

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 13th November 2023 at 7.00pm at Great Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman)

Mr A Cawdron

Mrs L Carty

Mr R Claxton

Mr G Edwards

Mr R Heath

Mrs J Jones

Mr P Knowles

Mrs T Scott (Clerk)

The Councillors and Parish Clerk paid tribute to our long-standing councillor, David Johnson who sadly passed away. Councillor Johnson has served the community for approximately 20 years, during his time being the Tree Warden and offering his time turning his hand to the many jobs needed around the parish. Councillor Johnson will be sorely missed by all.

- **Police Report** – September 23 - Thorpe End – 3, Little Plumstead – 8, Great Plumstead - 3
- **County Councillor Report** – Councillor Mackie shared his condolences on the passing of Councillor David Johnson. In October Councillor Mackie with Highways visited the area. Areas were reviewed for the location for the Little Plumstead white gate, the Parish Council has received these locations. Councillor Mackie has also requested slow signs to be painted as you come to the rise on Salhouse Road in Little Plumstead, hopefully this will be done shortly. The government has approved the outline business case for the County Council's Norwich Western Link project to complete the NDR/Broadland Northway. The Postwick Park and Ride has reopened for a trial period, if the service is not used the site will possibly be closed. The first electric buses are now in service, over 60% of the fleet will be electric by the end of 2024. These buses are the first of 70 that are being rolled out in coming months with an investment of over £23m. The County Council has launched its Warm and Well campaign for the winter, launched with local health and care organisations in Norfolk. More details can be found on the County Council website or local NHS. The campaign encourages the use of the NHS 111 number and service in the first instance, as well as GP surgeries. The County Council has also launched its wide-ranging investment and social care provision this winter, including an additional £1.2m in staffing hospital discharge hubs and an extra £1.4m additional support for re-abling care. Gritters have already been out and about as the temperatures fall. If the grit bins need filling, this needs to be reported. *The Councillors reported that Hare Road, Great Plumstead is still severely flooded and it may need to have the water pumped out.*
- **District Councillor Report** – Councillor Harvey continues to follow up on the issue of when the cycle-footpath will be started between Thorpe End and the NDR, the dependency on the residential building work remains. The BDC Members Ward Grant scheme has been reviewed to ensure that all funding meets the requirements. Organisations receiving grants will be offered promotional material to clarify that BDC has provided funding for their project. 38 projects in the district were funded in the year 2022/2023. A meeting was held on 10th

October to firm up business arrangements for the Joint Venture Environmental Credits Scheme. Norfolk Environmental Credits Ltd (NEC) is a company Limited by guarantee formed by the local authorities affected by the need to prevent additional nutrient pollution of the Broads and Wensum Special Areas of Conservation. The local authorities currently in the scheme includes Broadland, South Norfolk, Breckland and North Norfolk. NEC will buy environmental mitigation and sell environmental credits to provide a portfolio of projects to help mitigate the impact of nutrient enrichment arising from additional housing development which has constrained house building in the district since March 2022. The BDC Housing Standards Enforcement Policy has been reviewed. Progress has been made on plans to improve long term housing availability to meet future housing needs and to develop a revised housing management strategy. A new officer has been employed to deal with fly-tipping in the district. Parish Councils and residents can assist by reporting fly-tipping incidents giving the correct details to enable these to be followed up, to act as witnesses where relevant and harness neighbourhood water schemes if possible. Nominations are now open for the Broadland District Council Business Awards. Businesses can nominate themselves for 10 possible categories. Residents are invited to vote for their Favourite Retailers of the Year and Pub of the Year, the closing date is 15th December 2023. The Broadland Landowner Tree Planting Grant is available again this tree planting season November 2023 to March 2024. For more information please visit the website. Norfolk County Council are making 40,000 trees available at reduced cost for any resident, landowner, community group and school. More information is available on the website. The Great Norwich Local Plan (GNLP) final consultation on main modifications to the plan is now open and ends on the 6th December. The plan, produced by BNC, SNC and Norfolk County Council sets out site provision for 45,000 new homes between 2018-2038 and is likely to be adopted early in 2024, consultation documents are available at www.gnlp.org.uk. BDC is undertaking a review of polling districts and places to ensure that electors in the district have reasonable facilities for voting and that polling places are accessible, more information is on the Council's website.

- **Public Participation** – Fly tipping was reported on Green Lane, Thorpe End. The Clerk will report this.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Bullen and Vincent

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 2023

Agreed.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

Councillor Claxton confirmed that he will repair the cracked concrete at the bottom of the Thorpe End Village Sign.

5. TO RECEIVE CORRESPONDENCE

- **Little Plumstead White Gates** – Councillor Mackie met Highways on site to discuss the location of the White Gates on Salhouse Road, Little Plumstead and the options were then sent through to the Parish Council. The Councillors agreed that one white gate should go onto the piece of green space at the beginning of Salhouse Road and the other gate should go onto Norwich Road. Councillor Mackie will take these suggestions back to Highways.
- **Norfolk County Council Budget Consultation** – 16th November at 4pm
- **Consultation on the Great Norwich Local Plan Proposed Main Modifications** – The consultation will commence at midday on Wednesday 25th October 2023 and conclude at midday on Wednesday 6th December 2023. Documents are available online and also at Broadland District Council.
- **Review of the Polling Districts and Places 2023/24** – The Parish Council has no comments.
- **Parish Partnership Scheme 2024/25** – The scheme is now open until 8th December 2023. At the moment the Parish Council does not have any schemes to put forward.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2023/3284	White Cottage, Hare Road, Great Plumstead	First floor extension to south elevation including internal alterations. Demolition of existing outbuilding and erection of home office and carport.	The application reduces the number of car parking spaces available.
2023/3325	56 Broadland Drive, Thorpe End	First floor extension to side over garage and kitchen area. Front dormer. Single storey rear extension replacing conservatory. Part garage conversion with associated façade changes.	The application states that there are no changes to parking arrangements, this is incorrect as the application removes the existing double garage parking.
2023/3044	2 Burt Way, Great Plumstead	Installation of steel container to house 300kw solar battery storage	No objection

7. TO DISCUSS PARISH PROJECTS

a. TO RECEIVE UPDATE ON GREAT PLUMSTEAD RECREATIONAL GROUND

The tender process for a project manager has now finished. The Parish Council has received a final invoice from Cannon Clarke, this has been agreed to be settled.

b. TO DISCUSS AND AGREE TENDER SUBMISSIONS AND WHO IT IS AWARDED TO

The Parish Council received four submissions in the tender process. Councillors Heath, Knowles and Cawdron met with the Clerk to open these and go through the scoring procedure. The Councillors circulated the scores to the Parish Council and recommended that the tender is awarded to David Bullen Limited. The Parish Council discussed and agreed that this will cause a declaration of interest for Councillor Bullen but the Code of Conduct and Standing Orders details how the matter will be dealt with going forward. The Councillors will meet with David Bullen Limited this week to go through the finer details of the tender submission. Proposed – Councillor Cawdron. Seconded – Councillor Carty. All agreed.

8. TO DISCUSS AND AGREE THE QUOTES RECEIVED FOR THE TREE WORKS TO THE TREES ON BRICK KILN ROAD, LITTLE PLUMSTEAD

The works were discussed by the Councillors and it was confirmed that these should be carried out by the utility company and not by the Parish Council. The Clerk will report the two trees to the utility company and ask for them to be maintained.

9. TO DISCUSS AND AGREE THE QUOTES RECEIVED FOR THE HEDGE CUTTING AT LITTLE PLUMSTEAD PLAY AREA

The Parish Council has received quotes for the hedge cutting at the Little Plumstead Play Area on Sandhole Lane. The Parish Council agreed to go with EAS to undertake the works, the Clerk will meet with them onsite to ensure that the full scope of works has been included in the quote. Proposed – Councillor Jones. Seconded – Councillor Edwards. All agreed.

10. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West		£24,059.32	30.10.2023
Bank Balance	Scottish Widows		£41,182.74	31.10.2023
Bank Balance	Broadland Deposit Account		£316,359.96	31.03.2023
<u>Payments</u>				
T Scott		Salary and expenses		£1,425.83
HMRC		Monthly Payment		£96.50
Norfolk Pension Scheme		Monthly Payment		410.35
Broadland District Council		Litter Bin Charge		£265.20
			TOTAL	£2,197.88
<u>Receipts</u>				
			TOTAL	£0.00
Outstanding Cheques				
Great Plumstead Village Hall		Hire Fee		£15.00
Innershed		Hosting of website		£127.68
HMRC		Monthly Payment		£96.50
Norfolk Pension Scheme		Monthly Payment		£410.35

Russell Heath		Refund - Goal locks	£15.99
PKF		External Auditor	£756.00
CAN		Play Area Inspection Training	£120.00
Pro-file		Little Plumstead - Play Area Repairs	£194.97
		TOTAL	£1,736.49
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£20,124.95
* already included in the accounts stated above			

Proposed – Councillor Edwards. Seconded – Councillor Heath. All agreed

Bank Balance	Unity Bank	£27,307.52	12.09.2023
<u>Payments</u>			
Cannon Clarke		Great Plumstead Project	£9,540.00
		TOTAL	£9,540.00
<u>Receipts</u>			
Broadland District Council		Precept	£27,417.46
		TOTAL	£27,417.46
Outstanding Cheques			
		TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£45,184.98
* already included in the accounts stated above			

Proposed – Councillor Knowles. Seconded – Councillor Jones. All agreed.

11. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 11th December 2023 at 7.00pm at St David's Hall, Thorpe End.

12. TO RECEIVE ITEMS FOR THE NEXT AGENDA

There being no further business the meeting closed.

Signed:

Chairman

Date: