68
Russell Heath		Refund - Goal locks	£15.99
HMRC		Monthly Payment	£96.50
Norfolk Pension Scheme		Monthly Payment	410.35
Broadland District Council		Litter Bin Charge	£265.20
		<b>TOTAL</b>	<b>£930.72</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£7,577.16</b>
* already included in the accounts stated above			

Proposed – Councillor Cawdron. Seconded – Councillor Carty. All agreed.

Bank Balance	Unity Bank	<b>£45,166.83</b>	24.11.2023
<u>Payments</u>			
Innershed	Website and Email Hosting		£316.20
		<b>TOTAL</b>	<b>£316.20</b>
<u>Receipts</u>			
		<b>TOTAL</b>	<b>£0.00</b>
<b>Outstanding Cheques</b>			
		<b>TOTAL</b>	<b>£0.00</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£44,850.63</b>
* already included in the accounts stated above			

Proposed – Councillor Edwards. Seconded – Councillor Heath. All agreed.

The Parish Clerk asked if the Councillors were happy for the 2<sup>nd</sup> instalment of the precept be moved to the Natwest account from the Unity Account. All agreed.

## 11. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 8<sup>th</sup> January 2024 at 7.00pm at Little Plumstead Village Hall

**12. TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Picnic bench at Padgate

There being no further business the meeting closed.

Signed:

Chairman

Date: