

# Great and Little Plumstead

P a r i s h C o u n c i l

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 10<sup>th</sup> July 2023 at 7.00pm at Great Plumstead Village Hall**

**PRESENT: Mr J Wiley (Chairman)                      Mr S Vincent (Vice-Chairman)**  
**Mr A Cawdron    Mr R Claxton**  
**Mr G Edwards     Mr R Heath**  
**Mr D Johnson**  
**Mrs T Scott (Clerk)**

- **Police Report** – May 23 - Thorpe End – 1, Little Plumstead – 12, Great Plumstead - 2
- **County Councillor Report** –
- **District Councillor Report** – A centre Manager is to be employed to manage the Broadland Food Innovation Centre, to provide support with business plans and advice for start-ups and established food and drink businesses. A draft submission for the Greater Norwich Local Plan examination was approved by cabinet. This considered the need for additional gypsy and traveller pitches. The proposed site at North Burlingham junction has been withdrawn. A planning in Health Protocol has been updated by the Norfolk Strategic Planning Framework and was endorsed by cabinet. The aim is to ensure that health and wellbeing are key considerations in proposed future development. A planning application has been submitted to install 8 new Air Source Heat Pumps at the Horizon Building (Council Headquarters) to replace the existing gas fired heating plant. This will assist the Council to meet its target to reach net zero on its own estates by 2030, the building already has photovoltaic panels fitted. Tom Sayer is the new manager running the Nutrient Neutrality Credit system. A report by Royal Haskoning sets out the mitigation solutions that could be used, this is located on the District Council website. BDC has plans to purchase additional residential units to house people who require temporary accommodation to meet rising demand. BDC is aiming to work more closely with housing providers to share information and resources to ensure that tenants needs are met. There are plans to develop a housing strategy to improve long term housing availability to meet future housing needs. Councillor Harvey has received emails from parishioners around the speeding issues in Little Plumstead and the need for speed bumps, particularly around the hospital and children’s play park, and concerning safe cycling routes into the city from Thorpe End. *The Councillors asked the District Councillor to call in the Broad Lane, Great Plumstead application. Design 13 hasn’t been resolved, the pathway needs to be linked with the medical centre.*
- **Public Participation** – The tree warden reported that urgent tree works are required on Broadland Drive, Thorpe End.

## AGENDA

**1. APOLOGIES FOR ABSENCE**

Councillors Carty, Jones, Knowles and Bullen

**2. DECLARATIONS OF INTEREST**

None

**3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 12<sup>th</sup> JUNE 2023**

Approved with some minor typos which do not affect the minutes. All agreed.

**4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

Councillor Johnson and the Clerk met Sutcliffe onsite at the Padgate play area to go through the list of snags which the Parish Council has. The grass mats will be pinned down. The pedestrian gate will be looked at as it is staying open, together with one of the neighbouring panels which are loose. No further information has been received from the Scouts in relation to the firework evening planned. Highways have responded to confirm that they will attend and cut back the greenery at the entrance to Heath Road, Thorpe End.

**5. TO RECEIVE CORRESPONDENCE**

- 1. **Astley Road – Flooding Issues** – Highways have confirmed that the drainage ditches need to be cleared out together with the grate. This has been added to the schedule of works.
- 2. **Thank you from Great and Little Plumstead PCC**
- 3. **Parish Partnership Bid Open** – The next round will close on 8<sup>th</sup> December 2023
- 4. **Broadland District Council – Survey** – The survey to tell BDC what you think of the current services. Closes on the 12<sup>th</sup> July 2023 at 11.59pm.
- 5. **Town and Parish Council Forum – 1<sup>st</sup> August** – The zoom meeting will take place at 2pm to 3pm.
- 6. **Salhouse Road – Speed Bumps request** – The Councillors confirmed that this is not a project which the Parish Council can finance. There are speed improvements which have already been installed on the road. Potentially a speed watch scheme could be put together.

**6. TO CONSIDER PLANNING APPLICATIONS**

The Parish Council made the following comments on planning applications:

20221051	Land of Green Lane East, Little Plumstead	Application for the approval of reserved matters (appearance, landscaping, layout and scale) for the erection of a health centre (use class E) (phase 1) in relation to outline planning permission 20200202	(a)The site area shown excludes the SUDS drainage area and any indication of pedestrian access from Broad Lanes and Thorpe End. (b)The external works plan does not identify proposed finishes to hard surfaces (e.g. parking areas). (c)There are no drainage proposals/plans identified for foul water or surface water. This is a must for a reserved matters application. (d)There are no external lighting
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			<p>proposals shown or identified.</p> <p>(e) There are energy efficient standards proposed but no identification as to how these might be achieved.</p> <p>(f) There are no way finding and signage proposals identified.</p> <p>(f) Surveys should be updated prior to any construction start and an Environmental Management Plan prepared</p> <p>(g) The entrance access to the site is shown to be next to other entrances which seems inappropriate.</p> <p>(h) The landscaping proposal only includes four trees. This is not inline with the tree planting scheme of 1 million trees.</p> <p>(i) the site boundary vegetation will be damaged in the temporary condition, will this be replaced/repaired?</p>
2023/1723	1 Grove Cottages, Low Road, Great Plumstead	Side and rear extensions	<p>The property is semi detached but the application does not show the adjoining property.</p> <p>The potential Juliet balcony overlooking the flat roof extension may overlook the neighbour.</p> <p>No Energy statement is included within the application.</p>
2023/1736	Heath Farm, Norwich Road, Little Plumstead	Change of use from former Care Home to new bed and breakfast facility, private office space and private residence	<p>It is unclear where kitchen or dining facilities are located for the breakfast portion of the development.</p> <p>The large rear extension (with a high level window to the party wall side), will shade their neighbour during the afternoon</p>
2023/1760	24 Astley Road, Little Plumstead	Two-storey side extension and front porch	No objection
2023/1764	12 Emma Way, Little Plumstead	Single storey rear extension	There are challenges along the party wall with foundations and build.

## 7. TO DISCUSS PARISH PROJECTS

### a. TO DISCUSS THE GREAT PLUMSTEAD RECREATIONAL PROJECT. TO DISCUSS THE LATEST PROPOSALS

The Clerk is looking at three different potential grants to help with the finance for the project. The Councillors confirmed they were happy for the grant applications to be submitted. A new cost plan is needed for the project to update the costs based on the new design, this will be with Daniel Connal Partnership at a cost of £520 plus VAT. Agreed.

The Parish Councillors discussed the project and agreed that the partnership with the architects was not progressing as it should. They are unhappy with where we are with the project and the work which is being received from them. Councillor Wiley and Knowles will have a face to face meeting with the architects to discuss ending the partnership and the Parish Council will move the project forward.

The Scouts approached the Parish Council with a proposal to move the current placing of the Scout Building from its current planned position to further into the field, to make it more inline with the end of the Bowls Club Building. The Community Building would then move down the field (towards the village hall). This proposal would mean that the Scouts would not lose their outside space which is regularly used by them, and will also improve the line of sight from the entrance to the field to the play area, which the Councillors have been keen on keeping. The proposal was agreed on, in principal.

**b. TO DISCUSS THE VAT ADVICE QUOTES RECEIVED FOR THE GREAT PLUMSTEAD RECREATIONAL PROJECT**

Clerk will speak to the internal auditor about the VAT element of the project.

**c. TO DISCUSS THE PROPOSAL BY HIGHWAYS RE THE LITTLE PLUMSTEAD WHITE GATES – HONEYCOMBE ROAD**

The Parish Councillors agreed to keep the white gates on the bottom of Salhouse Road (the Norwich Road end) rather than agreeing with Highways proposal to move them to Honeycombe Road. Highways have confirmed that the white gate on Plumstead Road, Thorpe End will be reinstalled within the next few weeks.

**d. TO DISCUSS THE GREAT PLUMSTEAD RECREATIONAL GROUND TOGETHER WITH THE TENNIS COURT AND REGISTERING THE SITE AS A WHOLE**

The Clerk has researched the area and half of the site is registered with the Land Registry. The Parish Councillors agreed to gather in quotes to register the site as a whole.

**e. TO DISCUSS TWO NEW BENCHES FOR BROADMEAD GREEN**

The two benches on Broadmead Green need to be replaced. The Clerk has researched for prices and put these to the Councillors. The Parish Councillors agreed to go with NBB at a cost of £510 per bench, these are the same benches as previously installed at Church Road and Broadland Drive. Proposed – Councillor Cawdron. Seconded – Councillor Heath. All agreed.

**8. TO DISCUSS A REVIEW OF THE NEIGHBOURHOOD PLAN AND THE NEED TO SET UP A WORKING GROUP**

The Parish Councillors agreed that at the moment no review of the Neighbourhood Plan is needed. The policies were reviewed previously and it was agreed that no material changes were needed.

## 9. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

### Payments

Bank Balance	Nat West	<b>£24,770.90</b>	30.06.2023
Bank Balance	Scottish Widows	<b>£40,946.95</b>	30.06.2023
Bank Balance	Broadland Deposit Account	<b>£335,485.48</b>	31.03.2023
<u>Payments</u>			
T Scott		Salary and expenses	£1,625.29
HMRC		Monthly Payment	£96.50
Norfolk Pension Scheme		Monthly Payment	588.12
Innershed		Hosting of website	£238.80
Anglian Water		Water Rates	£127.68
Norfolk Pension Scheme		Monthly Payment - June	£410.35
		<b>TOTAL</b>	<b>£3,086.74</b>
<u>Receipts</u>			
		<b>TOTAL</b>	<b>£0.00</b>
<b>Outstanding Cheques</b>			
Great Plumstead Village Hall		Hire Fee	15.00
		<b>TOTAL</b>	<b>£15.00</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£21,669.16</b>
* already included in the accounts stated above			

Proposed – Councillor Edwards. Seconded – Councillor Johnson

Bank Balance	Unity Bank	<b>£129,018.40</b>	31.05.2023
<u>Payments</u>			
Unity Bank		Bank Charges	£19.05
Sutcliffe		Padgate Play Area	£89,071.87
		<b>TOTAL</b>	<b>£89,090.92</b>
<u>Receipts</u>			
		<b>TOTAL</b>	<b>£0.00</b>
<b>Outstanding Cheques</b>			
		<b>TOTAL</b>	<b>£0.00</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£39,927.48</b>
* already included in the accounts stated above			

Proposed – Councillor Cawdron. Seconded – Councillor Edwards

**10. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 11<sup>th</sup> September 2023 at 7.00pm at St David's Hall, Thorpe End

**11. TO RECEIVE ITEMS FOR THE NEXT AGENDA**

There being no further business the meeting closed.

Signed:

Chairman

Date: