

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 8th January 2024 at 7.00pm at Little Plumstead Village Hall

PRESENT: Mr S Vincent (Vice-Chairman)

Mrs M Bullen

Mr A Cawdron

Mrs L Carty

Mr R Claxton

Mr G Edwards

Mr R Heath

Mrs J Jones

Mr P Knowles

Mrs T Scott (Clerk)

- **Police Report** –November 2023- Thorpe End –0, Little Plumstead –12, Great Plumstead -0
- **County Councillor Report** – Councillor Mackie thanked the County Social Services for their hard work over the festive period. Councillor Mackie has been in regular contact with the highways teams regarding the recent flooding in the area, together with speaking to residents about more localised flooding. Highways have been out to inspect various areas of flooding and have programmed urgent works to jet and dig gullied at the Broad Lane and Toad Lane crossroads. A tanker has also been requested to take water from Hare Road pond again. Flooding did occur under the bridge on Green Lane North which is unsurprising given the large amount of rainwater but it was up to approximately 12 inches which is a huge improvement on the previous years of several feet. There has been a change of what can go to the recycling centres for free. Norfolk residents will be able to dispose of small amounts of DIY waste at Norfolk's Recycling Centres free of charge from 31st December following changes made by NCC. The County Council is proposing to invest in fire and rescue service buildings, improving the efficiency and service, this is over £4m. From the 1st February 2024 all Norfolk residents who hold a disabled concessionary travel pass will be eligible for free bus travel 24 hours a day, 7 days a week when travelling within the county. The Postwick Park and Ride has been extended until Easter and a review will then take place on usage and viability.
- **District Councillor Report** – Update on the Medical Centre, housing and foot/cycle path development – There are some issues on the site regarding the drainage but a scheme is being discussed and it is hoped that there will shortly be a presence on site. The government has allocated funding to help residents and businesses recover from damage caused by storm Babet. A Community Recovery Grant is available to help flooded households to access up to £500. Households and businesses significantly impacted by the floods can receive 100% council tax and business rates relief for a minimum of 3 months. The discretionary housing payment and council tax discretionary relief policies were reviewed, reworded for clarity and approved. These are to relieve hardship and there has been an increase of demand for funds. The key principles of the policies have remained the same. It was agreed that a new vehicle-related Public Space Protection Order should be put in place for a period of 3 years. It will apply at all times and across the whole of the district. This follows a period

of consultation which ran from 01.08.2023 to 29.09.2023. The new Broadland Community Grant Scheme panel met on 7th December. There was insufficient funding to meet all requested and some were granted partial funding. A Clean Up and Bloom grants scheme is open to community groups to fund spending on improving and cleaning up their area. The Postwick Park and Ride services will now be running until April 2024. From 8th January the 503 Postwick Service will run a one way loop from the site to the railway station, Castle Meadow, Norwich Bus Station and then back to the site via Bracondale. Due to the recent bus priority measures in the city it is still possible to provide a service every 20 minutes with the same vehicle resource. BDC have opened a budget consultation. The expenditure budget is approximately £40 million/year and pays for services such as housing, benefits, administration, homelessness prevention, refuse collection, street cleaning, leisure and planning. Residents can give feedback on which services they consider to be higher priorities for spending. The consultation runs until 17th January 2024.

- **Public Participation** – There was a large number of residents who attended to discuss the Hare Road, Great Plumstead planning application for 7 new dwellings. They raised a number of objections to the planning application: flooding issues with the proposed driveways and surface water, houses on the other side of the road already experience flooding, Hare Road being a narrow road, buses and trucks find it difficult to pass at the moment, if the planning application is approved there should be a restriction that cars are not allowed to park on the road, do the air pumps proposed for the houses produce any noise? The planning application states that Hare Road does not have a flooding problem, this is incorrect as there is a huge flooding issue between the last house and the Toad Lane junction. Councillor Vincent urged everyone to submit their objections to the planning application to Broadland District Council. It was confirmed that Highways do read the comments and take them into account when forming their view. The Parish Council will put in their own submission to the planning application.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Wiley

2. DECLARATIONS OF INTEREST

Councillor Jones – Item 6

Councillor Bullen – Item 7a

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 2023

Agreed.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The Clerk reported on the following – The planning application for the B&B at Heath Farm, Norwich Road is still pending decision. The hedge cutting quotes for Great Plumstead recreational ground have been requested but have not been received yet. We have asked

Councillor Mackie if it's possible to use his member's grant for find the source of the flooding problem on Toad Lane/Broad Lane. There haven't been any further issues reported or updates on the noise complaint for White House Farm, Little Plumstead. The Sandhole Lane quote received and agreed did not include grass seeding but this will be costed up after the removal works.

5. TO RECEIVE CORRESPONDENCE

- **Road Closure – Toad Lane, Great Plumstead – 11th January 2024** for one day, to facilitate pole renewal works.
- **Town and Parish Forum – 10 January 2024 –** Via zoom meeting, 2pm – 3pm.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2023/3801	Dormer Lodge, 14 Plumstead Road, Thorpe End	Single storey flat roof rear extension, garage conversion and proposed entrance sliding gate	The application is incorrect in stating that the parking is not affected. Removal of the garage space will affect the number of parking spaces. (Neighbourhood Plan Policy 2) The proposal for gates again calls into question the conservation area status as these installations often affect front hedgerows, trees and outward appearance. Plumstead Road is becoming a closed off series of houses behind large gates, and proposals for these gates and frontage are not shown. (Neighbourhood Plan Policy 2). There is no landscape plan included within the application. A minimal application with no supporting information.
Councillor Jones left the room due to the conflict of interest.			
2022/2010	Land East of Hare Road, Hare Road, Great Plumstead	Erection of seven single storey dwellings	The Parish Council reconfirms previous comments. The existing hedgerows, trees and bushes are to be removed along the frontage with no bio-diversity net gain being achieved. The Parish Council have promised to consider all developments within the parish inline with the Natural Environmental and Rural Communities Act 2006 and Environment Act 2021 and the removal of the green corridor does not sit inline with this, the

			<p>previous development on Church Road included replanting hedges and some years on and the hedging is still not sufficient for wildlife. A more substantial hedging should be included within the landscape plan rather than saplings. The pond included in the 2022 application for surface water management/greening/bio-diversity has gone without an alternative proposed and Hare Road is declared as not susceptible to flooding. There is a concern about to where the surface water for the houses and driveways will go, due to the houses on the other side of the road being lower, future flooding of these houses is likely if the surface water issues are not investigated. Hare Road is currently being investigated by Highways due to the severe and permanent flooding which happens on the road, at various points. There are already issues with lorries and buses not being able to pass each other on Hare Road. The proposal is outside of the development boundary and occupies prime agricultural land. The junction improvement proposal could help road width and visibility splay but appear to impact almost directly on Firs House and do not help with the overall ongoing restrictive width of Hare Road, especially further along the road. The Planning and design statement has not been updated from 6 to 7 houses and there is no update on tree condition or roosting survey. To overcome the nutrient neutrality rules and connecting into existing foul water, the proposal is made to upgrade Hall Farm 2007 Triton system to a new</p>
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			Graf One 2 clean system to be managed by Hall Farm. The routing for this link across the road is not shown or if a sewage pumping station would also be required to allow the contrary falls to work. Objections inline with Neighbourhood Plan Policy 1, 2, 4, 5
Councillor Jones returned.			
2023/3845	Little Plumstead Hospital, Hospital Road, Little Plumstead	Replacement hard standing with a new car park surface with 30 bays. Filter strip swale and pond/wetland and concrete manhole soakaway	The Parish Council questions why an impervious surface requiring a soakaway pond when alternatives are available. Why not use a drainage pond in a natural shape/design to gain bio-diversity eco benefits.. Why is there no enhanced planting proposed? There are no disabled spaces identified in the application. There is no bike rack provision identified in the application. The bay sizes are old dimensions at 2.4 x 5.0 when current vehicle sizes would suggest reducing numbers but making bay sizes more generous at 2.6 metres upwards and 5,500 long, which would also future proof the carpark. There is no landscape plan included in the application.
2023/3607	46 Old Hall Road, Little Plumstead	Extension of the existing fence line with an additional area of 1.83m x 12.87m outside of the existing fence line	The application does not include any vision splay checks are drawn, it is not possible to establish if this proposal (absorbing the current "open space" into the enclosed garden), will render the junction of this very important loop road adjacent the school entrance more difficult. The application goes against the original landscape plan of the site/scheme.
2023/3698	2 Burt Way, Great Plumstead	New storage building to existing site facilities	No objections
2021/1743	Land North of Smee Lane, Great Plumstead	Application for the approval of reserved matters for appearance,	No objections

		landscaping, layout and scale for 272 dwellings pursuant to conditions 1, 2 and 11 of outline planning permission 20180193	
2023/3710	Land adjacent Glebe Lodge, Broad Lane, Little Plumstead	Detached dwelling with attached garage, new access and car parking area	The application form is incorrectly filled out as it does not declare 1 additional dwelling. The area is a flood risk as flooding is known to happen near the pond area. Well presented survey work but proposals lacking on new/revised planting to replace that to be removed, no energy statement and new surface water drainage to soakaway which is a risk. No comment on additional traffic management or assessment of alternatives to the car. Outside of settlement boundary.
2024/0014	Greenways, 5 South Walk, Thorpe End	Removal/variation of Condition	Following the recent experiences of new builds/major renovations in the Village, there needs to be a condition imposed that protects the integrity of adjoining owners property and reinstates any damage or deterioration of the condition of the TEGVRA private roads leading to or away from the property. The applicants should be made aware that this is a conservation area and the covenants that are meant to apply to boundary treatments and landscaping.
2024/0004	Heath Farm, Norwich Road, Little Plumstead	New agricultural entrance and hedge removal	The removal of the hedge will severely impact on the green corridor for the local wildlife, a large loss of bio-diversity. As with the previous application any replanted hedging will be whips and not established hedging, the whips take years to replace what is loss. (Policy 5 of the Neighbourhood Plan). The access size is inline with a commercial access but this

			<p>application is for agricultural business, the access can be reduced and in doing so reducing the amount of hedging needing to be removed. The Parish Council asks for tracking drawings of what vehicles will be accessing and leaving the site, this will also help with traffic management statement. There is a current entrance/exit which is used by Heath Farm, together with an agricultural entrance/exit further down which is no currently being used, can it be explained why this entrance/exit cannot be reopened? Access to the fields of agricultural land have to be in certain places and there is already one in place - which will not impact the bio-diversity. There needs to be a traffic plan to show the amount of vehicles which are expected to access and leave the site, together with traffic routes (Policy 4)</p>
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7. TO DISCUSS PARISH PROJECTS

a. TO DISCUSS THE GREAT PLUMSTEAD RECREATIONAL GROUND

The Councillors agreed to moved this item to the end of the meeting. Councillor Bullen left the meeting due to the conflict of interest.

David Bullen Limited have updated the Parish Council that they have started to put together a proposal which works within the Council’s budget and still has style to the building. They are in talks with various different companies who offer various different types of construction methods, ICF type system is the more preferred method. We should hopefully have initial designs by the end of the week and the Councillors will meet with Ben Bullen to discuss.

b. TO DISCUSS THE NEW PICNIC BENCH AT PADGATE PLAY AREA AND AGREE QUOTE

The Clerk has gathered in three quotes for an inclusive bench. The Councillors agreed to go with NBB Recycled Furniture and a wheelchair access octagonal table together with the anchor kit with tools. Cost is £717. Proposed – Councillor Bullen. Seconded – Councillor Knowles. All agreed.

c. TO REVIEW AND AGREE THE APPLICATION FOR THE TREE PLANTING GRANT

The Clerk has put together the grant application to include trees for Walled Garden carpark and Rosebery Field. All agreed.

8. TO DISCUSS THE HEDGE CUTTING QUOTES RECEIVED RE LITTLE PLUMSTEAD PLAY AREA

The Parish Council received quotes to have the hedge cut back at the play area, these were discussed and the Councillors decided to go with E.A.S for the works. Proposed – Councillor Bullen, Seconded – Councillor Jones. All agreed. Monies to be spent from the Trees and Hedges Fund.

9. TO DISCUSS THE EXTERNAL PLAY AREA INSPECTION AND WORKS WHICH ARE REQUIRED

The report from the External Play Area inspection has been received, the Parish Council are pleased that there were no high risk problems reported. There are a number of small works which need to be undertaken, together with some problems which need to be watched and repaired in the future. The Clerk will seek out handyman services for most of these issues. The problems with the rust on the swing sets, the Clerk reported that it is difficult to find someone who does the work onsite. It was mentioned that Broadland have recently had the same work undertaken on the play ground in Little Plumstead and the Clerk will ask who they used. Councillor Edwards confirmed that the sign up at the Village Hall needs to come down as the telephone number is no longer in use. Councillor Jones reported that one of the posts at Great Plumstead play area is missing and needs to be replaced, and that the back gate does not stay closed. The Clerk will see if there is a handyman service which would replace and repair these.

10. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£18,907.64	29.12.2023
Bank Balance	Scottish Widows	£41,182.74	31.12.2023
Bank Balance	Broadland Deposit Account	£316,359.96	31.03.2023
<u>Payments</u>			
T Scott		Salary and expenses	£1,311.42
HMRC		Monthly Payment	£114.52
Norfolk Pension Scheme		Monthly Payment	£435.75
J Cator		Sandhole Lane 1st Installment	£173.31
Broadland District Council		Dog Bin Charges	£1,254.60
St David's Church, Thorpe End		Hire Fees	£136.00
David Bracey Play Safety Inspections		External Inspection	£210.00
Anglian Water		Water Rates	£175.33
EAS		Pitch Cuts and Marking	£540.00

			TOTAL	£4,350.93
<u>Receipts</u>				
			TOTAL	£0.00
Outstanding Cheques				
Russell Heath		Refund - Goal locks		£15.99
HMRC		Monthly Payment		£337.11
Norfolk Pension Scheme		Monthly Payment		£638.90
Target Trees		Padgate Tree Works		£720.00
Little Plumstead VH		2023 Hire Fee		£75.00
Garden Guardian		Grounds Maintenance		£9,285.60
			TOTAL	£11,072.60
Current Account Balance after above payments made and outstanding cheques cleared will be approximately				
				£3,484.11
* already included in the accounts stated above				

Proposed – Councillor Edwards. Seconded – Councillor Heath. All agreed.

Bank Balance	Unity Bank		£44,738.12	08.01.2024
<u>Payments</u>				
Innershed	Renewal of Domain Names			£57.00
Unity Bank	Service Charge			£19.05*
Natwest	Transfer of Precept			£27,417.46
			TOTAL	£27,474.46
<u>Receipts</u>				
			TOTAL	£0.00
Outstanding Cheques				
			TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately				
				£17,263.66
* already included in the accounts stated above				

Proposed – Councillor Knowles. Seconded – Councillor Jones. All agreed.

a. TO DISCUSS AND AGREE ALLOTMENT TRAINING

Councillor Heath to attend allotment training as the allotment representation for the Parish Council. Proposed – Councillor Vincent. Seconded – Councillor Cawdron. All agreed.

11. TO DISCUSS AND AGREE THE QUOTES RECEIVED FOR THE ANNUAL INSURANCE QUOTES

The Parish Council has received two quotes from the three requested for the annual insurance. The Councillors have read through and agreed to go with Zurich Insurance on

their three year deal. Proposed – Councillor Edwards. Seconded – Councillor Cawdron. All Agreed. The Clerk will look at the insurable amount for the play equipment.

12. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 12th February 2024 at 7.00pm at Great Plumstead Village Hall

13. TO RECEIVE ITEMS FOR THE NEXT AGENDA

Thorpe End – Problem with ivy on the trees at the top of the Boulevard

There being no further business the meeting closed.

Signed:

Chairman

Date:

DRAFT